

COUNTY OF RIVERSIDE
STATE OF CALIFORNIA

FISCAL YEAR 2017/18

Adopted Budget

VOLUME 1

Prepared by
George A. Johnson
County Executive Officer

November 2017



COUNTY OF RIVERSIDE
STATE OF CALIFORNIA

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Budget

Volume 1

Board of Supervisors

John F. Tavaglione, Chair
Second District

Kevin Jefferies
First District

Chuck Washington
Third District

V. Manuel Perez
Fourth District

Marion Ashley
Fifth District

Prepared by
George A. Johnson
County Executive Officer

November 2017



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**County of Riverside
California**

For the Fiscal Year Beginning

July 1, 2016

Executive Director



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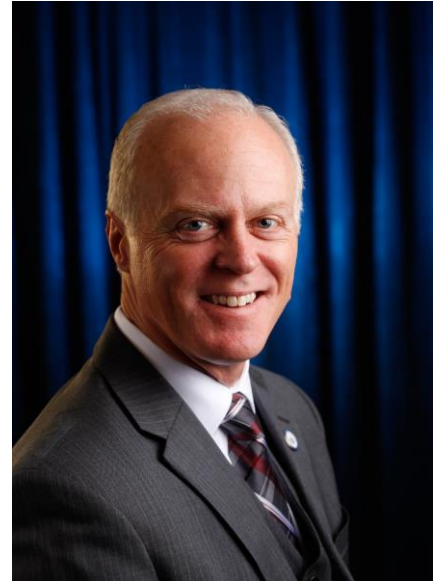
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MESSAGE FROM THE COUNTY EXECUTIVE OFFICER

This budget comes to you during a time of significant change for Riverside County - changes in leadership, finances and the effort to transform county operations. Senior elected and appointed positions are turning over, a trend that will continue as more and more of our workforce reaches retirement age in the next decade. Our finances are challenged by internal and external forces, notwithstanding the relief from the In-Home Supportive Services (IHSS) cost shift. Finally, efforts by departments and KPMG to transform County operations and business practices will stretch us to adjust to new ways to view and solve problems.



With this budget, which includes an IHSS increase that is lower than originally expected, we now have a multi-year forecast that puts us on a path to sustainability. It eliminates our structural deficit in discretionary spending within two years, replenishes reserves, and allocates a major portion of the operational funding the new John J. Benoit Detention Center (JJBC) will require. That is a major improvement from the dismal outlook just a few short weeks ago. It will take discipline and creativity to stay on that path, but we have many of the tools in place to help us do that.

Base Case Budget – This budget was initially developed to respond to the Governor's plan to significantly increase counties' share of IHSS costs. Although those increased costs will be significantly less initially, they will escalate in future years, and we continue monitoring state-level funding discussions.

At the same time, we are working closely with our public safety departments and KPMG to refine plans to implement cost-saving measures. During budget hearings we increased appropriations for the Sheriff, Public Defender and District Attorney's Office. This will slow down the rate of our financial recovery, but we feel the additional resources were required to maintain adequate service levels in the public safety group.

Departmental Impacts – It will be difficult for many departments to maintain existing service levels while absorbing reduced support. I will not dwell on those here but we should all recognize that any such reductions are the logical consequence of making hard choices about our priorities. Our managers and staff should be lauded for their efforts to meet service goals in the face of that declining funding.

John J. Benoit Detention Center – Opening the jail poses our single largest undertaking in the coming years, and the operating requirements are currently being refined. With construction scheduled to be completed in 2018, we need to begin preparations for using the facility. My office continues to work with the Sheriff and KPMG to develop the staffing requirements, a phasing plan, and funding program. Those details might require a modest revision of the adopted FY 17/18 budget during the course of the year, but the following year's budget will unquestionably require a major funding commitment.

County Transformation – We have been working with KPMG to identify opportunities to transform how we provide services countywide. Many functional areas of operations are under review or moving forward with efforts to implement efficiencies. Notable efforts include a detailed review of human resource functions, recommendations to streamline purchasing and related functions, and improvement of the



COUNTY EXECUTIVE OFFICER'S BUDGET MESSAGE

planning and permitting process. The many months of work on public safety issues will bear fruit soon with more efficient staffing models.

New Budget Format – It should be noted that we unveiled a new budget format to make the book a better tool for explaining and driving budget decisions. We anticipate a multi-year journey to achieve consistency across all departments. In coming years, the document's quality will increase, along with its usefulness in understanding the budget. I would like to acknowledge the dedicated effort of employees throughout the county to produce this year's book. In addition, I would like to thank my predecessor, Jay Orr, for his many years of county service and his stewardship of this office. His leadership has driven many of the initiatives that are underway to improve Riverside County, including the new budget format and the County Transformation.

I look forward to working with Board members to meet the Board's objectives for the coming year, as well as putting a plan in place that allows us to meet our long-term challenges.

Respectfully,

George A. Johnson
County Executive Officer



INTRODUCTION

COUNTY GOVERNANCE & STRUCTURE

Board of Supervisors



Board Chair

John F. Tavaglione
Second District

District2@rivco.org
(951) 955-1020

Represents the cities of Corona, Norco, Jurupa Valley, and Eastvale. It also includes approximately 1/3 of the City of Riverside, including the following City of Riverside neighborhoods: Northside, Downtown, Wood Streets, Magnolia Center, Grand, and the northern half of Arlanza and La Sierra Acres. Unincorporated communities include Home Gardens, El Cerrito, Coronita, and Highgrove.



Kevin Jeffries
First District

District1@rivco.org
(951) 955-1010

Represents the cities of Wildomar, Lake Elsinore, Canyon Lake, and most of the City of Riverside. Unincorporated communities include DeLuz, Gavilan Hills, Good Hope, Lake Hills, Lake Mathews, LaCresta, Mead Valley, Meadowbrook, Spring Hills, Temescal Valley, Tenaja, Warm Springs, and Woodcrest.



Chuck Washington
Third District

District3@rivco.org
(951) 955-1030

Represents constituents from Idyllwild to Anza Borrego Desert State Park and from Temecula to San Jacinto. Representation includes the cities of Hemet, Murrieta, San Jacinto, and Temecula, and the communities of Aguanga, Anza Valley, Cahuilla, East Hemet, Gilman Hot Springs, Homeland, Idyllwild, Lake Riverside, Mountain Center, Murrieta Hot Springs, Pine Cove, Pine Meadow, the Pinyon Communities, Poppet Flats, Rancho California, Soboba Hot Springs, Valle Vista, and Winchester.



V. Manuel Perez
Fourth District

District4@rivco.org
(760) 863-8211

Represents the cities of Blythe, Cathedral City, Coachella, Desert Hot Springs, Indian Wells, Indio, La Quinta, Palm Desert, Palm Springs, and Rancho Mirage. Unincorporated communities include Bermuda Dunes, Chiriaco Summit, Colorado River communities, Desert Center, Desert Edge, Eagle Mountain, Indio Hills, Lake Tamarisk, Mecca, Mesa Verde, North Shore, Oasis, Ripley, Sky Valley, Sun City, Palm Desert, Thermal, Thousand Palms, and Vista Santa Rosa.

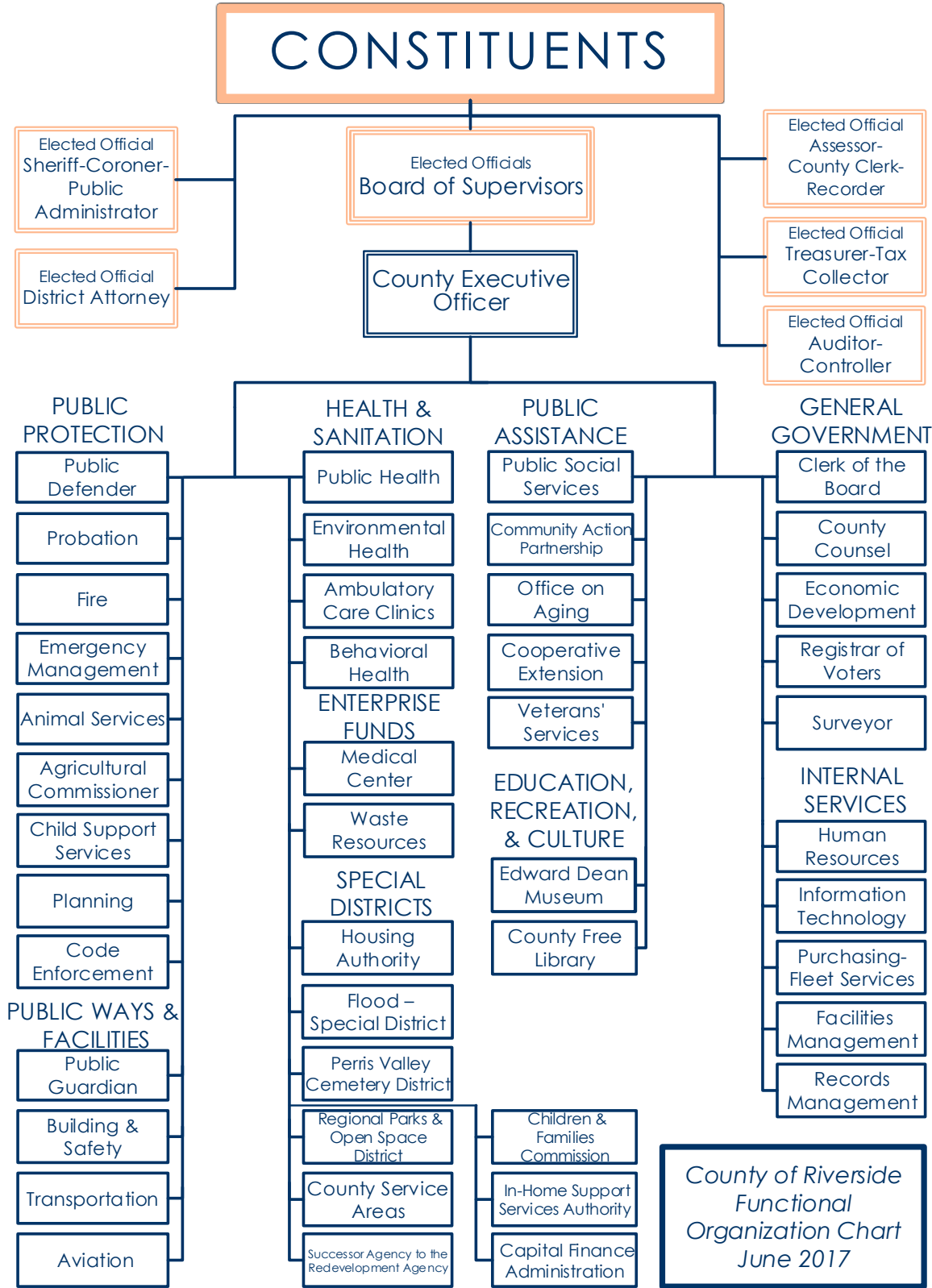


Marion Ashley
Fifth District

District5@rivco.org
(951) 955-1050

Represents the cities of Banning, Beaumont, Calimesa, Menifee, Perris, and Moreno Valley, March Air Reserve Base and the easterly portion of the March Joint Powers Authority. The district also encompasses tribal lands of the Morongo Band of Mission Indians, the Agua Caliente Band of Cahuilla Indians, and the Soboba Band of Luiseno Indians. Unincorporated areas include the Banning Bench, Cabazon, Cherry Valley, Desert Hot Springs, El Nido, Juniper Flats, Lakeview, Mission Lakes, Nuevo, Romoland, North Palm Springs, Painted Hills, Quail Lake, Reche Canyon, San Timoteo, Snow Creek, Twin Pines, West Garnet, Windy Point, and Whitewater.

Organization Chart

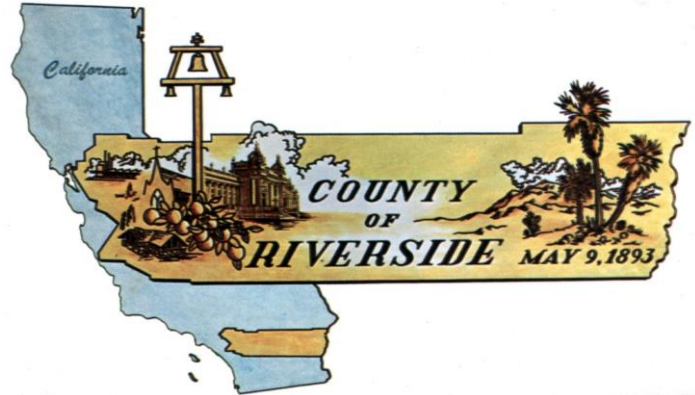




DEMOGRAPHIC & ECONOMIC PROFILE

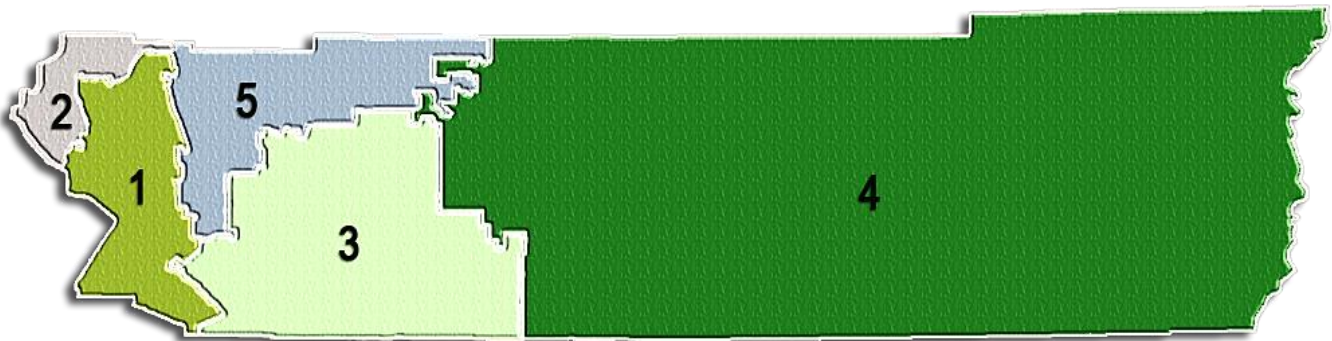
Geography

Riverside County covers an expansive, varied geography encompassing many diverse, rapidly growing communities with a wide range of public service needs. It stretches nearly 200 miles across, comprising over 7,200 square miles of fertile river valleys, low deserts, mountains, foothills and rolling plains. Riverside County shares borders with Imperial, Orange, San Diego, and San Bernardino Counties, comprising a region extending from the Pacific Ocean to the Colorado River. Riverside County is the fourth largest county in the state and tenth largest in the nation by population. The percentage of Riverside County’s population residing in its 28 incorporated cities is 84 percent, 16 percent resides in the unincorporated area.



The county is divided into five supervisorial districts encompassing the constituents in both the incorporated and unincorporated areas of each district. Each district is represented by a supervisor elected from within that district. The members of Riverside County’s Board of Supervisors are:

- ◆ District 1: Kevin Jeffries
- ◆ District 2: John F. Tavaglione
- ◆ District 3: Chuck Washington
- ◆ District 4: V. Manuel Perez
- ◆ District 5: Marion Ashley



History

Although established as a county in 1893, long before Europeans and their descendants entered the areas the land was occupied by several indigenous groups, including the tribes that came to be known as Serrano, Luiseno, Cupeño, Chemehuevi, and Cahuilla.

In the late 18th century, the Spanish began colonizing Alta California, establishing the missions of San Diego de Alcalá in 1769 in what is now in San Diego County, San Gabriel Arcángel in 1771 in what is now in Los Angeles County, and San Juan Capistrano in 1776 in what is now in Orange County.

One of the first European explorers to travel through the interior was Juan Bautista de Anza, who led an overland exploratory expedition in 1774. De Anza brought a settlement group for the San Gabriel mission through the area in 1776, stopping in areas now known as Anza Borrego and San Jacinto, and crossing the Santa Ana River at what is now known as Anza Narrows. The Spanish presence expanded rapidly through massive land grants for ranchos to raise grain and cattle to support their missions and military operations.

In 1848, Mexico signed the Treaty of Guadalupe Hidalgo with the United States of America, ceding the territory of California to the U.S. California quickly became a state in 1850, generating a rapid migration from across the world, including gold miners, speculators, health-seekers, politicians, adventurers, religious groups, and individuals who envisioned utopian colonies.

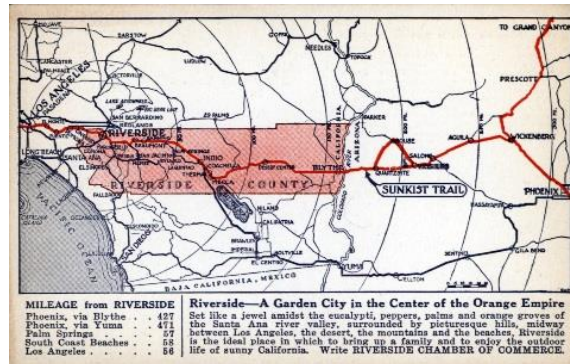
In 1893, voters approved carving a new county from southern San Bernardino County and northern San Diego County. On May 9, 1893, taking its name from

the City of Riverside, Riverside County officially formed and its newly elected Board of Supervisors began charting its course. The county's early economy was based primarily on agriculture, but mining, commerce, manufacturing, the military, transportation, land development, and tourism soon took hold, contributing substantially to the region's rapid growth.



During the goldrush in 1849, miners were plagued by scurvy caused by poor diets lacking vitamin C. This created a huge demand for citrus fruit. In 1873, the U.S. Department of

Agriculture sent three starter navel orange trees to Eliza Tibbets, a resident of the City of Riverside. These trees prospered in the Riverside climate, producing superior oranges never seen before. This formed the foundation of California's prosperous commercial citrus industry. One of those parent Washington navel orange trees remains today, and is now a California historical landmark.



With the high demand for navel oranges and completion of the transcontinental railroad, the citrus industry became California's second gold rush. This brought a new wave of migrants from around the country and the world to tend the groves, pick fruit, and work in the packing houses. This became a huge economical factor for Riverside, and by 1895, Riverside was the wealthiest city per capita in the nation. This prosperity motivated people to relocate to Riverside to establish extensive groves that soon



blanketed the countryside. In 1912, Agricultural explorers came back from the middle east with Deglet Noor Dates and settled in the Coachella Valley, which has a perfect climate for the crop. The Deglet Noor

INTRODUCTION

thrived and became one of the most popular dates in the nation. In 1917, local farmers and business leaders came together with a marketing idea for a Coachella Valley date festival incorporating middle eastern and arabian themes with the delicious dates. Today, Riverside County continues hosting the Riverside County Fair and National Date Festival annually.

The fighting potential of the newly invented airplane became increasingly evident over European battlefields in World War I. Consequently, in 1918, the U.S. Army received Congressional funding to develop U.S. air power, and converted the Alessandro Field airstrip east of the City of Riverside to March Field as a training facility for the its nascent air corps. Although shuttered for several years following the armistice, March Field was reopened and expanded as the Army soon resumed developing its air capacity. Consequently, the air base played a vital role during World War II. March AFB became the final training location for many bombardment groups mobilizing for battle in the Pacific, making the area a significant hub of activity.

In addition, Major General George S. Patton, Jr., established significant training operations in the desert in eastern Riverside County. He commanded large-scale maneuvers to prepare thousands of American soldiers for combat under the harsh, arid conditions of the North African desert. This simulated theater of operation was the largest military training ground in the history of military maneuvers. After World War II, March Air Base returned to its original role as a Tactical Air Command. March AFB played an important factor in the improvements of aviation and development of the Air Force. It also strongly influenced the economy and culture of Riverside County. Many who came during the war, either in the military or in support of the war effort, chose to make homes here when the war ended. Riverside National Cemetery, one of the largest in the nation, rests on former grounds of the base overlooking the airfield, and is a testament to the strong bonds and devotion to military service present in the county.



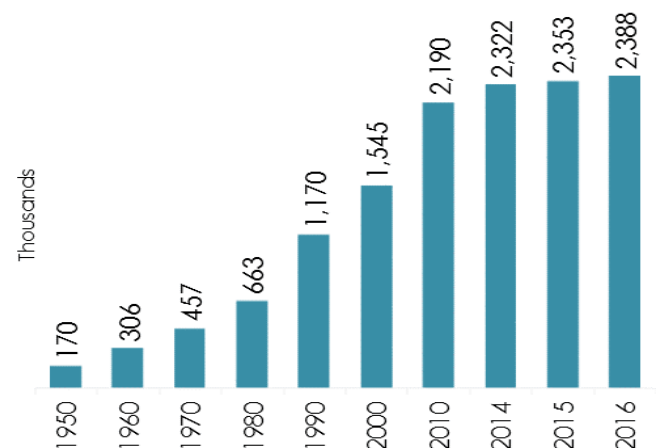
Transitioned to a reserve base, March AFB still plays a vital role. While much original base property has been repurposed for commercial development, it remains an active facility, and its airstrip continues providing important tactical and logistical support.

In addition, the commercial developments surrounding the base are now leveraging not only the robust airfield, but the network of rail and transportation infrastructure throughout the area that connect ports on the coast to population centers both within the immediate region and across the nation.

County Population

Riverside County is experiencing rapid population growth; from the period of 1980-2016, the average growth in population per year was 46,800. The County of Riverside is the fourth most populous county in California and the tenth most populous county in the United States. As of 2016, the population of Riverside County was 2.4 million. Between 1980 and 1990, the number of residents grew by over 76 percent, making Riverside the fastest-growing county in California. By 1992, the county was home to over 1.3 million residents, greater than the populations of 13 U.S. states, including Maine, Nevada, Hawaii, and New Hampshire. Since 1992, the county's population has nearly doubled. The median age in the county is 35 years, lower than the state's median age of 36 years.¹

**Riverside County Population
1950-2016**





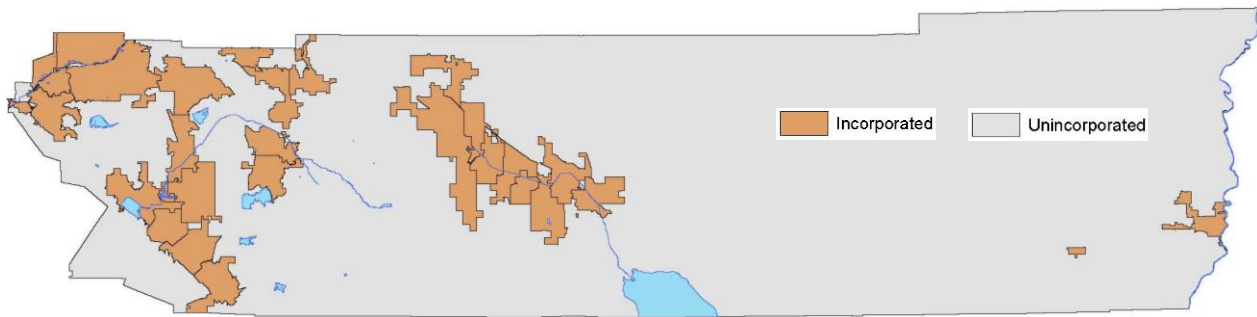
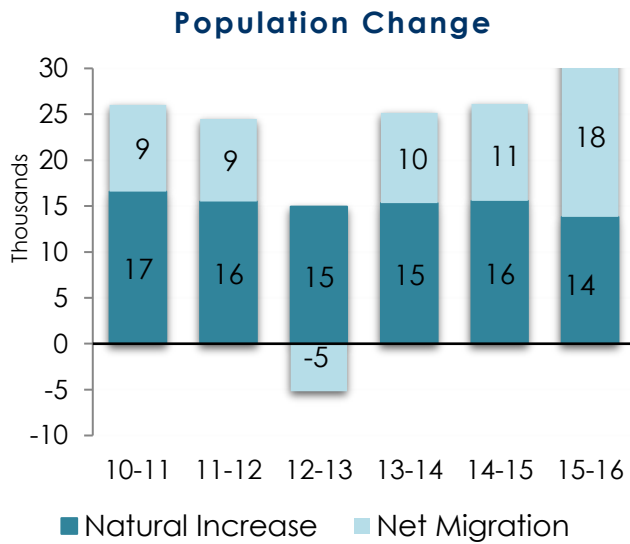
Population by City

The County of Riverside has 28 incorporated cities and the largest cities by population are Riverside, Moreno Valley, Corona, Murrieta, and Temecula. Indian Wells and Calimesa are the least populated cities. The percentage of the population living in the unincorporated area is 16 percent.²

Population Change

Riverside County had the highest net in-migration of all 58 counties in California from 2015 to 2016, with 17,642 people migrating into the county. Along with that number, there was a natural increase from births and deaths of 13,829 people.³

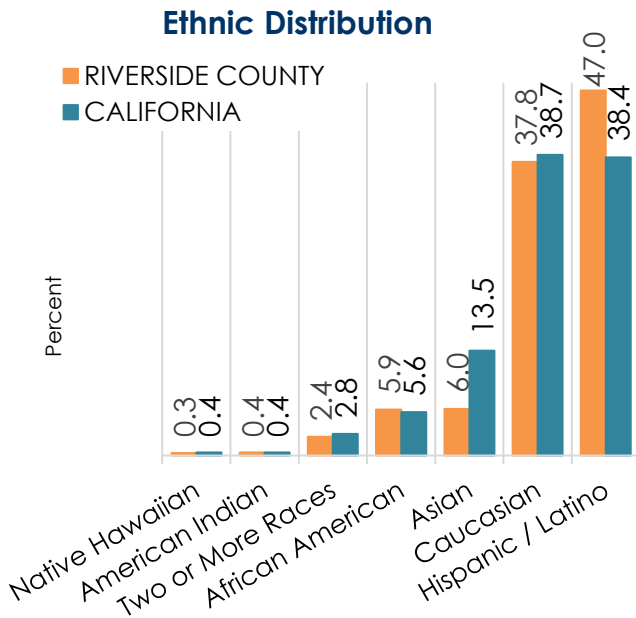
Riverside County Population				
	1990	2000	2010	2016
Banning	20,572	23,562	29,603	31,068
Beaumont	9,685	11,384	36,877	46,179
Blythe	8,448	20,465	20,817	19,660
Calimesa		7,139	7,879	8,637
Canyon Lake		9,952	10,561	10,891
Cathedral City	30,085	42,647	51,200	54,557
Coachella	16,896	22,724	40,704	45,551
Corona	75,943	124,996	152,374	167,759
Desert Hot Springs	11,668	16,582	25,938	29,111
Eastvale				64,613
Hemet	36,094	58,812	78,657	81,868
Indian Wells	2,647	3,816	4,958	5,450
Indio	36,850	49,116	76,036	88,718
Jurupa Valley				101,315
Lake Elsinore	18,316	28,930	51,821	62,092
La Quinta	11,215	23,694	37,467	40,677
Menifee			77,519	90,660
Moreno Valley	118,779	142,379	193,365	206,750
Murrieta		44,282	103,466	114,914
Norco	23,302	24,157	27,063	26,882
Palm Desert	23,252	41,155	48,445	50,740
Palm Springs	40,144	42,805	44,552	47,379
Perris	21,500	36,189	68,386	75,739
Rancho Mirage	9,778	13,249	17,218	18,295
Riverside	226,546	255,166	303,871	326,792
San Jacinto	16,210	23,779	44,199	47,925
Temecula	27,099	57,716	100,097	111,024
Wildomar			32,176	35,782
Incorporated	785,029	1,124,666	1,685,249	2,011,028
Unincorporated	385,384	420,721	504,392	373,755
Riverside County	1,170,413	1,545,387	2,189,641	2,384,783





Ethnic Distribution

The Hispanic/Latino community in Riverside County is larger than the state average. The Hispanic/Latino population is growing and makes up 47 percent of the county's population followed by 37 percent Caucasian, 6 percent Asian, and 5.9 percent African American.⁴



Health

Out of 57 counties ranked in California, the County of Riverside ranks 28th and 40th for health outcomes and health factors respectively.⁵ These measures reflect environmental conditions, economic and social factors, health behaviors, and availability and access to health care, all of which contribute to both the length and quality of life of county residents.

Riverside County 2016 Health Rankings Out of 57 California Counties	
28 th	Health Outcomes
23 rd	Length of Life
41 st	Quality of Life
40 th	Health Factors
34 th	Health Behaviors
47 th	Clinical Care
28 th	Social & Economic Factors
56 th	Physical Environment

There have been great strides made in areas such as homelessness. Since 2015, the County of Riverside has seen a 1.5 percent decrease in the homeless count, with 814 of those homeless individuals having shelter.⁶

The County of Riverside is committed to improving the health of its community, and seeks to achieve that goal through multiple avenues, including the Riverside University Health System (RUHS). Under this system, Behavioral Health, Ambulatory Care Clinics, the RUHS Medical Center, and Public Health work together to improve the health of county residents. RUHS is also a vital contributor to the Riverside economy, adding \$1.6 billion in economic output and \$615 million in labor income for Riverside County workers.⁷

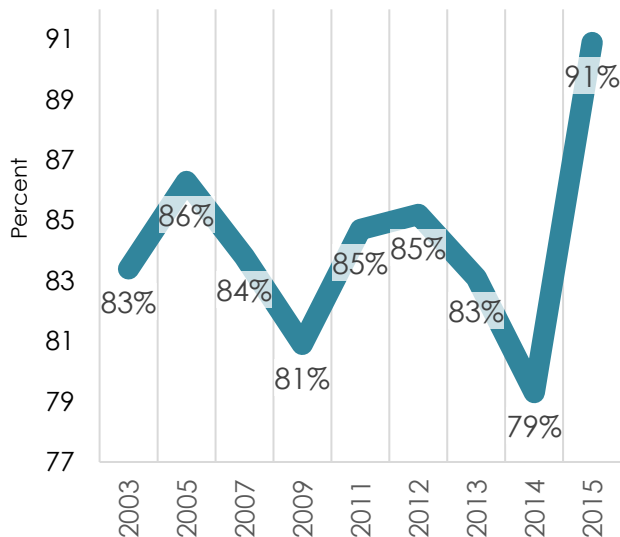
Additionally, as part of the 2011 General Plan, a healthy communities framework was adopted, committing Riverside County to addressing areas where health and planning intersect. As a result, the Healthy Riverside County Initiative was adopted, which focuses on key policy and program changes around four priority areas: healthy eating, active living, reducing tobacco use, and creating healthy and safely built environments. Currently, 18 of the 28 cities in Riverside County have adopted Healthy City Resolutions, committing city efforts to incorporating health into planning processes, programs, and community interventions.



Health Insurance

The percentage of Riverside County residents who have health insurance has increased substantially to 91 percent in 2015 from 79 percent in 2014.⁸ The Patient Protection and Affordable Care Act has been a

Residents with Health Insurance

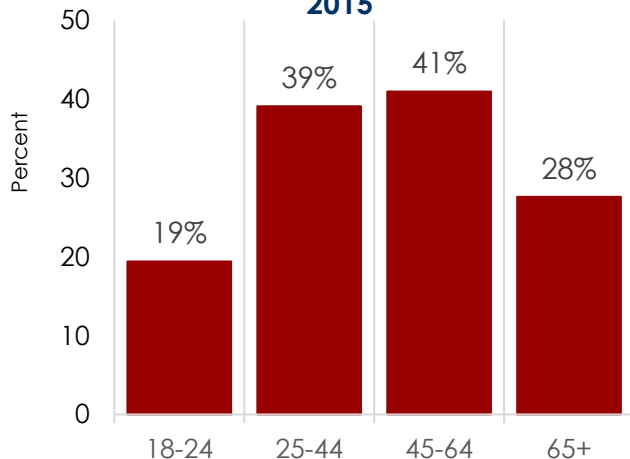


main driver of ensuring Riverside County residents have proper health insurance.

Obesity

The percentage of obese adults reflects one part of the overall health and lifestyle of a community. The County of Riverside is working to improve the overall health of residents and to lower the number of people that are obese. In 2015, 34 percent of adults were

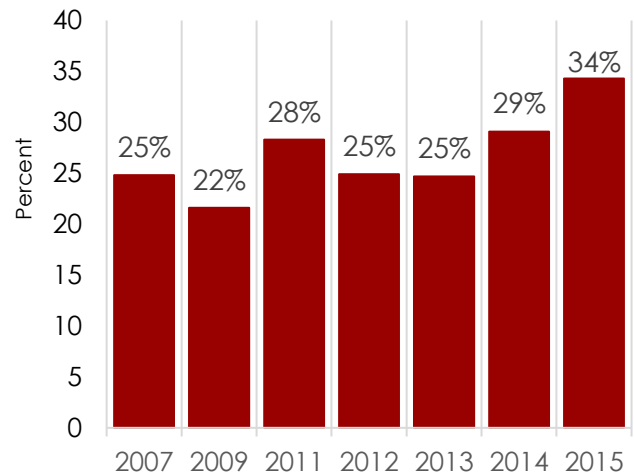
Obese Adults by Age 2015



obese. The highest rates of obesity are among adults 45-64 years of age, at 41 percent, followed by 39 percent of 25-44 year olds in 2015.⁹

Since 2009, many new farmers markets have opened up in the County of Riverside. Increasing the number of farmers markets is beneficial to improving the overall health of county residents. In an effort to increase access to local fresh foods, the Healthy Riverside County Initiative implemented regular and permanent county-sponsored farmers' markets since 2014.

Adult Residents Who Are Obese



Transportation

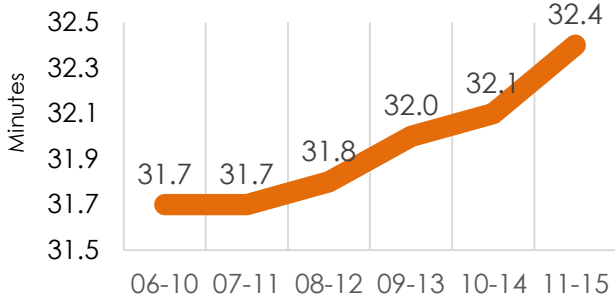
The County of Riverside is the fourth largest County in California, stretching 7,200 square miles. The rise in population, residents traveling longer periods of time to get to work, a high percentage of residents choosing not to carpool, and the disadvantaged weather patterns that hinder the air quality in the region all affect the quality of life in Riverside County.¹⁰

Mean Travel Time to Work

The average work commute for residents in 2015 was 32 minutes.¹¹ Lengthy commutes cut into workers' free time and can contribute to health problems such as headaches, anxiety, and increased blood pressure. Longer commutes require vehicles to consume more fuel, which is both expensive for workers and damaging to the environment.



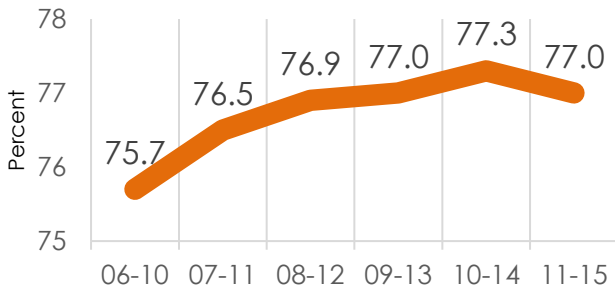
Average Travel Time to Work



Driving Alone

During the period of 2011-2015, 77 percent of employed residents drove alone to work.¹² Driving alone to work consumes more fuel and resources than any other mode of transportation, such as carpooling, public transportation, biking, and walking. Driving alone also increases traffic congestion, especially in areas of greater population density, reducing air quality.

Residents Driving Alone to Work



Air Quality

Air Quality in the Inland Empire has long been a cause for concern, partly due to weather patterns in Southern California. Ozone tends to travel eastward across the basin, becoming trapped against the mountains and settling in San Bernardino and Riverside. Despite this, in the past 15 years, air quality in Riverside County has improved according to the American Lung Association.¹³

Road Improvements

The County of Riverside works collaboratively through the Riverside County Transportation Commission (RCTC) and Western Riverside Council of Governments (WRCOG) to maintain and improve its roads. In 1988, voters approved Measure A, a sales tax for transportation. RCTC ensures the \$1 billion raised by Measure A makes a significant difference on virtually every major roadway in the County.

Commuter rail, public transit, and commuters also received benefits. Measure A will continue to fund transportation improvements through 2039. WRCOG developed and administers the Transportation Uniform Mitigation Fee (TUMF), a program that ensures new development pays its fair share to mitigate the increased traffic that it creates. The TUMF is projected to raise over \$5 billion for transportation projects in Western Riverside County.

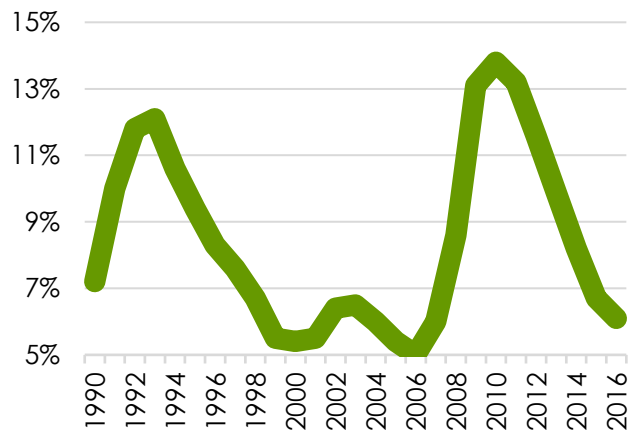
Economic Indicators

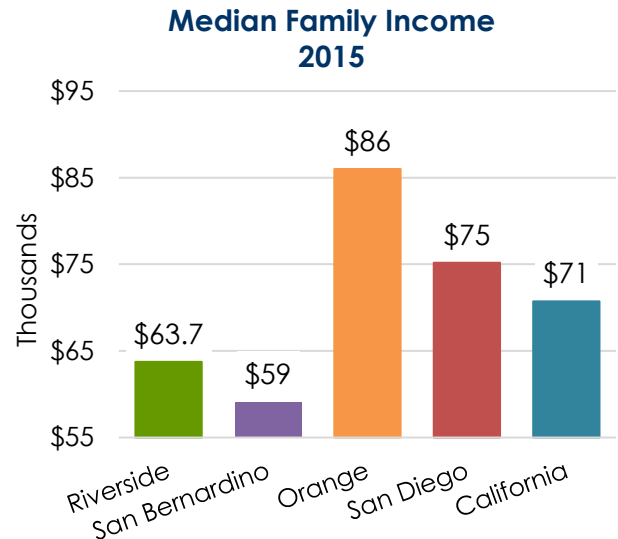
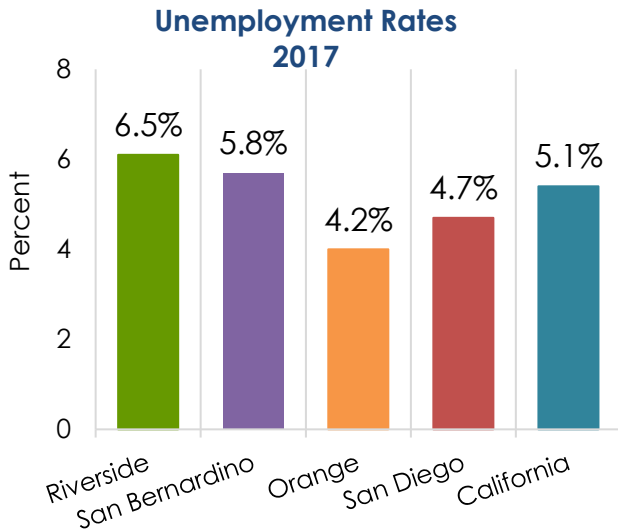
The County of Riverside routinely monitors how well the local economy performs relative to neighboring counties, the state, and the nation. The County also monitors how well it has performed relative to its own historical trends. The County of Riverside is still feeling some of the impacts from the latest recession in 2009, and is gradually improving in the following categories.

Unemployment Rate

The unemployment rate for the state and Riverside County displays a continued downward trend. Riverside County's unemployment rate has improved gradually since its highest peak in 2010. The unemployment rate continues to decline, and Riverside County as of August 2017, stands at 6.5 percent in comparison to 6.7 percent the previous year. The state, by contrast, stands at 4.5 percent unemployment rate.¹⁴

Riverside County Unemployment Rate





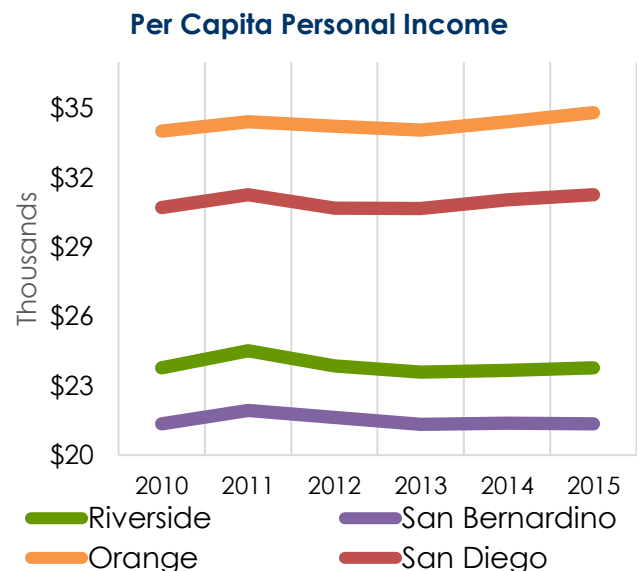
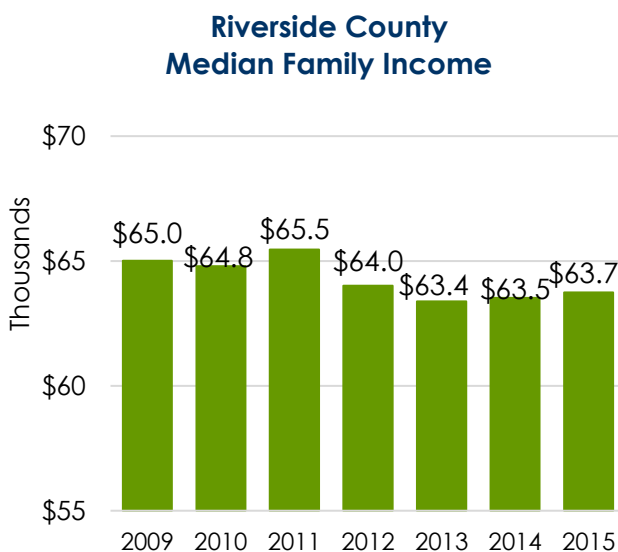
The County of Riverside continues trailing slightly behind our neighboring counties and the state. However, the unemployment rate is dropping at a steady rate and is back to pre-recession levels.

Median Family Income

Riverside County's Median Family household income fell during the recession in 2009. While median household income is gradually improving, it has yet to come back to pre-recession levels. As of 2015, the median family income stands at \$63,737 dollars.¹⁵ While this is more than the median income in San Bernardino County, it lags substantially behind the median incomes in Orange and San Diego Counties and the state at large.

Per Capita Personal Income

The county's per capita personal income continues to grow, and as of 2015 it stands at \$23,783.¹⁶ In this area as well the county lags behind neighboring Orange and San Diego counties, with whom Riverside County competes for jobs. Riverside County is committed to bringing higher paying jobs to the region to increase income levels. Relocation of the California Air Resource Board from Los Angeles County to Riverside County is expected to bring 400 knowledge-based jobs such as engineers and scientists to the region. The new medical school at the University of California, Riverside, will provide the region with highly educated physicians that will bring several positive impacts to our economy and health care.





Employment in Riverside County

The leading industries in Riverside County are in the trade, transportation, and utilities sector, which includes logistics jobs. The county has 162,600 people working in this sector, which consists of wholesale trade, retail trade, transportation, warehousing, and utilities. The county has more than twice the amount of people working in this sector than the professional and business services sector, which tend to offer higher wage jobs.¹⁷

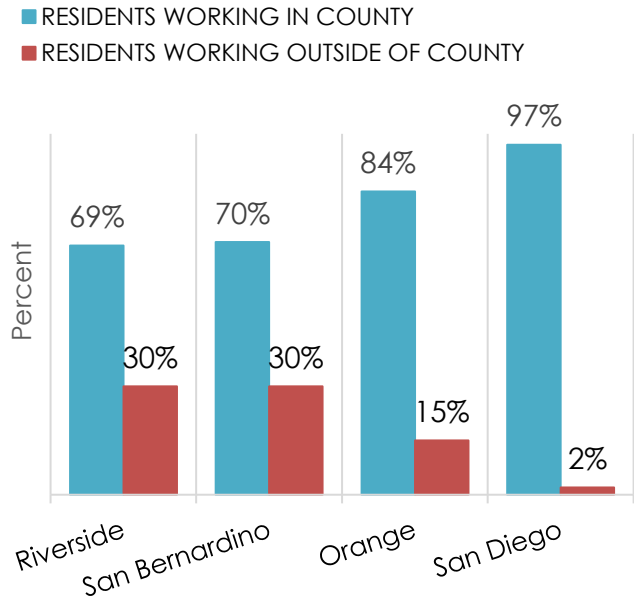
Employment Mix 2016	
	Employees
Trade, Transportation & Utilities	162,600
Government	120,200
Educational & Health Services	102,000
Leisure & Hospitality	90,800
Professional & Business Services	66,400
Construction	60,000
Manufacturing	43,200
Other Services	22,600
Financial Activities	21,900
Farming	12,600
Information	6,300
Mining and Logging	300

Ten Largest Employers 2016	
	Employees ¹⁸
County of Riverside	22,538
UCR	8,686
March Air Reserve Base	8,500
Amazon	7,500
Kaiser Permanente	5,739
Corona-Norco USD	5,399
Riverside USD	4,236
Pechanga Resort & Casino	4,000
Riverside University Health System – Medical Center	3,876
Eisenhower Medical Center	3,665

Residents Working In County

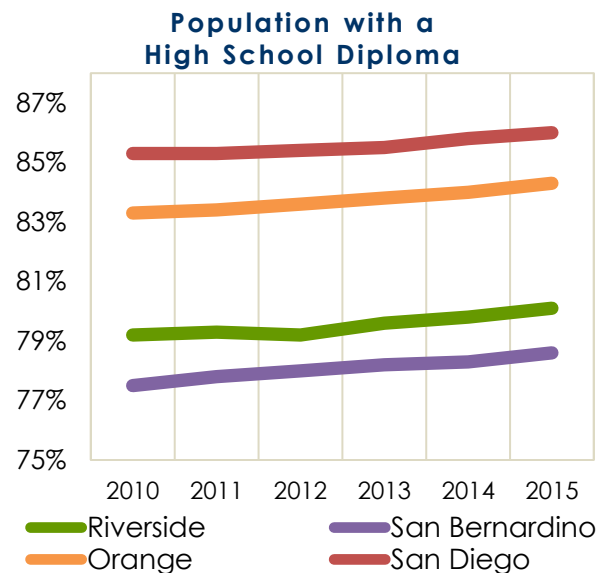
The percent of residents employed and working within the boundaries of Riverside County is 69 percent, while 30 percent travel to a different county for employment.¹⁹ Both inland counties have similar

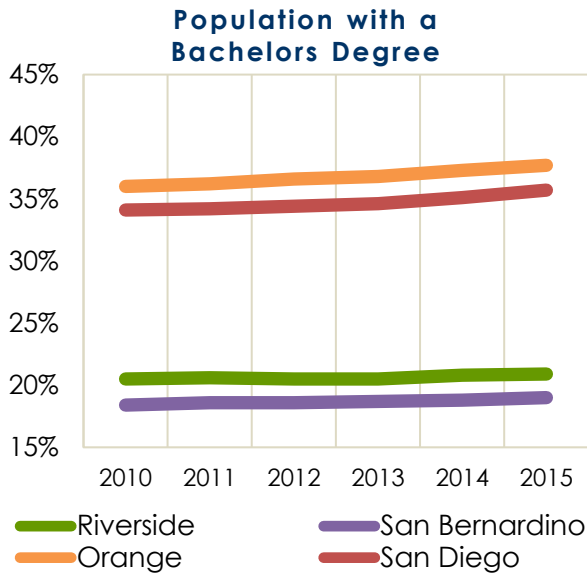
numbers of constituents working outside of their county. The coastal counties typically provide higher wages, which helps to explain the high percentage of inland residents traveling to the coast for employment.



Education

The County of Riverside educational attainment level has seen little variation over the last six years. As of 2015, Riverside County’s percent of population with a high school diploma was 81 percent and the percent of population with a bachelor’s degree was 21 percent.²⁰





to a college education for its employees. These university partnerships offer a tuition discount, which has saved Riverside County employees a total of \$4.9 million in tuition costs. There have been 715 participants in onsite and online degree programs.



Universities & Colleges

The County of Riverside is home to several colleges and universities that offer a wide range of educational opportunities. The junior colleges in our region are Riverside City College, Mount San Jacinto College, the College of the Desert, and Palo Verde College. The universities are California Baptist University, La Sierra University, and the University of California Riverside (UCR.)

UCR is consistently ranked as one of the most ethnically and economically diverse universities in the United States. The 2016 *U.S. News & World Report* Best Colleges rankings places UCR tied for 58th among top public universities, tied for 121st nationwide. UCR's extensive outreach and retention programs have contributed to its reputation as a "campus of choice" for minority students.

UCR established the School of Medicine in 2013 that will play a valuable role for the County of Riverside and the Inland Empire. The School of Medicine is dedicated to expanding and diversifying the physician workforce in Inland Southern California, and developing research and health care delivery programs to improve the care of the region's under-served populations. This will help offset the physician discrepancy and bring more physicians to the Inland Empire along with high paying jobs.

Investment in County Employees

The County of Riverside recognizes the importance of a college education, which is why it has collaborated with 16 universities to help ease and facilitate access

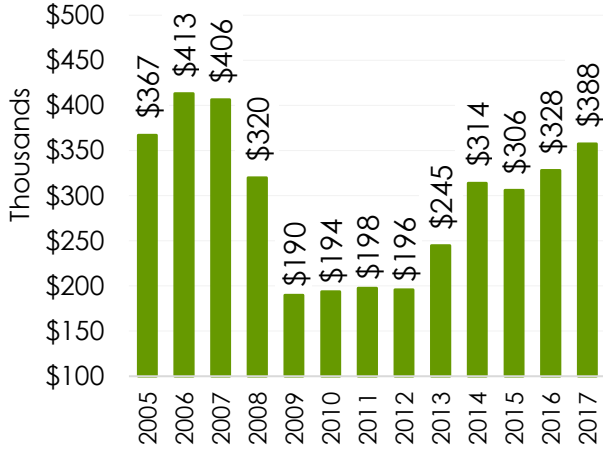
Housing

The median home price in the County of Riverside as of August 2017 was \$388,500 dollars, a 9.4 percent increase from the previous year. Since its lowest point in 2009, the Median price of homes sold has been rising and is approaching pre-recession levels. There was a 3.3 percent increase in home sales from August 2016 to August 2017. The inland empire offers affordable housing, which is one factor that makes Riverside County an attractive place to live.²¹

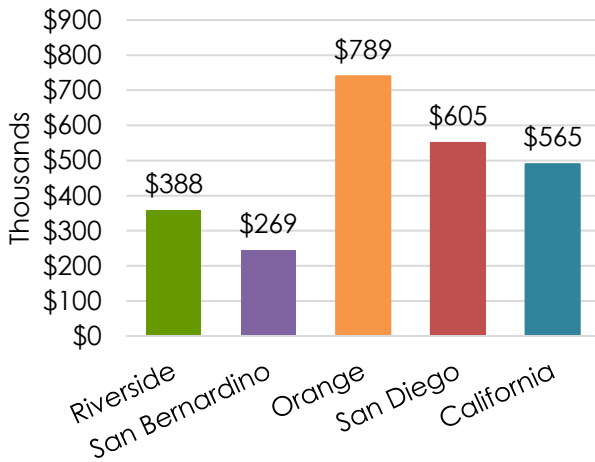




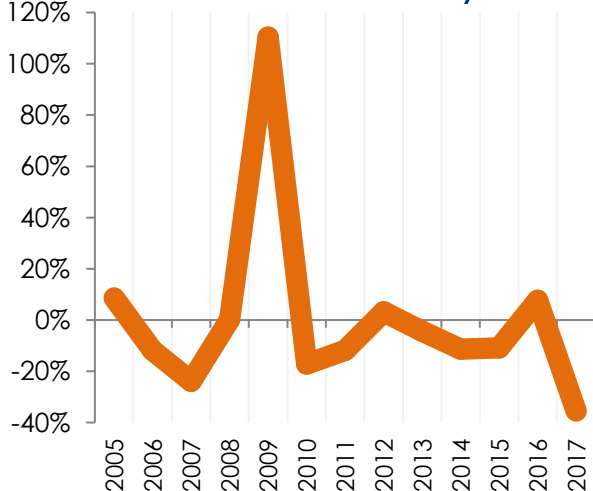
Median Price of Existing Homes Sold as of August 2017



Comparative Median Home Prices 2017



Year-to-Year Percent Change in Home Sales as of January

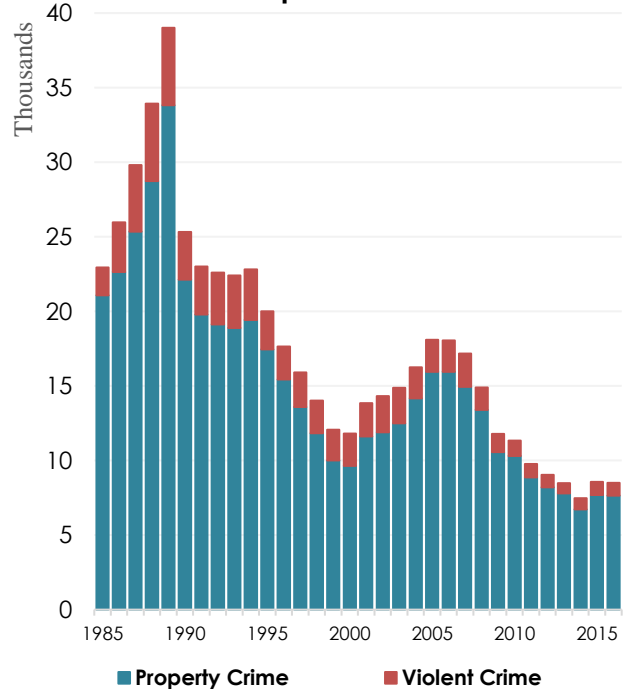


Crime Rate

The most important priority for the County of Riverside is protecting the safety of its constituents. The following information is collected by the California Department of Justice, who reports statistical data submitted by law enforcement agencies.²² The following data highlights seven types of crimes in two categories, property and violent crimes. The Property crimes include burglary, larceny-theft, and motor vehicle theft. The Violent crimes include aggravated assault, robbery, rape, and homicide. The seven types of crime highlighted were selected based on their seriousness, frequency of occurrence, and likelihood of being reported to law enforcement.

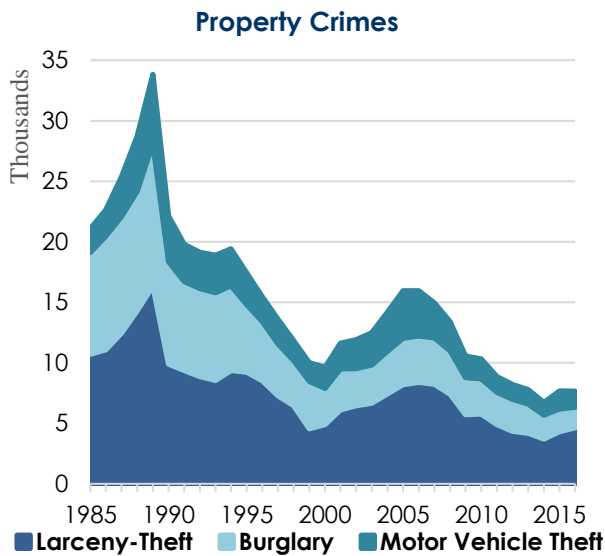
From 1980-1990, the County of Riverside experienced population growth over 76 percent, and an increase in crime of 70 percent. Population increase is one factor contributing to an increase in crime. The peak crime rate in Riverside County was in 1989, with 39,000 reported offenses per 100,000 people. Of those, 34,000 were property crimes and 5,000 were violent crimes. Economic recessions can also contribute to an increase in crime. The latest peak occurred between 2006 and 2007, at the start of the latest recession. Since that point, the crime rate in the County of Riverside has declined by 52 percent.

Type of Crime per 100,000 Population



Property Crime

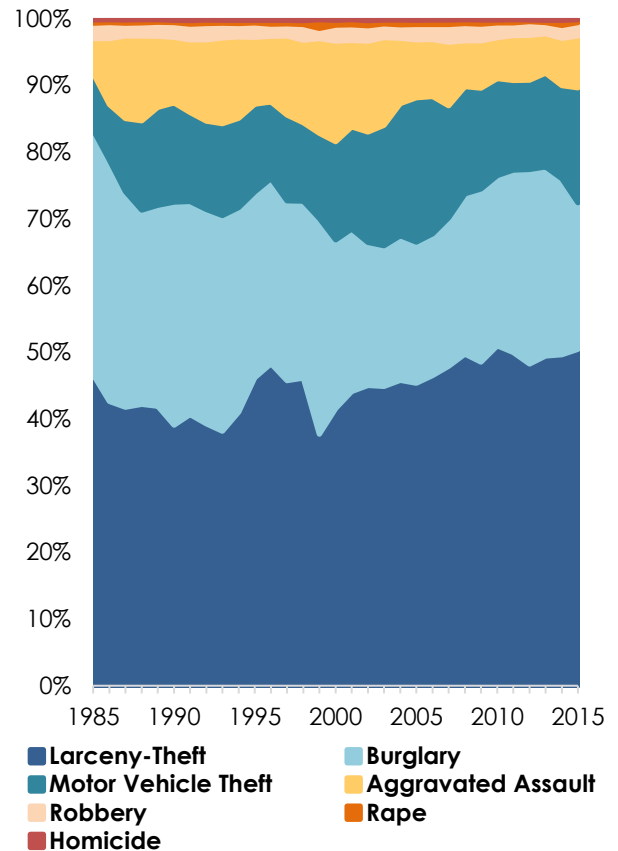
Property crimes account for the majority of crimes in unincorporated Riverside County. Since 1985, property crimes account for 82 - 92 percent of all crime. In 2016, 90 percent were property crimes, with larceny-theft most reported and motor vehicle theft least reported. Property crimes decreased 52 percent to 7,600 reported incidents per 100,000 people since the recent high of 15,900 during the recession.



homicide and rape the least reported. Violent crimes dropped 61 percent to 841 reported incidents per 100,000 people since the recent high of 2,200 in 2007.

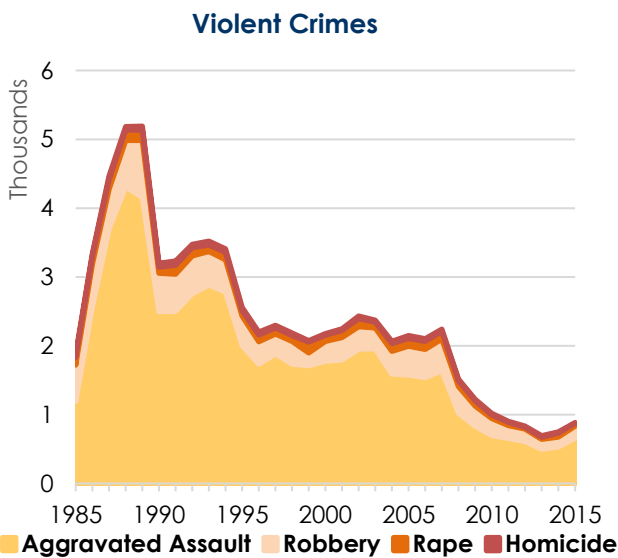
Endnotes

Crimes in Riverside County



Violent Crime

Since 1985, violent crimes account for 8-18 percent of all crime. In 2016, 10 percent of crimes were violent crimes, with aggravated assault the most reported and



1. U.S. Census Bureau, American Community Survey, Age and Sex
2. California Department of Finance, City and County Population Estimates
3. State of California Department of Finance, California County Population Estimates and Components of Change
4. U.S. Census Bureau, American Community Survey, Age and Sex
5. Robert Wood Johnson Foundation Health Rankings
6. Riverside County Point-In-Time Homeless Count
7. Riverside University Health System, Economic And Social Impacts Analysis

INTRODUCTION



8. California Health Interview Health Survey
9. California Health Interview Health Survey
10. U.S Census Bureau, American Community Survey, Commuting Characteristics
11. U.S Census Bureau, American Community Survey, Commuting Characteristics
12. U.S Census Bureau, American Community Survey, Commuting Characteristics
13. The American Lung Association
14. California Employment Development Department
15. U.S Census Bureau, American Community Survey 2015
16. U.S Census Bureau, American Fact Finder, Economic Characteristics
17. California Employment Development Department
18. Riverside County Economic Development Agency
19. U.S Census Bureau, American Fact Finder, Commuting Characteristics
20. U.S Census Bureau, American Fact Finder, Educational Attainment
21. California Association of Realtors
22. Department of Justice Crime Statistics



BUDGET PROCESS

Timeline

The budget process is year round, beginning with development of internal service rates and culminating with adoption of the budget. Budget amendment takes place throughout the year by 4/5ths vote.

October through December

In the first quarter report, the Executive Office presents budget guidelines for the next fiscal year based on economic indicators, revenue forecasts, and Board of Supervisors priorities. Internal service rates are developed based on anticipated operating budgets for the next fiscal year in accordance with Board policy.

January through February

In the midyear report, the Executive Office updates projected budget conditions. Internal service rates are also presented for approval. The Executive Office distributes Board budget policies, priorities, and information about budget targets, deadlines, and rates to departments.

March through April

Departments submit budget requests to the Executive Office for consideration in March. If economic conditions allow, departments submit new capital improvement project requests to the Executive Office. Due to financial constraints, new projects are limited.

May

The Executive Office presents the third quarter report in May, including a current year budget status, economic forecasts, and previews budget considerations for the following fiscal year.

June

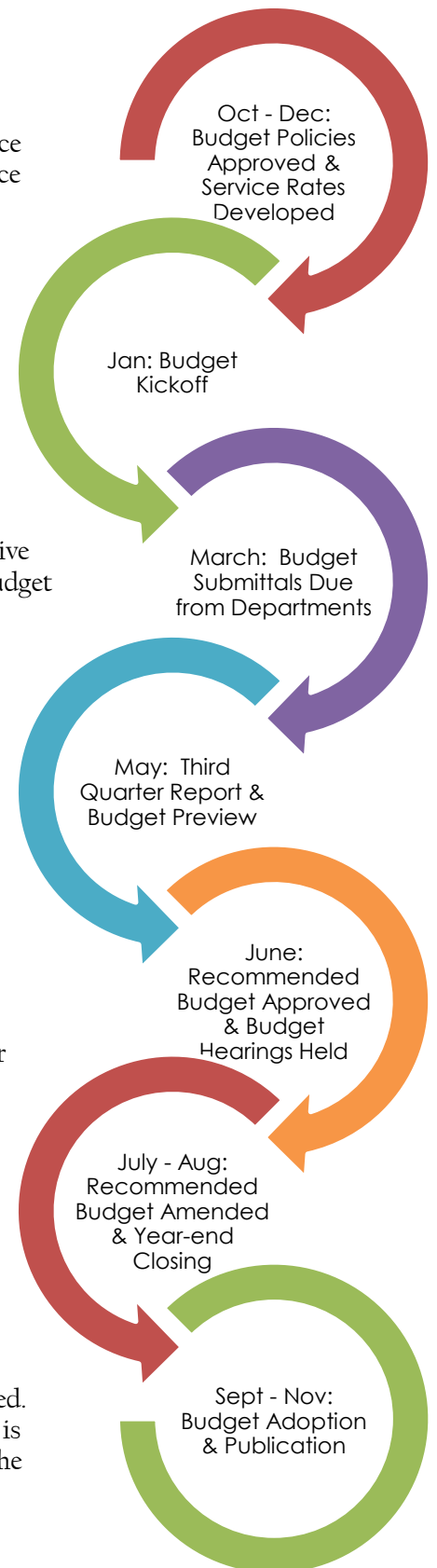
The Executive Officer presents the recommended budget to the Board for approval. The Board holds budget hearings and provides direction on policy decisions.

July through August

The Executive Office prepares amendments to the recommended budget addressing the direction given by the Board during budget deliberations. The year-end closing process begins in July, establishing the ending fund balances that roll forward to begin the budget year.

September through November

Once year-end balances are complete, the Board adopts the budget as amended. The Executive Office finalizes the adopted budget for publication, which is submitted to the State Controller before December 1 in accordance with the County Budget Act (Government Code §§29000-29144 and §30200).



ABOUT THE BUDGET BOOK

New Approach, New Format

The FY 17/18 budget introduces a fresh, contemporary approach to presenting budget information. This approach uses substantially more graphics to summarize and communicate the large volume of budget detail in quick, easily read snapshots. It also includes framing departments' budget narratives within the county's strategic objectives and departmental performance metrics. As with any major change, this transformation has not been without growing pains; however, at the outset, the Executive Office anticipated it would require a few years to evolve and mature, and expects it will continue to improve over time.

The introduction pulls together and summarizes at the front of the book key information about the county itself to provide context, about the budget process, and about the budgetary and financial policies and procedures that influence it.

The budget overview provides a synopsis concisely distilling the volume of budget detail into a compact summary and outlining the long-range budget strategy.

Although retaining standard functional divisions, the budget narratives are completely reformulated to gather each department's narratives within a function together under one heading. These were each to be structured within the template described in the following pages to provide a consistent framework summarizing each department's budgets in that section. Departments having responsibilities spanning multiple functions will have more than one narrative, each found within its functional section. This function-based framework was retained both to keep related activities grouped together and maintain consistency with the state-required budget schedules discussed below.

Budget Schedules

Pursuant to the County Budget Act, the State Controller issues the forms and methods with which

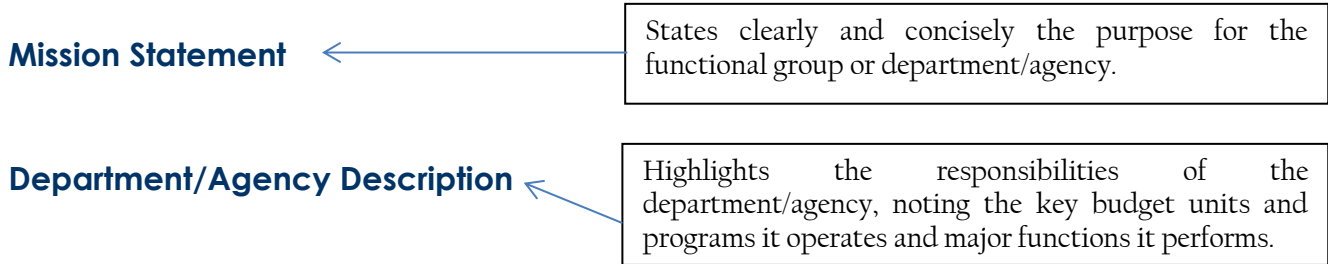
counties must prepare and submit budgets. Budget Schedules I through 15E contained at the back of this budget document conform to those state requirements. Schedules I through 8 summarize the unit-level detail for the governmental funds contained in Schedules 9, 10, 11. Schedules 12, 13, and 14 summarize the unit-level detail for the special district budgets contained in Schedule 15. Schedule 10 contains the budgets for the county's internal service funds, while Schedules 11 and 15E contain the budgets for the county and special district enterprise funds, respectively. In addition, Schedule 20 contains unit-level detail of positions authorized by resolution amending Ordinance 440; and Schedules 21, 22, and 23 contain detailed listings of recommended vehicles and other fixed assets. Taken together, these budget schedules comprise the official county budget approved by the Board of Supervisors in accordance with the County Budget Act. The tables and charts contained in the narratives provide snapshots of this information.

Governmental funds account for most of the county's primary operations, the largest of which is the general fund. It is the county's basic operating fund, used to report all operating activity not accounted for in other funds. Special revenue funds account for operations with revenue sources restricted to a particular purpose. Capital project funds account for construction, rehabilitation, and acquisition of major capital assets. Debt service funds account for debt repayment. Internal service funds account for transfers between county departments supported by direct cost recovery. Enterprise funds account for county functions primarily supported by user charges to external parties.

In addition to summarizing budget detail by fund type, the State Controller's budget schedules also identify each budget unit by function, and by principal activity within that function. This facilitates aggregating myriad budget data across a multitude of budget units to gain a clearer picture of the sources and uses contained in the budget.

New Narrative Format

DEPARTMENT/AGENCY



Accomplishments

 **Public Safety**

 **Healthy Communities**

 **Business Friendly Operations**

Briefly discusses the department/agency’s most recent accomplishments, as demonstrated by the most recent performance metrics. Addresses progress made on prior year objectives and includes results of actual work completed. Categorizes accomplishments by county’s overarching strategic objectives that they support, and as they align with the county’s corporate vision.




Strategic Objectives

 **Public Safety**

 **Healthy Communities**

 **Business Friendly Operations**

Briefly describes the department/agency’s priorities and operational goals. Each objective links to the county’s overarching strategic objective that it supports. Each objective intends to drive a desired outcome aligned with the department/agency’s mission, and aligns with the county’s corporate vision. Objectives are specific, measurable, achievable, results-oriented, and time-bound.

Legend of County Strategic Objectives			
	PS	Public Safety	<i>Maintaining existing commitments to mission-critical public safety functions.</i>
	HC	Healthy Communities	<i>Enhancing essential services that address public health mandates and foster healthy homes and workforces.</i>
	BF	Business Friendly Operations	<i>Maximizing use of fees and taxes most effectively, and making the county an efficient, responsive business partner.</i>



Performance Measures		FY 15/16 Actuals	FY 16/17 Projected	FY 17/18 Goals	FY 18/19 Goals
Category	Measure...				

Table Notes:

¹ Notes...



Each department/agency’s progress in achieving its strategic operational objectives over time is demonstrated by key performance measures. These include prior year actual and current year projected performance measures, as well as performance targets for the subsequent two fiscal years. More detailed information regarding each measure may be annotated in the notes section.

Related Links



Department/agency’s county website and other related websites that may be informative for the reader.

Budget Changes & Operational Impacts

Staffing



Summary of authorized positions, including the total budgeted, the number funded and not funded, and how many are filled and vacant. Detailed but succinct explanations of changes in staffing from the previous adopted budget, by budget unit and program.

Expenditures

- ◆ Salaries & Benefits
 - ❖
- ◆ Services & Supplies
- ◆ Other Charges
- ◆ Fixed Assets
- ◆ Intrafund Transfers
- ◆ Operating Transfers Out



Detailed but concise explanations of major budgetary changes in appropriations from the prior fiscal year’s adopted budget, organized by category.

Revenues

- ◆ Taxes
 - ❖
- ◆ Licenses, Permits & Franchises
- ◆ Fines, Forfeitures & Penalties
- ◆ Revenue from Use of Assets
- ◆ Intergovernmental Revenue
- ◆ Charges for Current Services
- ◆ In-lieu & Other Governmental
- ◆ Other Revenue
- ◆ Operating Transfers In



Detailed but concise explanations of major budgetary changes in revenues from the prior fiscal year’s adopted budget, organized by category.

Departmental Reserves

- ◆ Fund
- ◆

Separate detailed explanations by fund of each spendable departmental reserve, including restricted, committed, and assigned equity fund balances. Include discussion of anticipated increases or use of reserves expected to influence budget year beginning balances, and planned increases or use of reserves factored into the budget.

Net County Cost Allocations

Brief explanation of any ongoing and one-time changes in the net county cost allocation for each budget unit.

Budget Tables

For each department/agency, budget tables compare trends in staffing, expenditures, revenues, and use of fund balance across time. In a balanced budget, total sources equal total uses. In a *structurally balanced* budget, total ongoing sources equal ongoing uses, net of one-time sources and uses, including beginning fund balance.

Department/Agency Staffing by Budget Unit						
	Prior Year Adopted		Current Year Budget		Budget Year Requested	Budget Year Recommended
Total						

Department/Agency Expenditures by Budget Unit						
	Prior Year Adopted	Prior Year Actual	Current Year Budget	Current Year Projected	Budget Year Requested	Budget Year Recommended
Grand Total						

Department/Agency Budget by Category of Expenditure						
	Prior Year Adopted	Prior Year Actual	Current Year Budget	Current Year Projected	Budget Year Requested	Budget Year Recommended
Salaries & Benefits						
Services & Supplies						
Other Charges						
Fixed Assets						
Intrafund Transfers						
Expenditures Net of Transfers						
Total Operating Transfers Out						
Total Uses						



FINANCIAL POLICIES AND PROCEDURES

The county's financial policies and procedures ensure its fiscal stability and provide guidance for development and administration of the annual budget.

Budgeting

The County Budget Act contained in Government Code §§29000, et seq. governs the authority of the Board of Supervisors to adopt the annual county budget and specifies the process and deadlines by which certain actions must be achieved. These ensure appropriations authority is in place on July 1 with which to sustain core county operations, while also accommodating for the year-end process that determines the prior year's ending fund balances. This process also provides for transparency and accountability in the budget process, allowing for open public information and participation when the budget is considered and public hearings are held.

The County Budget Act also empowers the State Controller to prescribe the methods and forms that must be used in presenting the formal budget (29005). Pursuant to provisions of the County Budget Act, the Riverside County Board of Supervisors has by past actions designated the County Executive Officer as the officer responsible for administering the county budget.

Preparation of the Budget

- ◆ The County Executive Officer prescribes the procedures for submitting budget requests (29042).
- ◆ All county officials are to provide the County Executive Officer budget requests detailing estimated financing sources and uses required on or before June 10 (29040).
- ◆ The County Executive Officer receives these budget requests (29040), prepares requests when an official responsible for submitting a budget request has not done so (29045), and compiles all the requests (29060).
- ◆ The County Executive Officer reviews the budget requests, prepares a recommended budget, and submits that recommended

budget to the Board of Supervisors on or before June 30.

Approval of the Recommended Budget

- ◆ The Board of Supervisors may make revisions, reductions, and additions to the recommended budget on or before June 30 (29063), and the County Executive Officer is responsible for revising the recommended budget to reflect those changes made by the Board (29083).
- ◆ To provide the legal spending authority necessary to sustain county operations when the fiscal year begins on July 1, the Board of Supervisors must formally approve the recommended budget, as revised, on or before June 30 (29064). Approval of the recommended budget requires a *majority vote*.

Adoption of the Budget

- ◆ On or before September 8, the Board of Supervisors must make the recommended budget available to the public (29065) and publish public notice of its availability and announcement of public hearings on it 10 days in advance of the hearings (29080).
- ◆ No fewer than 10 days following publication of the hearing notice, and not later than September 18, the Board of Supervisors must commence public hearings on the recommended budget (29080). The Board of Supervisors may continue those hearings day to day until concluded, not exceeding a total of 14 calendar days (29081). The Board of Supervisors must conclude budget hearings on or before October 2 (29081).
 - ❖ Any official whose budget requests have been revised (29063) and any member of the public may appear and be heard at the budget hearings (29080(c)).
 - ❖ All proposals for revisions shall be submitted in writing to the Clerk of the Board prior to close of the budget hearings (29080(d)). Increases or additions may not be made after the public hearing, unless the items were proposed in writing and filed with the Clerk of the Board before close of the public hearing or



approved by the Board of Supervisors by *4/5ths vote*.

- ◆ The Board of Supervisors must approve a resolution formally adopting the budget on or before October 2 (29088). Budget adoption requires a *majority vote*.
- ◆ The County Auditor-Controller must file copies of the adopted budget with the Clerk of the Board and the State Controller on or before December 2 (29093).

Actions Following Adoption of the Budget

- ◆ Transfers of and revisions to the adopted appropriations may be made by an action formally adopted by the Board of Supervisors at a regular or special meeting as follows (29125):
 - ❖ If between funds, *4/5ths vote* is required.
 - ❖ If transfers from appropriations for contingencies, *4/5ths vote* is required.
 - ❖ If between budget units within a fund if overall appropriations are not increased, *majority vote* is required.
- ◆ The Board of Supervisors has delegated to the County Executive Officer the authority to approve transfers of appropriations within a budget unit to the extent the overall appropriations of the budget unit are not increased (29125(b)).
- ◆ The Board of Supervisors may at any regular or special meeting by *4/5ths vote* make available for appropriation any of the following balances over which the Board of Supervisors has authority (29130):
 - ❖ Restricted, committed, assigned and unassigned fund balances, excluding general reserves, and non-spendable fund balance.
 - ❖ Amounts that are either in excess of anticipated amounts or not specifically set forth in the budget derived from any actual or anticipated increases in financing sources.

In the Event of Emergency

- ◆ If due to an emergency the Board of Supervisors has not approved a recommended budget by June 30, the appropriations of the final budget of the previous year shall roll over and be deemed the appropriations of the new year, excluding assets and transfers out unless specifically approved by the Board (29124(a)(3)). The final budget is the adopted budget plus all revisions of it made during the course of the year.
- ◆ The Board of Supervisors may by *4/5ths vote* at any regular or special meeting adopt a resolution declaring an emergency (29127) and approve appropriations and expenditures necessary to meet that emergency, in the following cases:
 - ❖ Upon emergency caused by war, fire, failure or imminent failure of the water supply, flood, explosion, storm earthquake, epidemic, riot, or insurrection;
 - ❖ For immediate preservation of order or public health;
 - ❖ For restoration to usefulness any public property destroyed by accident;
 - ❖ For relief of a stricken community overtaken by calamity;
 - ❖ For settlement of approved claims for personal injuries or property damages, except claims arising from operation of public utilities owned by the county; or,
 - ❖ To meet mandatory expenditures require by law.
- ◆ Emergency expenditures may be paid from any money in the county treasury in any fund from which the expenditure may be properly paid (29128).

Constraints of Appropriations

- ◆ Except as provided by law, the Board of Supervisors and every other county official is limited in incurring or paying obligations to the amounts of appropriations allowed for each

budget unit in the adopted budget, as revised (29120).

- ◆ Except as provided by law, obligations incurred or paid in excess of budget unit appropriations are not a liability of the county, but a personal liability of the official authorizing the obligation (29121).
- ◆ Except on court order, for an emergency, or as provided by law, the Board of Supervisors cannot approve a claim nor the Auditor issue payment for any obligation that would result in a budget unit exceeding its appropriations (29122).
- ◆ Any unencumbered appropriations remaining at the end of the fiscal year shall lapse and revert to the available fund balance from which there were appropriated (29143).

Basis of Budgeting

A characteristic of government accounting that distinguishes it from business accounting is the use of funds to separate the resources of a jurisdiction by type or use. These fund types are defined by the Governmental Accounting Standards Board (GASB) as follows:

- ◆ Governmental Funds
 - ❖ General funds
 - ❖ Special revenue funds
 - ❖ Debt service funds
 - ❖ Capital project funds
 - ❖ Proprietary Funds
- ◆ Internal service funds
- ◆ Enterprise funds
- ◆ Permanent Funds
- ◆ Fiduciary Funds
- ◆ Governmental funds account for the primary operations of a jurisdiction. The annual budget for governmental funds is done on the modified accrual basis of accounting. Modified accrual accounting recognizes revenues when the dollar value of the revenue is known and collectible within the current period.
- ◆ Proprietary funds account for the business-type functions of a jurisdiction that provide services almost exclusively on a fee-for-service basis. Because they are intended to operate like businesses, the annual budgets for proprietary funds are done on the full accrual basis of

accounting. Full accrual accounting recognizes both revenue and expense when earned.

- ◆ Because they hold assets for other parties, annual budgets are not adopted for fiduciary funds.

Fund Descriptions

The major funds for budgetary purposes may differ from the major funds reported by the County of Riverside Comprehensive Annual Financial Report (CAFR). In a CAFR, major funds relate to funds whose revenues, expenditures, assets, or liabilities are at least 10 percent of all governmental or enterprise funds and at least 5 percent of the aggregate amount for the same item. In a budget document, any fund whose revenues or expenditures, excluding other financial sources and uses, constitute more than 10 percent of the revenues or expenditures of the appropriated budget should be considered a major fund. The budgetary funds and descriptions are as follows:

Major Funds

The general fund is the county's primary operating fund, comprising 58 percent of the overall budget. It is used to account for all revenues and expenditures necessary to carry out the basic governmental activities of the county that are not accounted for through other funds. The county general fund includes such functions as general government, public protection, health and sanitation, public assistance, education, and recreation and culture services. No other single county fund qualifies as a major budgetary fund.

Non-Major Funds, Governmental

A special revenue fund is a governmental fund used to account for and report proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects. Examples of key county special revenue funds include Transportation, County Structural Fire Protection, Home Program Fund, Neighborhood Stabilization, and Aviation funds. Taken as a whole, all of the county's special revenue funds together comprise 7.9 percent of the overall budget.

A capital project fund is a governmental fund used to account and report for financial resources that are restricted, committed, or assigned to expenditures for



capital outlay. This includes outlays for the acquisition or construction of capital facilities and other capital assets. Examples of key county capital project funds include Developers Impact Fee Operations, the County of Riverside Enterprise Solutions for Property Taxation (CREST) Project, Public Safety Enterprise Communication (PSEC) Project, Accumulative Capital Outlay, and Capital Improvement Project (CIP) funds. Taken as a whole, all of the county’s capital project funds together comprise 4.8 percent of the overall budget.

A debt service fund is a governmental fund used to account and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest. Examples of key county debt service funds include Pension Obligation Bonds, Teeter Debt Service, and Redevelopment Obligation Retirement funds. Taken as a whole, all of the county’s debt service funds together comprise 0.7 percent of the overall budget.

Non-Major Funds, Proprietary (Business-Type) and Others

An internal service fund is used to account for goods or services for which the county charges internal customers. Examples of key county internal service funds include Human Resources, Information Technology, Fleet Services, Custodial Services, and Maintenance Services funds. Taken as a whole, all of the county’s internal service funds together comprise 9.3 percent of the overall budget.

An enterprise fund is used to account for goods or services for which the county charges outside customers. Examples of key county enterprise funds include Riverside University Health System – Medical Center, Waste Resources, and Housing Authority funds. Taken as a whole, all of the county’s enterprise funds together comprise 12.4 percent of the overall budget.

Special district and other agency funds are used to account and report the financial resources for independent units of local government that are organized to perform a single government function or a restricted number of related functions. Examples of key special district funds include County Service Areas, Flood Control and Water Conservation District, Perris Valley Cemetery Operations, Regional Parks and Open Space District. Taken as a whole, all

of the county’s special district funds together comprise 6.8 percent of the overall budget.

Financial Forecasting

The county has a financial planning process intended to assess short-term and long-term financial implications of policy decisions. Independent economists gather economic data from the national, state, and local levels to produce a five-year forecast for the county. This five-year outlook is a vital component in the financial planning process. The county uses this information to develop plans that maintain the financial health and stability of the county.

Governmental Fund Balance and Reserve Policy

Fund balance is the difference between assets and liabilities on a governmental fund balance sheet, and represents the net remainder of resources less expense at year-end. It is a widely used component in government financial statements analysis. Board Policy B-30, *Government Fund Balance and Reserve Policy*, establishes county guidelines for use of fund balance with restricted purpose versus unrestricted purpose. This policy applies to governmental funds, which includes the general fund, special revenue funds, capital projects funds, debt service funds, and permanent funds. GASB Statement No. 54, which applies to periods beginning after June 15, 2010, governs how fund balance information is reported to enhance its decision-making value.

Governmental Fund Balance Categories

Governmental fund balances are comprised of the following categories:

- ◆ Non-spendable fund balance: amounts that cannot be spent because they are not in spendable form or must be maintained intact.
- ◆ Restricted fund balance: amounts specified by external parties, such as laws, regulations creditors, or grantors.
- ◆ Committed fund balance: unrestricted amounts formally committed by the Board for a specific purpose. Board approval is required to establish, change, or remove a commitment.
- ◆ Assigned fund balance: unrestricted, uncommitted amounts set aside for a specific intended purpose.



- ◆ Unassigned fund balance: general fund equity not reported in any other category and available for use. The general fund is the only fund that has unassigned fund balance.

Spending Prioritization

Board Policy B-30 intends to ensure that:

- ◆ When both restricted and unrestricted fund balances are available, restricted amounts will be used first.
- ◆ Unrestricted fund balance will be used in the following order: committed, assigned, and unassigned.

Minimum Balance Requirements

Guidelines for minimum fund balance for governmental funds is essential to ensuring a prudent equity level is maintained for working capital to cover expenditures pending receipt of revenues, delays in revenue receipt, or revenue shortfalls.

Unassigned Fund Balance – General Fund

- ◆ It is the Board's objective to maintain a minimum unassigned fund balance in its general fund of at least 25 percent of the fiscal year's estimated discretionary revenue.
- ◆ A portion of this fund balance may be separately identified for one-time or short-term expenditures caused by economic or budgetary crises. This is intended as a last resort to balance the county budget. If unassigned fund balance is drawn below 25 percent, the county Executive Office is required to develop a plan to restore it to the minimum level within three years.

Fund Balance – Special Revenue Funds

- ◆ Special revenue fund balances are to be kept at or above the minimum level dictated by the funding source and should not fall below zero.
- ◆ If the fund balance drops below the minimum levels, the department responsible for the fund will develop a plan to restore the balance to established minimum levels within two years.

Pension Management Policy

The focus of Board Policy B-25, *Pension Management Policy*, is ensuring proper pension plan management. This policy applies to all county defined benefit pension plans, which are administered by the

California Public Employees Retirement System (CalPERS).

Pension Management Policy Overview

- ◆ The county's pension assets constitute a trust independently administered by CalPERS to satisfy the county's retirement obligations to all covered employees.
- ◆ The county bears the ultimate responsibility to meet pension obligations.
- ◆ The county sets contribution rates sufficient to:
 - ❖ Pay any amounts due to CalPERS;
 - ❖ Capture full cost of annual debt service on pension obligation bonds outstanding;
 - ❖ Collect designated annual contribution if the county has established a liability management fund in connection with the issuance of such bonds; and,
 - ❖ Pay consultants hired to assist the Pension Advisory Review Committee.
- ◆ Withdrawal of a group of employees from participation in the plans does not necessarily trigger a distribution of assets.
- ◆ If any employee group or department separates from the county, the associated actuarial liability and pension will be subject to an independent actuarially determined "true value."
- ◆ All contracts or grants include full estimated pension cost in the contract or grant. Upon the termination of such contracts or grants, a termination payment may be negotiated.

Pension Advisory Review Committee

- ◆ The Pension Advisory Review Committee (PARC) is comprised of the County Finance Officer (Chair), Treasurer, and Human Resources Director.
- ◆ The PARC meets quarterly to address county pension plan topics.
- ◆ Each January, PARC prepares a public report of the county's pension plan status and analysis of CalPERS's most recently available actuarial report.
- ◆ PARC reviews proposed changes to pension benefits or liability amortization schedules, and provides the Board of Supervisors with an analysis of the long-term costs and benefits.

Pension Obligation Financing

- ◆ Issuance of pension-related debt is reviewed first by PARC.



- ◆ The county may establish a liability management fund in connection with the initial debt issuance, and may do so for any future issuance.
- ◆ Such liability management funds are funded by projected savings from issuance and only used to retire pension bond debt or transferred to CalPERS to reduce unfunded liability.
- ◆ PARC makes annual recommendations regarding prepayment of pension obligation financings or annual CalPERS contributions, and potential savings from such early payment.

Investment Policy

Board Policy B-21, *County Investment Policy Statement*, safeguards public funds by assuring the county follows prudent investment practices and provides proper oversight of these investments.

The Treasurer annually presents their statement of investment policy to the County Investment Oversight Committee for review and to the Board of Supervisors for approval. The Treasurer’s authority to make investments is reviewed annually, pursuant to state law. All investments are governed by restrictions defining the type of investments authorized, maturity limitations, portfolio diversification, credit quality standards, and applicable purchase restrictions.

Portfolio Objectives

The Treasurer actively manages the investment portfolio in a manner responsive to the public trust and consistent with state law with the objectives to:

- ◆ Safeguard investment principal;
- ◆ Maintain sufficient liquidity to meet daily cash flow requirements; and,
- ◆ Achieve a reasonable yield on the portfolio consistent with these objectives.

Investment Oversight Committee

- ◆ The Investment Oversight Committee (IOC) has 5 to 7 members chaired by the County Executive Office.
- ◆ IOC members are nominated by the County Treasurer and confirmed by the Board of Supervisors as openings occur.
- ◆ Members of the IOC are chosen from among the following:
 - ❖ Executive Office (chair)
 - ❖ County Treasurer

- ❖ Auditor-Controller
- ❖ A representative of the Board of Supervisors
- ❖ The County Superintendent of Schools or his/her designee
- ❖ A representative selected by schools and community college districts
- ❖ A representative selected by special districts with funds in the County Treasury
- ❖ Up to two members of the public.
- ◆ IOC duties are specified in Government Code §27133 (review of investment policies), §27134 (compliance audits), and §27137 (prohibits members from making investment decisions), and are limited to assets in the County Treasury investment pool and assets outside the County Treasury whose investment are under the direct control of the County Treasurer or Board of Supervisors.
- ◆ IOC members are advised of, and subject to, Government Code §§27132.1 27132.3, and §27133(d) (conflicts of interest prohibitions), as well as limits on gifts and honoraria set by the Fair Political Practices Commission (FPPC).

Fiduciary Responsibility

Each County Treasurer, or governing body authorized to make investment decisions on behalf of local agencies, is a trustee and therefore a fiduciary subject to the prudent investor standard. Government Code §27000.3 requires that when investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a county treasurer or board of supervisors will act with care, skill, prudence, and diligence to safeguard the principal and maintain the liquidity needs of the county and other depositors.

Debt Management Policy

Board Policy B-24, *Debt Management Policy*, protects the county’s credit quality through proper debt management, thereby reducing the county’s cost of borrowing. This policy applies to all direct county debt, conduit financing, and land secured financing.

Debt Management Policy Overview

- ◆ Long-term debt is not used to finance ongoing operational costs. When possible, the county pursues alternative sources of funding, such as grants, to minimize the level of direct debt.
- ◆ The county uses special assessment revenue, or other self-supporting debt instead of general fund debt whenever possible.

- ◆ Debt issued shall not have a maturity date beyond the useful life of the asset acquired or constructed.
- ◆ Long-term, general fund obligated debt is incurred, when necessary, to acquire land or fixed assets based upon the priority of the project and the ability of the county to pay. The project should be integrated with the county's long-term financial plan and capital improvement program.
- ◆ The county establishes an affordable debt level in order to preserve credit quality and ensure sufficient revenue is available to pay annual debt service. The debt level is calculated by comparing seven percent of discretionary revenue to the aggregate debt service, excluding self-supporting debt.
- ◆ The county tries to maintain a variable rate debt ratio in an amount not greater than 20 percent of the total outstanding debt, excluding variable rate debt hedged with cash, cash equivalents, or a fixed-rate swap.
- ◆ When it benefits the county's financial or operating position, the county reviews outstanding debt and initiates fixed-rate refunding. The term of such refunding does not extend the maturity beyond the original debt without compelling justification.
- ◆ Each county department, agency, district or authority managing debt:
 - ❖ Observes applicable state and federal regulations and laws regarding disclosure in all financings.
 - ❖ Files annual reports and material event notices with the appropriate state and/or federal agencies in a timely manner.
 - ❖ Provides an annual certificate to the Debt Advisory Committee of its compliance or non-compliance with state and/or federal disclosure laws.
- ◆ Economic Development Agency Executive Director
- ◆ Community Facilities District/Assessment District Administrator
- ◆ General Manager Chief Engineer, Flood Control and Water Conservation District
- ◆ DAC meetings are held monthly or on the call of the chairperson.
- ◆ Each financing proposal brought before the DAC includes:
 - ❖ A detailed description of the type and structure of the financing;
 - ❖ Full disclosure of the specific use of the proceeds;
 - ❖ A description of the public benefit to be provided by the proposal;
 - ❖ The principal parties involved in the financing;
 - ❖ Anticipated sources of repayment;
 - ❖ An estimated statement of sources and uses;
 - ❖ Any credit enhancements proposed;
 - ❖ The anticipated debt rating, if any; and,
 - ❖ An estimated debt service schedule.
- ◆ The DAC acts on items brought before it with either a "Review or File" or "Review and Recommend" action.

Conduit Financing

Conduit financing is an arrangement involving a government agency using its name in an issuance of fixed income securities for a large capital project. The county uses conduit financing to encourage:

- ◆ Development of residential housing intended to provide quality, affordable single family housing for the first time homebuyer within both the incorporated and unincorporated areas of the county.
- ◆ Development of residential housing that complies with both federal and state requirements for low and moderate-income multi-family housing within the incorporated and unincorporated areas of the county.
- ◆ Commercial, retail, industrial and other development projects that increase the employment base within the county to create jobs/housing balance and enhance the overall tax base of the county.

Land Secured Financing

Community facilities districts (CFDs) or special benefits assessment districts (ADs) are considered

Debt Advisory Committee

- ◆ The Debt Advisory Committee (DAC) reviews proposed county-related financings at least once prior to approval by the Board of Supervisors.
- ◆ The DAC has seven members chaired by the County Executive Office:
 - ❖ County Executive Office (chair)
 - ❖ County Treasurer
 - ❖ County Auditor-Controller
 - ❖ County Counsel



when public facilities of a residential development represent a significant public benefit:

- ◆ The county uses CFDs or ADs to develop commercial or industrial properties that increase jobs, property or sales tax revenues, and major public improvements.
- ◆ Projects comply with the requirements of the Improvement Act of 1911, the Municipal Improvement Act of 1913, the Improvement Bond Act of 1915, or the Community Facilities Act of 1982, and provisions of Board Policy B-12.

Alternate Financing Products

Alternate financing products are different methods that may be used by the county to reach their financial objectives, such as:

- ◆ Achieving greater debt savings by taking advantage of market conditions;
- ◆ Better managing county assets and liabilities;
- ◆ Reducing interest rate risk; and,
- ◆ Increasing cash flow savings.

The county does not use alternative financing products for speculative purposes, and Board of Supervisors approval is required.

Interest Rate Swaps

An interest rate swap is a financial contract between a bank and the county, in which a floating rate of interest is swapped for a fixed rate on the issuance of bonds. This allows the county to save money by hedging against rising interest rates.

- ◆ Each interest rate swap agreement includes payment, term, security, collateral, default remedy, termination and other terms, conditions and provisions that the County Finance Director, in consultation with County Counsel and the County Treasurer, deem necessary.
- ◆ To minimize counterparty risk, the county may enter into swap agreements only with counterparties rated AA by at least one rating agency, and each counterparty shall have a minimum capitalization of \$150 million.
- ◆ Diversification of counterparties is the expressed goal of the county.
- ◆ The county will not provide collateral to secure its obligations under swap agreements if the credit rating of the counterparty falls below AA by any rating agency. Collateral, equaling at least 102 percent of the swap amount, shall consist of cash or U.S. Government securities deposited with a third-party trustee.
- ◆ All swap agreements shall contain a provision granting the county the option to terminate the agreement at any time over its term.
- ◆ A termination payment to or from the county may be required at the time of termination.
- ◆ The county will not make a termination payment to a counterparty not meeting its contractual obligations under the swap agreement.





BUDGET OVERVIEW

EXECUTIVE SUMMARY

The FY 17/18 budget establishes \$5.5 billion in appropriations for Riverside County, a decrease of 1.7 percent from FY 16/17 budgeted spending levels. Overall estimated revenue is projected to increase to \$5.2 billion, a decrease of 1.2 percent. The difference is backed with use of fund balance, net assets, and reserves.

The FY 17/18 budget includes \$3.2 billion in general fund appropriations, comprising 58 percent of the overall budget. General fund discretionary revenue continues to show modest growth. Estimated discretionary revenue is projected to increase \$24.7 million over the current forecast to \$754.6 million in FY 17/18. This 3 percent increase is due primarily to modestly rising property-related tax revenues and less one-time revenues. Discretionary spending decreased to \$793 million. Of that, an appropriation for general fund contingency is budgeted at \$20 million, or 2.6 percent of discretionary revenue.

The gap between discretionary revenue and discretionary spending is covered by departmental reserves and anticipated draw from the reserve for budget stabilization.

In response to the Governor’s January budget proposal that included shifting significant costs for In-Home Supportive Services (IHSS) back to counties, the Executive Office cut net county cost allocations by 6.5 percent to achieve the \$42 million in savings necessary to cover those cost. Departments prepared and submitted their budgets factoring in these cuts and, with only a few exceptions, nearly all departments were able to absorb them. Departments achieved this largely through a combination of draws on departmental reserves and deletion of primarily vacant positions. Overall, this budget includes deletion of 921 currently authorized positions, a reduction of 5.1 percent from the authorized level as of July 2017.

BUDGET AT A GLANCE

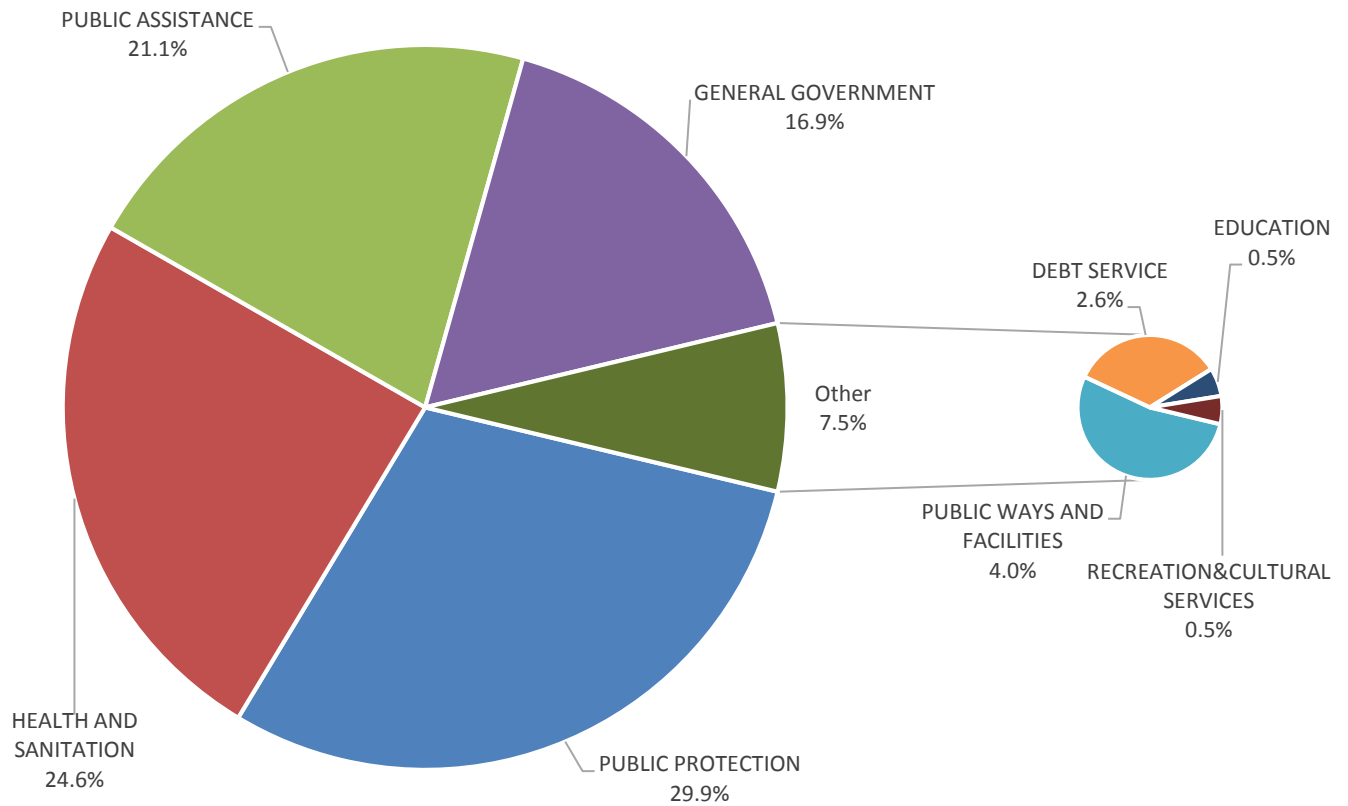
FY 17/18 Budget \$ billions	
	Appropriations
Salaries and Benefits	2.377
Services and Supplies	1.647
Other Charges	1.390
Fixed Assets	0.156
Operating Transfers Out	0.144
Approp for Contingencies	0.020
Intrafund Transfers	-0.234
Total Appropriations	5.500
	Sources
Intergovernmental Revenues	2.378
Charges For Current Services	1.701
Taxes	0.429
Other Revenue	0.411
Operating Transfers in	0.119
Rev Fr Use Of Money&Property	0.071
Fines, Forfeitures & Penalties	0.060
Other In-Lieu And Other Govt	0.031
Licenses, Permits & Franchises	0.022
Total Revenues	5.221
Net Use of Fund Balance	0.279
Total Sources	5.500



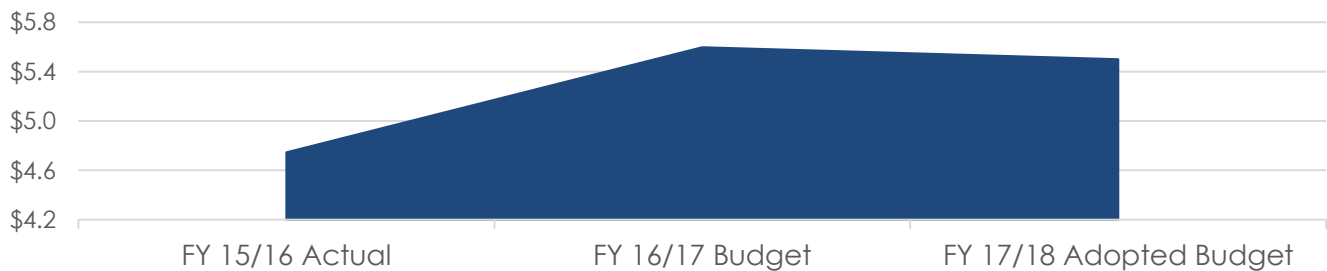
Total Budgeted Appropriations

Overall, the FY 17/18 budget contains \$5.5 billion in total appropriations across all funds, a net decrease of 1.7 percent from the FY 16/17 current budgeted levels. Broken out by function, the largest sector of overall county appropriations is \$1.6 billion for public protection at 29.9 percent, reflecting a net decrease from current spending of 1.1 percent, followed closely by \$1.4 billion for health and sanitation at 24.6 percent, reflecting an increase of 4.6 percent, and \$1.2 billion for public assistance at 21.1 percent, reflecting a decrease of 2.1 percent. These three functions comprise 76 percent of total appropriations. General government comprises only 16.9 percent of all appropriations at \$929 million, a net decrease of 10.3 percent, while all others combined comprise only 7.5 percent.

FY 17/18 Total Appropriations by Function

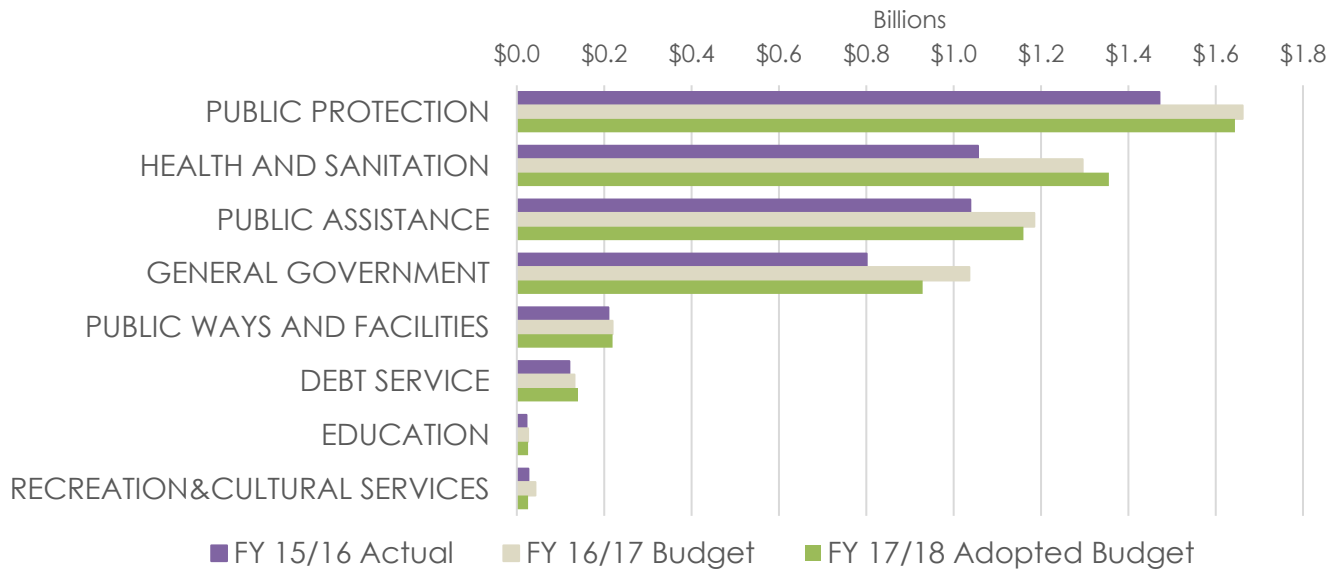


Trend in Total Expenses





Comparison of Total Appropriations by Function FY 15/16 to FY 17/18

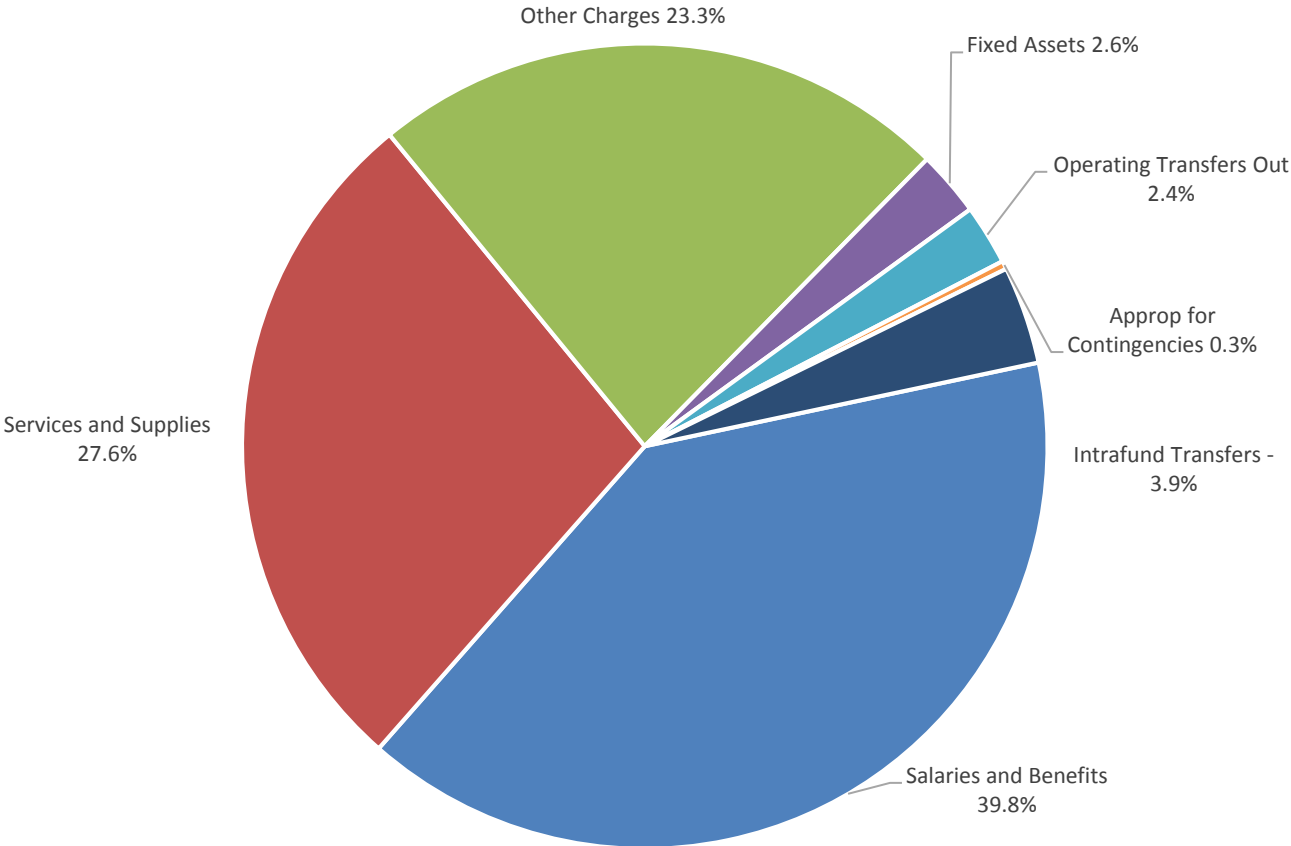


Comparison of Total Expenses by Function					
	FY 15/16 Actual	FY 16/17 Budget	FY 17/18 Adopted Budget	Year-Over-Year Change	% Year-Over-Year Change
PUBLIC PROTECTION	1.471	1.662	1.644	(0.018)	-1.1%
HEALTH AND SANITATION	1.056	1.295	1.355	0.060	4.6%
PUBLIC ASSISTANCE	1.038	1.185	1.160	(0.025)	-2.1%
GENERAL GOVERNMENT	0.801	1.036	0.929	(0.106)	-10.3%
PUBLIC WAYS AND FACILITIES	0.210	0.219	0.219	(0.000)	-0.1%
DEBT SERVICE	0.121	0.132	0.140	0.008	6.1%
EDUCATION	0.022	0.026	0.026	0.000	1.7%
RECREATION & CULTURAL SERVICES	0.027	0.043	0.026	(0.017)	-39.6%
Grand Total	\$4.746	\$5.598	5.500	(\$0.098)	-1.7%



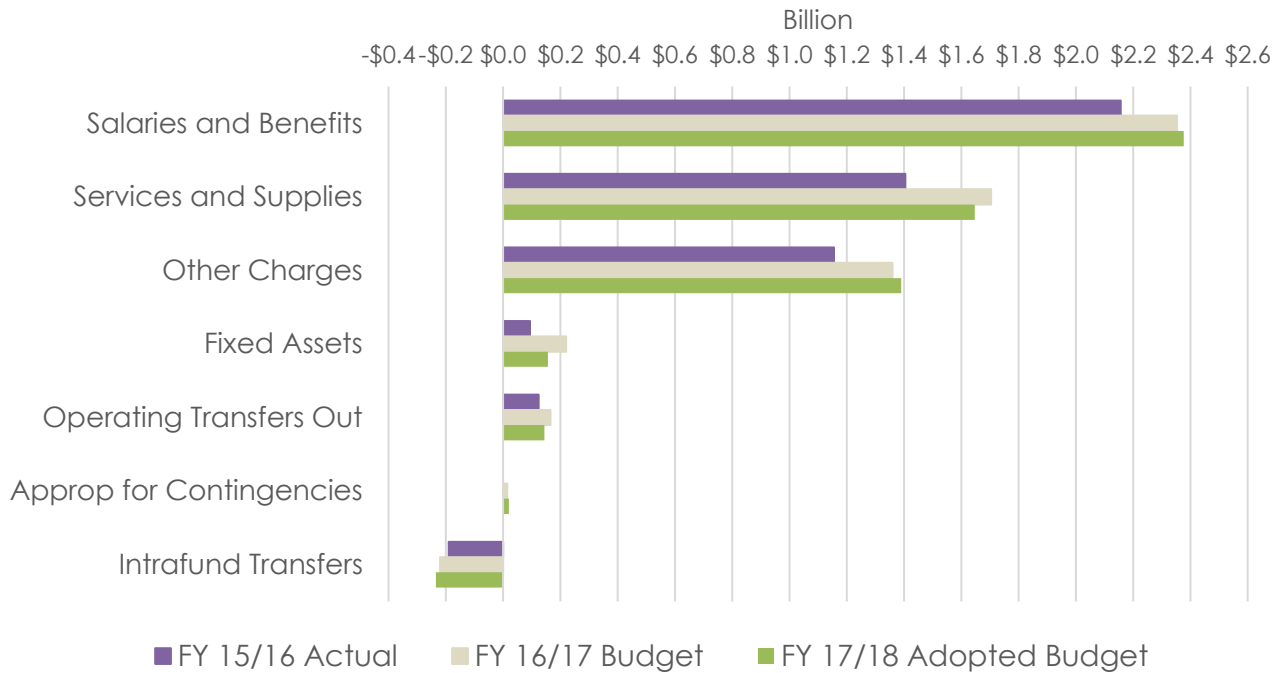
Broken out by spending category, 39.8 percent of overall appropriations are for salaries and benefits, with 27.6 percent for services and supplies, and 23.3 percent for other charges, such as public aid and debt service. Just 2.6 percent of overall appropriations are for acquisition of fixed assets, and 0.3 percent of the overall budget is set aside for general fund contingency.

FY 17/18 Total by Appropriation Class





Comparison of Total by Appropriation Class FY 15/16 to FY 17/18



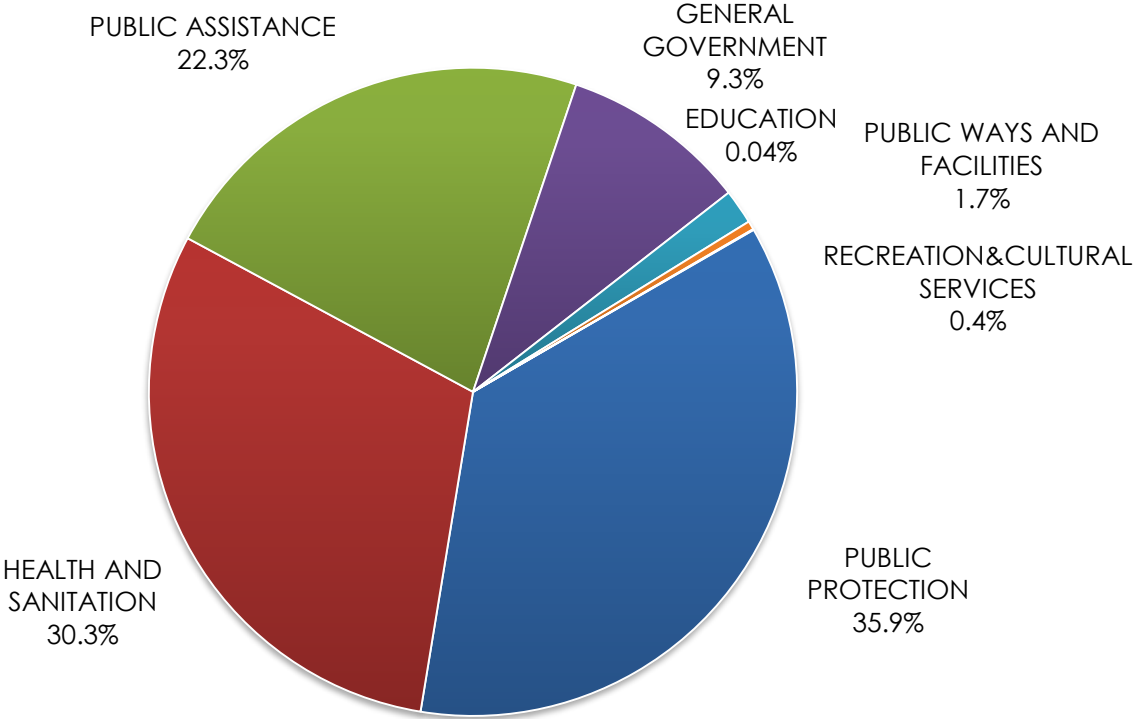
Comparison of Total Expenses by Appropriation Class					
	FY 15/16 Actual	FY 16/17 Budget	FY 17/18 Adopted Budget	Year-Over-Year Change	% Year-Over-Year Change
Salaries and Benefits	2.157	2.353	2.377	0.024	1.0%
Services and Supplies	1.405	1.705	1.647	(0.058)	-3.4%
Other Charges	1.156	1.360	1.390	0.030	2.2%
Fixed Assets	0.094	0.220	0.156	(0.064)	-29.1%
Operating Transfers Out	0.124	0.165	0.144	(0.021)	-12.5%
Approp for Contingencies	0.000	0.014	0.020	0.006	40.9%
Intrafund Transfers	(0.189)	(0.220)	(0.234)	(0.015)	6.7%
Grand Total	\$4.746	\$5.598	\$5.500	(\$0.098)	-1.7%



Personnel Summary

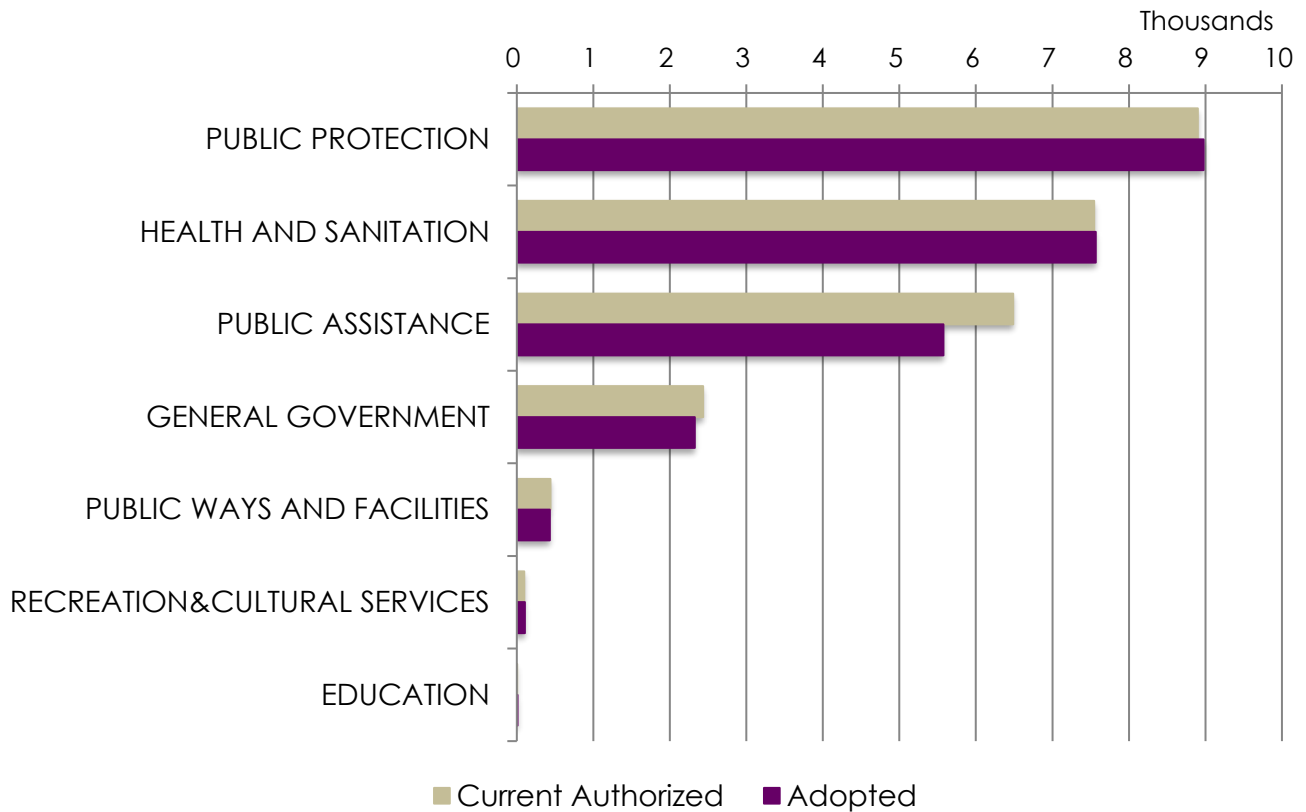
The county uses Budget Schedule 20 to amend the authorized position levels in Ordinance No. 440 in conjunction with annual appropriations. The FY 17/18 budget adopts a total of 24,992 authorized positions, a 3.6 percent net decrease of 921 positions from the currently authorized level as of May 2017. This net reduction is principally due to departments shedding vacant positions as expected in response to funding cutbacks. Additional summary analyses are provided below. Further details regarding requested and adopted position authorization are summarized in the departmental narratives, and provided by budget unit and job classification in Schedule 20.

Adopted FY 17/18 Position Authorization by Function





Comparison of FY 17/18 Adopted Position Authorization to Current Levels by Function as of July 2017



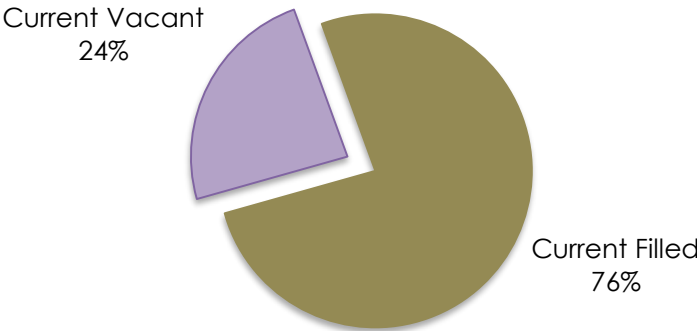
Comparison of FY 17/18 Adopted Position Authorization to Authorization Levels as of July 2017						
	Authorization Level as of July 2017	Current Filled	Current Vacant	Total FY 17/18 Adopted Authorization Level	Adopted Authorization Change	% Change
PUBLIC PROTECTION	8,902	7,019	1,883	8,978	76	0.9%
HEALTH AND SANITATION	7,544	5,878	1,666	7,565	21	0.3%
PUBLIC ASSISTANCE	6,488	4,391	2,097	5,574	(914)	-14.1%
GENERAL GOVERNMENT	2,434	1,948	486	2,325	(109)	-4.5%
PUBLIC WAYS AND FACILITIES	441	349	92	433	(8)	-1.8%
RECREATION & CULTURAL SERVICES	98	83	15	107	9	9.2%
EDUCATION	6	5	1	10	4	66.7%
Grand Total	25,913	19,673	6,240	24,992	(921)	-3.6%

Breakout of FY 17/18 Authorized Positions by Function & Activity						
	Current Authorized	Current Filled	Current Vacant	FY 17/18 Adopted	Adopted Change	% Change
PUBLIC PROTECTION	8,902	7,019	1,883	8,978	76	0.9%
DETENTION AND CORRECTION	3,259	2,367	892	3,330	71	2.1%
FIRE PROTECTION	262	240	22	259	(3)	-1.2%
FLOOD CONTROL/SOIL&WATER CNSRV	300	227	73	303	3	1.0%
JUDICIAL	1,314	1,160	154	1,325	11	0.9%
OTHER PROTECTION	778	674	104	767	(11)	-1.4%
POLICE PROTECTION	2,899	2,274	625	2,905	6	0.2%
PROTECTION_INSPECTION	90	77	13	89	(1)	-1.1%
HEALTH AND SANITATION	7,544	5,878	1,666	7,565	21	0.3%
CALIFORNIA CHILDRENS SERVICES	155	145	10	152	(3)	-2.0%
HEALTH	2,998	2,335	663	3,014	16	0.5%
HOSPITAL CARE	4,151	3,204	947	4,155	4	0.1%
SANITATION	240	194	46	244	4	1.6%
PUBLIC ASSISTANCE	6,488	4,391	2,097	5,574	(914)	-16.4%
ADMINISTRATION	6,019	4,049	1,970	5,143	(876)	-17.0%
AID PROGRAMS	156	112	44	152	(4)	-2.6%
OTHER ASSISTANCE	294	214	80	261	(33)	-12.6%
VETERANS SERVICES	19	16	3	18	(1)	-5.6%
GENERAL GOVERNMENT	2,434	1,948	486	2,325	(109)	-4.7%
COMMUNICATION	49	40	9	48	(1)	-2.1%
COUNSEL	77	75	2	76	(1)	-1.3%
ELECTIONS	34	30	4	34	-	0.0%
FINANCE	466	408	58	449	(17)	-3.8%
LEGISLATIVE AND ADMINISTRATIVE	115	88	27	112	(3)	-2.7%
OTHER GENERAL	723	568	155	622	(101)	-16.2%
PERSONNEL	320	243	77	344	24	7.0%
PROMOTION	85	59	26	103	18	17.5%
PROPERTY MANAGEMENT	565	437	128	537	(28)	-5.2%
PUBLIC WAYS AND FACILITIES	441	349	92	433	(8)	-1.8%
PUBLIC WAYS	421	335	86	416	(5)	-1.2%
TRANSPORTATION TERMINALS	20	14	6	17	(3)	-17.6%
RECREATION&CULTURAL SERVICES	98	83	15	107	9	8.4%
CULTURAL SERVICES	3	2	1	3	-	0.0%
RECREATION FACILITIES	95	81	14	104	9	8.7%
EDUCATION	6	5	1	10	4	40.0%
LIBRARY SERVICES	2	2	0	5	3	60.0%
OTHER EDUCATION	4	3	1	5	1	20.0%
Grand Total	25,913	19,673	6,240	24,992	(921)	-3.8%

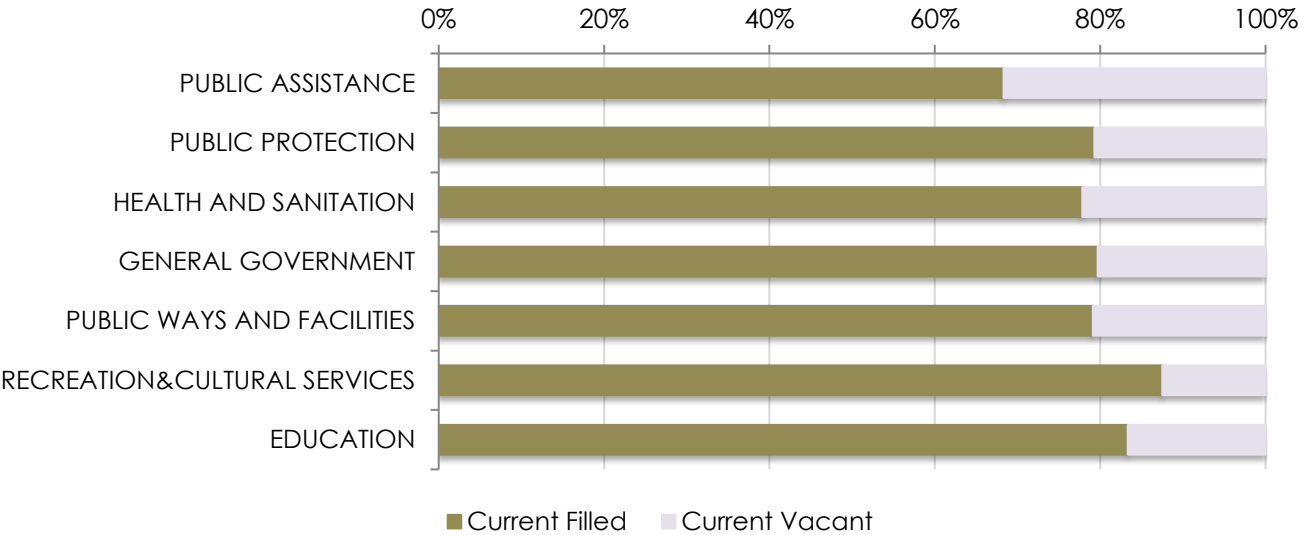


As of July 2017, 19,673 regular, full-time positions were filled and 6,240 were vacant. On a percentage basis, 76 percent of regular positions authorized were filled, and 24 percent remained vacant. Of those vacant, 33 percent are in public assistance, 30 percent in public protection, and 27 percent in health and sanitation, while only 8 percent are in general government. Vacant positions may not need funding for a full fiscal year, if at all. The Executive Office continues analyzing vacant position levels for opportunities to achieve further cost savings.

Ratio of Total Filled to Vacant Authorized Positions as of July 2017



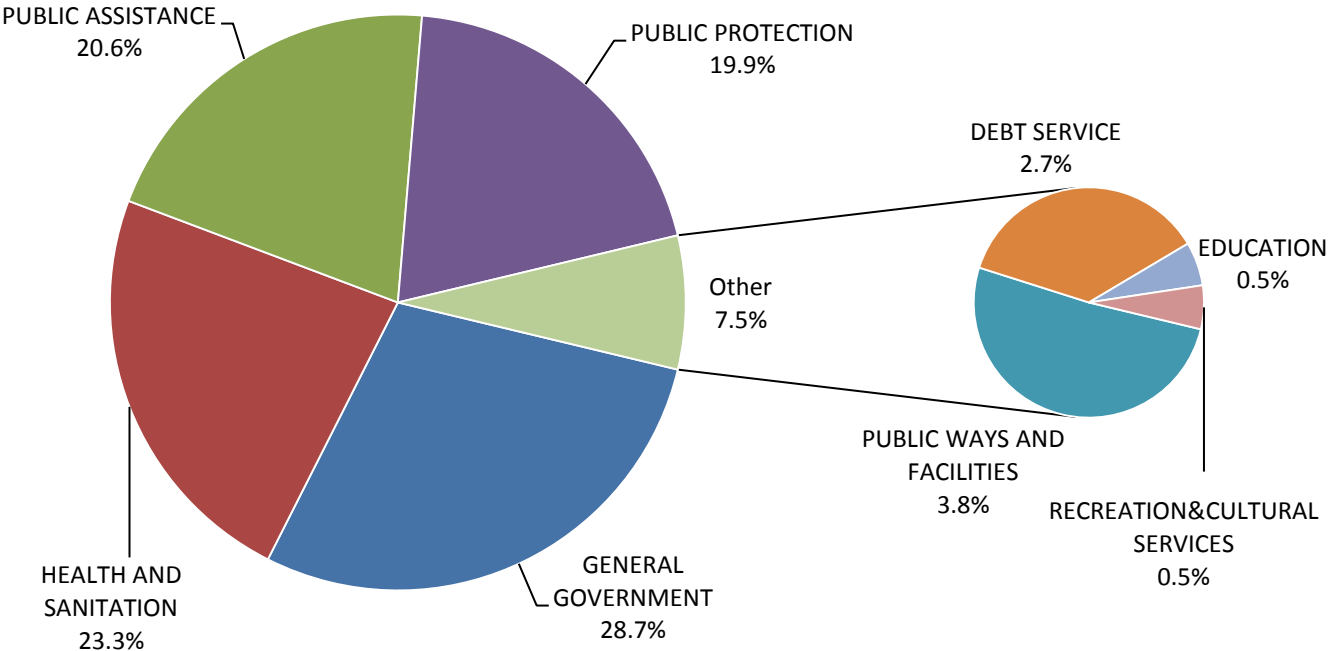
Vacancy Rate in Authorized Positions by Function as of July 2017



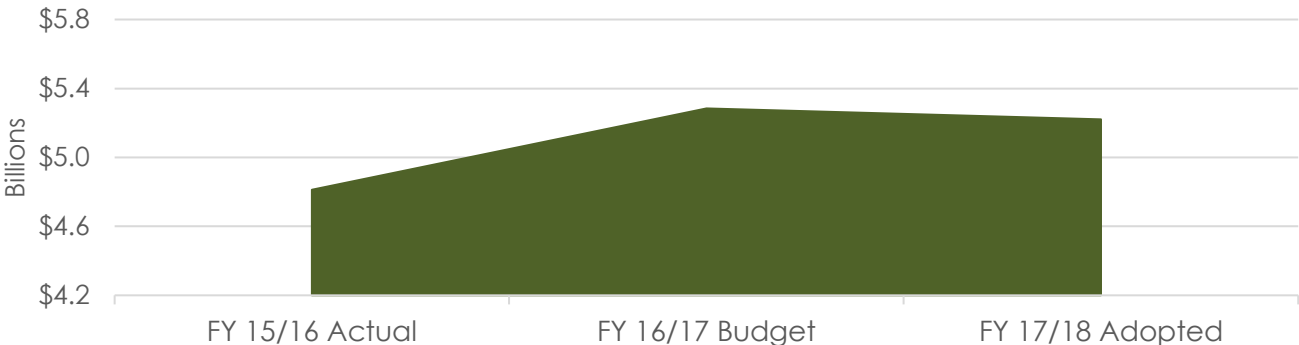
Total Estimated Revenue

The FY 17/18 budget includes \$5.2 billion in estimated revenues across all funds, a 1.2 percent net decrease from FY 16/17 budget estimates. By function, general government is projected to collect \$1.5 billion, or 28.7 percent of estimated revenues, a decrease of 6.4 percent. It should be noted that general government departments are responsible for collecting the bulk of the county’s general purpose revenue, which causes the amount of revenue attributed to that functional group to be disproportionate to their appropriations, which are minor by comparison. Such revenues include property taxes, sales and use taxes, and public safety sales tax. Health and sanitation is projected to collect \$1.2 billion, or 23.3 percent of the total, for a net increase of 3.9 percent, public assistance is projected to receive \$1.1 billion, or 20.6 percent, a net reduction of 2.6 percent, and public protection is projected to collect \$1 billion, or 19.9 percent, a net increase of 2.3 percent. The other functional areas together comprise only 7.5 percent of all estimated revenue.

Total FY 17/18 Estimated Revenue by Function

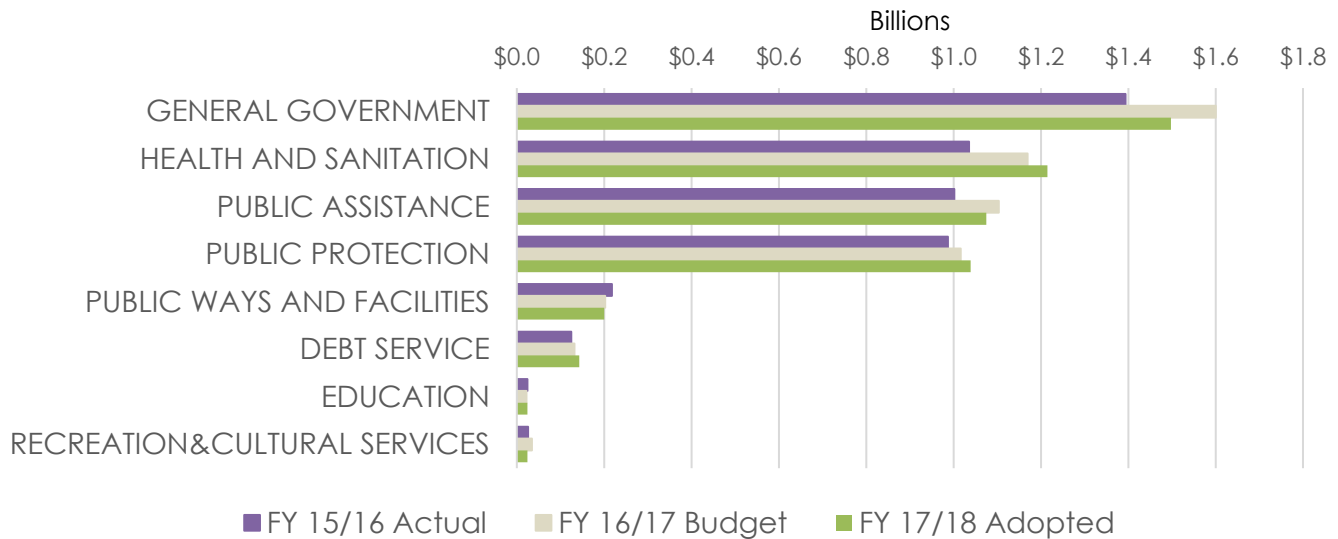


Trend in Total Revenue





Comparison of All Estimated Revenues by Function FY 15/16 to FY 17/18

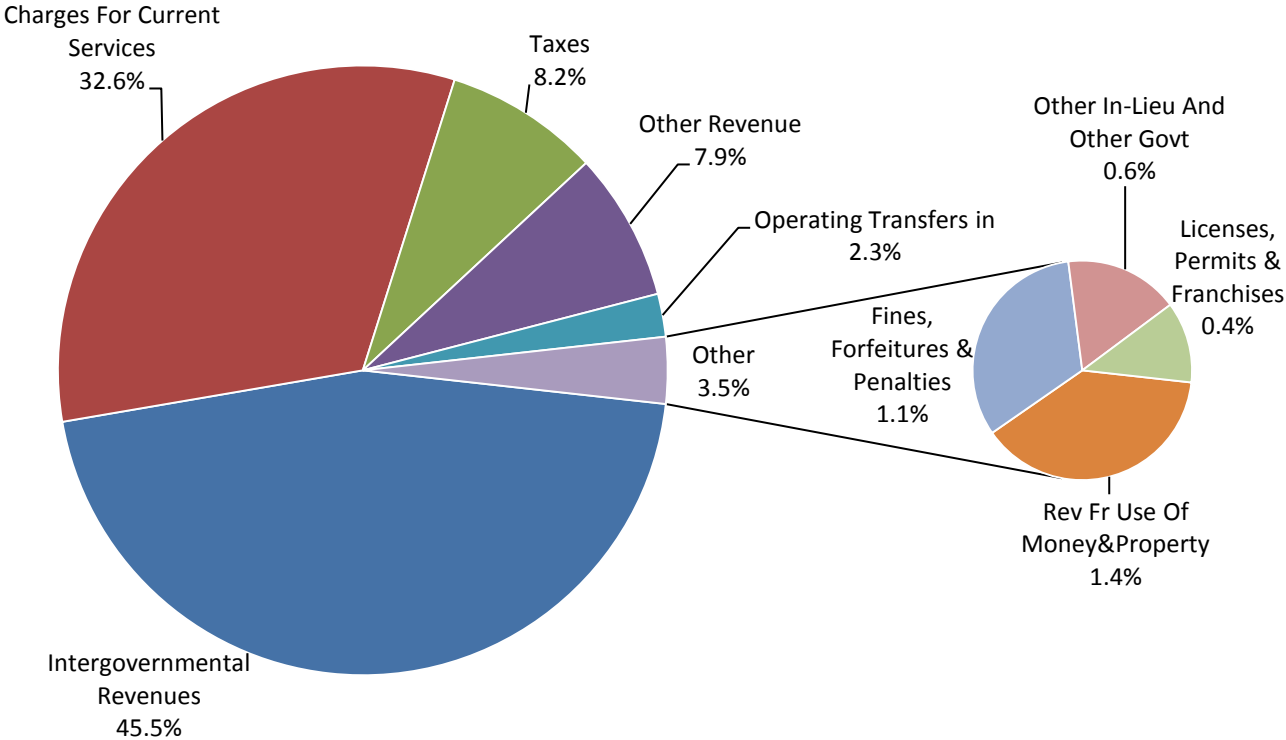


Comparison of All Estimated Revenues by Function					
	FY 15/16 Actual	FY 16/17 Budget	FY 17/18 Adopted	Year-Over-Year Change	% Year-Over-Year Change
GENERAL GOVERNMENT	1.394	1.600	1.498	(0.102)	-6.4%
HEALTH AND SANITATION	1.035	1.170	1.215	0.045	3.9%
PUBLIC ASSISTANCE	1.002	1.104	1.075	(0.029)	-2.6%
PUBLIC PROTECTION	0.987	1.016	1.039	0.023	2.2%
PUBLIC WAYS AND FACILITIES	0.218	0.202	0.200	(0.002)	-1.0%
DEBT SERVICE	0.125	0.132	0.143	0.011	8.5%
EDUCATION	0.024	0.022	0.024	0.002	7.3%
RECREATION & CULTURAL SERVICES	0.026	0.035	0.024	(0.011)	-30.9%
Grand Total	\$4.810	\$5.281	\$5.218	(\$0.063)	-1.2%



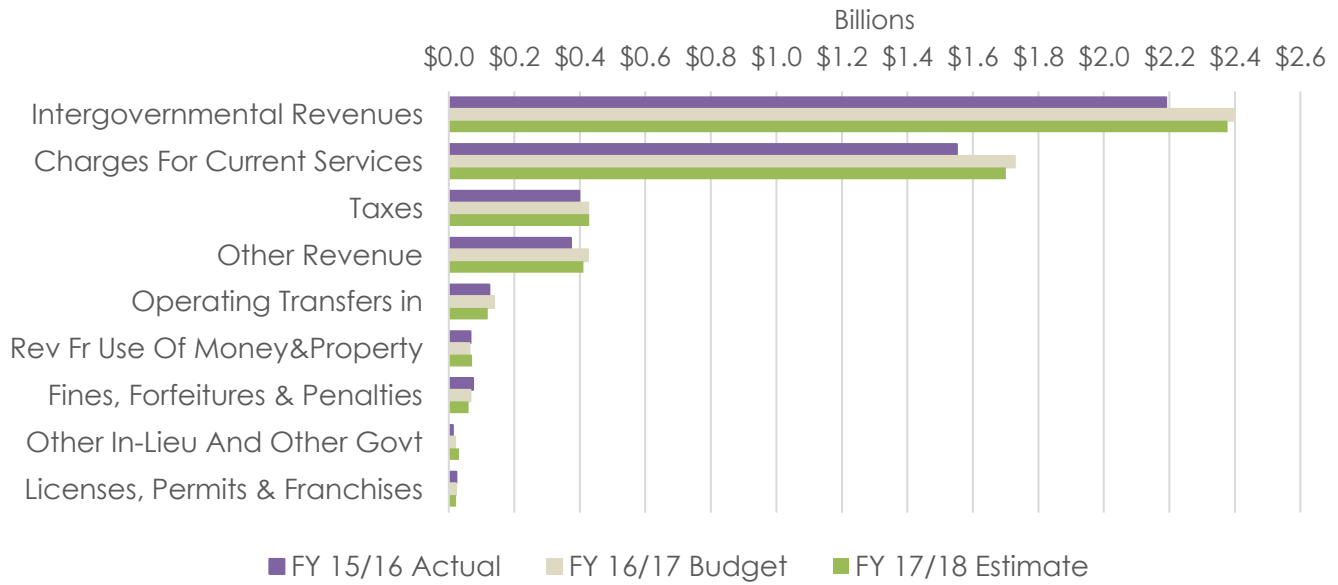
Of total revenues across all funds, 45.5 percent is intergovernmental state and federal revenues, charges for current services comprise 32.6 percent, and taxes comprise only 8.2 percent. Minor revenue sources comprising the balance include licenses, permits and franchises; use of money and property; and fines, penalties, and forfeitures projected.

All FY 17/18 Estimated Revenues by Category





Comparison of All Estimated Revenues by Category FY 15/16 to FY 17/18



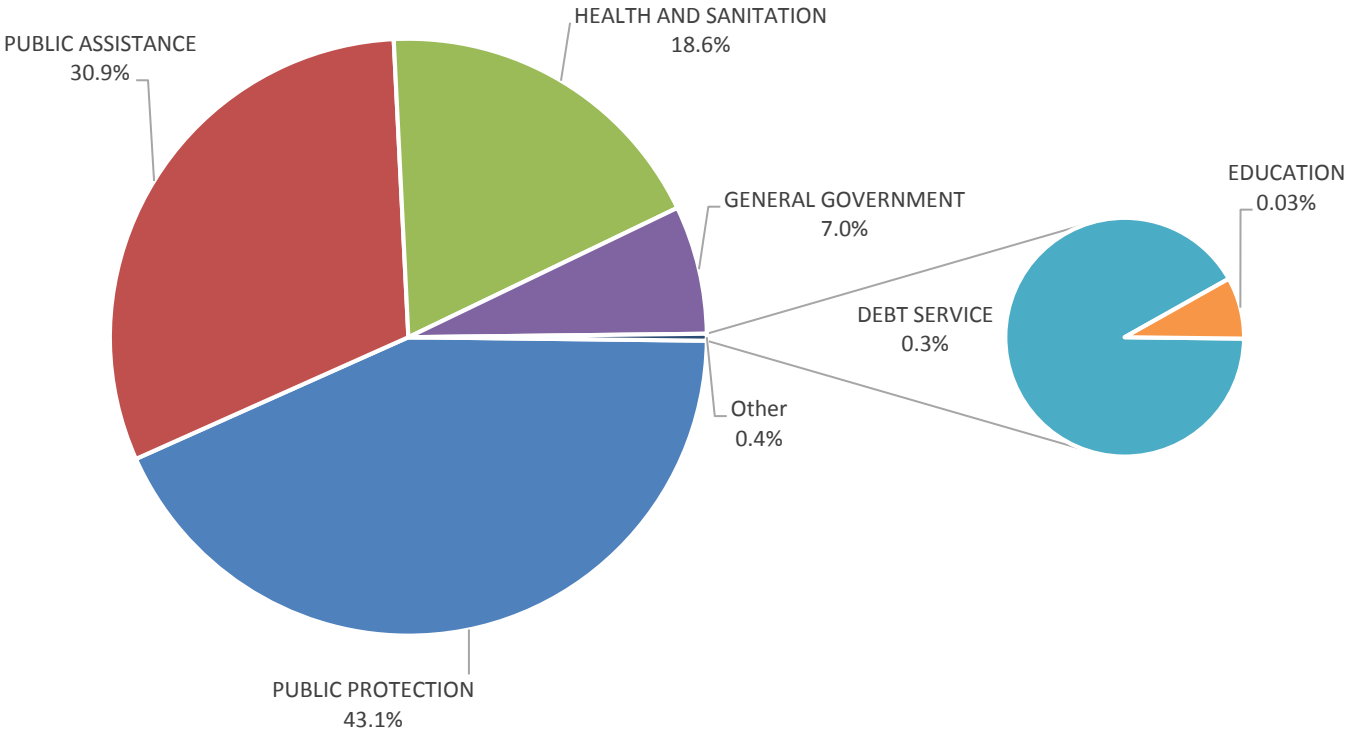
Comparison of All Estimated Revenues by Category					
	FY 15/16 Actual	FY 16/17 Budget	FY 17/18 Adopted	Year-Over-Year Change	% Year-Over-Year Change
Intergovernmental Revenues	2.190	2.397	2.378	(0.019)	-0.8%
Charges For Current Services	1.551	1.728	1.701	(0.027)	-1.5%
Taxes	0.398	0.425	0.429	0.004	0.9%
Other Revenue	0.373	0.424	0.41	(0.014)	-3.3%
Operating Transfers in	0.124	0.139	0.119	(0.020)	-14.3%
Rev Fr Use Of Money&Property	0.064	0.061	0.068	0.007	11.5%
Fines, Forfeitures & Penalties	0.074	0.066	0.06	(0.006)	-9.5%
Other In-Lieu And Other Govt	0.013	0.019	0.031	0.012	60.7%
Licenses, Permits & Franchises	0.023	0.022	0.022	(0.000)	-1.5%
Grand Total	\$4.810	\$5.281	\$5.218	(\$0.063)	-1.2%

COUNTY GENERAL FUND

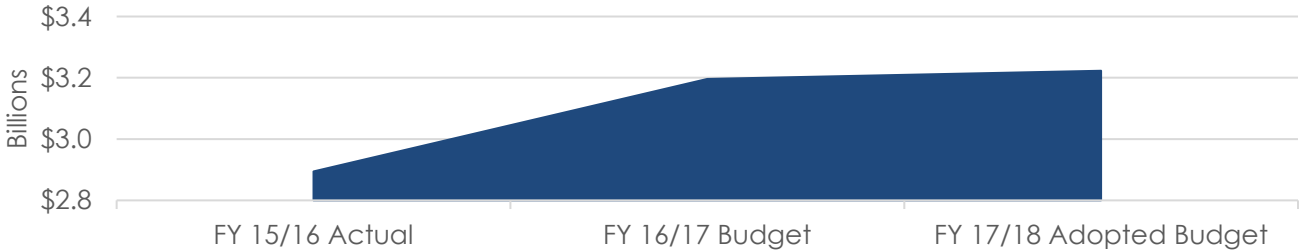
Total General Fund Appropriations

The county general fund is the principal operational fund, comprising 58 percent of total appropriations. The FY 17/18 budget includes \$3.2 billion in general fund appropriations, an overall increase of 0.8 percent from the current budget. Public protection accounts for the largest portion, totaling \$1.4 billion, or 43.1 percent, reflecting a spending increase of 0.1 percent. A total of \$996 million, or 30.9 percent, is for public assistance programs, which is down 1.3 percent, and another \$601 million, or 18.6 percent, supports health and sanitation services, reflecting a net increase of 6.7 percent. General government services account for only 7 percent, at just over \$224 million, a net increase of 0.3 percent.

FY 17/18 General Fund Appropriations by Function

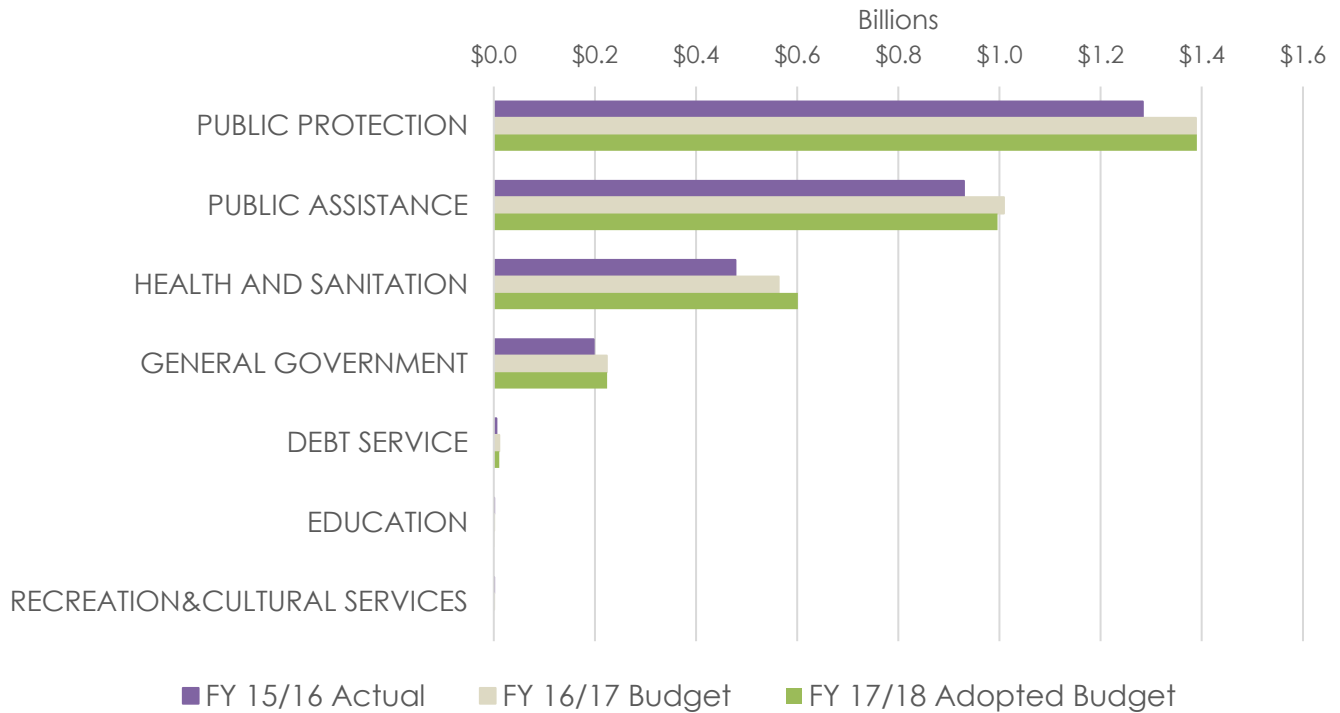


Trend in General Fund Expenses





Comparison of General Fund Appropriations by Function FY 15/16 to FY 17/18

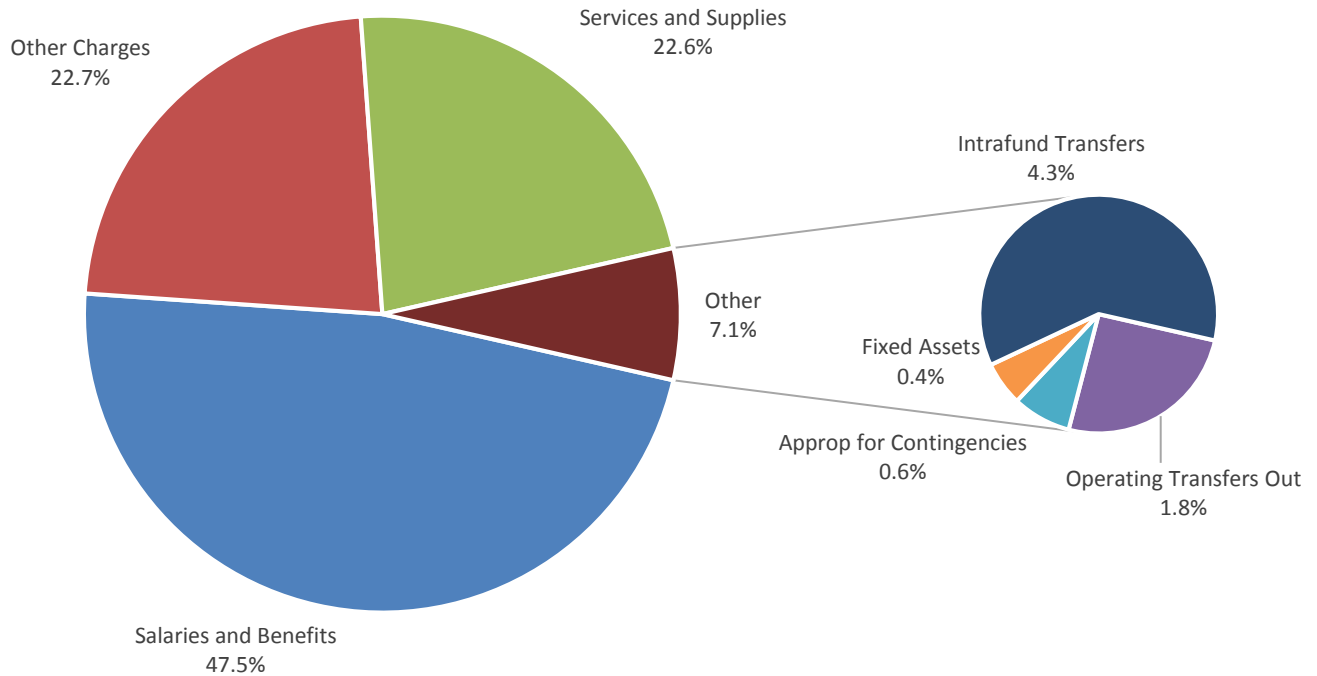


Comparison of General Fund Expenses by Function					
	FY 15/16 Actual	FY 16/17 Budget	FY 17/18 Adopted Budget	Year-Over-Year Change	% Year-Over-Year Change
PUBLIC PROTECTION	1.283	1.388	1.390	0.002	0.1%
PUBLIC ASSISTANCE	0.929	1.009	0.996	(0.013)	-1.3%
HEALTH AND SANITATION	0.478	0.564	0.601	0.037	6.7%
GENERAL GOVERNMENT	0.197	0.223	0.224	0.001	0.3%
DEBT SERVICE	0.005	0.011	0.011	0.000	3.6%
EDUCATION	0.001	0.001	0.001	0.000	48.4%
RECREATION&CULTURAL SERVICES	0.000	0.000	0.000	(0.000)	-100.0%
Grand Total	\$2.894	\$3.196	\$3.223	\$0.027	0.8%



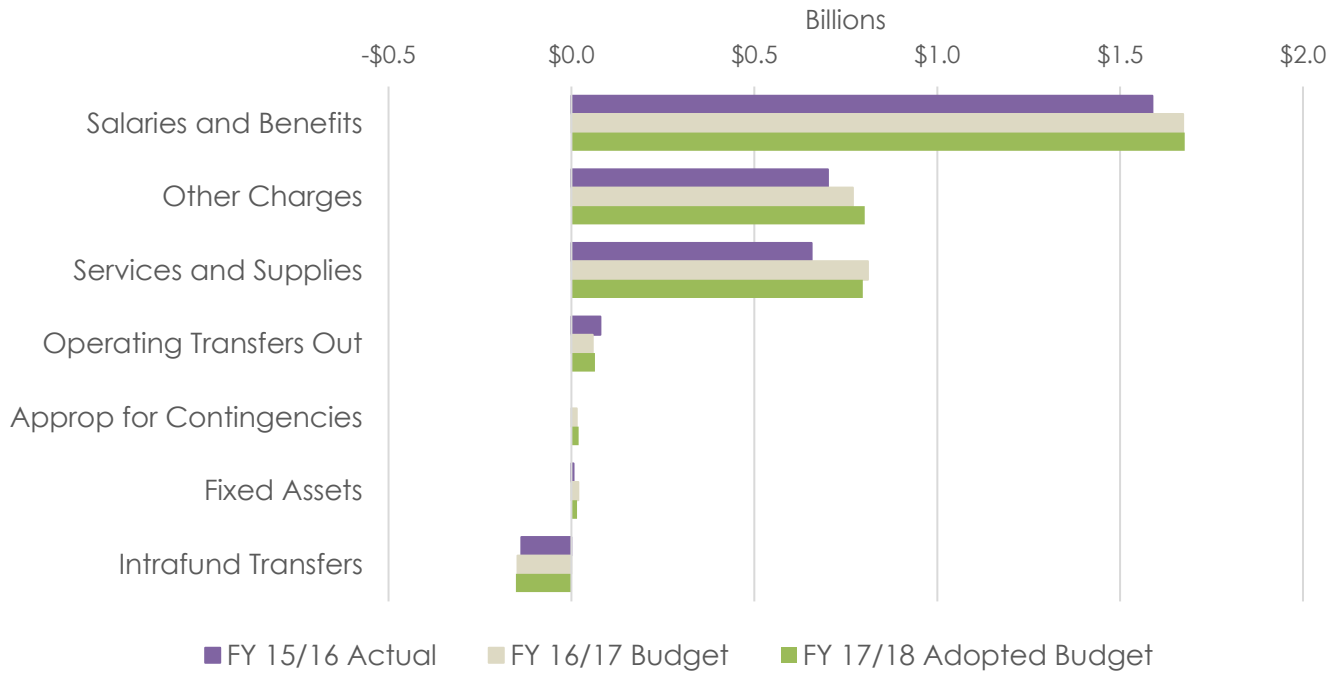
Broken out by spending category, 47.5 percent of overall appropriations are for salaries and benefits, with 22.7 percent for other charges, such as public aid and debt service and 22.6 percent for services and supplies. Just 0.4 percent of overall appropriations are for acquisition of fixed assets, and 0.6 percent of the general fund budget is set aside for contingencies.

FY 17/18 General Fund by Appropriation Class





Comparison of General Fund by Appropriation Class FY 15/16 to FY 17/18

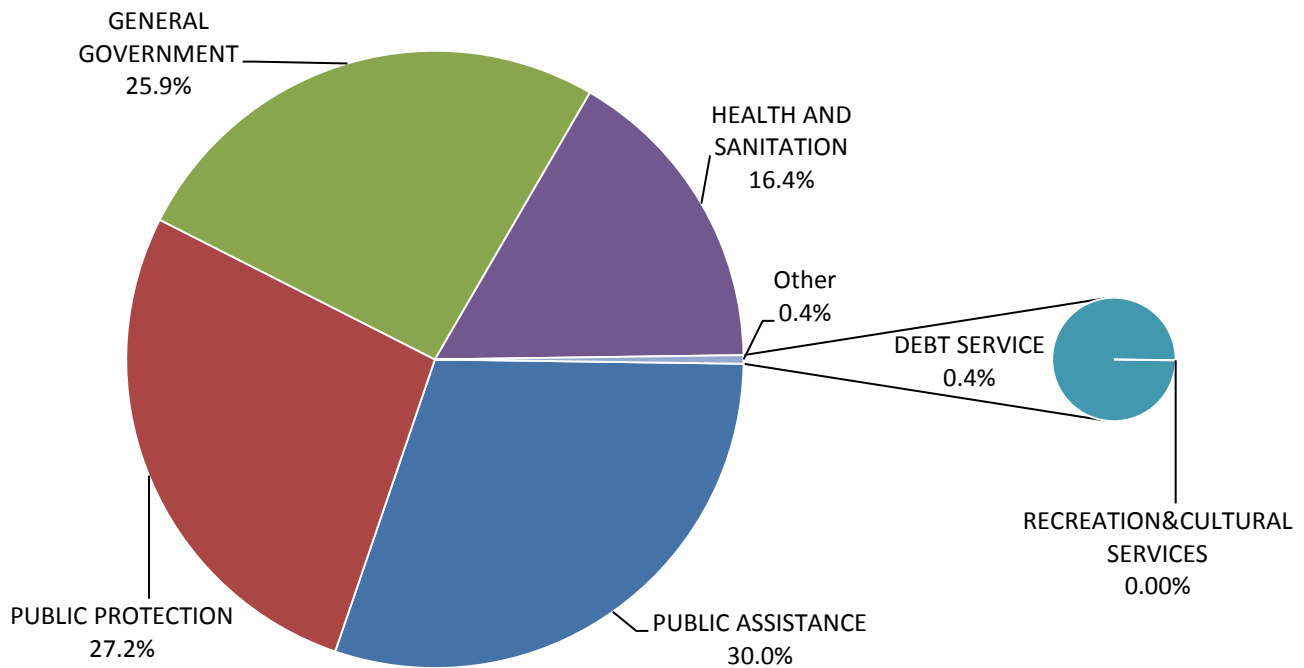




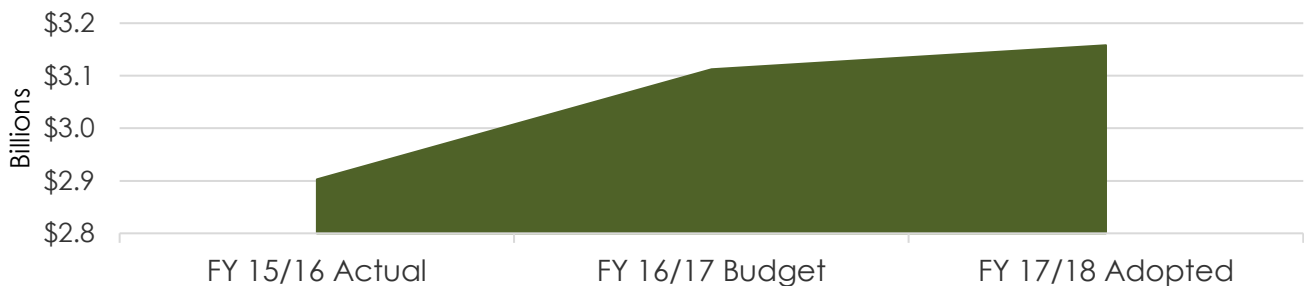
Total General Fund Estimated Revenue

The budget projects \$3.2 billion in estimated general fund revenue, a net increase of 1.5 percent. By function, public assistance is projected to receive \$948 million, or 30 percent of general fund revenue, a net revenue reduction of 1.8 percent. Public protection is projected to collect \$860 million, or 27.2 percent, a net revenue increase of 3.7 percent. General government is projected to collect \$818 million, or 25.9 percent of estimated general fund revenues. As noted above, general government departments are responsible for collecting the bulk of the county's general purpose revenue, causing the amount of revenue attributed to that functional group to be disproportionate to their appropriations. Such revenues include property taxes, sales and use taxes, and public safety sales tax. Health and sanitation is projected to collect \$518 million, or 16.4 percent of general fund revenue, reflecting a net revenue increase of 6.7 percent. The other functional areas together comprise only 0.4 percent of all estimated general fund revenues.

General Fund FY 17/18 Estimated Revenue by Function

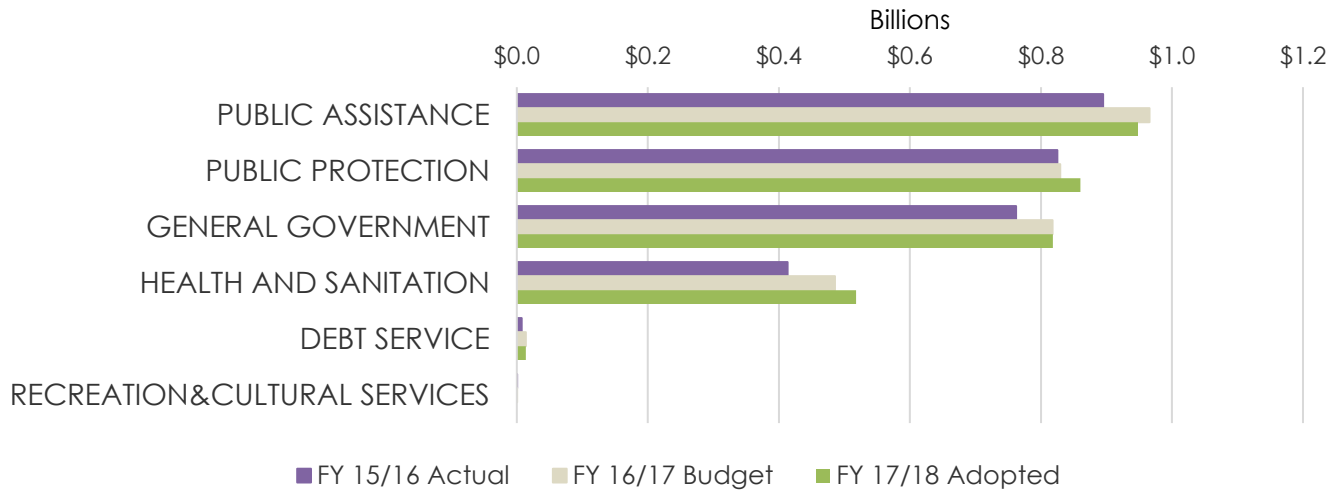


Trend in General Fund Revenue





Comparison of General Fund Estimated Revenues by Function FY 15/16 to FY 17/18

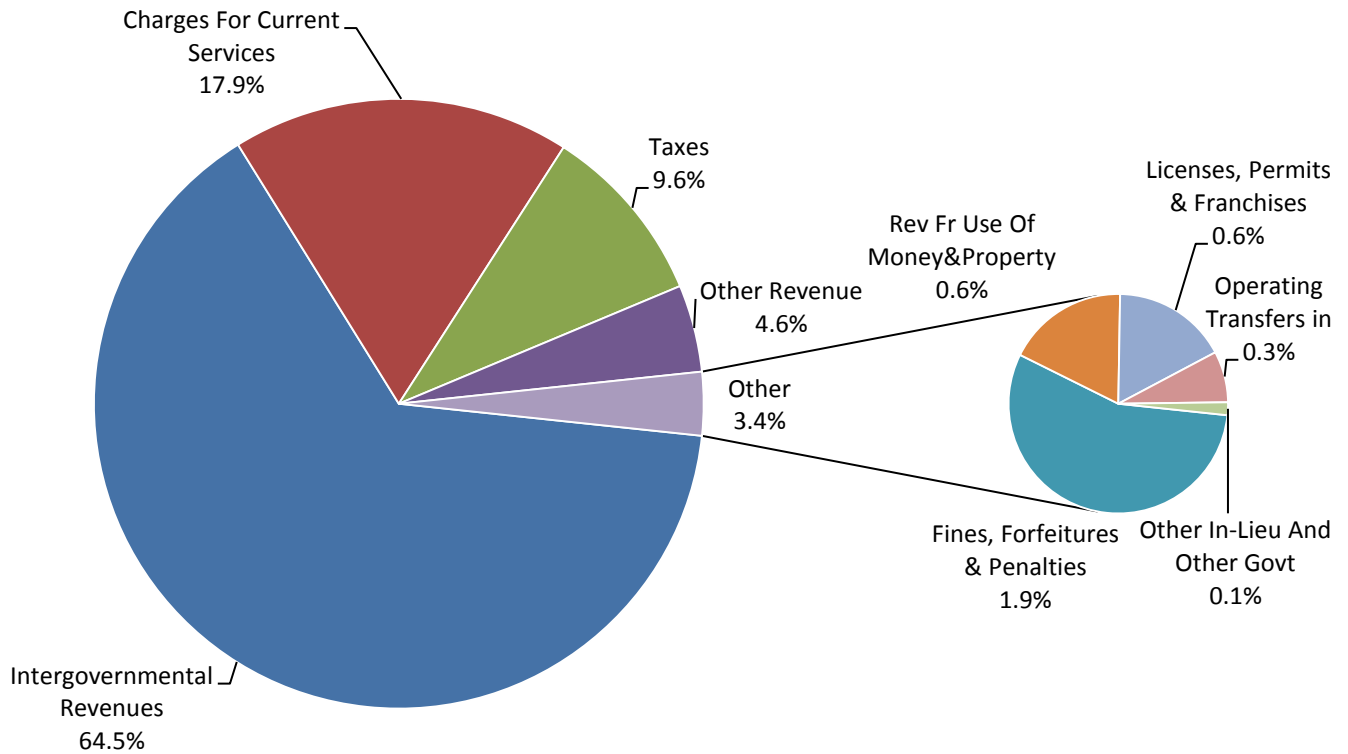


Comparison of General Fund Estimated Revenues by Function					
	FY 15/16 Actual	FY 16/17 Budget	FY 17/18 Adopted	Year-Over- Year Change	% Year-Over- Year Change
PUBLIC ASSISTANCE	0.895	0.966	0.948	(0.018)	-1.8%
PUBLIC PROTECTION	0.825	0.829	0.860	0.031	3.7%
GENERAL GOVERNMENT	0.762	0.818	0.818	0.000	0.0%
HEALTH AND SANITATION	0.413	0.485	0.518	0.033	6.7%
DEBT SERVICE	0.007	0.014	0.014	0.000	1.8%
RECREATION & CULTURAL SERVICES	0.000	0.000	0.000	(0.000)	-100.0%
Grand Total	\$2.903	\$3.112	\$3.158	\$0.046	1.5%



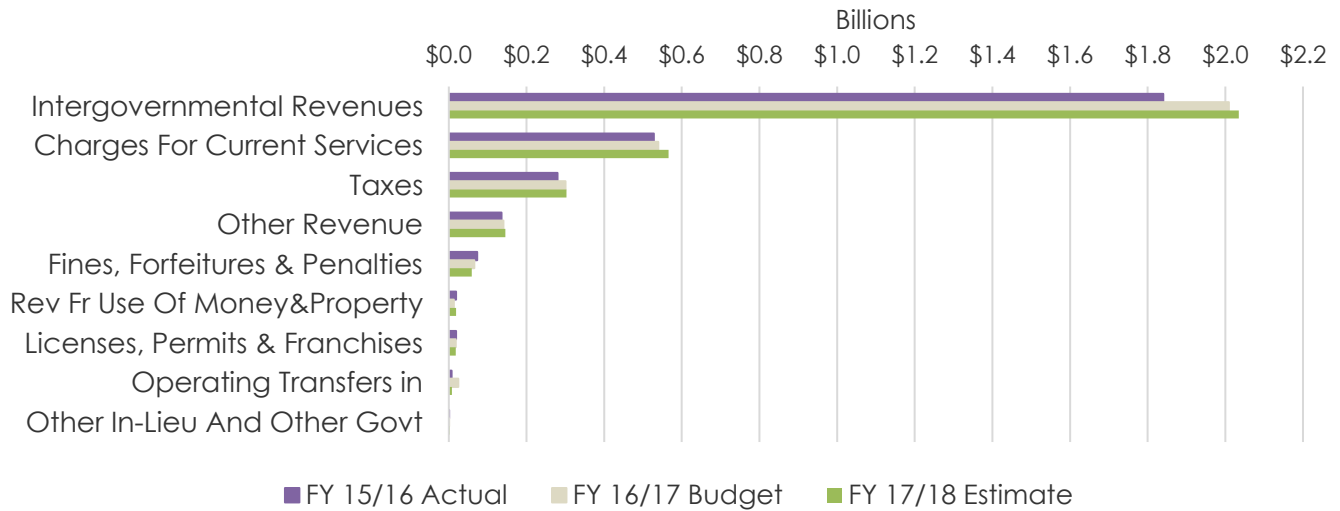
Broken out by revenue category, \$2 billion, or 64.5 percent, of estimated general fund revenue is from the state or federal governments, a net revenue increase of 1.3 percent. Charges for current services, such as fire and police services to contract cities, comprise \$566 million or 17.9 percent, a net revenue increase of 4.8 percent. Taxes comprise \$303 million, or 9.6 percent, a net increase of 0.7 percent over current estimates. All other revenues comprise just 8 percent of the general fund total.

General Fund FY 17/18 Estimated Revenues by Category





Comparison of General Fund Revenues by Category FY 15/16 to FY 17/18



Comparison of General Fund Estimated Revenues by Category					
	FY 15/16 Actual	FY 16/17 Budget	FY 17/18 Adopted	Year-Over-Year Change	% Year-Over-Year Change
Intergovernmental Revenues	1.840	2.009	2.035	0.026	1.3%
Charges For Current Services	0.528	0.540	0.566	0.026	4.8%
Taxes	0.280	0.301	0.303	0.002	0.7%
Other Revenue	0.136	0.141	0.146	0.005	3.9%
Fines, Forfeitures & Penalties	0.073	0.066	0.059	(0.007)	-10.4%
Revenue from Use of Money & Property	0.019	0.013	0.019	0.006	47.2%
Licenses, Permits & Franchises	0.019	0.018	0.018	(0.000)	-1.5%
Operating Transfers in	0.007	0.025	0.008	(0.017)	-67.8%
Other In-Lieu And Other Govt	0.001	0.000	0.002	0.002	6035.0%
Grand Total	\$2.903	\$3.112	3.158	\$0.046	1.5%

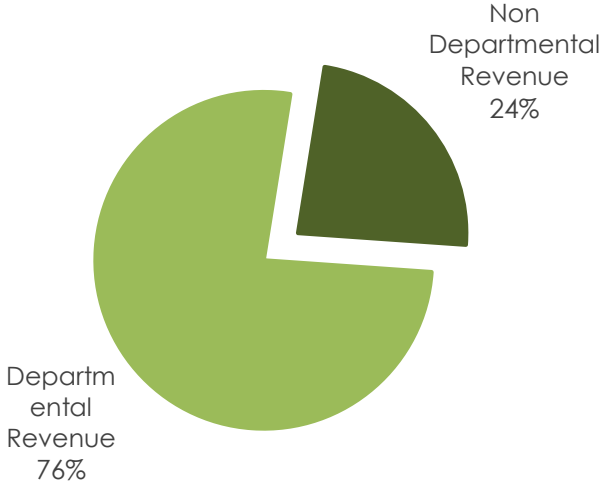
Discretionary General Fund Estimated Revenue

Overall, county spending is dominated by mandated core functions such as health, welfare, and criminal justice, which are heavily supported by purpose-restricted state and federal subventions. While having fiduciary responsibility for oversight of the entire county budget, the Board of Supervisors has discretionary spending authority over a limited amount of the county's overall financial resources.

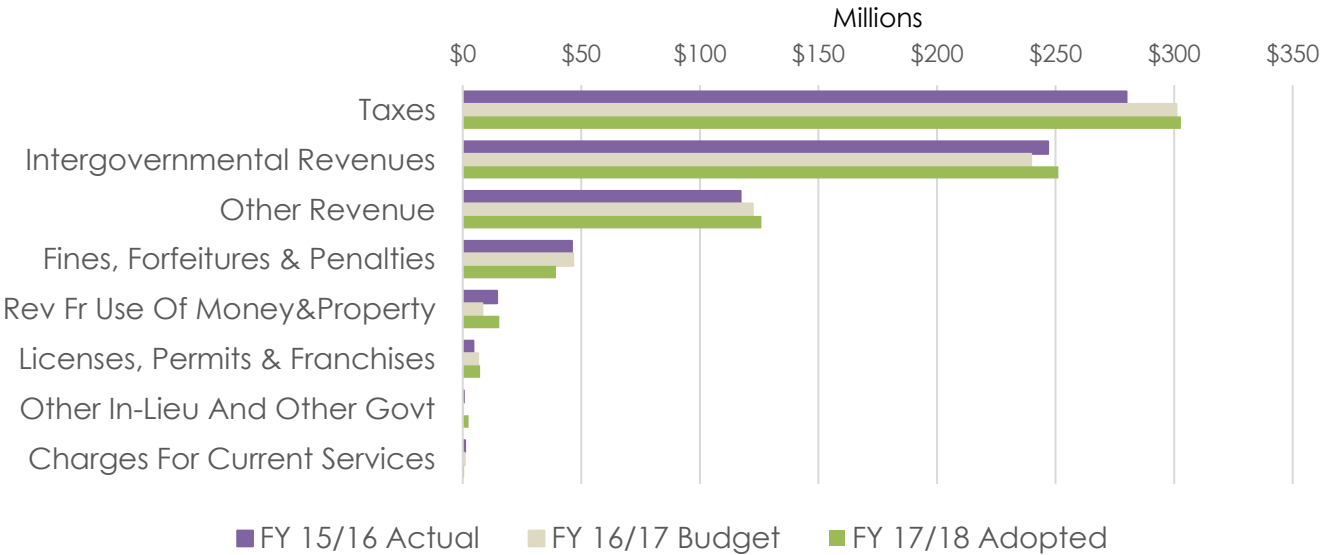
The Board alone decides how general fund discretionary revenue will be spent. Only 24 percent of the county's FY 17/18 estimated general fund revenue is discretionary, with the remaining 76 percent comprised of purpose-restricted sources such as state and federal revenues. Discretionary general fund revenues are estimated in part on internal projections based on revenue history and on reports from independent economists hired by the county to provide economic forecasts.

As summarized below, FY 17/18 general fund discretionary revenue is estimated at \$754.6 million, a 0.1 percent decrease of \$4.6 million from the FY 16/17 adopted budget estimate. Of total discretionary revenues, 77 percent are driven primarily by growth in property values. The year-over-year changes reflected in interest earnings are due to interest rate increases by the Federal Open Market Committee. This is further discussed below under the interest earnings section. The largest change is a one-time adjustment made in FY 16/17 to reclassify a health realignment source as non-discretionary.

Ratio of Discretionary FY 17/18 General Fund Revenue to Departmental Revenues



Discretionary General Fund Revenue FY 15/16 to FY 17/18

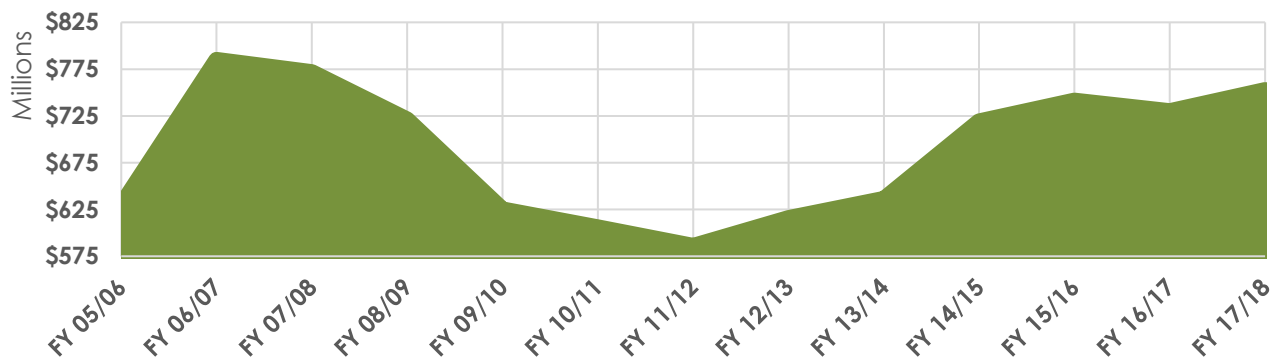




**General Fund
Projected Discretionary Revenue**
(in millions)

	Final Budget Forecast FY 15/16	Adopted Budget Forecast FY 16/17	Revised FY 16/17 Forecast	Forecast FY 17/18	Change from FY 16/17 Forecast	% Change
Property Taxes	318.6	340.2	334.6	353.3	18.7	6%
Motor Vehicle In Lieu	220.9	234.1	231.4	243.0	11.6	5%
Undistributed Realignment			0.2	-	(0.2)	-100%
RDA Residual Assets	7.3	12.1	10.6	9.7	(0.9)	-8%
Tax Loss Reserve Overflow	25.0	24.0	27.0	21.0	(6.0)	-22%
Fines and Penalties	22.4	20.9	20.2	18.3	(1.9)	-9%
Sales & Use Taxes *	31.5	30.2	28.2	28.9	0.7	3%
Tobacco Tax	10.0	10.0	10.0	10.0	-	0%
Documentary Transfer Tax	14.4	17.2	14.5	14.5	0.0	0%
Franchise Fees	4.1	4.4	6.5	7.2	0.7	11%
Mitigation Fees			0.1	0.1	0.0	33%
Interest Earnings	10.8	4.1	6.0	11.4	5.4	89%
Misc. Federal and State	18.8	2.7	7.8	8.2	0.4	5%
Federal In-Lieu	3.0	3.0			-	
Rebates & Refunds	3.0	6.0	6.1	6.1	-	0%
Realignment	35.0	35.0	-	-	-	
Other (Prior Year & Misc.)	6.6	8.4	17.5	15.1	(2.4)	-14%
Operating Transfers In	3.9	6.7	9.2	7.8	(1.4)	-15%
Total	735.2	759.0	729.9	754.6	24.7	3%

Trending in General Fund Discretionary Revenue

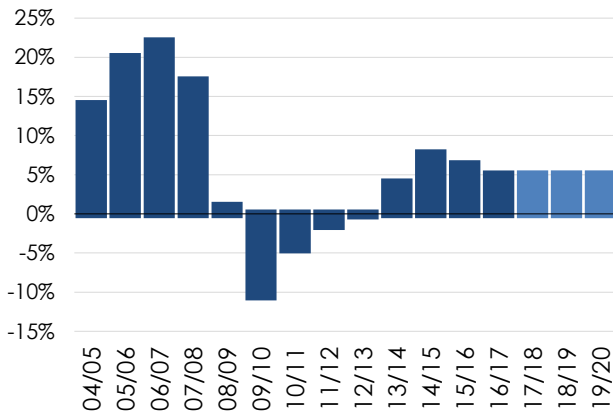




Property Taxes

Property tax revenue is estimated at \$353.3 million for FY 17/18, including \$101 million in redevelopment tax increment pass-through funds, and represents 47 percent of the county’s discretionary revenue. As property values increase, this revenue increases. Property tax estimates assume 5 percent growth in assessed valuation as reported by the County Assessor in Spring 2017.

Annual Change in Assessed Value



Motor Vehicle In-lieu Fees

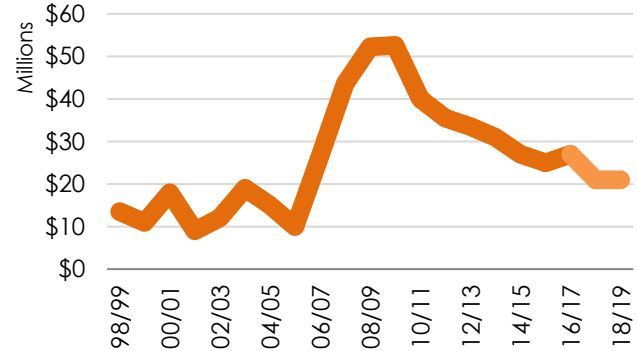
Motor vehicle in-lieu revenue is estimated at \$243 million, and represents about 32 percent of the county’s discretionary revenue. When the state converted this revenue source to property tax revenue, it became tied to changes in assessed valuation. In essence, although tracked separately, it is now just another component of property tax revenue. When combined with traditional property taxes, property-driven revenue equates to 79 percent of total estimated discretionary revenue.

Teeter Overflow

In 1993, the county adopted the Teeter Plan to secure participating taxing entities’ property tax apportionments against delinquencies. Debt service on the Teeter financing is paid off as delinquent properties are redeemed. State law requires a tax loss reserve fund with a balance equal to 1 percent of the Teeter roll. Any delinquent collections exceeding the 1 percent, called the Teeter overflow, may be transferred to the general fund. As local housing and employment markets continue to strengthen, property tax delinquency rates continue to decline, which will continue to erode this revenue in future

years. Due to declining delinquency rates, the FY 17/18 budget reduces the estimated Teeter overflow 22 percent to \$21 million.

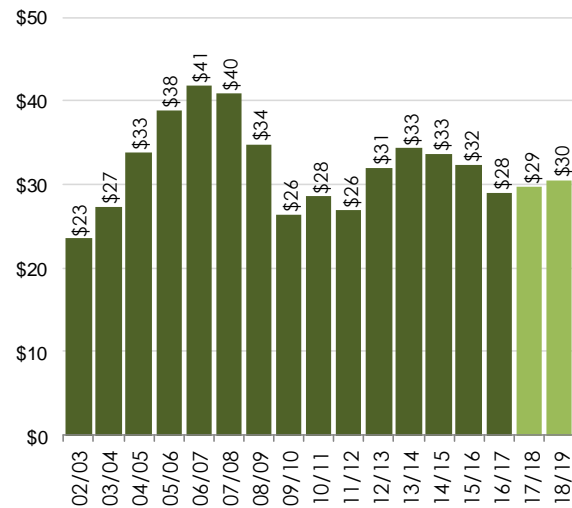
Projected/Actual TLRF Overflow Transfer



Sales and Use Taxes

Sales and use taxes are estimated at \$28.9 million and represent about 4 percent of the county’s discretionary revenue. Sales and use taxes declined steeply after peaking with completion of construction of the Desert Sunlight solar project.

Sales Tax Revenue (in millions)



Source: HdL Companies

Court Fines and Penalties

Court fines and penalties are estimated to decline 9 percent to \$18.3 million. Representing 2 percent of the county’s discretionary revenue, fines and penalties are



... tied to funding the county’s obligation to the trial courts, and subject to state maintenance-of-effort requirements. The county continues to shift fines and fees resulting from trial court reform to the state.

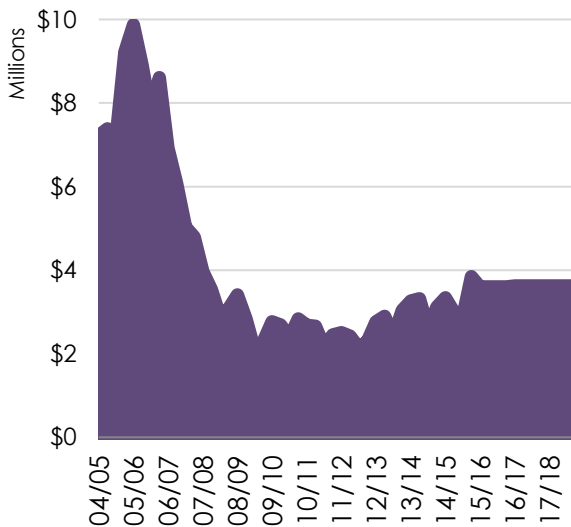
Tobacco Settlement Revenue

In 1998, when the master tobacco litigation settlement was finalized, tobacco companies agreed to pay for causing tobacco-related problems across the nation. California cities and counties entered into an agreement with the state establishing allocation of the proceeds. In 2007, the county sold a portion of its tobacco-settlement income to generate a one-time lump-sum amount, reducing the annual payment to \$10 million per year, which the general fund contributes to the county medical center to use for debt service payments.

Documentary Transfer Tax

Documentary transfer tax revenue, which is generated by recordation of transfers of real property ownership, did not grow as projected in FY 16/17, and consequently the FY 17/18 estimate is holding flat at the \$14.5 million projected for FY 16/17.

Documentary Transfer Tax



Franchise Fees

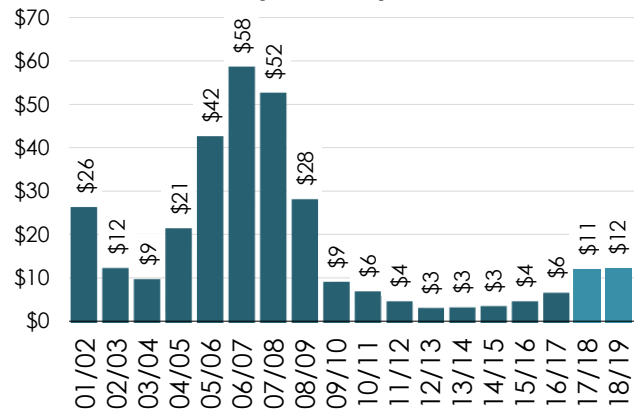
Franchise fee revenue is collected as part of franchise agreements executed between the county and utility, waste, and cable franchisees. Franchise revenues are typically calculated as a percentage of the franchise revenue from services and sales to customers within the county. Previously, cable franchise fees were

administered by the Clerk of the Board and applied to their budget as departmental revenue. However, since cable franchise fees are declining due to increased obsolescence, this revenue was realigned to discretionary revenue to stabilize the Clerk of the Board’s budget. Franchise revenues tracked here do not include franchise revenue from solar power plant projects, which are deposited to a separate fund per Board policy.

Interest Earnings

The Treasurer’s estimates for FY 17/18 interest earnings include several factors: general fund balances in the Treasurer’s pooled investment fund, current interest rates, and the continuation of accommodative U.S. Federal Reserve monetary policy. This positively impacts interest earned by investors such as the Treasurer’s pooled investment fund. Due to recent activity by the Federal Reserve, the County Treasurer expects short-term rates to move incrementally higher in the future. The Treasurer projects FY 17/18 interest earnings at \$11.4 million, an additional increase of \$5.4 million over the revised FY 16/17 forecast of \$6 million. However, potential headwinds for financial markets continue to include the economic slowdown in China and/or sustained geopolitical and military conflict in Eastern Europe and Southeast Asia.

General Fund Interest Earnings (in millions)



Federal, State, and Other Miscellaneous

A small portion of the general fund revenue received from federal and state sources is unrestricted and available for discretionary use. Miscellaneous revenue includes other revenue not readily classified in other categories.



General Fund Obligated Fund Balance and Designations

The estimated fund balances available on Schedules 1, 2, 3, and 13 and included in the budget tables in the departmental narratives reflect the amounts of fund balance anticipated to remain at the end of FY 16/17 likely to carry over and be available for use in FY 17/18. In FY 16/17, the reserves for disaster relief and economic uncertainty were consolidated into a single reserve for budget stabilization. In line with prudent practices for building structurally balanced budgets, projections assume no unassigned fund balance will carry over at the end of FY 16/17 for use in ongoing operations. Due to the ongoing general fund operating deficit, the budget anticipates release of \$36.5 million from the reserve for budget stabilization in FY 17/18. Current assumptions and projections anticipate rebuilding general reserves can begin in FY 18/19.

Discretionary General Fund Appropriations

The discretionary general fund portion of the FY 17/18 budget includes \$792.6 million in discretionary general fund net county cost allocations. FY 17/18 net cost allocations distributed in January 2017 included 6.5 percent cuts to most allocations as a means to address the state’s sudden shift of In-Home Supportive Service costs back to counties. Departments were instructed to absorb these cuts and any labor cost increases without additional support from the general fund, consistent with the Board’s budget policies. The table at right lists the adopted FY 17/18 net county cost allocations by functional area and department.

FY 17/18 Net County Cost by Function & Department	
	FY17/18 Amended NCC
Public Protection	603,763,588
Sheriff	275,048,079
District Attorney	65,380,998
Fire	56,481,541
Executive Office	46,416,836
Probation	38,277,093
RUHS	36,671,622
Public Defender	38,471,137
Behavioral Health	20,669,959
Animal Services	11,773,795
Code Enforcement	6,359,269
Planning	4,802,037
Emergency Management Department	2,623,370
Agricultural Commissioner	787,852
Contribution to Other Funds	62,456,395
Public Assistance	48,038,025
DPSS	45,513,491
Probation	1,279,000
Veterans Services	1,245,534
Health & Sanitation	27,307,667
Public Health	12,163,954
Executive Office	8,878,767
Behavioral Health	4,185,452
RUHS	2,079,494
Contingency	20,000,000
General Government	27,342,384
Assessor-Clerk-Recorder	11,254,328
Board Of Supervisors	10,386,925
Registrar Of Voters	9,394,500
EDA	7,693,348
Executive Office	14,296,992
County Counsel	1,981,314
Purchasing	1,137,032
Treasurer-Tax Collector	815,081
Human Resources	490,278
Auditor-Controller	(30,107,414)
Debt Service	2,926,173
Education, Recreation & Culture	742,675
Cooperative Extension	674,064
Edward Dean Museum	68,611
Grand Total	\$ 792,576,907



STRATEGIC OBJECTIVES & BUDGET POLICIES

The FY 17/18 budget was developed with the following Board-approved strategic objectives in mind.

Strategic Objectives

Allocation of the county’s limited discretionary resources prioritized based on strategic organizational objectives aimed at fulfilling the vision of a safer, healthier, and more constituent-centered county:



Public Safety – Maintain commitments to mission-critical public safety functions.



Healthy Communities – Enhance essential services addressing public health mandates and fostering healthy homes and workforces.



Business Friendly Operations – Maximize use of resources most effectively and make the county an efficient, responsive business partner.

Financial Objectives

The Executive Office focuses multi-year fiscal planning on fiscally sustainable operations that support the county’s long-term strategic vision. These financial objectives include:

- ◆ Achieving a structurally balanced budget in which ongoing expenditures do not exceed ongoing revenues.
- ◆ Achieving and maintaining prudent reserves and working capital.
- ◆ Limiting use of one-time resources only to one-time expenditures and rebuilding reserves.

SHORT & LONG-TERM FACTORS

INFLUENCING STRATEGIC OBJECTIVES

Several factors constrain the county’s strategic financial objectives:

Revenue Growth

For several years following the recession, discretionary revenue growth was substantially outpaced by increasing costs. Assessed valuation, which is the basis for property tax and motor vehicle

in-lieu, is now assumed to grow at a steady 5 percent for the next several years. Based on softening growth in taxable sales, assumed sales and use tax and Prop. 172 public safety sales tax estimates have been tempered. However, due to recent actions by the Federal Reserve, the Treasurer’s interest earnings forecast is up substantially. Overall, the FY 17/18 discretionary revenue estimate is up 3 percent over the revised forecast for FY 16/17.

In-Home Supportive Service Costs

In January, the Governor’s budget proposal included shifting back to counties a significant share of the cost of the In-Home Supportive Services program. At that time, the Department of Public Social Services estimated this could require an additional \$42 million in general fund support in FY 17/18, with costs escalating significantly in future years as minimum wage increases take effect. To absorb this unexpected cost, the Executive Office 6.5 percent across the board cuts. In recent weeks, the Governor indicated this cost shift can happen at a more measured pace, dramatically reducing the initial cost increases over the first two years. However, the impact of out-year costs increases are unclear and estimates remain unavailable.

Labor and Pension Costs

In FY 17/18, provisions of past labor agreements and pension obligations continue to increase costs for salaries and benefits across departments. The state’s approval of a new labor agreement for the county’s firefighters increased cost by \$11.9 million, of which the department is absorbing \$5.7 million.

Insurance Costs

During the downturn, the county held self-insurance rates low to lighten the burden on departments. However, due to high claim levels in general liability and workers compensation, it is necessary to raise those insurance rates to cover claims and pay for higher reinsurance premiums. While some departments can recover these costs through reimbursement claims or contract rates, several have no outside means to cover these rising costs.

Internal Service Costs

While most internal service rates were held flat, the distribution of costs for certain internal services has

been restructured to more accurately reflect actual usage of those services, resulting in higher charges for some departments. While these cost increases should be recoverable through claiming and contract rates in most circumstances, some departments are not able to recover these costs.

Inmate Legal Settlement

The county continues working diligently to meet the settlement terms of federal suit filed on behalf of inmates in the county’s jails. The settlement requires hiring additional health and mental health professionals and costs for office and treatment space.

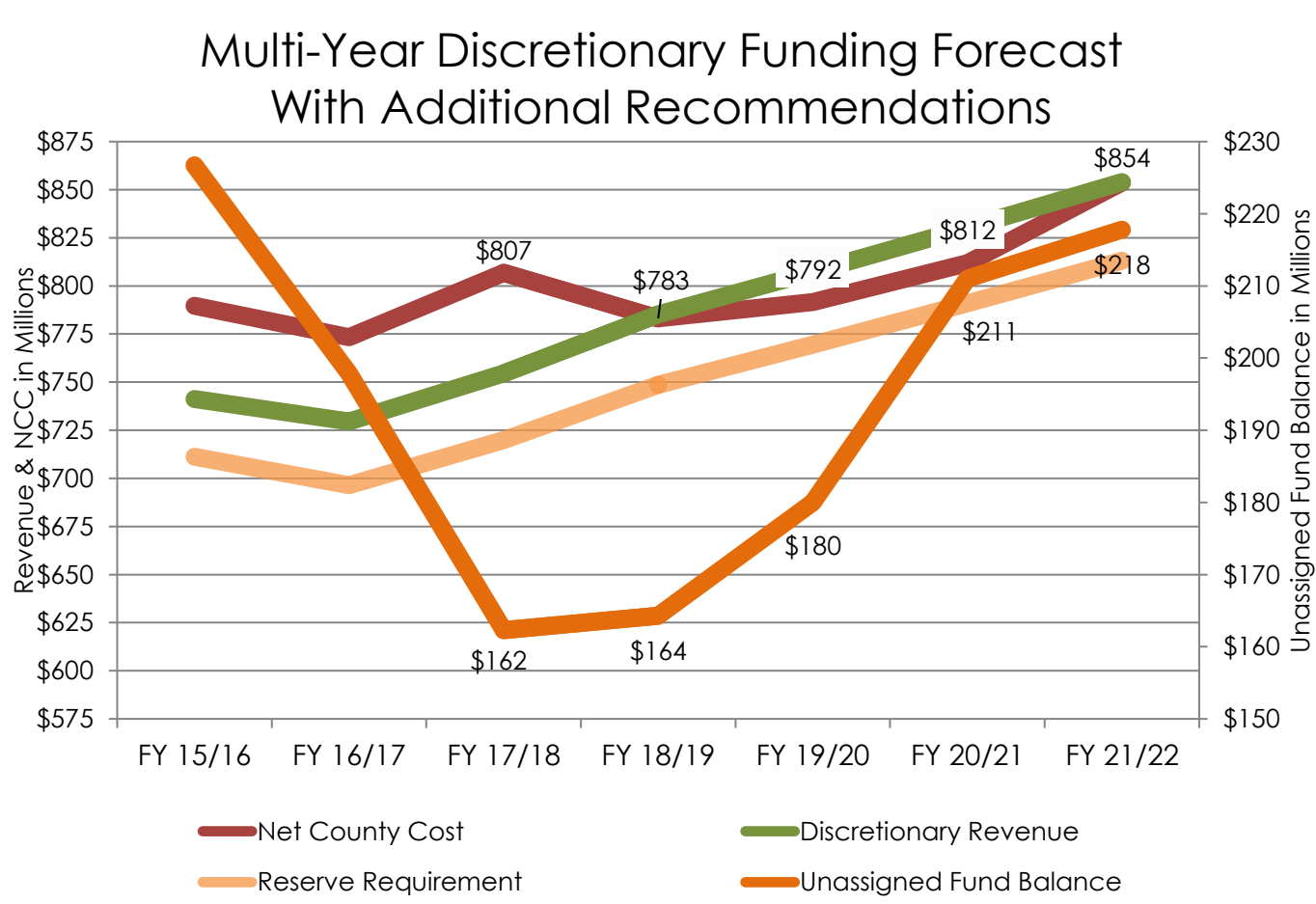
Not part of the settlement terms per se, but triggered by it, are costs to provide security for these added health care workers and their patients.

New Detention Center

Additional hiring for the new detention center was put on hold in FY 15/16 while options for staffing plans were considered. The work of KPMG will factor significantly into developing a staffing plan as opening of the new facility approaches. The Executive Office anticipates this hiring plan to be developed by the end of calendar 2017.

MULTI-YEAR FORECAST

The Executive Office prepares multi-year discretionary funding forecasts to set the context for major policy decisions of an ongoing nature. This multi-year approach enables the long-range planning and fiscal discipline necessary to achieve and maintain a structurally balanced budget with adequate reserves (Board policy sets the reserve request at 25 percent of revenue.)





BUDGET STRATEGY

Given limited options to address growing costs while containing discretionary spending overall, in FY 16/17 the Executive Office proposed a more aggressive approach to resolve the structural deficit within two years. That budget strategy emphasized a pragmatic, fiscally disciplined, multi-year approach to closing the gap. This strategy included the following elements.

Funding Policy

- ◆ Recommending additional net county cost allocations to preserve existing staff only in cases where departments have no alternative sources of funding or cost reductions available to cover them.
- ◆ Curtailing program enhancements or expansions unless or until sustainably funded 5-year operational plans are developed.
- ◆ Restraining discretionary allocations to press departments to use fully annual departmental revenues and accumulated reserves.
- ◆ Evaluating historic returns of discretionary allocations to identify and eliminate other forms of overfunding and reallocate where mission-critical.

Staffing and Labor Costs

- ◆ Limiting hiring in most cases to replace recently vacated mission-critical positions.
- ◆ Selectively deauthorizing and deleting unfunded vacant positions that serve no current operational purpose.
- ◆ Capturing salary savings by deauthorizing and deleting non-essential funded vacant positions.
- ◆ Tightly tying new position authorization together with appropriations and funding availability.
- ◆ Holding firm on labor negotiations.

Achieving Efficiencies

- ◆ Implementing and expanding on KPMG and California Forward findings in the criminal justice and other areas.

- ◆ Identifying and adopting efficiencies in our operations, especially internal service operations.

While the forecast of discretionary revenues indicates modestly optimistic growth, holding net costs as level as possible remains imperative to close the deficit. Given projected increases resulting from the legal settlement, firefighter labor increases, uncertainty surrounding the out-year costs of In-Home Supportive Services, and the added costs of staffing the new detention center, reducing other costs was essential.

Consequently, this model assumes the 6.5 percent cuts to net county cost will remain ongoing for most departments for the foreseeable future. This will enable achieving structural balance in FY 18/19 and creates capacity to absorb the substantial cost increases noted above. The modeling above demonstrates how the Executive Office anticipates funding known future commitments within projected discretionary revenues while maintaining required reserves.

Since healthy reserves are a key credit rating factor, and absolutely essential when downturns occur, a key objective of our budget strategy has been maintaining general fund discretionary reserves at a minimum level of \$150 million and restoring them to required levels as soon as possible. Board policy sets a goal of 25 percent of discretionary revenues, which for FY 17/18 would equal \$188 million. The model above anticipates using \$2.4 million from reserves in FY 17/18, but still maintains reserves slightly above the requirement as structural balance is achieved going into FY 18/19.

The focus of this strategy was to cap spending to contain and reverse growth in the structural deficit while working on longer-term strategies to neutralize the factors within the county's control contributing to the structural imbalance. As demonstrated in the modeling above, this strategy is bearing fruit. With the Governor's reprieve on the In-Home Supportive Services issue, the county is on track to eliminate its discretionary spending deficit within two years as planned. Achieving these financial objective, however, will require maintaining a pragmatic, fiscally disciplined approach to the many significant financial and operational challenges the county faces.



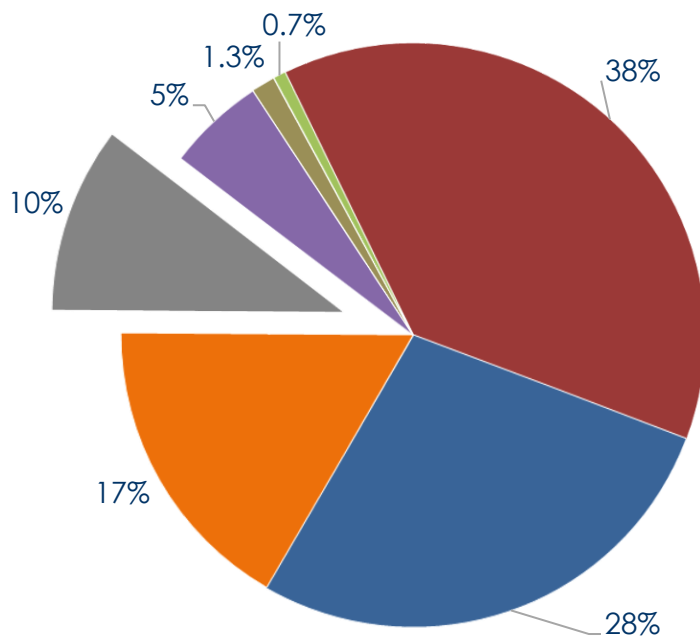


GENERAL GOVERNMENT

INTRODUCTION

The General Government group provides county governance and administrative oversight. These include legislative, administrative, finance, counsel, personnel, elections, property management, plant acquisition, and promotional activities. The Board of Supervisors, supported by the Clerk of the Board, serves as the governing legislative body of the county, while the Executive Office provides administrative oversight under the Board's direction. Finance activities include assessment of property values by the Assessor; enrollment and distribution of the tax levy, depositing revenue collection, processing payments, entering budget adjustments by the Auditor

Controller; collection of property taxes and management the investment pool by the Treasurer-Tax Collector; and, procurement services by the Purchasing Agent. County Counsel performs legal advice and litigation support activities for the Board of Supervisors and county departments. The Registrar of Voters performs elections activities ensuring honest and impartial elections. Personnel-related activities are performed by the Human Resources Department, while property management, plant acquisition, and promotion activities are performed by the Facilities Management Department of the Economic Development Agency.

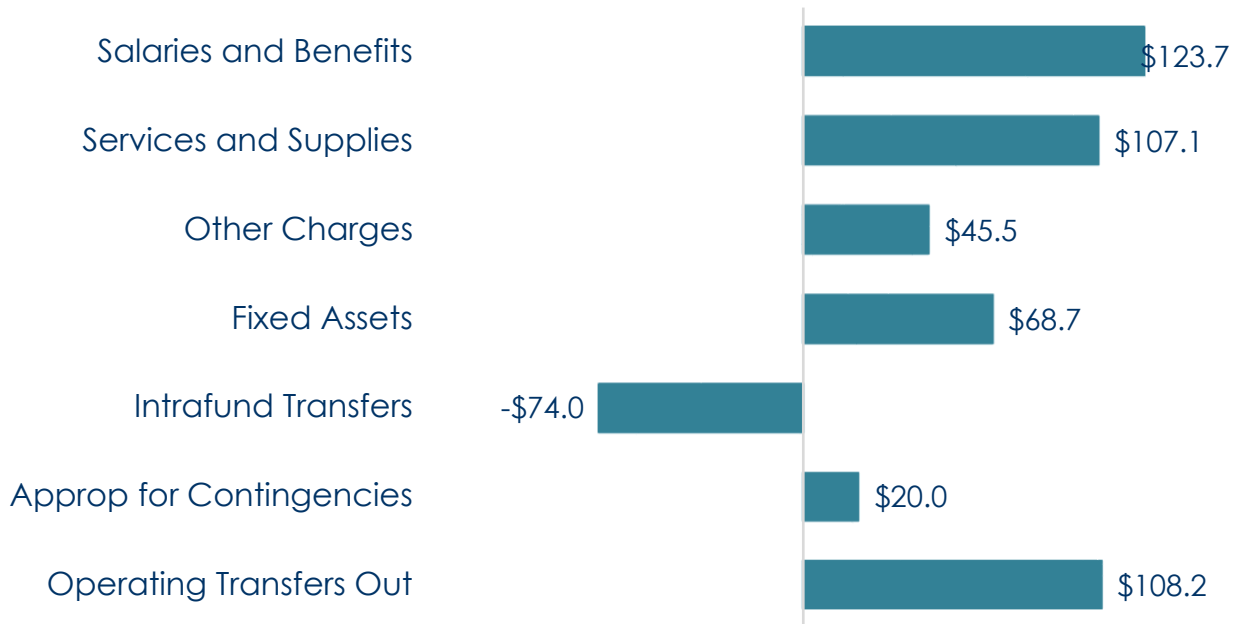


FY 2017/18
Total Governmental Funds
Expenditure Budget

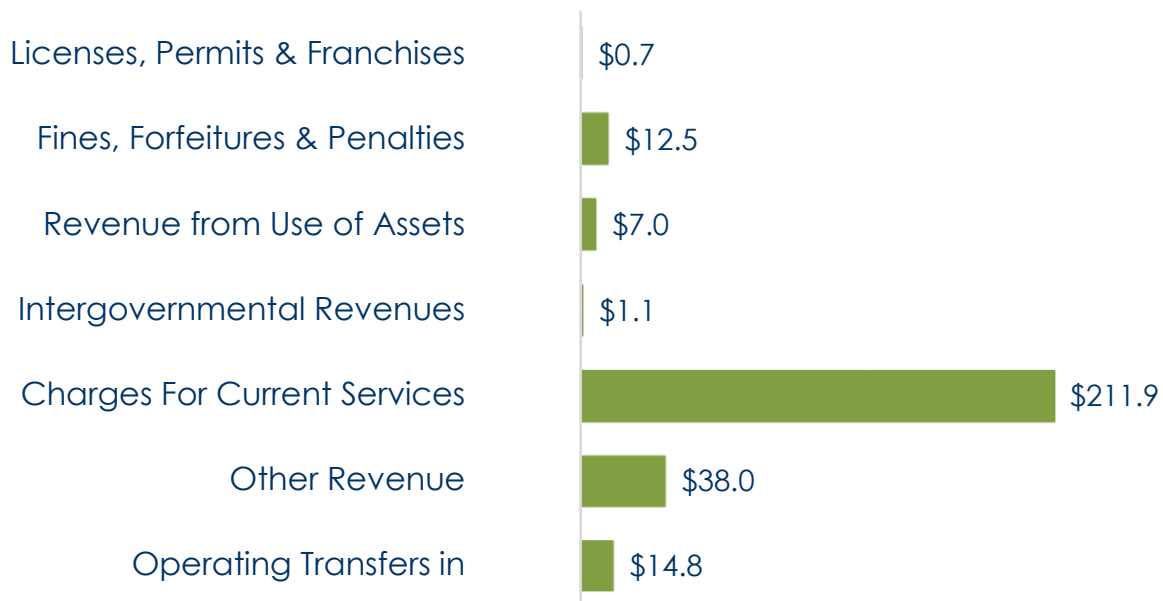
- PUBLIC PROTECTION
- PUBLIC ASSISTANCE
- HEALTH AND SANITATION
- **GENERAL GOVERNMENT**
- PUBLIC WAYS AND FACILITIES
- DEBT SERVICE
- EDUCATION, RECREATION & CULTURAL SERVICES



FY 2017/18
General Government
Expenditures by Category
(\$ millions)



FY 2017/18
General Government
Revenues by Source
(\$ millions)





ASSESSOR'S OFFICE

Mission Statement

The mission of the Assessor's Office is to fulfil the legally and locally mandated functions of the Assessor in an accurate, timely, professional and courteous manner, and to ensure high quality service.

Vision Statement

Our vision is to uphold and protect public trust through extraordinary public service, careful stewardship of public funds, transparency and accessibility, employee empowerment, innovation, collaboration, effectiveness, and leadership in local government.

Department/Agency Description

By law, the Assessor must locate all taxable property in the County of Riverside, identify the owners, and describe the property. The Assessor must determine a value for all taxable property and apply all legal exemptions and exclusions. The Assessor must also complete an assessment roll showing the assessed values for all taxable property in Riverside County. The Assessor's office consists of the following divisions that address and serve the specific needs of the property taxpayers:

- ◆ Agriculture
- ◆ Business Personal Property
- ◆ Commercial
- ◆ Manufactured Homes
- ◆ Residential

The Assessor is also the lead agency for the County of Riverside's Enterprise Solutions for Property Taxation (CREST) project. This new system will unite the county's three property tax departments (Assessor, Auditor Controller, and Treasurer-Tax Collector).

Accomplishments



Business Friendly Operations

- ◆ The Business Personal Property division began a State-County Assessors Partnership Assessment Program (SCAPAP) field canvas initiative in order to

verify existing business entities and to discover and identify new taxable business interests and add value to the roll.

- ◆ In a combined effort between the Valuation and GIS divisions, an application was developed for the Department's iPad systems to help streamline lien date inspections. It was well received by the test group and will be implemented in all offices in the near future.
- ◆ Through cross-training initiatives and the addition of support staff, our Palm Desert and Blythe satellite offices now have improved public service capabilities.
- ◆ Our website was redesigned to be more user-friendly. Site visitors can now easily access pertinent information and a range of convenient online public service tools.
- ◆ A new Legislative Committee was formed in order to better track and implement all new laws relevant to the Department. A more efficient legislative review process was developed by the Committee to ensure that compliance plans are implemented appropriately and timely.
- ◆ A Tuition Reimbursement Policy was introduced in order to encourage staff to continue their education. Continued education is important to our employees and important for the betterment of the Department. Qualifying degree programs provide staff members with the crucial skills and expertise that ensure Departmental excellence.
- ◆ Flexible schedule options were reintroduced and have improved our public service capabilities by making it possible for some of our locations to extend service hours.

Strategic Objectives



Business Friendly Operations

- ◆ Continue the use of State-County Assessors' Partnership Agreement Program funding to leverage technology solutions such as aerial imagery, canvass solution for Business Personal Property and GIS. This allows increased efficiencies by reducing

trips to the field, and increasing accuracy of assessment information for all taxable property.

- ◆ Department will be implementing a Spanish translation functionality on our self-service kiosks to better assist our Spanish-speaking customers.
- ◆ Current employee evaluation processes will receive an overhaul with the help of a new flagship Performance Management System. The new system, which is scheduled to roll out this fiscal year, will feature industry-leading dashboard tools such as goal tracking, skills matrices, and continuous feedback.
- ◆ The County of Riverside continues to advance its commitment to modernize the

county's property tax administration system with the County of Riverside's Enterprise Solutions for Property Taxation (CREST) project. Thomson Reuters' design, engineering and implementation consultants continue to work closely with the CREST team to develop the functions and features into the Integrated Property Tax Management System (IPTMS) to meet the requirements of Riverside County. To ensure maximum quality of this mission critical system, the teams are working vigorously towards its implementation with the goal to deliver uncompromising services to the county's citizens.


Performance Measures				
	FY 15/16 Actuals	FY 16/17 Projected	FY 17/18 Goals	FY 18/19 Goals
 Mandated assessments of secured and unsecured property ¹	957,310	100% >960,000	100%	100%
Mandated Property Tax audits completed by close of tax roll ²	283	100% of 283	100%	100%
Appeals resolved during fiscal year ³	15,838 \$59M in tax revenue successfully defended	>15,000 Estimate of \$51M in tax revenue defended	>15,000	>15,000

Table Notes:

1. Measures performance in locating, identifying, and fairly and uniformly appraising all property by close of the annual tax roll.
2. Measures performance in completing mandated quantity of property tax audits.
3. Measures performance of appeals resolved during fiscal year

Related Links

Assessor-County Clerk-Recorder: www.riversideacr.com

Budget Changes & Operational Impacts

Staffing

Net transfer of 4 positions to Clerk Recorder operations. Decrease of 11 positions in CREST.

Expenditures

Net increase of \$2.61 million.

- ◆ Salaries & Benefits

- ❖ Decrease of \$107,000 net of employee retirements, and increases in flex benefits and retirement contributions.
- ❖ Decrease of \$728,000 in the CREST project, implementing the use of temporary assistance.
- ◆ Services & Supplies
 - ❖ Net decrease of \$1.05 million mostly related to IT and professional services reductions.

- ◆ Fixed Assets
 - ❖ Net increase of \$4.5 million for the implementation of CREST and the replacement of computers, servers, and software purchases.

Revenues

Net decrease of \$404,000

- ◆ Intergovernmental Revenues
 - ❖ Decreased by \$1.87 million due to the cessation of state grant.
- ◆ Charges for Current Services
 - ❖ Increased by \$1.47 million due to an increase in property tax collection fees.

Net County Cost Allocations

Decrease of \$782,386 based on county wide cuts.

- ◆ The Assessor's FY 17/18 net county cost decrease of \$782,386, or 6.5 percent, will result in

restructuring of staffing levels and holding some valuation positions vacant during a large portion of the fiscal year. Effectively this will hinder the Assessor's ability to perform non-mandated functions, most importantly defending valuation appeals. Defending appeals upholds correctly assessed property values avoiding losses in property tax revenue to School Districts, cities and the county. In FY 16/17, the department plans to successfully defend \$51 million in property tax revenue throughout the county. Reinstating \$782,000 of the Assessor's FY 17/18 net county cost will narrow the gap between the current FY 16/17 third quarter projected net county cost use of \$12.4 million and the proposed FY 17/18 \$11.3 million.

Budget Tables

<i>Department/Agency Staffing by Budget Unit</i>							
			Current Authorized		Budget Year Requested	Budget Year Recommended	Budget Year Adopted
ACR: Assessor			197		201	201	201
ACR: Crest Property Tax Management System			31		20	20	20
Grand Total			228		221	221	221

<i>Department/Agency Expenditures by Budget Unit</i>							
		Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
ACR: Assessor		\$ 28,922,107	\$ 33,318,830	\$ 32,613,943	\$ 29,789,546	\$ 29,789,546	\$ 29,789,546
ACR: Crest Property Tax Management System		6,679,604	9,948,414	10,464,913	14,213,736	14,213,736	14,213,736
Grand Total		\$ 35,601,711	\$ 43,267,244	\$ 43,078,856	\$ 44,003,282	\$ 44,003,282	\$ 44,003,282

<i>Department/Agency Budget by Category of Expenditure</i>							
		Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Salaries and Benefits		\$ 25,478,877	\$ 24,010,266	\$ 23,256,766	\$ 22,541,505	\$ 22,541,505	\$ 22,541,505
Services and Supplies		6,854,663	13,653,606	15,107,362	14,086,197	14,086,197	14,086,197
Other Charges		16,926	908,697	20,053	63,181	63,181	63,181
Fixed Assets		1,376,245	2,819,674	2,819,674	7,312,398	7,312,398	7,312,398
Intrafund Transfers		-	1	1	1	1	1
Expenditure Net of Transfers		33,726,711	41,392,244	41,203,856	44,003,282	44,003,282	44,003,282
Operating Transfers Out		1,875,000	1,875,000	1,875,000	-	-	-
Total Uses		\$ 35,601,711	\$ 43,267,244	\$ 43,078,856	\$ 44,003,282	\$ 44,003,282	\$ 44,003,282

Department/Agency Budget by Category of Source							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
Fines, Forfeitures & Penalties	\$ 281,709	\$ 1	\$ 1	\$ 1	\$ 1	\$ 1	\$ 1
Rev Fr Use Of Money&Property	61,676	25,000	25,000	25,000	25,000	25,000	25,000
Intergovernmental Revenues	1,875,000	1,875,000	1,875,000	-	-	-	-
Charges For Current Services	15,594,762	18,995,112	18,633,665	20,466,387	20,466,387	20,466,387	20,466,387
Other Revenue	86,790	81,150	81,150	81,151	81,151	81,151	81,151
Total Net of Transfers	17,899,937	20,976,263	20,614,816	20,572,539	20,572,539	20,572,539	20,572,539
Operating Transfers in	1,875,000	1,875,000	1,875,000	-	-	-	-
Revenue Total	19,774,937	22,851,263	22,489,816	20,572,539	20,572,539	20,572,539	20,572,539
Net County Cost Allocation	12,336,714	12,036,714	12,286,714	11,254,328	11,254,328	11,254,328	11,254,328
Use of Department Reserves	3,490,060	(1,350,000)	(1,350,000)	2,592,240	12,176,415	12,176,415	12,176,415
Total Sources	\$ 35,601,711	\$ 33,537,977	\$ 33,426,530	\$ 34,419,107	\$ 44,003,282	\$ 44,003,282	\$ 44,003,282

Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance							
Fund	Account Number	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
11177	321101	Restricted Program Money	\$ 5,679,914	\$ 2,854,402	\$ 8,534,315	\$ (2,592,240)	\$ 5,942,075
33600	350200	CREST-AFB For Const/Capital Projects	10,199,977	(3,001,293)	7,198,684	(9,584,175)	(2,385,491)
		Grand Total	\$ 15,879,890	\$ (146,891)	\$ 15,732,999	\$ (12,176,415)	\$ 3,556,584
Fund Annotations							
Fund	Account Number	Fund Name	Purpose				
11177	321101	SCAPAP 2014 SB 854	SB854 funding to identify new taxable business interests and add value to the prop tax roll				
33600	350200	CREST	For CREST implementation				

AUDITOR-CONTROLLER'S OFFICE

Mission Statement

The Office of the Auditor-Controller provides high quality, independent fiscal services, and oversight in accordance with the laws and professional standards in an ethical, efficient, and transparent manner to promote and ensure accountability and the public trust.

Department Description

The Office of the Auditor-Controller has many legal mandates. As legislated under the government code, the office provides fiscal oversight countywide for all governmental agencies under the control of the Board of Supervisors. The office is responsible for establishing a chart of accounts in accordance with generally accepted accounting practices for financial transactions of all departments and those agencies or special districts whose funds are kept in the County Treasury. The department is also responsible for: financial transactions' budgetary control; property tax administration; issuing vendor payments; 1099 reporting; capital asset management; processing \$1.7 billion in payroll annually for 21,000 employees; approving general ledger transactions; cash management, including issuance of tax anticipated notes; accounts receivable and payable; long-term debt; rate/fee reviews; annual audit plan; and preparation of financial reports such as the Comprehensive Annual Financial Report (CAFR), Popular Annual Financial Report (PAFR), and State Controller's report.

Our customers include 2.3 million county residents, over 100,000 vendors, 28 cities, state, federal and 400 taxing agencies, K-12 school districts, community colleges, special districts, redevelopment successor agencies, taxing agencies, employee unions, state and federal government, and county department personnel. The county has over 1 million parcels, and the Auditor-Controller's Office distributes over \$3.5 billion in property taxes annually.

The Auditor-Controller will continue strengthening fiscal oversight, and focus on succession planning and continuous transfer of knowledge to ensure smoother transitions due to retirement. An objective of the office is to continue to strive to be customer-centric by providing technical information and keeping

stakeholders in the loop with any major changes to processes, additionally ensuring important information is readily available via the website.

Accomplishments

The Auditor-Controller's Office continues to increase financial integrity, accurate and timely disbursement, fiscal oversight, process improvement, and proactive leadership in communicating fiscal and accounting guidelines.



Business Friendly Operations

- ◆ Received the State Controller's Award for Achieving Excellence in Financial Reporting for FY 14/15.
- ◆ Received the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the CAFR.
- ◆ Received the Award for the PAFR for the FY 14/15.
- ◆ Reinforced financial literacy in the county by updating 72 Standard Practice Manual (SPMs), and conducting meetings and training sessions for county personnel.
- ◆ Implemented Accounts Payable Workflow to streamline the business process for voucher processors/approvers.
- ◆ Expanded the Electronic Payables (E-Payables) program, in addition to alleviating manual warrants. Currently the program has over 1,000 active vendors and 500 active ACH vendors.
- ◆ Enhanced the functionality of 1099 reporting through PeopleSoft.
- ◆ Disbursed \$1.7 billion in payroll annually to over 21,000 county employees and over 1,000 special district employees on a biweekly basis.
- ◆ Assumed responsibility to oversee the computation of school debt service tax rates. There are 24 school districts with approximately 127 election series' of bonds that were approved for \$7.5 billion.
- ◆ Property Tax division apportioned over \$600 million in successor agency recognized

obligation payment schedules (ROPS) in FY 15/16.

- ◆ Audit efforts were focused on countywide single objectives with high value and high impact. Overall, thirty-seven audits were completed successfully.
- ◆ Seventeen SB90 claims totaling \$2.2 million for FY 15/16 were timely filed and posted in February 2017.
- ◆ The Audits and Specialized Accounting division underwent three California State Controller audits during FY 16/17 with a favorable outcome.
- ◆ Senior leadership participated in new recruitment to ensure the candidates' values are well aligned with ACO's Core Values.
- ◆ Collaborated with LaserFiche consultants to implement an accounts payable imaging system.
- ◆ Implementing an Open Government Data tool so employees and citizens of Riverside County can freely access government data as well as charts and graphs. This transparency initiative is not just about access, it is also about sharing and reuse of data so it can be analyzed and visualized if needed.
- ◆ Established a maximum limit on ACH Direct Deposit accounts, as well as other "Portal" functionality that will allow more automated controls and features.


- ◆ Develop a plan for the property tax interface processes to ensure successful transitioning from the mainframe and the PeopleSoft Financials system.
- ◆ Work with other counties on the qualified electric apportionment methodology.
- ◆ Collaborate with the Riverside County Office of Education to develop a plan to take on the additional responsibilities of computing the school debt service tax rates.
- ◆ Initiate discussions with county stakeholders for the oversight board consolidation process.
- ◆ Establish separate weekly "On-cycle, Off-Cycle" paycheck runs that allow for 2 separate batch processes versus "On-demand" daily schedule. This would reduce the amount of manual warrants and we can benefit from the ACH direct deposit functionality.
- ◆ Automate the electronic income withholding order to process electronically versus manual or paper-driven process.
- ◆ Streamline the CalPERS payment process by moving CalPERS payments to ACH process and define the new remittance advice format.
- ◆ Implement KRONOS for more efficient time keeping.
- ◆ Increase efficiency by routing employee reimbursements through HRMS versus Accounts Payable, GL module.
- ◆ For the FY 17/18 audit plan, the audit team will follow a more risk-based approach to each audit project and will make an assessment whether there is an opportunity for cost savings or additional revenue.
- ◆ Draft annual risk assessment methodology utilizing survey, budget, and other information, but not limited to fraud, waste, abuse reports, media reports and government initiatives.
- ◆ Implementation of a new Property Tax System, referred to as Aumentum by Thomson Reuters in 2018.

Strategic Objectives



Business Friendly Operations

- ◆ Review AB2109 new districts for the new parcel tax law.
- ◆ Monitor AB2032 (Disincorporation bill) in case it applies to any cities in our county.
- ◆ Monitor AB 2693 (PACE financing bill) in case it passes. It could limit the amounts charged on the bill to 5 percent of the property market value.

Performance Measures				
	FY 15/16 Actuals	FY 16/17 Projected	FY 17/18 Goals	FY 18/19 Goals
 Paychecks Issued	562,475	578,006	589,566	589,566
Vendor Payments	368,037	390,000	390,000	390,000
Journal Entries Approved	23,605	22,069	22,000	22,000
Form 11 Reviews	365	220	250	260
Zero Budget Line Posted	6,903	12,859	12,000	11,000
Audit Recommendations	55	30	40	45

Related Links

<http://www.auditorcontroller.org/>

Budget Changes & Operational Impacts

The FY 17/18 budget reflects a cut of \$767,000, or 41 percent, in the Auditor-Controller’s primary budget unit, and a cut of 8 percent in the Audit and Specialized Accounting budget unit. The deficit is attributed to a 6.5 percent mandated budget cut in net county cost, as well as a 26 percent increase in internal services, including the fully burdened cost of the technology consolidation, and negotiated labor increases.

Staffing

Net decrease of 11 full-time equivalent positions. Authorized full-time equivalent staff for 2017 was 99. Current budgeted full-time equivalent staff for 2018 is 88.

Expenditures

Net increase of \$391,000.

- ◆ Salaries & Benefits
 - ❖ Net increase of \$128,000 due to the overall increases in staff costs.
- ◆ Services & Supplies
 - ❖ Net increase of \$263,000 due to increased HR service costs and other contracted services, additionally higher services & supplies cost reflects a shift from salaries and benefits as result of RCIT consolidation.

Revenues

Net increase of \$578,000.

- ◆ Charges for Current Services
 - ❖ Net increase of \$578,000. New vendor negotiations for the electronic payable program have an anticipated increase in revenue for FY 17/18 of \$200,000.

Departmental Reserves

Net decrease of \$80,000.

- ◆ The ACO is maintaining committed fund balance of \$34,000 for needed equipment and \$64,000 in committed fund balance associated with the Affordable Care Act.

Net County Cost Allocations

Net decrease of \$247,000

Budget Tables

Department/Agency Staffing by Budget Unit							
			Current Authorized		Budget Year Requested	Budget Year Recommended	Budget Year Adopted
ACO: Auditor-Controller			65		56	56	56
ACO: Internal Audits Division			13		11	11	11
ACO: Payroll Services Division			21		21	21	21
Grand Total			99		88	88	88

	Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
ACO: Auditor-Controller	\$ 6,559,437	\$ 6,524,014	\$ 6,528,475	\$ 6,971,744	\$ 6,971,744	\$ 6,971,744
ACO: COWCAP Reimbursement	(13,776,849)	(15,391,396)	(15,391,396)	(21,012,090)	(21,012,090)	(21,012,090)
ACO: Internal Audits Division	1,545,793	1,795,578	1,795,578	1,678,866	1,678,865	1,678,865
ACO: Payroll Services Division	746,767	934,943	885,853	867,945	867,945	867,945
Grand Total	\$ (4,924,852)	\$ (6,136,861)	\$ (6,181,490)	\$ (11,493,535)	\$ (11,493,536)	\$ (11,493,536)

Department/Agency Budget by Category of Expenditure							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
Salaries and Benefits	\$ 8,892,757	\$ 8,909,808	\$ 9,254,812	\$ 9,377,670	\$ 9,377,670	\$ 9,377,670	
Services and Supplies	2,837,360	3,558,794	3,169,161	3,432,237	3,432,236	3,432,236	
Other Charges	-	35,000	35,000	-	-	-	
Intrafund Transfers	(16,654,969)	(18,640,463)	(18,640,463)	(24,303,442)	(24,303,442)	(24,303,442)	
Expenditure Net of Transfers	(4,924,852)	(6,136,861)	(6,181,490)	(11,493,535)	(11,493,536)	(11,493,536)	
Total Uses	\$ (4,924,852)	\$ (6,136,861)	\$ (6,181,490)	\$ (11,493,535)	\$ (11,493,536)	\$ (11,493,536)	

Department/Agency Budget by Category of Source							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
Charges For Current Services	\$ 13,946,229	\$ 15,862,753	\$ 15,862,953	\$ 18,613,812	\$ 18,613,812	\$ 18,613,812	
Other Revenue	566	-	-	66	66	66	
Total Net of Transfers	13,946,795	15,862,753	15,862,953	18,613,878	18,613,878	18,613,878	
Revenue Total	13,946,795	15,862,753	15,862,953	18,613,878	18,613,878	18,613,878	
Net County Cost Allocation	(18,870,958)	(22,049,355)	(22,049,247)	(30,107,413)	(30,107,414)	(30,107,414)	
Use of Department Reserves	(689)	-	-	80,000	-	-	
Total Sources	\$ (4,924,852)	\$ (6,186,602)	\$ (6,186,294)	\$ (11,413,535)	\$ (11,493,536)	\$ (11,493,536)	

Fund	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
10000	330159 - CFB-Laserfiche Project	\$ 34,000	\$ -	\$ 34,000	\$ -	\$ 34,000
10000	330160 - CFB-ACO ACA Implementation	120,000	(56,000)	64,000	-	64,000
	Fund Total	154,000	(56,000)	98,000	-	98,000
	Grand Total	\$ 154,000	\$ (56,000)	\$ 98,000	\$ -	\$ 98,000

Fund Annotations		
Fund	Fund Name	Purpose
10000	General Fund	To purchase scanners and retain the \$40k for any cost associated with the ACA changes.

BOARD OF SUPERVISORS & CLERK OF THE BOARD

Mission Statement

The mission of the Clerk of the Board is to provide excellent service to the Board of Supervisors, the county and its citizens, allowing easy access to information and records, facilitating transparency and open participation in the decision and policymaking process of Riverside County government.

Department/Agency Description

The Board of Supervisors is the governing body of the county government and Board-governed special districts. The Board of Supervisors' budget supports its policy-making role and local legislative functions. The transition from a suburban county to a rapidly urbanizing environment and growing constituent requests increases the department's needs for resources. Through the use of Community Improvement Designation funds, and in conjunction with community programs, the Board of Supervisors is able to support several projects that promote health, safety, and quality of life for county residents.

District 1

The First District is represented by Supervisor Kevin Jeffries, and includes over 450,000 residents, encompassing the cities of Wildomar, Lake Elsinore, Canyon Lake, and most of the City of Riverside. Over 115,000 of the residents of the district live in the unincorporated areas of the district, including the communities of De Luz, El Cariso, Gavilan Hills, Good Hope, Lake Hills, Lake Mathews, La Cresta, Mead Valley, Meadowbrook, Rancho Capistrano, Spring Hills, Temescal Valley, Tenaja, Warm Springs, and Woodcrest. These unincorporated residents rely upon their county government for nearly all their local public services, including Sheriff, Fire, Code Enforcement, Planning, Transportation, and Animal Services. Contact the First District at:

Email - district1@rivco.org

Riverside Office: 4080 Lemon St, 5th Floor Riverside, CA 92501 (951) 955-1010

Lakeland Village Office: 16275 Grand Avenue, Lake Elsinore, CA 92530 (951) 471-4500

District 2

Supervisor John Tavaglione represents more than 420,000 residents in the Second Supervisorial

District, which includes the unincorporated areas of Highgrove, Home Gardens, El Cerrito and Coronita as well as the cities of Jurupa Valley, Eastvale, Norco, Corona, and a portion of the City of Riverside. Regional transportation issues, community and economic development, parks and open space preservation and strong fiscal and organizational management have been the hallmarks of Supervisor Tavaglione's leadership in the district. Since 1995, he has worked tirelessly to enhance the communities within the district by bringing forth quality projects that have enhanced the quality of life for its residents. These projects include multiple libraries, parks, community centers, fire stations, sheriff stations, landscaping and road improvements, flood control and business façade improvements. His efforts have helped to create jobs and cultivate economic development in order to improve the economic security of families and has helped businesses grow and thrive in his district.

As an advocate for the county's youth, Supervisor Tavaglione has been a strong supporter of programs that provide educational and growth opportunities for the county's youth population. Perhaps the best example of his dedication is the formation of the Riverside County Youth Commission and Youth Advisory Council. The Supervisor believed the concerns and issues facing our youth were not being heard by those in public office, so in 1998, he established the Youth Protection Fund and formed the commission and advisory council in order to provide a platform where high school-age students could share information and ideas, and provide their input to the Board of Supervisors.

Taking care of and protecting the county's most vulnerable residents is a high priority. Supervisor Tavaglione co-hosted the VALOR Initiative in order to house all of the Riverside County's homeless veteran population and he works closely with the CARE Team and HOPE Collaborative to fight child and elder abuse. He has dedicated much of the past few years on insuring the success of the Riverside County University Health System by helping to rebuild, rebrand, and revitalize the county's safety net hospital. Supervisor Tavaglione has devoted the last 22 years of his life to improving the County of Riverside in every way possible. His energy, drive, and dedication have brought about significant and

positive change for those who live, work, and play in our County.

District 3

Supervisor Chuck Washington is proud to be representing the thriving Third District of Riverside County with a population of 440,000 residents. The district encompasses the beautiful cities of Temecula, San Jacinto Hemet, and Murrieta. It also includes the unincorporated communities of Aguanga, Anza, Cottonwood Canyon, French Valley, Gilman Hot Springs, Green Acres, Homeland, Idyllwild, Lake Riverside, Mountain Center, Murrieta Hot Springs, Pine Cove, Poppet Flats, Rancho California, Soboba Hot Springs, Twin Pines, Valle Vista, and Winchester. Throughout the vast region that is the Third District one can find beautiful hiking trails, stunning golf courses, Temecula Valley Wine Country, The Ramona Bowl, which is the home of the well-known and long running Ramona Pageant and many other amenities. The Third District is not only thriving with entertainment, it also has a strong business and education base, leading to low levels of unemployment. Cultural opportunities are also plentiful with facilities such as the Western Science in Hemet, and Pennypickles Workshop and the Old Town Community Theater in Temecula.

The district is a geographically large district requiring three offices to serve the public. The offices are in Riverside, French Valley (Temecula) and Hemet. With the support of his committed staff, Supervisor Washington's objective is to advocate for and represent the constituents of his district. As a team, they strive to ensure that all residents understand and can gain access to all of the public services the county has to offer. For this reason, the Supervisor works closely with not only the mayors and city council members of the four cities within the district but also with all of the unincorporated areas through communication with various community groups such as MAC's (Municipal Advisory Council). Since assuming office, the Supervisor has focused on making the community safer, to create good paying jobs in the Inland Empire, advocate for being fiscal responsible, and improving education.

District 4

The Fourth District is geographically the largest of the five supervisorial districts, incorporating nearly 5,000 square miles. The Fourth District covers the eastern two-thirds of Riverside County, encompassing the

Coachella and Palo Verde valleys. It stretches from the windmills at the entrance to the Coachella Valley, south to the Salton Sea and east to the Colorado River and Arizona state line. The Coachella Valley region includes the cities of Cathedral City, Coachella, Desert Hot Springs, Indian Wells, Indio, La Quinta, Palm Desert, Palm Springs, and Rancho Mirage. The Coachella Valley also includes the unincorporated communities of Bermuda Dunes, Desert Edge, Indio Hills, Mecca, North Shore, Oasis, Sky Valley, Sun City Palm Desert, Thermal, Thousand Palms, and Vista Santa Rosa. East of the Coachella Valley are the unincorporated communities of Chiriaco Summit and Desert Center. The Palo Verde Valley region includes the City of Blythe and the unincorporated communities of Mesa Verde and Ripley.

Eastern Riverside County is a vibrant and growing area. The Coachella Valley region is known as the home of numerous world-class events and attractions, including the Coachella Valley Music and Arts Festival and Stagecoach Festival that generate hundreds of millions of dollars in economic vitality for the Coachella Valley and County of Riverside. Sporting events such as the BNP Paribas Open tennis tournament draw nearly a half-million fans. It is home to the Annenberg Retreat at Sunnylands, which is known as "Camp David of the West," with an illustrious list of guests that include seven U.S. presidents, the British royal family, top entertainers, and numerous world leaders. Another terrific event for Riverside County is the Palm Springs International Film Festival, one of the largest film festivals in North America. Native American resorts and gaming operations, along with the region's nearly 125 golf courses, also are significant attractions.

Along with booming tourism and hospitality industries, agriculture is one of the leading industries. In 2015, crops grown in the Coachella and Palo Verde valleys were valued at more than \$795 million. Additionally, eastern Riverside County is the epicenter of renewable energy development. It is one of the most productive wind power areas in the state. It is the largest federal solar energy zone in the country, with several newly commissioned large-scale solar projects. Eastern Riverside County is fortunate to have one of the best solar resources in the country, and is ideally suited for future projects necessary to meet federal and state renewable energy goals. Within Riverside County, the Fourth District is a prime area for future growth. It is served with

excellent transportation access, rail and multiple airports, including the County of Riverside's Jacqueline Cochran Regional Airport in Thermal.

This year has been a year of transition in District 4. The district was represented by Supervisor John J. Benoit from 2009 to 2016. Supervisor Benoit served the residents of Riverside County and constituents of the Coachella and Palo Verde Valleys with distinction. Supervisor Benoit passed away in December 2016 after battling cancer. Fifth District Supervisor Marion Ashley served as steward for the Fourth Supervisorial District prior to the appointment of V. Manuel Perez by Gov. Edmund G. Brown Jr. on May 9, 2017.

Supervisor Perez looks forward to contributing his knowledge of legislation and policy from the state as well as local level to focus on the needs of the county and the Fourth District, to help spur economic development and create jobs, increase access to health care, especially mental health services, and tap into opportunities for renewable energy. A former state legislator who authored legislation on the Salton Sea, Supervisor Perez is proud to continue this important work as a member of the Salton Sea Authority. Supervisor Perez's efforts will also include supporting tourism and agriculture, the pillars of the Fourth District economy, while enhancing workforce readiness, higher education and literacy opportunities. Supervisor Perez is grateful for the opportunity to serve in this important position, and looks forward to working on behalf of families and every community in the Fourth District.

District 5

Supervisor Marion Ashley has been proud to represent the Fifth District since 2002. The Fifth District is truly unique in that it covers a diverse area stretching from Desert Hot Springs in the northeast to Menifee in the south, representing over 480,000 constituents across 567.6 square miles. The Fifth District also includes the sovereign Indian Nations of the Morongo Band of Mission Indians, portions of the Agua Caliente Band of Cahuilla Indians, and Soboba Indian tribal lands. The district is home to wind energy and solar projects, which are pure sources of clean and domestic energies.

The Fifth District is a transportation corridor that connects the four other districts. Supervisor Ashley is proud of these three projects: Perris Valley Line, a 24

mile extension of Metrolink with four stations from South Perris to Downtown Riverside; I-215 Central Project widening of 12.5 miles of the I-215 between Scott Road and Nuevo Road adding one general purpose lane in each direction; and SR- 60 Truck Climbing project will be a \$138.4 million investment that will construct a new eastbound climbing and westbound descending truck lanes from Gilman Springs Road to approximately 1.37 miles west of Jack Rabbit Trail. Supervisor Ashley has worked diligently on a critical alternative transportation project in the San Gorgonio Pass area known as the Lifeline I-10 Bypass Project between Banning and Highway III. An important transportation project in the works is the Mid-County Parkway, a 16-mile corridor to relieve congestion for east-west travel between San Jacinto and Perris and address future transportation needs through 2040, as well as the Ethanac Road Parkway from Menifee to Lake Elsinore.

Supervisor Ashley is founder of the County Water Task Force, which created the existing Water Landscape Efficiency Guidelines. Its mission is to protect, preserve and enhance the quality of Riverside County watersheds by fostering a community-wide commitment to clean water. Supervisor Ashley is Chairman of the Riverside County Flood Control District. He recommended the formation of the Lower San Jacinto River Advisory Committee to assist the Riverside County Flood Control and Water Conservation District with establishing a vision for managing the San Jacinto River Floodplain between the Ramona Expressway and Railroad Canyon. The preferred alternative would ultimately support the conservation of over 4,300 acres of existing floodplain while allowing incremental development of approximately 2,700 acres.

In April 2017, the Flood Control District presented recommendations of the Lower San Jacinto River Advisory Committee proposing a conceptual drainage plan for the lower San Jacinto River to provide 100-year protection for the I-215 Freeway. The \$17 million Heacock Channel project is a partnership among the Flood Control District, the City of Moreno Valley, March Joint Powers Authority and the March Air Reserve Base. The project will protect future on-base healthcare facilities, federal properties, and more than 300 homes in Moreno Valley from storm events.

A key component to a thriving community is guaranteed and reliable access to outstanding medical

care. The district is proud to be the home of the Riverside University Health System Medical Center, and Supervisor Ashley has long served as a leader in the continued growth of our medical campus. Supervisor has long championed a more healthy and happy Riverside County, dedicating much of his efforts to ensuring the success of our county hospital and medical clinics. As a local leader in providing for and protecting all aspects of community wellness, Supervisor Ashley has ensured the establishment and maintenance of safe and family-friendly parks, libraries, museums, a regional aquatic center, community resource and childcare centers throughout the district. Supervisor Ashley co-hosted the VALOR Initiative, which directly resulted in Riverside County becoming the first large community in the nation to achieve a level of functional- zero homelessness among our veteran population.

Supervisor Ashley is also honored to have March Air Reserve Base within the Fifth District, home to the Air Force Reserve's largest air mobility wing unit, with nine C-17 and 12 KC-135R aircraft. March Air Reserve Base encompasses approximately 2,200 acres and is the largest reserve base in the Air Force. The base is host to 20 different military units representing all five branches of the military with a \$580 million annual economic impact to the region employing over 10,000 military and civilian personnel. Approximately 3,300 acres of former March Air Force Base are being developed by the March Joint Powers Authority as a regional jobs center. At buildout, March JPA's property will host 32,000 jobs in its business park, medical campus and aviation facilities.

Supervisor Ashley is the author 16-Point Cost Savings Plan for the fiscal year 17/18 budget proposal and a champion of the metric measurement budgeting which is being deployed in this year's budget.

Clerk of the Board

The Clerk of the Board provides administrative support to the Board of Supervisors as well as providing services vital to the public. The Clerk of the Board serves as the clearinghouse for all matters requiring review or executive action of the governing authorities of the County of Riverside, scheduling meetings of the Board of Supervisors, clerking Board meetings, preparing and filing statement of facts with the Secretary of State, attestation of the signature of the Chairman of the Board on all necessary documents and preparation of administrative records for

litigation. The Clerk of the Board prepares agendas and posting per the Brown Act, prepares minutes and recording of Board meetings and provides processing and dissemination of all board directives, policies, county ordinances and laws of the county's legislative branch and provides members of the public with agendas including online access, notices of public hearings, access to public records and the opportunity to attend the open meetings of the Board of Supervisors, certain special districts, boards and authorities. By State statute, the Clerk of the Board accepts claims and summonses against the county, issues licenses and franchises, administers property tax appeals and manages the county's conflict of interest code process, posting of Form 806 and oversees the process for numerous governmental agencies. Duties of the Clerk of the Board also include filing Treasurer's Statement of Assets; filing Williamson Act Contracts; liaison to the public; conducting bid openings for capital projects; conducting training for Agenda Management, Brown Act, Form 11 filing, and Form 700 filing.

Assessment Appeals Division

The Assessment Appeals Division receives and processes appeals applications and written findings of fact, schedules and publishes hearings in accordance with legal requirements, and maintains the records of the Appeals Board as well as the claims for refund process. The Assessment Appeals Division provides administrative support to Assessment Appeals Board Members and Hearing Officers who are appointed on behalf of the Board of Supervisors to act as the County Board of Equalization and assists the public on the assessment appeals process.

Accomplishments

- ◆ **Board Chambers Upgrade** – With many of our current systems at the end of their life cycle and with the decreased cost of technology, an upgrade of the Board Chambers critical systems was necessary in order to better serve the constituents of Riverside County. Each year there are hundreds of meetings held in the Board Chambers. Project completion of the upgrade was in fall 2016.
- ◆ **E-File Implementation** – Implementation of the E-file system was completed in 2015 and delivered to county staff. The system provides for paperless E-Filing of the Statement of Economic Interests (Form 700) forms, making


completion and submission for county staff quick and easy. In addition, the system will provide greater flexibility in reporting which will be accessed and monitored by the Clerk of the Board staff.

- ◆ **Automated Agenda Project** – Software has been installed and training completed for agencies and departments transitioning to an automated way of submitting Form II’s for placement on the Board’s Agenda. A telephone line has been established to help answer technical questions.
- ◆ **Digital Boardroom Project** – Software has been installed as part of the Board Chambers upgrade to bring real-time voting results and meeting content to the board chambers screens, while displaying the content to the public online. This software has been integrated into our current Agenda & Minutes software allowing votes to be directly captured into the meeting minutes.

- ◆ Provide open access to county business by making audio and video recordings of all Board of Supervisors meeting available on the internet within three days of the related meeting.
- ◆ Develop and implement a countywide Automated Agenda Training Program providing on-site training to departmental staff as needed.
- ◆ Improve website accessibility so the public and county agencies can access Board of Supervisors and Assessment Appeals Division information more efficiently.
- ◆ Ensure efficiency and transparency of the property tax assessment appeal process by processing property tax assessment appeal applications within seven days of receipt.
- ◆ Continue upgrades to the Assessment Appeals Division AAO system to improve efficiency. This will provide staff flexibility in the creation of weekly agendas, the ability to make updates and print letters from a central agenda screen, and the ability to access historical assessment data relative to current appeals. For the public, upgrades are being considered to allow for electronic signatures on applications filed, and the ability for applicants to pay application fees through an E-Pay system.

Strategic Objectives

- ◆ Increase transparency and open access to Board of Supervisors official records by digitizing all Board of Supervisors records, including microfilm images.

Performance Measures				
	FY 15/16 Actuals	FY 16/17 Projected	FY 17/18 Goals	FY 18/19 Goals
 Board Agenda - Items Processed	2,592	2,247	2,600	2,600
Assessment Appeals - Filing Processed	4,195	4,215	4,200	4,200

¹ The number of Assessment Appeals are based on Calendar Year. For FY 15/16 these would be filings processed in Calendar Year 2015

Related Links:

- First District: www.SupervisorJeffries.org or <http://www.rivcodistrict1.org/opencms/>
- Second District: <http://www.rivcodistrict2.org/opencms/>
- Third District: <http://supervisorchuckwashington.com/>
- Fourth District: <http://www.rivco4.org/web/index.html>
- Fifth District: <http://www.rivcodistrict5.org/>
- Clerk of the Board: <http://www.rivcocob.org/>
- Assessment Appeals: <http://www.rivcocob.org/assessment-appeals-office/>

Budget Changes & Operational Impacts

Staffing

No change to current staffing.

Expenditures

Net increase of \$2.1 million.

- ◆ Salaries & Benefits
 - ❖ Increase of \$410,083; there are no anticipated COLA’s for FY 17/18.

- ◆ Services & Supplies
 - ❖ Increase of \$388,018 in County Support Services and Information Technology.
- ◆ Other Charges
 - ❖ Increase of \$1.4 million due to restructuring of community improvement grant funding.

Revenues

Net decrease of \$199,587 in Charges for Current Services due to a decline in ancillary fees

Net County Cost Allocations

Net county cost allocation will be \$9.8 million, including a 6.5 percent reduction.

Budget Tables

<i>Department/Agency Staffing by Budget Unit</i>							
			Current Authorized		Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Assessment Appeals Board			5		5	5	5
Board of Supervisors			62		63	63	63
Grand Total			67		68	68	68

<i>Department/Agency Expenditures by Budget Unit</i>							
	Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
Assessment Appeals Board	\$ 987,075	\$ 1,006,861	\$ 842,430	\$ 1,006,440	\$ 1,006,440	\$ 1,006,440	
Board of Supervisors	9,884,705	10,002,281	9,582,828	10,713,271	10,713,271	10,713,271	
Grand Total	\$ 10,871,780	\$ 11,009,142	\$ 10,425,258	\$ 11,719,711	\$ 11,719,711	\$ 11,719,711	

<i>Department/Agency Budget by Category of Expenditure</i>							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
Salaries and Benefits	\$ 6,734,957	\$ 7,101,242	\$ 6,777,631	\$ 7,580,410	\$ 7,580,410	\$ 7,580,410	
Services and Supplies	2,331,786	2,522,924	2,355,065	2,839,300	2,839,300	2,848,612	
Other Charges	1,578,026	1,313,984	1,259,950	1,500,000	1,500,000	1,490,688	
Intrafund Transfers	(136,228)	(200,000)	(200,000)	(200,000)	(200,000)	(200,000)	
Expenditure Net of Transfers	10,508,541	10,738,150	10,192,646	11,719,710	11,719,710	11,719,710	
Operating Transfers Out	363,239	270,992	232,612	1	1	1	
Total Uses	\$ 10,871,780	\$ 11,009,142	\$ 10,425,258	\$ 11,719,711	\$ 11,719,711	\$ 11,719,711	

<i>Department/Agency Budget by Category of Source</i>							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
Licenses, Permits & Franchises	\$ 3,318,776	\$ 1,263,141	\$ -	\$ -	\$ -	\$ -	
Charges For Current Services	1,470,554	1,435,027	1,407,244	1,135,529	1,135,529	1,135,529	
Other Revenue	338	-	-	113	113	113	
Total Net of Transfers	4,789,668	2,698,168	1,407,244	1,135,642	1,135,642	1,135,642	
Operating Transfers in	23,725	97,144	97,144	97,144	97,144	97,144	
Revenue Total	4,813,393	2,795,312	1,504,388	1,232,786	1,232,786	1,232,786	
Net County Cost Allocation	4,330,326	4,280,326	9,517,718	10,386,925	10,386,925	10,386,925	
Use of Department Reserves	1,728,061	-	-	-	100,000	100,000	
Total Sources	\$ 10,871,780	\$ 7,075,638	\$ 11,022,106	\$ 11,619,711	\$ 11,719,711	\$ 11,719,711	



COUNTY COUNSEL

Mission Statement

The Office of County Counsel provides a broad range of high quality, cost-effective legal services designed to promote the public service objectives of the County of Riverside, while at the same time protecting the county from risk and loss.

Department Description

The Office of County Counsel is a full-service law office that handles civil matters for the County of Riverside. The office provides advisory and litigation support on issues of vital concern to the county and its residents such as health care, public safety, child welfare, land development, environmental protection, public finance, taxation, and elections. The office is staffed by experienced attorneys who have dedicated their careers to public service. The office's primary clients are the Board of Supervisors and county agencies, departments, commissions, and officers. Legal services are also provided to other public entities within the county, including certain joint powers authorities, school districts, and special districts.

Accomplishments

Public Safety

- ◆ Developed and implemented a Receivership Program to effectively and efficiently abate substandard nuisance properties where traditional code enforcement and policing strategies have proven unsuccessful.
- ◆ Developed and implemented an enhanced warrant protocol to assist in the removal of children at serious risk of abuse.
- ◆ Developed a Synthetic Drug Ordinance.
- ◆ Shuttered over 50 illegal marijuana dispensaries.

Healthy Communities

- ◆ Initiated and successfully litigated a receivership action against County Water Company, a privately owned community water system serving 120 residences. The failing water system was replaced by safe

and reliable service from two adjacent water districts.

- ◆ Developed a Sober Living Home Ordinance.
- ◆ Enhanced legal support to Riverside University Health System including its healthcare, mental healthcare and public health operations.
- ◆ Enhanced legal support to the Inland Empire Health Plan.



Business Friendly Operations

- ◆ Appointed general counsel to the Coachella Valley and Temecula-Elsinore-Anza-Murrieta Resource Conservation Districts and assisted its respective boards in improving the quality and effectiveness of its operations.
- ◆ Provided training to our clients on important legal issues including ethics and conflicts of interest, bankruptcy claims, the Environmental Quality Act, the California Public Records Act, public works construction contracting, and the authority of civil grand juries in their oversight of county operations.
- ◆ Significantly increased the breadth and scope of legal services to county and special district clients directly in response to feedback from our clients to reduce the reliance on outside counsel.
- ◆ Developed and implemented a procedure to substantially reduce the time necessary to process development bonds.

Strategic Objectives

Public Safety

- ◆ Provide quality, accurate, effective and timely legal services to DPSS in matters relating to children who are dependents of the juvenile court so that each child suffering from either an actual harm, or a current risk of harm, of exploitation or physical, sexual or emotional abuse or neglect, is ensured maximum safety and protection.
- ◆ Aggressively represent the county in litigation, maintaining fiscal stability while

advancing the overall interests of the County of Riverside and the public it serves.

- ◆ Provide quality, accurate, effective, and timely legal services to TLMA – Code Enforcement to enable them to fulfill their mission and objectives in accordance with the law, to reduce the risk of liability, to enhance cost recovery, and to improve neighborhood livability.

 **Healthy Communities**

- ◆ Provide quality, accurate, effective, and timely legal advice to all county departments to enable them to fulfill their mission and objectives in accordance with the law, to reduce the risk of liability and to use taxpayer dollars efficiently and effectively.
- ◆ Enhance the quality of our communities and environment. Ensure coordination of County Counsel responsibilities with respect to new land use and economic development projects by early involvement


of County Counsel staff with other departmental partners and consistent communication on all aspects of the required review.

- ◆ Preserve and protect public facilities for the health and welfare of county residents.



Business Friendly Operations

- ◆ Provide quality, accurate, effective, and timely legal advice to the Board of Supervisors, the County Executive Officer and all county departments to enable them to fulfill their organizational objectives in accordance with the law, to reduce the risk of liability, and to use taxpayer dollars efficiently and effectively.
- ◆ Provide quality, accurate, effective, and timely legal advice to independent special districts represented by County Counsel to enable them to fulfill their organizational objectives in accordance with the law, to reduce the risk of liability, and to use taxpayer dollars efficiently and effectively.

Performance Measures				
	FY 15/16 Actuals	FY 16/17 Projected	FY 17/18 Goals	FY 18/19 Goals
 Number of Juvenile Dependency petitions handled in Superior Court	10,574	10,146	9,743	9,353
Number of Juvenile Dependency Appeals/ Writs handled	69	93	121	157
Percent of Juvenile Dependency Appeals/ Writs decided in client's favor	95%	95%	95%	95%
Percent of lawsuits (tort and civil rights) against the County in which we prevailed or obtained a favorable settlement	97% [32 of 33]	100% [40 of 40]	98%	98%
Percent of lawsuits where County is Plaintiff and County prevailed or obtained a favorable settlement	75% [3 of 4]	83% [5 of 6]	83% [10 of 12]	87% [7 of 8]
Percent of County Counsel defense of all litigation filed against the County (except tort and civil rights) thereby reducing the use and expense of outside counsel	25%**	88% [14 of 16]	85%	85%
Percent of County Counsel defense of all tort and civil rights litigation filed against County, reducing use and expense of outside counsel	28%	52% [18 of 34]	50%	52%
Number of Civil Nuisance Abatement actions filed and percent in which we prevailed	8	13	15	18
Number of LPS/Probate cases	402	409	416	425

	Total number of Assignments Handled by the County Counsel's Office	7,264	7,601	7,954	8,323
1	**Best estimate				

Related Links

<http://www.countyofriverside.us/counsel/Home.aspx>

Budget Changes & Operational Impacts

Expenditures

Departmental expenditures will increase this fiscal year. The increases are primarily due to anticipated retirement payouts for long time employees. Increases in ISF charges and personnel cost increases for existing employees also contribute to increased expenditures.

Revenues

The department's general fund allocation received a reduction by 6.5 percent. The department; however,

will see an increase in revenues to cover the reduction in NCC and the increased expenditures due to increased productivity and billing efficiencies since the department implemented a new case management system. The department is also handling more matters in-house, which has increased revenue to the department.

Net County Cost Allocations

As previously stated, the department received a decrease in general fund by 6.5 percent. The amount of the reduction is \$137,738 to a total contribution of \$1.98 million. Increased anticipated revenues will offset this reduction.

Budget Tables

<i>Department/Agency Staffing by Budget Unit</i>						
			Current Authorized	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
County Counsel			76	76	76	76
Grand Total			76	76	76	76

<i>Department/Agency Expenditures by Budget Unit</i>							
		Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
County Counsel		\$ 4,861,269	\$ 5,664,820	\$ 5,222,070	\$ 5,882,168	\$ 5,882,168	\$ 5,882,168
Grand Total		\$ 4,861,269	\$ 5,664,820	\$ 5,222,070	\$ 5,882,168	\$ 5,882,168	\$ 5,882,168

<i>Department/Agency Budget by Category of Expenditure</i>							
		Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted
Salaries and Benefits		\$ 12,048,246	\$ 12,859,099	\$ 12,630,099	\$ 13,564,833	\$ 13,564,833	\$ 13,564,833
Services and Supplies		1,009,142	1,186,306	1,186,306	1,389,294	1,389,294	1,389,294
Other Charges		-	37,625	37,625	-	-	-
Intrafund Transfers		(8,196,119)	(8,418,210)	(8,631,960)	(9,071,959)	(9,071,959)	(9,071,959)
Expenditure Net of Transfers		4,861,269	5,664,820	5,222,070	5,882,168	5,882,168	5,882,168
Total Uses		\$ 4,861,269	\$ 5,664,820	\$ 5,222,070	\$ 5,882,168	\$ 5,882,168	\$ 5,882,168

<i>Department/Agency Budget by Category of Source</i>							
		Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Intergovernmental Revenues		\$ 33,778	\$ 38,000	\$ 38,000	\$ 38,000	\$ 38,000	\$ 38,000
Charges For Current Services		2,831,199	3,507,768	3,278,768	3,862,854	3,862,854	3,862,854
Other Revenue		980	-	-	-	-	-
Total Net of Transfers		2,865,957	3,545,768	3,316,768	3,900,854	3,900,854	3,900,854
Operating Transfers in		11,002	-	-	-	-	-
Revenue Total		2,876,959	3,545,768	3,316,768	3,900,854	3,900,854	3,900,854
Net County Cost Allocation		2,119,052	2,119,052	2,119,052	1,981,314	1,981,314	1,981,314
Use of Department Reserves		(134,742)	-	-	-	-	-
Total Sources		\$ 4,861,269	\$ 5,664,820	\$ 5,435,820	\$ 5,882,168	\$ 5,882,168	\$ 5,882,168

COUNTY EXECUTIVE OFFICE

Mission Statement

In support of the Board of Supervisors, the mission of the County Executive Office is to facilitate administrative excellence in partnership with departments through leadership, vision, stewardship of resources and communication to promote, foster, and enhance the quality of life in Riverside County. The Executive Office's core values include integrity in service, teamwork, competence and perspective, and making a difference.

Department/Agency Description

The County Executive Office is responsible to the Board of Supervisors for proper and efficient administration of county departments, agencies, and special districts under the jurisdiction of the Board. The Executive Office administers and enforces policies established by the Board and promulgates rules and regulations as necessary to implement Board policies, subject to prior approval of the Board. The department represents the Board in the county's intergovernmental relationships and activities and coordinates with other local government. It is the Executive Office's responsibility to review items placed on the Board agenda, and develop programs that create economy and efficiency in county government. The department also recommends employee relations policies and positions (in consultation with the county personnel director), prepares multi-year plans for capital projects, administers debt management, information management needs, and financial issues.

The Executive Office develops budget instructions and policies, revenue estimates, and departmental budget preparation. The department submits a proposed budget to the Board of Supervisors, as well as a quarterly budget report on the status of the budget and any unusual expenditures or changes in revenue, and makes recommendations to the Board regarding requests for unforeseen and unbudgeted expenditures. Approval of fund transfers and budget revisions within appropriations also fall within the responsibility of this department. It is the Executive Office's obligation to establish control systems to assure departmental compliance with approved budgets.

The Executive Office works in conjunction with the Board of Supervisors as a liaison to the county's legislative advocates in Sacramento and Washington, D.C., on the Riverside County Legislative Program. The Executive Office acts as a centralized "clearing house" for legislative matters, ensuring that all advocacy efforts are entirely consistent with Board-approved positions. The purpose of the program is to secure legislation, which benefits the county and its residents, and to oppose/amend legislation, which might adversely affect the county.

The Executive Office oversees contributions to other funds used to contribute discretionary support to operations and programs outside of the general fund. These contributions may include required state "maintenance of effort" payments for certain programs as well as public safety, revenue-sharing agreements, and debt service related expenditures that require general fund support.

Fees, fines, and forfeitures collected by the Riverside Superior Court for criminal offenses are distributed to the county to fund adequate court facilities. The Executive Office monitors these receipts and administers payments to maintain court facilities.

The Executive Office is also responsible for administering the county's land secured community facilities districts and assessment districts. The Mello-Roos Community Facilities Act of 1982 authorized local governments and developers to create community facilities districts (CFDs) for the purpose of selling tax-exempt bonds to fund public improvements and services. The Executive Office oversees all aspects of administration of these districts, including arranging financing and paying debt service on the bonds.

In addition, the Executive Office also oversees diverse "pass through" funds, which include: revenue from Teeter overflow activity, administration of development impact fees, pari-mutuel in-lieu of tax, tax loss reserve, dispute resolution, the AB2766 air quality program, the solar payment program and certain redevelopment tax increment from cities specified for certain purposes such as, health and juvenile services, support of the Casa Blanca neighborhood clinic, contribution toward the medical

center’s debt service, and payment for various other capital improvements.

Accomplishments

 **Public Safety**

- ◆ The county hired the international accounting and consulting firm KPMG to conduct a comprehensive review of practices within the criminal justice departments. The Executive Office has worked closely with KPMG and departments and provided information, which allowed KPMG to deliver initial findings regarding potential cost saving initiatives.

 **Healthy Communities**

- ◆ The Executive Office actively participated and took a leading role to increase employee participation in the County’s Culture of Health Program to ensure a healthy, safe, and thriving work environment.

 **Business Friendly Operations**

- ◆ The Executive Office prepared a multi-year forecast to set the context for major discretionary budgetary decisions of an ongoing nature.
- ◆ The Executive Office took the lead in hiring California Forward, a bipartisan governance reform organization, who produced a preliminary jail utilization report that identified areas worth further review for improving efficiency of the criminal justice system.
- ◆ The county received an award three years in a row from the Government Finance Officers Association for the Executive Office’s efforts in budgeting and financial planning.
- ◆ In cooperation with County Counsel, the Executive Office works with tribal governments in the interest of environmental quality in accordance with tribal-state compacts. In addition, the Executive Office administers the Indian gaming mitigation grant program, which allocates tribally funded state dollars to

cities, county departments, and special districts to address gaming-related impacts on communities. Approximately \$100 million was allocated through this program since its inception in FY 03/04. In March 2017, the California State Auditor reported that of such programs reviewed Riverside County’s Indian gaming mitigation grant program was the only one compliant with state law when awarding grants.

- ◆ After analysis of the county advocacy programs, the Executive Office worked with the Purchasing department to seek competitive bids for lobbyist fees, awarding a bid that reduced costs by \$92,000 per year.

Strategic Objectives

 **Public Safety**

- ◆ Continue the efforts initiated with the assistance of KPMG to move into the implementation phase of the public safety initiative.

 **Healthy Communities**

- ◆ The Executive Office is working closely with Human Resources to expand and enhance various programs and activities through the Culture of Health to increase County employees’ overall health and wellness encouraging a better working environment.

 **Business Friendly Operations**

- ◆ The Executive Office will continue to prepare a multi-year forecast to present to the Board of Supervisors to plan a path to achieve structural balance over the next several years.
- ◆ The Executive Office will continue to work closely with KPMG and departments to refine and implement recommendations for improvements that will lead to potential costs savings.
- ◆ The Executive Office will work closely with California Forward in improving efficiency in the criminal justice system by exploring

opportunities for better outcomes, including cost savings.

- ◆ Implementation of the Community Choice Aggregation (CCA) will enable the county to develop electrical power on behalf of public facilities, residents, and businesses that could potentially save ratepayers money on utility bills. The administration of this project will be overseen by the Executive Office.

Budget Changes & Operational Impacts

Staffing

- ◆ Total authorized – 31
- ◆ Total funded – 27
- ◆ Total unfunded – 4

Expenditures

Net increase of \$1.3 million.

- ◆ Salaries & Benefits
 - ❖ An increase of \$1.3 million as a result of adding one Principal Management Analyst to assist with the implementation of KPMG recommendations and for retirement payouts.
- ◆ Services & Supplies
 - ❖ A decrease of \$8.12 million due to the completion of KPMG contracts.
- ◆ Intrafund Transfers
 - ❖ An increase of \$161,632 due to an increase in salary and benefit reimbursement
- ◆ Operating Transfer Out
 - ❖ An increase of \$4.3 million due to an increase in contribution to other funds.

Budget Tables

Department/Agency Staffing by Budget Unit							
			Current Authorized		Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Executive Office			31		31	31	31
Grand Total			31		31	31	31

Department/Agency Expenditures by Budget Unit							
	Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
AB2766 Rideshare Air Quality Program	\$ 485,999	\$ 618,942	\$ 585,700	\$ 596,719	\$ 596,719	\$ 596,719	
Appropriation For Contingency	-	14,197,339	17,234,058	20,000,000	20,000,000	20,000,000	
Casa Blanca Clinic Pass-Through	-	1,252,300	235,578	235,578	235,578	235,578	
CFD & Assessment District Administration	772,157	869,433	769,433	870,166	870,166	870,166	
Contribution to Other Funds	77,830,988	56,873,671	61,371,128	65,291,395	65,291,395	62,456,395	
Court Sub-Fund	6,850,780	7,048,408	7,048,408	6,928,143	6,928,143	6,928,143	
Executive Office	6,952,446	17,802,971	16,678,259	12,824,381	12,824,381	20,524,381	
Executive Office Sub-Fund Budgets	658,464	6,603,262	6,403,262	3,378,836	3,378,836	3,378,836	
Health & Juvenile Services Fund	1,370,949	1,403,700	1,323,074	1,347,300	1,347,300	1,347,300	
Legislative & Administrative Services	3,353,390	2,699,043	2,699,043	3,525,920	3,525,920	3,525,920	
RDA Capital Improvement Pass-Thru Fund	26,258,905	36,052,815	34,513,375	31,678,157	31,678,157	31,678,157	
Solar Revenue Payments Fund	1,040,298	817,669	833,966	783,944	783,944	783,944	
Grand Total	\$ 125,574,376	\$ 146,239,553	\$ 149,695,284	\$ 147,460,539	\$ 147,460,539	\$ 152,325,539	

Department/Agency Budget by Category of Expenditure							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted	
Salaries and Benefits	\$ 5,293,973	\$ 5,607,103	\$ 5,355,791	\$ 6,623,428	\$ 6,623,428	\$ 6,523,428	
Services and Supplies	7,297,732	21,291,819	20,268,478	11,286,847	11,286,847	19,286,847	
Other Charges	9,651,040	11,988,379	11,870,412	10,453,769	10,453,769	11,931,969	
Fixed Assets	-	-	-	-	-	-	
Intrafund Transfers	(810,014)	(908,935)	(908,935)	(1,070,597)	(1,070,597)	(1,070,597)	
Approp for Contingencies	-	14,197,339	17,234,058	20,000,000	20,000,000	20,000,000	
Expenditure Net of Transfers	21,432,731	52,175,705	53,819,804	47,293,447	47,293,447	56,671,647	
Operating Transfers Out	104,141,645	94,063,848	95,875,480	100,167,092	100,167,092	95,653,892	
Total Uses	\$ 125,574,376	\$ 146,239,553	\$ 149,695,284	\$ 147,460,539	\$ 147,460,539	\$ 152,325,539	

Department/Agency Budget by Category of Source

	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Licenses, Permits & Franchises	\$ 657,285	\$ 663,900	\$ 671,419	\$ 678,000	\$ 678,000	\$ 678,000
Fines, Forfeitures & Penalties	7,103,019	8,451,019	8,451,019	8,834,284	8,834,284	8,834,284
Rev Fr Use Of Money&Property	522,919	535,161	535,161	518,769	518,769	518,769
Intergovernmental Revenues	472,851	450,000	450,000	476,500	476,500	476,500
Charges For Current Services	3,680,733	3,538,854	3,539,264	2,972,398	2,972,398	2,972,398
Other Revenue	30,523,043	32,580,613	32,580,688	34,899,711	34,899,711	34,899,711
Total Net of Transfers	42,959,850	46,219,547	46,227,551	48,379,662	48,379,662	48,379,662
Operating Transfers in	4,016,405	21,916,442	7,058,329	7,055,000	7,055,000	7,055,000
Revenue Total	46,976,255	68,135,989	53,285,880	55,434,662	55,434,662	55,434,662
Net County Cost Allocation	102,512,665	98,259,553	56,058,832	91,888,387	91,888,387	96,753,387
Use of Department Reserves	(23,914,544)	(5,793)	(5,793)	216,571	137,490	137,490
Total Sources	\$ 125,574,376	\$ 166,389,749	\$ 109,338,919	\$ 147,539,620	\$ 147,460,539	\$ 152,325,539

Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance

Fund	Account Number	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
10000	330151	CFB-Disaster Relief	\$ 15,000,000.00	\$ (15,000,000.00)	\$ -	\$ -	\$ -
	370105	Unassg FB Economic Uncertainty	124,745,351.00	(124,745,351.00)	-	-	-
	370106	Unassg FB Budget Stabilization	50,593,419.00	139,745,351.00	190,338,770.00	(2,412,513.00)	187,926,257.00
	370100	Unassigned Fund Balance	40,947,505.00	(13,329,458.00)	27,618,047.00	-	27,618,047.00
		Grand Total	231,286,275.00	-	217,956,817.00	(2,412,513.00)	215,544,304.00
11062	321101	Restricted Money Program	18,288.22	91,185.78	109,474.00	-	109,474.00
		Fund Total	18,288.22	91,185.78	109,474.00	-	109,474.00
11131	330104	CFB - Public Service	35,092.49	22,493.51	57,586.00	-	57,586.00
		Fund Total	35,092.49	22,493.51	57,586.00	-	57,586.00
11149	321101	Restricted Money Program	67,117.77	(43,164.77)	23,953.00	-	23,953.00
		Fund Total	67,117.77	(43,164.77)	23,953.00	-	23,953.00
22050	350100	AFB for Program Money	1,762,488.48	(309,692.48)	1,452,796.00	(433,166.00)	1,019,630.00
		Fund Total	1,762,488.48	(309,692.48)	1,452,796.00	(433,166.00)	1,019,630.00
22300	321101	Restricted Money Program	280,464.48	(31,233.48)	249,231.00	(44,719.00)	204,512.00
		Fund Total	280,464.48	(31,233.48)	249,231.00	(44,719.00)	204,512.00
22430	230100	Adv Frm Grantors & 3rd Parties	25,960.00	(25,960.00)	-	-	-
	321101	Restricted program money	28,114.26	80,969.74	109,084.00	-	109,084.00
		Fund Total	54,074.26	55,009.74	109,084.00	-	109,084.00
22840	330156	CFB-Solar Community Benefit	48,140.00	-	48,140.00	1,762,838.00	1,810,978.00
	330157	CFB-Solar General Purpose	(77,318.00)	860,658.00	783,340.00	77,318.00	-
	370100	Unassigned Fund Balance	591,900.00	(30,005.00)	561,895.00	(789,421.00)	(227,526.00)
		Fund Total	562,722.00	830,653.00	1,393,375.00	1,050,735.00	1,583,452.00
22850	321101	Restricted Program Money	1,012,621.38	(1,008,108.38)	4,513.00	-	4,513.00
		Fund Total	1,012,621.38	(1,008,108.38)	4,513.00	-	4,513.00
		Grand Total	\$ 3,792,869.08	\$ (392,857.08)	\$ 3,400,012.00	\$ 572,850.00	\$ 3,112,204.00

Fund Annotations

Fund	Fund Name	Purpose
11062	Countywide DIF Program Administration	Supports the administration of the Development Impact Fee program
11131	Parimutuel In-Lieu Tax	Revenue is received from horse wagering and used for extra duty patrol at fairgrounds
11149	Dispute Resolution Program	Provides funding for dispute resolution services of the courts
22050	AD/CFD Administration	Supports the administration of the county's land-secured finance districts
22300	AB2766 Sher Bill	Supports the administration of the county's efforts to protect air quality
22430	Health and Juvenile Services	Receives payment from City of Palm Desert equivalent to sales tax generated on commercial development on Monterey Avenue pursuant to a tax sharing agreement. Use of proceeds restricted to specified region in eastern Riverside County.
22840	Solar Payment Revenue Fund	Receives payments from solar developers pursuant to Board Policy, pursuant to which 75 percent is general purpose and 25 percent to be used in the communities impacted by solar development.
22850	Casa Blanca Clinic Operations	Receives revenue pursuant to a pass-thru agreement with the City of Riverside. Use of proceeds restricted to county health clining in the Casa Blanca neighborhood.

ECONOMIC DEVELOPMENT AGENCY

Mission Statement

The mission of the Economic Development Agency is to enhance the economic position of the county and its residents, improve the quality of life, encourage business growth, build a positive business climate, develop a trained workforce, improve existing communities, offer a variety of housing opportunities, provide cultural and entertainment activities, and maintain the environment.

Department/Agency Description

Economic Development has four primary units that aggressively promote Riverside County and its business opportunities, including Traditional Economic Development, Office of Foreign Trade, Riverside County Film Commission, and Marketing. Each of these small units plays an important role.

Traditional Economic Development: This team performs a variety of administrative, technical, and professional work in preparation and implementation of economic and community development plans, programs, and services. Key responsibilities include the development of short and long term economic and community development plans; data collection and the preparation of studies, reports, and policy recommendations; technical assistance and advocacy for the private sector business community and regional stakeholders; the promotion of Riverside County as a premier destination for business; and the marketing of available properties for sale and development. The team also serves as the lead for Team Riverside County (TRC), the East Valley Coalition, the Coachella Valley Small Business Development Center (CVSBDC), the Riverside County Center for Demographics, and oversees the operations of EDA's Riverside and Coachella Valley Business Centers, which serve as retail storefronts for EDA and small business development.

Office of Foreign Trade: The Office of Foreign Trade (OFT) provides assistance with international investment, exports, underwriting, banking with the Export - Import Bank of the United States, EB 5 Regional Investment Centers & programs, and international investment programs abroad. The Office of Foreign Trade also maintains the county's official diplomatic relationship with over 180 nations

in an effort to increase trade, investment, and to build lasting international partnerships that help the private sector create jobs and increase direct investment in Riverside County.

Riverside County Film Commission (RCFC): The California Film Commission recognizes RCFC as the official advocate for filming interests in Riverside County. RCFC is responsible for marketing Riverside County and its locations to the film industry, processing and issuing film permits within the County, sponsoring and promoting local film festivals and supporting local education programs related to film. RCFC is also a member of FLICS (Film Liaisons in California, Statewide); a FLICS designation recognizes the staff of RCFC for their knowledge of all issues that affect production in our area.

Marketing: The Marketing team promotes Riverside County and its uniquely diverse offerings within the region as a vibrant and desirable place to live, work and play. The team's main responsibilities include execution of EDA's marketing and communications strategy; branding; promotion of county projects and services; internal and external communications; special event management, media outreach, and tourism. The marketing strategies employed by the unit are strategic, creative and align with the county's economic development efforts.

USEDA Grant Program: To promote economic development and stimulate job growth, one of the county's main economic initiatives is accelerating and growing small businesses by creating access to new sources of capital for businesses owners that are experiencing difficulty securing conventional business loans. To that end, the division established the Revolving Loan Fund (RLF) Program to provide businesses access to affordable capital for real property acquisition, building improvements and renovations, equipment purchases, short-term working capital, and other eligible activities.

The county has allocated \$305,727 towards establishing a revolving loan fund for a small business loan program. These funds will provide the required match for the U.S. Department of Commerce, Economic Development Administration (USEDA) Grant award of \$1.22 million. The RLF leverages the USED A Grant and the County Match. The USED A

Grant and County Match provide a total project budget of \$1.53 million to provide loans to local small businesses countywide. By administering and operating the RLF Program, which results in access to capital by local businesses, the county is encouraging private sector job growth for citizens, promoting public-private partnerships, increasing sales and property taxes, and providing an incentive to attract new businesses.

Project Management Office: The Project Management Office (PMO) is responsible for constructing new facilities and tenant improvements to fulfill the capital needs of county departments in support of their mission and service to the public. The PMO team consists of administration, project management, environmental compliance, and construction inspection staff. The division provides project delivery services by bringing together the talents, resources, and dedication of public and private entities to manage all project phases from inception to completion in accordance with the committed scope, schedule and budget in compliance with all applicable laws and statutes. The division cultivates teamwork with internal and external project stakeholders to achieve or exceed industry standards for quality and workmanship with the most efficient use of county resources. In addition, PMO incorporates responsible and appropriate design principles in County buildings and infrastructure; promotes sustainable building practices and embraces environmental stewardship throughout the Design-Bid-Build and Construction Manager Multiple Prime project delivery process; and, provides quality, healthy, and safe workspaces for public servants.

Energy: The Energy Division manages the energy and water use at county facilities in a manner that is efficient, cost-effective and environmentally sustainable. The vision of the Energy Division is to provide responsible stewardship of our natural resources while contributing to healthy, prosperous communities and a sustainable environment in this county and beyond. The Energy Division accomplishes its mission by managing the water, electric power, natural gas consumption, and cost as well as trash disposal for all county owned and leased facilities. Some of the major programs in the division include energy efficiency, utility bill processing and auditing, renewable energy, greenhouse gas reduction, special projects, grant acquisition,

management of partnerships (Southern California Edison and Southern California Gas Company), and consulting with agencies and departments across the county. The division provides conservation information to county employees to help build sustainable work environments and communities. Additionally, the division oversees the installation and maintenance of solar systems and electric vehicle charging stations.

Riverside County Fair & Fairgrounds: The Riverside County Fair & National Date Festival has been an annual community tradition in the Coachella Valley for over 70 years. The 10-day event features some of the nation's finest live entertainment including headliner concerts, monster trucks, freestyle motocross, carnival rides, shows, and attractions.

Staying true to its county fair heritage, the fair provides Riverside County residents with an opportunity to showcase their talents and gifts within the extensive Competitive Exhibits Program, and promotes leadership and ethics for youth with the Junior Livestock Auction. The fair further invests in Riverside County youth by awarding scholarships totaling over \$60,000.

Creating over 200 temporary jobs during the month of February, the fair's strong economic impact, estimated at \$36 million, is a welcome benefit to the Coachella Valley every year. The fair's sponsorship program offers businesses the opportunity to engage a highly diverse group of consumers through high-quality experiential marketing.

Year-round, the Riverside County Fairgrounds is also home to over 44 interim events annually, from car shows to concerts/dances to off-site parking for music festivals. The Family Motor Coach Association Rally is the second largest event held on the grounds in January with over 860 motor coaches and approximately 3,080 people in attendance. Approximate interim events attendance annually is over 57,000. With over 110 acres of land, a grandstand arena and four buildings on the grounds available to rent, the fairgrounds is a perfect venue for just about any event.

Parking Services: The Parking Services division is responsible for the operation of county-owned and leased parking structures and surface lots. They are

also responsible for the patrolling of these parking facilities for the purpose of security and the administration of citations for violations of county ordinances.

The county owns five parking structures, four in Riverside and one in Indio, for both county employees and public parking. Parking Services operates two offices, one in downtown Riverside and one in Indio, servicing our desert region. Both offices are responsible for issuing multiple types of parking permits, selling and receiving payments for monthly parking access cards, selling parking validation books, activating and deactivating monthly parking access cards, as well as processing and receiving payments for the issuance of parking citations. Office staff also provide the appropriate parking forms to county employees and the public visitors, instruct individuals on county rules and ordinances, and offer directions to alternate parking locations and surrounding facilities.

Agency Administration: Agency Administration Division has three primary units that provide overall agency oversight, management, and support; financial management and support; and human resources support and activities.

Executive Management: The Economic Development Agency Executive Management team provides management oversight and direction to EDA. The team develops and maintains strong and collaborative relationships with the Riverside County Board of Supervisors, the Executive Office, and with other county departments to insure a cohesive and effective strategy in order to move the County of Riverside forward progressively into the future.

Administration Accounting & Finance: The EDA Administration Accounting & Finance team provides accounting and financial support to EDA's 22 divisions. The accounting and finance team strives to provide accurate and timely monthly, quarterly, and annual financial management and expenditure reports to EDA management, state, and federal grant funding entities. The team analyzes, monitors, tracks, and projects the administrative and program budget's revenues and expenditures. The accounting and finance team ensures timely payment of invoices for goods and services and revenue recovery.

EDA Human Resources: The EDA Administration Human Resources team is highly specialized in the areas of employee relations, disciplinary process, recruitment, safety & training, performance management, leave administration, benefits and employee processing. The team currently manages approximately 733 permanent/filled positions and provides HR related support and reporting to EDA management and employees in collaboration with County Human Resources.

Facilities Management Administration: The Facilities Management Administration unit is comprised of the following: Administration, the Analytics Team, Accounting & Finance, and Purchasing and Supply Services. Several divisions in EDA, including the Custodial Services Division, Maintenance Services Division, Real Estate Services Division, Project Management Office, Energy Management, and the Parking Services Division utilize these support services. Division functions include establishing project numbers, payment of invoices for materials and services, issuing purchase orders, tracking capital and noncapital asset inventory, county building inventory, construction in progress reporting, revenue recovery, reporting, and financial system design and enhancements.

Accomplishments

Public Safety

- ◆ Completed 62 projects for public safety departments, for an investment of \$4.2 million countywide to enhance and maintain existing commitments to mission-critical public safety functions.
- ◆ Under the leadership of PMO, the commissioning tests on the new generator system for the Sheriff's Department 9-1-1 Communications facility was successfully completed with collaborative contributions from EDA-FM Maintenance, RCIT/PSEC, the Sheriff's Department, and the electrical consultant. This equipped the facility with an operational emergency power system that includes a primary and secondary generator, providing an additional level of back-up power for this critical, 24-hour public safety facility.
- ◆ Ensured proper maintenance and physical condition of 38 public safety

communications sites (PSEC) throughout the county by conducting county inspections to assist Sheriff, Fire, and other first responders to coordinate mutual assistance through the PSEC 700 MHz emergency frequency.

- ◆ Implemented Lessons Learned program to improve the efficiency and quality of project delivery.
- ◆ Installed solar systems at the following public safety facilities: Perris Coroner Station, Perris Sheriff and Family Care Center Campus, and Palm Desert Sheriff Station.
- ◆ Communicated with all affected county departments regarding power outages (planned, unplanned, regional).
- ◆ Riverside County Sheriff, Indio Police Department, Cal Fire, AMR, and contracted security group all worked in collaboration during the Fair.
- ◆ California Highway Patrol, Riverside County Sheriff, and Cal-Fire routinely use the Fairgrounds for various trainings throughout the year.
- ◆ Parking Services provides safe and compliant accessibility to all county parking structures and lots. Provision of secure parking for public safety vehicles and staff in some areas.
- ◆ AB900 State Grant - \$100 million in grant funds to construct 1,250 jail beds at the John J. Benoit Detention Center in Indio, Ca.
- ◆ SB81 State Grant - \$15.9 million in SB81 state grant funds to construct an expansion of the Indio Juvenile Hall Campus in Indio.
- ◆ Homeland Security Grant- \$150,000 to fund security enhancements at the Riverside County Administrative Center following the terrorist attacks in San Bernardino.



Healthy Communities

- ◆ Completed 97 projects for health and public service departments, for an investment of \$4.2 million countywide to enhance essential services that promote public health mandates and foster healthy homes and workforces.
- ◆ Successfully coordinated the largest electrical power shutdown in the history of

the Riverside University Hospital System Medical Center. The project scope included a transformer upgrade, electrical power systems modification, sump pump repair, and switchboard repair. The PMO project team orchestrated all shutdown work into one 52-hour power shutdown instead of four, which allowed for the continued critical care of patients, medical equipment and systems function, ambulance services, helicopter landings, and Sheriff inmate transport without any disruption to the 24-hour hospital operations.

- ◆ Under the PMO's Environmental Compliance/Planning Division (ECPD), prepared 86 environmental documents in compliance with the California Environmental Quality Act (CEQA) to ensure implementation of mitigation measures during construction.
- ◆ Solar systems installed at county facilities, including Temecula County Administrative Center and Western Riverside Animal Shelter.
- ◆ Installation of Electric Vehicle Charging Stations.
- ◆ Received the Cool Plant Award from the Climate Registry and Southern California Edison for achievements in reducing energy usage and Greenhouse Gases (GHG). The division took first place in the Large Government/Institutional sector for 2015.
- ◆ California Care Force put on its annual clinic providing over 2,000 people with free medical, dental and vision services in three days.
- ◆ Riverside County Animal Services found homes for 256 dogs at the annual Riverside County Fair & National Date Festival.
- ◆ In conjunction with the Riverside County Employee Campaign, the fair hosted its first 5k fun run in February 2016.
- ◆ Parking Services strives to provide green, sustainable structures by providing charging stations to reduce greenhouse gas emissions.
- ◆ Improved public accessibility to county facilities, services, and amenities by completing six ADA renovation projects. Renovations included improvements to path of travel to ensure safety from parking

areas to the building entrances, automatic doors, and hardware for easy building entrance and exits, and wheelchair accessible pathways at the Indio Fairgrounds.



Business Friendly Operations

- ◆ Attraction of the California Air Resources Board (ARB) Southern California Consolidation project. A coalition of Riverside County leaders and a multi-disciplinary project team comprised of staff from EDA's Economic Development unit, the University of California, Riverside and the City of Riverside led attraction efforts. The CARB project represents a \$3.66 million investment and the creation of 400 high quality jobs.
- ◆ Thirty active economic development projects totaling over 3,300 jobs and over \$600 million in capital investment, staff provide ongoing technical assistance to these project from conception to completion.
- ◆ Launching of 10 new Fast Track projects projected to deliver 1,264 full time jobs; \$1.79 million in capital investments and \$1.49 million in taxable sales.
- ◆ Facilitated \$2 million in Recycling Market Development Zone financing for the expansion of CarbonLITE industries in Riverside County.
- ◆ Forty active EB-5 projects totaling \$906 million dollars in direct investment and projected to produce over 12,000 jobs countywide.
- ◆ The Riverside County Film Commission issued 401 film permits countywide with an economic impact of \$21.1 million.
- ◆ Marketing facilitated over 40 special events including the 6th Annual State of the County with over 565 attendees; the tourism focused Third District Economic Forum with over 300 attendees; and the Fifth District Symposium with nearly 300 attendees.
- ◆ Grand Opening of the Riverside Business Center serves as a retail storefront for the County's business attraction, technical assistance, and concierge activities. The

Center hosted over 386 customers in its first year of operation.

- ◆ The Office of Foreign Trade (OFT) hosted 29 delegations with a total of 544 delegates from the Republic of China, Germany, India, and Turkey.
- ◆ OFT held two large-scale events with over 1,000 attendees to support local businesses and sectors; the "Exporting Agriculture" - International Trade Summit of 2015 and the 2015 Southern California Procurement, Trade and Manufacturing Summit.
- ◆ Riverside Business Center and the East Valley Coalition received Awards of Merit for community partnerships and innovation by the California Association for Economic Development (CALED).
- ◆ Approximately 87 percent projects completed by PMO required work performed in county facilities while the facility was occupied or partially occupied. This enabled county departments to continue to maintain operations and serve the public while ensuring the safety, security, and health for employees, inmates, and patients alike.
- ◆ Pre-qualified general contractors for public works projects at county facilities to enhance quality and efficient delivery of services to the public. The PMO conducted a Request for Qualifications (RFQ) for general contractors and trade contractors for future construction or renovation work at county facilities. Contractors were pre-qualified based on their financial strength, performance history and project experience.
- ◆ Ensured the quality of construction and the safety of county employees and the public through 41 plan check and inspections for the construction, renovation, or improvements of county buildings.
- ◆ Maximized the use of fees and taxes most effectively to make the county an efficient, responsive business partner. The PMO team collaborated with county departments to fulfill their capital needs by leveraging resources other than general funds for projects under way in FY 16-17.
- ◆ Development Impact Fees - \$19.6 million in Development Impact Fees utilized to offset construction costs of the John J. Benoit

- Detention Center and Juvenile Hall Campus Expansion projects in Indio, and tenant improvements for the Nuvview Library and Perris Fire Department Headquarters.
- ◆ EnergyCAP achieved savings from utility bill audits, converted four utility vendors to electronic billing, and automated capture of savings for solar debt service.
- ◆ Customer billing for the water company receivership
- ◆ Sponsorship at the fair increased more than 20 percent year over year.
- ◆ The accounting finance team provided the best possible customer service to all the divisions that it supports by performing the proper accounting and finance activities such as payroll processing, payroll allocation, processing the P-Card in a timely manner to avoid late fees or penalties, and paying each vendor on time to establish an excellent rapport between them and the county.
- ◆ Complying with the county's vision such as submitting financial reports or time-sensitive requests to the county's Executive Office, as well as to the Office of the Auditor-Controller, in an efficient, accurate, and timely manner.
- ◆ Provided administrative and financial management of state, federal, and local grants by recording transactions in accordance with grant requirements.
- ◆ Successfully responded to a variety of financial audits to achieve compliance to all federal, state, local, and internal policies, procedures, and guidelines.
- ◆ Mandatory training compliance improvements made by providing in-house training courses offered by County HR for classes such as Worker's Compensation, Workplace Violence, and Heat-Illness Prevention.
- ◆ Workplace injury claims decreased by 11 percent as of April 1, 2016 with a reduction of approximately \$1.5 million.
- ◆ Developed and deployed an Invoice module and transitioned the invoice approval process from SharePoint to Dynamics CRM.

- ◆ Electronic distribution of monthly financial and management reports on SharePoint, thus reducing paper waste.
- ◆ Successfully transitioned Waste Management, AT&T, and Verizon from paper invoices to Electronic Data Interchange (EDAI) to automate vouchering.

Strategic Objectives

Public Safety

- ◆ Maintain existing commitments to respond to the capital project needs of the public safety departments in support of their mission-critical public safety functions.
- ◆ Ensure the safety of the public and county employees in existing county-owned facilities by preparing updates to Hazardous Materials Building Plans (HMBPs) that identify on-site hazardous materials and provide standard emergency protocols in the event of accidental contact or spills. Develop three new HMBPs for the Riverside Youth Treatment & Education Center (YTEC), Riverside Public Defender & Probation Building, and the Mental Health Crisis Center projects.
- ◆ Utilize pre-qualified general contractors who have the demonstrated financial strength, performance history and project experience in the construction or renovation of public safety facilities, including jails to ensure safety and security.
- ◆ Bring to substantial completion phase one, the construction of the new 1,626-bed 600,000 gross square feet state-of-the-art John J. Benoit Detention Center:
- ◆ Complete the Southwest Justice Center Courts Relocation Project, which consists of the construction of two juvenile courtrooms and ancillary spaces adjacent to the Southwest Justice Center in Murrieta.
- ◆ Complete phase two of the Riverside Public Defender / Probation Building Remodel:
- ◆ Complete the Colorado River Station Locker Room Remodel in Blythe, CA to accommodate female Sheriff personnel as well as ADA compliance improvements.
- ◆ Ensure continued critical public safety functions through the monitoring and

- communication of essential facility utility outages.
- ◆ Update local utility companies in regards to accurate public safety facility information.
- ◆ Continue to work together with the Riverside County Sheriff, Indio Police Department, Cal Fire, AMR and contracted security group to keep all Fair patrons safe.
- ◆ Ensure all buildings and facilities on the grounds are free of safety hazards.
- ◆ Provide a comfortable environment with functioning and efficiently operating building systems and proper illumination for both patrons and staff.
- ◆ Allow California Highway Patrol, Riverside County Sheriff, and Cal-Fire to use the fairgrounds for various trainings throughout the year, which help them protect and serve our community.



Healthy Communities

- ◆ Assist health and public service departments with their capital project needs in order to enhance essential services that address public health mandates and foster healthy homes and workforces.
- ◆ Collaborate with the Riverside University Health System (RUHS) and Sheriff's Department to expand medical and mental health service facilities at three county correctional facilities: Smith Correctional Facility in Banning, Robert Presley Detention Center (RPDC) in downtown Riverside, and Southwest Justice Center (SWJC) in Murrieta Ca.
- ◆ Utilize pre-qualified general contractors who have the demonstrated financial strength, performance history and project experience in the construction or renovation of medical facilities, in compliance with Office of Statewide Health Planning Department (OSHPD) Regulations.
- ◆ Provide continuing project support to RUHS to address infrastructure needs and OSHPD requirements at the RUHS - Medical Center to improve the health status of the citizens within our communities by delivering quality healthcare.
- ◆ Commence construction on the new Nuview Library, which will provide a safe learning environment serving the unincorporated communities of Lakeview and Nuevo.
- ◆ Award the construction bid for the new clinic at the Smith Correctional Facility in Banning, CA to improve the frequency and quality of medical and mental health treatment provided to inmates
- ◆ Commence construction on the RUHS - Medical Center Cardiac Catheterization Laboratory Project.
- ◆ Complete the construction on the RUHS - Medical Center Emergency Room Department Expansion Project.
- ◆ Adopt energy self-sufficiency measures (installation of solar systems and battery storage), thus reducing greenhouse gas emissions in Riverside County.
- ◆ Encourage the adoption of healthy transportation practices through the installation of electric vehicle infrastructure.
- ◆ Monitor healthy community grant opportunities to strengthen the overall wellbeing of Riverside County citizens and workforce.
- ◆ Through various countywide channels and media, directly communicate with all county personnel, departments, and entities occupying county owned or leased facilities to create awareness and importance of energy and water conservation at work, at home and in their communities.
- ◆ California Care Force will hold its annual clinic providing over 2,000 people with free medical, dental and vision services in three days.
- ◆ The Black Light Run is coming to the Fairgrounds in May 2017. Providing residents a glow-in-the-dark 5k fun run opportunity.
- ◆ Parking plans
 - ❖ Update parking equipment in each county-owned parking structures
 - ❖ Add parking control equipment (i.e., Orange Street structure, new gates and gate arms)
 - ❖ Purchase a new parking system that will be uniform throughout the county

to bring staff levels up to budgeted levels in order to provide security and customer friendly assistance.





Business Friendly Operations

- ◆ Continue to provide technical assistance and business concierge services to new and expanding companies.
- ◆ Increase business attraction efforts and initiate at least five new projects per year.
- ◆ Increase efforts to attract foreign direct investment and initiative at least three new projects per year. Design and implement a new marketing campaign to increase awareness nationally and internationally for the Riverside County brand.
- ◆ Increase the effectiveness of the Fast Track program through improved coordination and oversight.
- ◆ Increase the number of delegations and investors hosted by the Office of Foreign Trade.
- ◆ Leverage the Riverside Business Center, the Coachella Valley Business Center, the Coachella Valley Small Business Development Center, and partnerships to increase the number of new business start-ups.
- ◆ Increase attendance and revenues at large scale special events facilitated by Marketing.
- ◆ Identify new sources of revenue to support economic development activities with an emphasis on infrastructure funding;
- ◆ Draft a countywide list of high priority economic-development related infrastructure projects and actively seek funding to implement projects;
- ◆ Increase the number of film permits issued and the economic impact of filming;
- ◆ Increase attendance and revenues for the Riverside International Film Festival;
- ◆ Continue to support the efforts of regional partners through sponsorships, mutual initiatives and the leveraging of financial and staff resources.
- ◆ Continue to provide the best customer support and will continue to build excellent rapport with its internal and external customers by strengthening its

- customer service culture to ensure a positive customer experience.
- ◆ Implement a new accounting software that will facilitate faster, usable, and reliable information to prepare accounting and budget information for management.
- ◆ Track, monitor and regulate the Revolving Loan Fund program to make sure it is successfully implemented and both the County of Riverside and the qualify business entities would benefit from this grant program.
- ◆ Leverage partnerships to increase the number of business seeking access to capital through RLF.
- ◆ Identify new sources of funding to increase loan fund to support additional loans to small business community needing funding.
- ◆ Provide county departments with utility data to encourage sound energy management practices.
- ◆ Implement new EnergyCAP software modules to provide more reliable energy efficiency/energy management data, as well as yield savings.
- ◆ Monitor upcoming EnergyCAP modules to enhance work efficiencies, while improving the performance of county functions.
- ◆ Weather permitting, increase admission, and carnival revenue during the 10-day Fair run, increase sponsorship revenue by 9 percent, and grow interim events through increased community outreach.
- ◆ The consolidation of accounting and finance staff supporting EDA divisions within the EDA Administration budget to achieve a more consistent, efficient, and cost-effective structure.
- ◆ The Administrative division will continue to provide the best customer support and will continue to build excellent rapport with its internal and external customers by strengthening its customer service culture to ensure a positive customer experience.
- ◆ Continue to streamline financial processes to achieve greater efficiency and synergy with the accounting and finance team and the divisions that they support.
- ◆ Collaborating with County Counsel to streamline billings between the agencies.
- ◆ Increase mandatory training compliance by offering onsite/in-house training for

- divisions with non-traditional work schedules.
- ◆ Assist in the development and implementation of department succession plans by providing a standard template.
- ◆ Identify collaboration opportunities to streamline billings between agencies.
- ◆ Implement EnergyCap Bill Capture to eliminate manual data entry.
- ◆ Deploy automated signatures for approvals on several forms.

- ◆ Develop revenue recovery financial reporting.
- ◆ Development of several reports to improve operational efficiencies and reporting to customers.
- ◆ Conversion of the Real Estate Lease database from Microsoft Access to Microsoft CRM.

Performance Measures					
	FY 15/16 Actual	FY 16/17 Projected	FY 17/18 Goals	FY 18/19 Goals	
	Send utility outage notifications to all affected county departments for planned outages, unplanned outages. regional outages by city	1653	1800	1800	1800
	Annual reduction of GHG from solar systems (metric tons)	1980	8244	13163	13163
	Annual reduction of GHG from EV Charging Stations (metric tons)	12.32	70.7	100	100
	New economic development projects	8	10	12	12
	Improved processing time for fast track projects	n/a	n/a	14 day reduction	21 day reduction
	Film permits issued	401	410	415	420
	New business startups supported by business centers and/or CVSBDC	n/a	10	12	15
	Existing company visits	n/a	n/a	52	104
	Amount loaned out by revolving loan program	n/a	\$200,000	\$500,000	\$500,000
	Percentage of projects completed within agreed upon time	n/a	n/a	75%	85%
	Percentage or projects completed within agreed upon budget	n/a	n/a	85%	90%
	Vendor payments processed within 30 days	74% of 11562	82% of 12,300	90%12,300	92% of 12,300

of receipt of invoice in Accounts Payable.				
Development of increased reporting to improve transparency and financial reporting.	n/a	Standardization of existing reports	Establishment of 5 new reports	Establishment of 5 new reports/
Continued Process Improvements through innovation and technology.	Completion of 5 new automation efforts	Completion of 5 new automation efforts	Completion of 5 new automation efforts	Completion of 5 new automation efforts

Related Links

- <http://www.rivcoeda.org/>
 - <http://sharepoint.rivcoeda.org/ProjectManagement/Pages/default.aspx>
 - <http://www.rivcoeda.org/AboutEDA/ProposalsQuotations/tabid/467/Default.aspx>
 - <http://www.rivcoeda.org/Default.aspx?alias=www.rivcoeda.org/oft>
 - <http://www.rcfilmtv.org/ContactUs.aspx>
 - <http://www.stateofrivco.org/>
 - <http://www.rivcothirddistrictforum.org/>
 - <http://www.datefest.org>
 - <http://www.facebook.com/DateFest>
- Twitter: @DateFest

Budget Changes & Operational Impacts

Staffing

Economic Development

Increase of 2.0 full time equivalent positions.

- ◆ One new Development Specialist III position is for a promotion and the resulting vacant Development Specialist II (DSII) will not be filled. The other vacant DS II is partially funded.
- ◆ Budgeted 18
- ◆ Funded 18
- ◆ Not Funded 0
- ◆ Filled 16
- ◆ Vacant 2

Project Management Office

No net change.

- ◆ Funded: 42
- ◆ Filled: 28
- ◆ Vacant 14

Energy

Decrease of 1.0 full time employee.

- ◆ One vacant Accounting Technician 1 is not funded and will be deleted.

- ◆ Budgeted 3
- ◆ Funded 3
- ◆ Not Funded 0
- ◆ Filled 3
- ◆ Vacant 1

Fair

Net increase of 1.0 full time equivalent positions.

- ◆ Increase of one full time employee for a Sr. Development Specialist that will work on revenue procurement in concessions and Interim events areas.
- ◆ There are 11 full time employee authorized, budgeted, and funded positions.
- ◆ There are seven full time employee filled positions.
- ◆ There are four full time employee vacant positions.

Parking

Net decrease of 1.0 full time employee

- ◆ There are 23 authorized and funded positions.
- ◆ 15 filled.
- ◆ 8 vacant.

Agency Administration

Net Increase of 16.00 full time equivalent positions.

- ◆ Increase of 16.00 full time employee from 57 to 73 authorized positions in the Administration Division as directed by executive management to consolidate all the divisions' Accounting and Finance staff under one single budget unit for payroll purposes.
- ◆ Budgeted 73
- ◆ Funded 73
- ◆ Not Funded 0
- ◆ Filled 43
- ◆ Vacant 30

Facilities Management Administration

Net increase of 2.0 full time employee

- ◆ 40 Filled positions
- ◆ 17 Vacant positions
- ◆ Two Vacant unfunded positions kept for administrative purposes should growth continue for purchasing efforts and accounts payable.
- ◆ Two positions will transition to the EDA Administrative budget.
- ◆ Four new positions requested: Administrative Services Supervisor, Administrative Services Analyst II, Fiscal Analyst, and an Accounting Assistant I.
- ◆ Two positions deleted: Development Specialist III, and Office Assistant II.

Expenditures

Economic Development

Net decrease of \$176,000.

- ◆ Salaries & Benefits
 - ❖ Decrease of \$120,000 due to temporary salaries not budgeted and less overtime budgeted.
- ◆ Services & Supplies
 - Net Increase of \$257,000.
 - ❖ Increase of \$136,000 in Professional Services due to additional agreements for economic forecasting and outreach.
 - ❖ Increase of \$33,000 in leases
 - ❖ Increase of \$219,000 for contracts and expenses for Coachella Valley Small Business Center
 - ❖ Decrease of \$131,000 in memberships and sponsorships
- ◆ Other Charges
 - Net Decrease of \$313,000.

- ❖ Decrease of \$306,000 due to the one-time cash match for the Economic Development Loan program.
- ❖ Decrease of \$7,000 COWCAP charges not listed separately to budget for the ED fund

USEDA Grant Program

- ◆ Services & Supplies
 - ❖ Decrease of \$326,000 in projected revolving loans to qualifying small business entities.

Project Management Office

Net decrease of \$840,510.

- ◆ Salaries & Benefits
 - ❖ Decrease of \$232,848 as a result of reductions in workers' comp insurance and budgeted benefits.
- ◆ Services & Supplies
 - ❖ Decrease of \$705,162 as a result of many factors, including costs allocated from administration and a prior year encumbrance for project expenses of \$510,112.
- ◆ Fixed Assets
 - ❖ Increase of \$97,500 for purchase of a project management software.

Energy

Net decrease of \$1.91 million.

- ◆ Salaries & Benefits
 - ❖ Decrease of \$28,771.
- ◆ Services & Supplies
 - ❖ Decrease of \$1.78 million.
 - ❖ Utility costs decreased by \$1.22 million.
 - ❖ Project costs decreased by \$277,967.
 - ❖ Maintenance costs decreased by \$223,295.
 - ❖ Salary and benefit reimbursements decreased by \$74,000.
 - ❖ Travel and Training decreased by \$9,100.
 - ❖ Office Equipment, Supplies, and Publications decreased by \$4,630.
 - ❖ Decreases in Insurance, Personnel Services and Other Services \$1,214.
 - ❖ IT related costs increased by \$24,469.
 - ❖ Professional Services increased by \$6,000.
 - ❖ Administrative Cost Allocation increased by \$5,978.
- ◆ Other Charges
 - ❖ Decrease of \$33,823 due to a reduction in monthly debt service payments.
- ◆ Intrafund Transfers

- ❖ Increase of \$66,939 due to a growth in utility reimbursements.

Fair

Net decrease of \$5,000.

- ◆ Salaries & Benefits:
 - ❖ Increase of \$56,000 to anticipated retirement leave balance payout.
- ◆ Services & Supplies:
 - ❖ Decrease of \$15,000 based on a reduction in advertising.
- ◆ Other Charges:
 - ❖ Decrease of \$46,000 based on a reduction for Inter-fund salary reimbursement to the EDA Admin division.

Parking

Net decrease of \$62,789.

- ◆ Salaries & Benefits
 - ❖ Net increase of \$86,075.
- ◆ Services & Supplies
 - ❖ Net decrease of \$32,062 due to decreases in administrative support costs.
- ◆ Other Charges
 - ❖ Net decrease of \$2,500 due to decreased staffing support from administration.
- ◆ Fixed Assets
 - ❖ Net decrease of \$2,000 due to a reduction in cost for a replacement copy machine.
- ◆ Intrafund Transfers
 - ❖ Net increase of \$13,276 due to anticipated county monthly parking and validation stamps.

Agency Administration

Net Increase of \$1.48 million.

- ◆ Salaries & Benefits
 - ❖ Net increase of \$1.66 million.
 - ❖ Increase of \$905,000 due to the transfers of 18 positions from the WDC, Aviation, CSA, Museum, & Libraries divisions.
 - ❖ Increase of \$750,000 for budgeted benefits such as medical, dental, vision, retirement contributions, future promotions, and step increases as a result of negotiated labor agreements.
- ◆ Services & Supplies
 - Net increase of \$191,500.
 - ❖ Increase of \$146,500 in RCIT costs due largely to increased server support.
 - ❖ Increase of \$45,000 in security services and other miscellaneous expenses.
- ◆ Other Charges

- ❖ Decrease of \$240,000 due to the cancellation of the Indio-Monroe lease and the reduction of salary and operating reimbursement

◆ Intrafund Transfers

- ❖ Decrease of \$126,000 in the cost reimbursement from the Economic Development Program budget.

Agency Administration Sub Fund

Net decrease of \$254,000.

- ◆ Services & Supplies
 - ❖ Decrease of \$70,000 due to decrease in project costs for community improvement project Mecca Comfort Station and special events.
- ◆ Other Charges
 - ❖ Decrease of \$3,000 due to reduction in interfund salary and benefits expenses.
- ◆ Operating Transfers Out
 - ❖ Decrease of \$181,000 due to one-time disallowed costs budgeted for Federal grants.

Facilities Management Administration

Net decrease of \$282,975.

- ◆ Salaries & Benefits
 - ❖ Net decrease of \$33,371 to remove three positions, add four positions, and transfer two positions as mentioned above.
- ◆ Services and Supplies
 - ❖ Net decrease of \$462,932
 - ❖ Decrease of \$198,526 in technology costs.
 - ❖ Decrease of \$44,812 in liability and property insurance costs.
 - ❖ Decrease of \$193,944 for replacement of aging computers no longer needed.
 - ❖ Decrease of \$75,778 in utility costs savings.
 - ❖ Decrease of \$8,758 for various other costs.
 - ❖ Increase of \$58,886 for facility maintenance costs.
- ◆ Other Charges
 - ❖ Net increase of \$118,875 for reimbursement to the EDA Administration fund.
- ◆ Intrafund Transfers
 - ❖ Net increase of \$94,453 for overall expenditure reductions for reimbursements from general fund divisions.

Revenues

Economic Development
Net increase of \$53,000.

- ◆ Intergovernmental Revenue:
 - ❖ Net decrease of \$31,000 due to less salary reimbursement for countywide events.
- ◆ Other Revenue
 - ❖ Net increase of \$84,000 due to increase in sponsorships for countywide events.

USEDA Grant Program

- ◆ Federal Revenue
 - ❖ Decrease of \$326,000 for the Revolving Loan Fund Program for loans to qualifying small business entities.

Project Management Office

Net decrease of \$330,398.

- ◆ Charges for Current Services
 - ❖ Increase of \$870,910 for estimated labor reimbursements from the EDA Capital Fund for large projects.
 - ❖ Decrease of \$1.2 million for estimated labor reimbursements from county departments for non-capital related project management services.

Energy

Net decrease of \$1.84 million.

- ◆ Charges for Current Services
 - ❖ Net decrease of \$1.69 million including a decrease in utility reimbursement of \$2.48 million and an increase in solar rebates of \$796,191.
- ◆ Intergovernmental Revenue
 - ❖ Decrease of \$148,378 due to the conclusion of the CEC grant for EV charging Stations.

Fair

Net decrease of \$5,000.

- ◆ Rev From Use of Money and Property
 - Net increase of \$238,000.
 - ❖ Increase of \$61,000 in admissions revenue based on increasing ticket prices for Fair 2018.
 - ❖ Increase of \$127,000 in carnival revenue based on increasing the weekend price for the carnival wristbands from \$28 to \$30.
 - ❖ Increase of \$50,000 in rental revenue on the fairgrounds facilities based on hosting additional interim events.
- ◆ Miscellaneous Revenue
 - ❖ Decrease of \$243,000 due to a one-time reimbursement budgeted in FY 16/17.

Parking

Net decrease of \$500,000 due to surface parking lot fees not realized.

Agency Administration

- ◆ Charges for Services
 - ❖ Increase of \$1.48 million due to overall expenditure escalations.

Agency Administration Sub Fund

Net decrease of \$254,000.

- ◆ Decrease of \$30,000 due to a reduction of interfund expenditures directly related to Mecca Comfort station.
- ◆ Decrease of \$224,000 due to the decrease in revenue sharing agreements and lease occupancy.

FM Administration

Net decrease of \$94,031 due to reduced overall budget.

Departmental Reserves

Economic Development

- ◆ Assigned fund balance of \$784,257 is available to use for any unanticipated and necessary expenditures not budgeted. This reserve balance can also supplement revenue that was reduced by \$ 228,640 in NCC allocation for FY 17/18.

USEDA Grant Program

- ◆ Restricted Program Money: Increase of \$305,727 for the 20 percent non-federal matching share provided by EDA for the Revolving Loan Fund Program.

Net County Cost Allocations

Economic Development

- ◆ This budget reflects a 6.5 percent reduction in NCC of \$228,640. The decrease results in unfilled staff positions and reduced financial support for external partner efforts and programs. On July 25, 2017, via agenda item 18.2, the Board of Supervisors approved an additional amount of \$800,000 for economic development activities.

Energy

- ◆ The Energy Management Division carries an ongoing net county cost of \$7.7 million, with \$4.4 million to fund utility costs for certain county-owned buildings, \$3.3 million to fund debt service for the Opterra solar project, and

\$46,000 for the EnergyCAP Utility Bill Management System.

Budget Tables

<i>Department/Agency Staffing by Budget Unit</i>							
			Current Authorized		Budget Year Requested	Budget Year Recommended	Budget Year Adopted
EDA: Administration			113		132	132	132
EDA: Economic Development Program			19		19	19	19
EDA: Fair & National Date Festival			10		11	11	11
Facilities Management: Energy Management			5		4	4	4
Facilities Management: Parking			24		23	23	23
Facilities Management: Project Management			42		42	42	42
Grand Total			213		231	231	231

<i>Department/Agency Expenditures by Budget Unit</i>							
	Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
EDA: Administration	\$ 7,141,997	\$ 10,887,175	\$ 9,298,389	\$ 11,775,594	\$ 11,775,594	\$ 11,775,594	
EDA: Administration Sub-Funds	1,365,376	3,039,016	2,736,847	1,711,680	1,711,680	1,711,680	
EDA: Economic Development Program	3,848,738	4,452,234	4,202,234	4,026,248	4,026,248	4,826,248	
EDA: Fair & National Date Festival	4,206,613	4,718,056	4,398,757	4,321,952	4,321,952	4,321,952	
EDA: Mitigation Fund	-	10,000	10,000	30,000	30,000	30,000	
EDA: USDA Grant	-	825,900	200,000	500,000	500,000	500,000	
Facilities Management: Capital Projects	76,452,062	125,054,618	51,070,237	67,882,715	67,882,715	67,882,715	
Facilities Management: Energy Management	15,693,312	18,042,720	16,778,452	16,634,770	16,634,770	16,634,770	
Facilities Management: Parking	1,836,194	2,382,545	2,132,164	1,884,420	1,884,420	1,884,420	
Facilities Management: Project Management	5,037,051	8,040,267	5,463,303	7,199,757	7,199,757	7,199,757	
Grand Total	\$ 115,581,343	\$ 177,452,531	\$ 96,290,383	\$ 115,967,136	\$ 115,967,136	\$ 116,767,136	

<i>Department/Agency Budget by Category of Expenditure</i>							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted	
Salaries and Benefits	\$ 15,434,838	\$ 19,652,866	\$ 16,874,961	\$ 20,827,322	\$ 20,827,322	\$ 21,027,322	
Services and Supplies	39,182,625	48,086,011	41,912,029	44,055,307	44,055,307	44,635,307	
Other Charges	7,567,545	10,986,716	7,651,794	11,877,178	11,877,178	11,897,178	
Fixed Assets	72,079,515	119,741,094	46,656,784	60,952,546	60,952,546	60,952,546	
Intrafund Transfers	(19,361,640)	(23,127,528)	(19,217,591)	(23,212,667)	(23,212,667)	(23,212,667)	
Expenditure Net of Transfers	114,902,883	175,339,159	93,877,977	114,499,686	114,499,686	115,299,686	
Operating Transfers Out	678,460	2,113,372	2,412,406	1,467,450	1,467,450	1,467,450	
Total Uses	\$ 115,581,343	\$ 177,452,531	\$ 96,290,383	\$ 115,967,136	\$ 115,967,136	\$ 116,767,136	

<i>Department/Agency Budget by Category of Source</i>							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
Fines, Forfeitures & Penalties	\$ 140,175	\$ 124,573	\$ 122,770	\$ 124,573	\$ 124,573	\$ 124,573	
Rev Fr Use Of Money&Property	5,291,528	5,669,982	5,274,800	5,719,254	5,719,254	5,719,254	
Intergovernmental Revenues	24,916,877	736,387	3,943,147	567,836	567,836	567,836	
Charges For Current Services	73,330,691	154,431,791	71,115,193	95,877,975	95,877,975	95,877,975	
Other Revenue	3,147,384	2,422,740	1,684,587	1,661,967	1,661,967	1,661,967	
Total Net of Transfers	106,826,655	163,385,473	82,140,497	103,951,605	103,951,605	103,951,605	
Operating Transfers in	6,761,967	4,779,001	5,495,403	4,292,283	4,292,283	5,092,283	
Revenue Total	113,588,622	168,164,474	87,635,900	108,243,888	108,243,888	109,043,888	
Net County Cost Allocation	7,693,348	7,693,348	7,693,348	7,693,348	7,693,348	7,693,348	
Use of Department Reserves	(5,700,627)	1,293,258	1,293,258	249,316	29,900	29,900	
Total Sources	\$ 115,581,343	\$ 177,151,080	\$ 96,622,506	\$ 116,186,552	\$ 115,967,136	\$ 116,767,136	

Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance

Fund	Account Number	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
11154	230100	Adv Frm Grantors & 3rd Parties	\$ 8,899	\$ (8,899)	\$ -	\$ -	\$ -
	321101	Restricted Program Money	525,131	(384,763)	140,368	(29,900)	110,468
		Fund Total	534,030	(393,662)	140,368	(29,900)	110,468
21100	317100	Nonspendable for Imprest Cash	2,000	-	2,000	-	2,000
	350100	AFB for Program Money	2,037,042	(82,370)	1,954,672	-	1,954,672
		Fund Total	2,039,042	(82,370)	1,956,672	-	1,956,672
21150	321101	Restricted Program Money	-	306,475	306,475	-	306,475
		Fund Total	-	306,475	306,475	-	306,475
21101	321101	Restricted Program Money	33,638	(537)	33,101	-	33,101
		Fund Total	33,638	(537)	33,101	-	33,101
21107	321101	Restricted Program Money	2,417	15,392	17,809	-	17,809
		Fund Total	2,417	15,392	17,809	-	17,809
21108	321101	Restricted Program Money	65,955	(65,801)	154	-	154
		Fund Total	65,955	(65,801)	154	-	154
21109	330100	Committed Fund Balance	503,650	(25,234)	478,416	-	478,416
	350100	AFB for Program Money	488,751	(488,751)	-	-	-
		Fund Total	992,401	(513,985)	478,416	-	478,416
22200	230100	Adv Frm Grantors & 3rd Parties	16,350	(16,350)	-	-	-
	350100	AFB for Program Money	88,119	9,090	97,209	-	97,209
		Fund Total	104,469	(7,260)	97,209	-	97,209
		Grand Total	\$ 3,771,952	\$ (741,748)	\$ 3,030,204	\$ (29,900)	\$ 3,000,150

Fund Annotations

Fund	Fund Name	Purpose
11154	EDA Energy Conservation Fund	This fund is used to deposit rebates/incentives that fund ongoing energy/water efficiency projects per Board Policy H-4; M.O. 3.17 on 08/10/10
21100	Economic Development Program	This fund promotes Riverside County and its business opportunities, including divisions for traditional Economic Development, Office of Foreign Trade, Riverside County Film Commission and Marketing.
21150	USEDA Grant	This fund was established for the Federal grant funded Revolving Loan Fund program to provide loans to small business entities. This fund will account for revenue from EDA(20%) and the US Department of Commerce EDA grant (80%) to fund loans.
21100	EDA Agency Administration	EDA Agency Administration provides administrative support to all EDA divisions for the functions of accounting and finance, human resources, administrative support, and executive management.
21101	Single Family Revenue	Funds for Housing's Clean Neighborhood Programs & San Gorgonio Water Task Force.
21107	Southwest Marketing	Funds for 5th District Supervisor Sponsored Event.
21108	USDA Ag Grant	Funds from Federal Ag Grant restricted for 4th district projects.
21109	EDA Special Projects	Funds for EDA managed County wide events and reserve for disallowed grant costs.
22200	Fair & National Date Festival	The Riverside County Fair is a 10-day event featuring live entertainment and attractions, provides an opportunity for Riverside County residents and businesses to showcase their talents, goods and services to the community. Interim events are also held during the year at the fairgrounds.

HUMAN RESOURCES DEPARTMENT

Mission Statement

To attract, develop and retain high performing employees who effectively and efficiently deliver Riverside County services.

We strive to be a high performing organization that delivers exceptional results by:

- ◆ Developing an organization model that provides a single point of entry for all services.
- ◆ Providing a high level of employer direct access to data and services.
- ◆ Having a customer focused partnership with our departments.
- ◆ Having deep domain expertise aligned with county strategies.
- ◆ Being a role model to our customers.
- ◆ Mitigating risk and liability.
- ◆ Exhibiting operational excellence.

Department Description

The Human Resources Department works with county departments to address all employer needs of the county. From interviewing and hiring, negotiating union contracts, planning retirements, or investigating issues in the work environment, staff give assurance to management and the public that Human Resources is in full compliance with federal, state, and local laws and regulations. Additionally, Human Resources reviews overall compensation through classification and compensation studies and provides adequate and appropriate accommodation through the Disability Access Office. Human Resources also strives to create a growth mindset by promoting professional development, referred to as COR Learning, and offering numerous discounted trade, undergraduate, graduate, and continuing educational opportunities through the Educational Support Program for employees at all levels, empowering them to take their careers to the next level and beyond.

Department service teams provides direct support to departments' management, supervisory, and line-level employees in the areas of recruitment, employee relations, and leave management.

The Classification and Compensation Team (Class and Comp) is a strategic partner to county departments. Class and Comp aims to create a solid and progressive classification plan that is internally aligned, sensitive to market fluctuations, built to encourage a results-driven work environment, suits the changing business needs of the county, and provides a roadmap for career growth and career advancement.

The Employee Relations Division is a highly specialized component of the Human Resources Department. The division is responsible for negotiating with the labor organizations that represent the county's workforce. These negotiations include collective bargaining agreements and all matters within the scope of representation pursuant to state and local law. Other areas of responsibilities include representing the county in grievance and disciplinary arbitration hearings, as well as conducting investigations wherein the county must enforce provisions of Title VII against unlawful employment practices.

The Employee Services, Benefits and Retirement Division manages all employee transactions. From hire through retirement, this division ensures the accuracy of employee data. The division offers annual benefit enrollments and retirement planning seminars to all employees. The Benefits team coordinates all benefit packages for employees and the Retirement team manages our retirement savings plan contracts. Select departments receive time keeping and records management services.

The COR Learning Center provides management and supervisory training, and learning and performance solutions to enhance public service outcomes that support Riverside County to becoming a service-focused, learning organization.

The Educational Support Program's (ESP) mission is to be a leader in innovative professional development services focused on educating our own employees through building university and college partnerships, and eliminating the existing skills and knowledge gap in today's workforce. Our emphasis is on bridging tomorrow's recruiting and retention demands by developing today's employees and fostering future employees through student internships.

Accomplishments



Business Friendly Operations

- ◆ Develop pay philosophy to guide the decision-making and policy development process related to total compensation.
 - ❖ Produced a survey to solicit feedback from all stakeholder department executives in order to formulate a philosophy and supporting policies that tie organizational objectives to employee drivers.
- ◆ Minimize “working out of classification” grievances.
 - ❖ Began analyzing the results of cyclical studies geared toward re-aligning job descriptions to accurately reflect employer expectations and the appropriate knowledge, skills, and abilities required to perform within the classification. Follow-up will provide metrics to establish confidence in the results of the study.
- ◆ Maintaining relationships with collective bargaining groups to enhance the trust between the represented employees and the county.
 - ❖ Employee Relations successfully negotiated two contracts between the Deputy District Attorneys Association (DDAA), and the Services Employee International Union (SEIU).
- ◆ Establish Riverside County as a recognized manager of taxpayer resources by demonstrating responsible and effective services internally and externally.
 - ❖ Received National Association of Counties (NACo) Award for “Maximizing Employee Potential in the Public Sector.”
- ◆ Help departments to change and improve their organizations to increase their effectiveness and achieve their service goals.
 - ❖ Organizational Development and consulting services were provided to the District Attorney, Probation, Riverside University Health System (RUHS), Public Health, Transportation Land Management Agency (TLMA), Flood Control, and the Department of Behavioral Health.
- ◆ Connect employees to opportunities that will engage them to improve their professional skills, adding value to the knowledge base of county.
 - ❖ Fifty-two employees received degrees through the County Educational Support Program in FY 15/16.
 - ❖ Courses are available to all employees for the cost of materials; cost is on average \$200 or less per course.
 - ❖ Countywide E-Learning makes learning freely accessible to all county employees from any computer or mobile device, anywhere, anytime.
 - ❖ Learning offerings include thousands of online course resources, short videos, job aids, simulations, certification pre-courses, ebooks, and book summaries on a wide variety of topics including Leadership, Supervision, Customer Service, the MS Office Suite, and more.
 - ❖ In FY 15/16, there were 18,897 online course enrollments.
 - ❖ Partnered with county departments to determine their needs for the workforce of today and tomorrow and strategize next individualized steps;
 - ❖ Partnered with universities and colleges to develop academic partnerships providing tuition discounts to county employees and their families;
 - ❖ Individualized career counseling, academic advising, and financial aid resources for all county employees to assist with the challenges one faces when returning to college while maintaining work/life/school balance;
 - ❖ Career and personality assessment administration, including individual coaching, team building workshops, and executive coaching;
- ◆ Enhancing the pool of future applicants for the county by working with local universities and high schools.
 - ❖ Administering the county’s centralized internship program including receiving initial department request, recruiting, onboarding, mentoring, and all paperwork processing from hire to termination; 127 Interns were hired during FY 15/16.

- ❖ Administered financial assistance programs including the county’s 20-20 program, student loan repayment, and tuition reimbursement program, and the SEIU Training Fund and annual scholarship program;

Strategic Objectives



Business Friendly Operations

- ◆ With KPMG, identify meaningful metrics that are clear and concise. Install and refine a structural means to track metrics.
- ◆ Significantly improve efficiencies through exploration of service delivery models and reduce turnaround time by up to 25 percent in fulfilling departmental requests.
- ◆ Focus on and increase employee engagement.

Performance Measures		FY 15/16 Actuals	FY 16/17 Projected	FY 17/18 Goals	FY 18/19 Goals
	Average days to certification list (Days)	37	27	30	30
	Average time to hire (Days)	121	80	80	80
	Live course fill rate	79%	87%	85%	85%
	Number of interns hired	127	126	125	125
	Average turnover rate	8%	7%	11-12%	11-12%
	Mandated course enrollments	29,561	38,429	50,000	65,000
	Online course enrollments	18,897	22,676	27,000	32,000
	Percent of transactions in electronic form and available through self-service ¹				
	Percent of inquires answered in the first contact ¹				

Table Notes:

¹ HR is currently working with KPMG to develop performance metrics. These are examples of metrics that will be worked on over the next year as we redesign HR processes.

Related Links

Riverside County Human Resources website: www.rc-hr.com

Budget Changes & Operational Impacts

Staffing

Net decrease of four vacant, full-time equivalent positions. Beginning FY 17/18, Human Resources will have 191 authorized, funded positions

Expenditures

Net increase of \$595,814.

- ◆ Salaries & Benefits
 - ❖ Decrease of \$417,512 in salaries and benefits due to the net effect of staffing changes offsetting salary increases.

- ◆ Services & Supplies
 - ❖ Increase of \$186,773 in services and supplies due to increases in ISF charges and new contracts.
- ◆ Intrafund Transfers
 - ❖ Decrease of \$826,553 in intrafund transfers as some previous agreements with other departments will be discontinued.

Revenues

Net increase of \$569,036.

- ◆ Charges for Current Services

- ❖ Increase of \$525,156 in charges for current services due to new agreements for services with various departments.
- ◆ Other Revenue
 - ❖ Increase of \$43,880 in other revenue due to increases in contributions and donations from outside partners.

Net County Cost Allocations

Net Increase of \$26,778.

- ❖ Net County Cost for FY 17/18 is \$490,278. The increase of \$26,778 is the net effect on one new position supported by the Executive Office less the 6.5 percent decrease instituted in the budget policy.

Budget Tables

<i>Department/Agency Staffing by Budget Unit</i>						
			Current Authorized	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
HR: Administration			198	191	191	191
Grand Total			198	191	191	191

<i>Department/Agency Expenditures by Budget Unit</i>							
		Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
HR: Administration		\$ 9,336,144	\$ 10,971,317	\$ 10,758,917	\$ 11,567,131	\$ 11,567,131	\$ 11,567,131
Grand Total		\$ 9,336,144	\$ 10,971,317	\$ 10,758,917	\$ 11,567,131	\$ 11,567,131	\$ 11,567,131

<i>Department/Agency Budget by Category of Expenditure</i>							
		Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted
Salaries and Benefits		\$ 18,213,711	\$ 20,601,209	\$ 20,433,709	\$ 20,183,697	\$ 20,183,697	\$ 20,183,697
Services and Supplies		5,148,088	5,761,864	5,716,964	5,948,637	5,948,637	5,948,637
Other Charges		97,339	-	-	-	-	-
Fixed Assets		15,676	-	-	-	-	-
Intrafund Transfers		(14,452,955)	(15,391,756)	(15,391,756)	(14,565,203)	(14,565,203)	(14,565,203)
Expenditure Net of Transfers		9,021,859	10,971,317	10,758,917	11,567,131	11,567,131	11,567,131
Operating Transfers Out		314,285	-	-	-	-	-
Total Uses		\$ 9,336,144	\$ 10,971,317	\$ 10,758,917	\$ 11,567,131	\$ 11,567,131	\$ 11,567,131

<i>Department/Agency Budget by Category of Source</i>							
		Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Charges For Current Services		\$ 7,541,126	\$ 8,727,417	\$ 8,559,917	\$ 9,252,573	\$ 9,252,573	\$ 9,252,573
Other Revenue		884,343	1,080,400	1,035,500	1,124,280	1,124,280	1,124,280
Total Net of Transfers		8,425,469	9,807,817	9,595,417	10,376,853	10,376,853	10,376,853
Operating Transfers in		702,500	700,000	700,000	700,000	700,000	700,000
Revenue Total		9,127,969	10,507,817	10,295,417	11,076,853	11,076,853	11,076,853
Net County Cost Allocation		-	463,500	463,500	490,278	490,278	490,278
Use of Department Reserves		208,175	-	-	-	-	-
Total Sources		\$ 9,336,144	\$ 10,971,317	\$ 10,758,917	\$ 11,567,131	\$ 11,567,131	\$ 11,567,131

INFORMATION TECHNOLOGY DEPARTMENT – GEOGRAPHICAL INFORMATION SYSTEMS

Mission Statement

Riverside County Geographic Information Services (GIS) provides and maintains quality, uniform standards of geographic information for internal and external customers. GIS professionals strive to maintain and distribute the most accurate GIS data and services to the county and its stakeholders, and do so in a manner that facilitates collaboration, access and transparency. A primary objective of the enterprise GIS endeavor is to enhance county business operations by improving decision-making ability through GIS technologies.

Department/Agency Description

The GIS budget request is \$1.7 million and includes eight positions. The department is primarily funded through charges for service.

The GIS team provides spatial and non-spatial data platforms, allowing data sharing internally for county analysis/decision-making and externally for public and business customers/partners. The GIS team provides tools enabling discovery, analysis and communication of the county’s wide range of services and activities.

Accomplishments



Business Friendly Operations

- ◆ Developed a facility space management application for the Department of Public Social Services to manage office space square footage for charge back to specific programs. This also provides more spatial awareness to floorplan layouts and facility maps.

Strategic Objectives



Business Friendly Operations

- ◆ Completion of enterprise GIS hardware and software to manage centralized data and enable departments to use the system without additional cost.
- ◆ Deployment of the Public Land Use System (PLUS) is the information technology platform under which TLMA processes and coordinates land use approvals and associated permits. PLUS is critical to the day-to-day operations of planning and permitting processes, tracking permits, inspections/conditions of approval and fee payments. In addition, PLUS is highly integrated into county enterprise GIS. The scheduled go live date for PLUS is July 2017.

Performance Measures				
	FY 15/16 Actuals	FY 16/17 Projected	FY 17/18 Goals	FY 18/19 Goals
Licensed users accessing GIS system	191	220	250	250
ArcGIS On-line users	N/A	386	500	500

Table Notes: ArcGIS is used for creating and using maps, compiling geographic data, analyzing mapped information, sharing and discovering geographic information using maps and geographic information in a wide-array of applications.

Budget Changes & Operational Impacts

Staffing

GIS budgeted positions for FY 16/17 were 8; budgeted positions for FY 17/18 are 8; a net decrease of 0

- ◆ Total authorized – 8
- ◆ Total funded – 8 (7 filled, 1 vacant)
- ◆ Total unfunded – 0

Expenditures

No net change in overall expense budget.

- ◆ Salaries & Benefits
 - ❖ Decrease of \$49,000 due to reflecting position costs based on payroll calculator.
- ◆ Services & Supplies

- ❖ Net increase of \$44,000 due to adding \$63,000 for software purchases, offset by a net decrease of \$19,000 in various accounts.

- ◆ Other Charges

- ❖ Net increase of \$5,000 for internal service fund rate charges.

Revenues

No net change in overall revenue budget.

- ◆ Revenue from Use of Assets
 - ❖ No change
- ◆ Charges for Current Services
 - ❖ Net increase of \$9,000
- ◆ Operating Transfers In
 - ❖ Decrease of \$9,000 due to decrease in contribution from other funds target received from the Executive Office.

Budget Tables

Department/Agency Staffing by Budget Unit						
	Current Authorized	Budget Year Requested	Budget Year Recommended	Budget Year Adopted		
RCIT: Geographical Information Systems	8	8	8	8		
Grand Total	8	8	8	8		8

Department/Agency Expenditures by Budget Unit						
	Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
RCIT: Geographical Information Systems	\$ 1,761,032	\$ 1,867,222	\$ 1,653,197	\$ 1,867,222	\$ 1,867,222	\$ 1,867,222
Grand Total	\$ 1,761,032	\$ 1,867,222	\$ 1,653,197	\$ 1,867,222	\$ 1,867,222	\$ 1,867,222

Department/Agency Budget by Category of Expenditure						
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted
Salaries and Benefits	\$ 896,959	\$ 1,012,923	\$ 913,974	\$ 964,082	\$ 964,082	\$ 964,082
Services and Supplies	854,422	840,438	722,608	884,925	884,925	884,925
Other Charges	9,651	13,861	16,615	18,215	18,215	18,215
Expenditure Net of Transfers	1,761,032	1,867,222	1,653,197	1,867,222	1,867,222	1,867,222
Total Uses	\$ 1,761,032	\$ 1,867,222	\$ 1,653,197	\$ 1,867,222	\$ 1,867,222	\$ 1,867,222

Department/Agency Budget by Category of Source						
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Rev Fr Use Of Money&Property	\$ 3,949	\$ 1,600	\$ 1,631	\$ 1,600	\$ 1,600	\$ 1,600
Charges For Current Services	1,881,185	1,692,719	1,992,041	1,705,982	1,705,982	1,705,982
Other Revenue	28,752	28,903	29,482	25,000	25,000	25,000
Total Net of Transfers	1,913,886	1,723,222	2,023,154	1,732,582	1,732,582	1,732,582
Operating Transfers in	144,000	144,000	144,000	134,640	134,640	134,640
Revenue Total	2,057,886	1,867,222	2,167,154	1,867,222	1,867,222	1,867,222
Net County Cost Allocation						
Use of Department Reserves	(296,854)	(513,957)	(513,957)	-	-	-
Total Sources	\$ 1,761,032	\$ 1,353,265	\$ 1,653,197	\$ 1,867,222	\$ 1,867,222	\$ 1,867,222

Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance							
Fund	Account Number	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
22570	321101	Restricted Program Money	\$ 814,790	\$ 448,884	\$ 1,263,674	\$ -	\$ 1,263,674
		Fund Total	\$ 814,790	\$ 448,884	\$ 1,263,674	\$ -	\$ 1,263,674

PURCHASING SERVICES DEPARTMENT

Mission Statement

The mission of the Purchasing Department is to provide materials, vehicles and services to county departments and agencies in the most effective and efficient manner and to serve our customers with integrity, professionalism, reliability and strive for excellence in performance.

Department/Agency Description

The Purchasing Department is led by the Purchasing Agent, who is delegated authority by law and Board of Supervisors (Ord. 459.5). The Purchasing Department establishes procurement policies and procedures to comply with state regulations, and implements best practices to provide services with fairness and integrity. There are eighteen staff dedicated to providing procurement services to twelve departments; and six staff that serve the balance of the county departments and perform countywide contract implementation, contract compliance, countywide procurement training, management of the procurement card system, and the oversight of the travel program for the county.

The department also oversees internal service funds contained later in this budget for Printing Services, Central Mail, Fleet Services, and Supply Services, the latter of which includes handling surplus property for county departments.

Accomplishments

Public Safety

- ◆ Central procurement staff documented savings achieved through the negotiation of new contracts in FY 15/16 for a total savings of \$6.5 million to county departments. Year to date savings for FY 16/17 countywide contracts are estimated to be \$7.1 million.
- ◆ The department implemented utilization of the State Travel Program in FY 16/17 providing county departments with one portal for all travel arrangements. The portal will provide negotiation contract pricing for various travel/accommodation providers and estimated to provide a 25

percent reduction in countywide travel costs.

- ◆ In FY 16/17, the department enhanced the on-site monthly procurement training program to include a more focused emphasis on ethics training, vendor relations, and procurement efficiencies. This effort provides the procurement staff throughout the county with information and tools to assist their procurement duties. In addition to the monthly training sessions, Purchasing now provides a link for two online training courses. The online training is efficient and eliminates travel time previously required for onsite P-card and Low Value Purchase Authority (LVPA) training. To date, 42 enrollees have utilized the online classes for their required procurement training, which saved 168 hours of staff time.
- ◆ Improvements were made to the department's intranet site to provide access to procurement forms and guidelines, countywide available contracts, as well as a list of county contracts due to expire that require department coordination of renewal. This process, although manual and time consuming, will remain in place until an eProcurement system can provide the reporting tools and functionality to eliminate manual processes.



Healthy Communities

- ◆ The Purchasing and Fleet Services department was the lead department for the Riverside County Employee Campaign, which raised over \$700,000 for non-profit organizations.
- ◆ Developed the inaugural Date Fest 5k run/walk in Indio, which had over 180 enrollees and benefitted the Riverside County Employee Campaign.
- ◆ Collaborated with RCIT, developed the Digital Equity program, which repurposes computers for disadvantaged youth.



Business Friendly Operations

- ◆ The department received a National Association of Counties (NACO) award for outreach efforts with small business and veteran-owned businesses.
- ◆ The department has been a regular participant in local events with the Southwest Veterans’ Business Resource Center and partners with the Economic Development Agency at the Annual So Cal Procurement, Trade & Manufacturing Summit to encourage local and small business to do business with the county. Additional outreach events included the 2016 California Construction Expo and presentations to local business chambers.
- ◆ The department has received the Award for Excellence in Procurement from the National Public Procurement Association fourteen consecutive years in a row. The department continues professional development through the achievement of three staff becoming a Certified Public Procurement Official (CPPO), which is the national standard for public procurement officials.
- ◆ The department’s intranet site has been updated to provide county buyers with website links to information on local, small, veteran’s, disabled veteran’s, and minority owned businesses. It also provides a listing of 385 businesses who have contacted Purchasing representatives through our various outreach events, which provides information on their businesses to county buyers.

Strategic Objectives



Public Safety

- ◆ Consolidate multiple contracts for similar products and services in order to produce

cost savings. Purchasing will focus contract consolidation efforts on maintenance and office expenses.

- ◆ Increase contract savings achieved through contract renewals and negotiations.
- ◆ Implement an eProcurement system to eliminate manual processes and gain efficiencies, in addition to providing data spend analytics.
- ◆ Expand the use of cooperative contracts to gain efficiencies by utilizing existing negotiated contracts. Develop multiple website links and resource listing of the various cooperative agreement available for countywide use.
- ◆ Enhance the Purchasing internal website to provided user-friendly access to contract information, forms, and guidelines for countywide utilization.
- ◆ Develop on-line executive reference tutorials on procurement policies and processes. Provide additional online training sessions to assist countywide procurement staff.




Healthy Communities

- ◆ Track sustainable material percentages in county contracts.
- ◆ Insert language into contract templates requiring vendors to report on sustainable and/or recyclable percentages.



Business Friendly Operations

- ◆ Develop a small business monthly onsite vendor-training program to help inform businesses on county procurement processes to enhance successful bidding.
- ◆ Increase vendor registration into the Public Purchase website.
- ◆ Increase contracting with public agencies to ensure strategic sourcing efforts.

Performance Measures					FY 15/16	FY 16/17	FY 17/18	FY 18/19
					Actuals	Projected	Goals	Goals
	Negotiated Contract Achieved	Cost Savings			\$6,452,141	\$7,097,355	\$7,807,091	\$8,588,091
	Small Business Registration				384	424	466	513

Related Links

- <http://intranet.purchasing.co.riverside.ca.us/Purchasing/RiversideCountyAwardedContracts.aspx>
- <http://intranet.purchasing.co.riverside.ca.us/Purchasing/VendorInformation.aspx>
- <https://caleprocure.ca.gov/pages/index.aspx>
- <http://www.thebluebook.com/>

Budget Changes & Operational Impacts

Staffing

For the Purchasing Department there are 30 positions budgeted and funded in FY 17/18. As of March 20, three Procurement Contract Specialist (PCS) positions are vacant and are in the process of being filled. Two of the positions are paid directly by departments and the other position will focus on the remaining county departments. There are no vacant unfunded positions.

Expenditures

Salaries expenditures supporting countywide procurement operations were reduced by one position and reductions were made to training to meet the 6.5 percent net county cost cut. One Senior PCS position has been added at the request of the Riverside

University Health System (RUHS) to support their procurement operations. Salary increases reflect scheduled step and negotiated increases and other expenses reflect the anticipated charges from internal service funds.

Revenues

There are no major budgetary changes to revenue for the department. County departments are directly charged for services of the 18 dedicated PCS's as well as Purchasing's and Fleet Services internal service fund (ISFs) departments are charged for Purchasing staff's time to conduct their procurement activities. Other revenue is received from the cable franchise and for P-card administration.

Net County Cost Allocations

The net county cost allocation is 6.5 percent less from prior year for a reduction of \$79,045.

Budget Tables

Department/Agency Staffing by Budget Unit						
			Current Authorized	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Purchasing			30	29	30	30
Grand Total			30	29	30	30

Department/Agency Expenditures by Budget Unit							
		Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Purchasing		\$ 2,518,442	\$ 2,614,748	\$ 2,440,697	\$ 2,665,748	\$ 2,828,694	\$ 2,828,694
Grand Total		\$ 2,518,442	\$ 2,614,748	\$ 2,440,697	\$ 2,665,748	\$ 2,828,694	\$ 2,828,694

Department/Agency Budget by Category of Expenditure

	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Salaries and Benefits	\$ 3,161,384	\$ 3,775,485	\$ 3,445,059	\$ 3,817,827	\$ 3,957,893	\$ 3,957,893
Services and Supplies	661,532	346,864	346,865	387,087	409,967	409,967
Other Charges	218	300	100	100	100	100
Intrafund Transfers	(1,304,692)	(1,507,901)	(1,351,327)	(1,539,266)	(1,539,266)	(1,539,266)
Expenditure Net of Transfers	2,518,442	2,614,748	2,440,697	2,665,748	2,828,694	2,828,694
Total Uses	\$ 2,518,442	\$ 2,614,748	\$ 2,440,697	\$ 2,665,748	\$ 2,828,694	\$ 2,828,694

Department/Agency Budget by Category of Source

	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Charges For Current Services	\$ 1,201,132	\$ 1,351,331	\$ 1,166,708	\$ 1,457,264	\$ 1,620,210	\$ 1,620,210
Other Revenue	6,698	47,340	60,000	71,452	71,452	71,452
Total Net of Transfers	1,207,830	1,398,671	1,226,708	1,528,716	1,691,662	1,691,662
Revenue Total	1,207,830	1,398,671	1,226,708	1,528,716	1,691,662	1,691,662
Net County Cost Allocation	1,216,077	1,216,077	1,216,077	1,137,032	1,137,032	1,137,032
Use of Department Reserves	94,535	-	-	-	-	-
Total Sources	\$ 2,518,442	\$ 2,614,748	\$ 2,442,785	\$ 2,665,748	\$ 2,828,694	\$ 2,828,694

REGISTRAR OF VOTERS OFFICE

Mission Statement

Ensure the electoral process will be conducted professionally, consistently demonstrating neutrality and non-partisan decision-making, based upon a thorough knowledge of and compliance with all election laws by administering them timely, responsibly and with integrity on behalf of those we serve.

Department/Agency Description

The Registrar of Voters (ROV) is responsible for providing equal access for all eligible citizens in Riverside County to participate in the democratic process. The ROV is also entrusted with protecting the integrity of votes, and maintaining transparent, accurate, and fair elections for federal, state, and local offices.

Accomplishments

Public Safety

- ◆ Vote Center – Borrowed space from Riverside Assessor-County Clerk-Recorder's Office to meet high volume demands of November 2016 general election by improving services to the voters and mitigating traffic hazards. Processed approximately 7,000 voters at the vote center.
- ◆ Cyber Security Taskforce – Collaborated with the Department of Homeland Security and Federal Bureau of Investigations to ensure safety and security of the Election Management System.
- ◆ Safety Training – Worked with Human Resources Safety division to enhance personnel training and reduce workplace hazards.

Healthy Communities

- ◆ Accessible Sample Ballot – Implemented accessible, audio-enabled *Sample Ballot and Voter Information Guide* to all voters, including those with disabilities for the November 2016 general election. This product was approved by the United States

Department of Health and Human Services and complies with §508 of the Americans with Disabilities Act (ADA). Approximately 1,500 voters accessed this service.

- ◆ Accessibility at the Polls – Improved accessibility with the use of new mitigation supplies, the creation of the accessibility officer position and expanded election officer training.



Business Friendly Operations

- ◆ Three Successful Elections – Conducted three successful elections in November 2016, May 2017, and June 2017. For the November 2016 general election, a record number of 769,000 ballots were casted.
- ◆ One Million Registered Voters – A record number of citizens registered to vote, helping Riverside County reach one million registered voters for the first time in history.
- ◆ VoteCal – VoteCal became the statewide system of record in September 2016.
- ◆ LIVE Ballot – Implemented LIVE Ballot to provide electronic access to ballot material for military and overseas voters. Approximately 5,200 voters were able to access their ballot material electronically.
- ◆ Mid-Day Ballot Pick Up – New law that was implemented in November 2016 general election to maximize ballot counting efficiency.
- ◆ Second Floor Call Center – Increased call center capacity for better service to the public.
- ◆ Electronic Candidate Statements – New law implemented to allow cost effective alternative for distribution of candidate statements.

Strategic Objectives

Public Safety

- ◆ New Building – Pursue options for more space to increase operational efficiencies, reduce traffic congestion and improve ease of access.

- ◆ Facility Safety – Enhance safety and security by adding safety glass at our customer service windows and panic buttons throughout the department.



Healthy Communities

- ◆ Update Website – Update website to be ADA compliant and user friendly.
- ◆ Election Officer Training – Enhance training to provide equal access to the voting process.



Business Friendly Operations

- ◆ Ballot Opening – Upgrade ballot-extracting machines to increase efficiency of ballot opening process.
- ◆ GIS - Streamline GIS processes by utilizing ESRI technology.
- ◆ Conditional Voter Registration – Implementation of new law to expand registration and voting opportunities.
- ◆ Ballot on Demand – Increase productivity and realize cost savings in relation to printing counter ballots.
- ◆ Credit Card Payments – Maximize efficiencies and expand payment options to the public.

Performance Measures				
	FY 15/16 Actuals	FY 16/17 Projected	FY 17/18 Goals	FY 18/19 Goals
Customer Service Satisfaction Survey	n/a	94%	95%	95%
Poll Worker Satisfaction Survey	n/a	92%	95%	95%
Website Improvement - # of new applications or pages released	n/a	1	3	3

Related Links

www.voteinfo.net

Budget Changes & Operational Impacts

Staffing

- ◆ The Registrar of Voters has 34 authorized positions. The staffing level will remain the same.

Expenditures

A decrease of nearly \$300,000.

- ◆ Salaries and Employee Benefits
 - ❖ The decrease is due to a reduction in contracted services based on the number and size of election.

Revenues

A decrease of \$3.8 million.

- ◆ Charges for Current Services

- ❖ Net decrease of \$3.8 million is due to a decrease in election services revenue related to the June 2018 Primary Election. This election has a lower number of billable jurisdictions that will participate compared to the November 2016 Presidential General Election. Senate Bill 415 also requires jurisdictions with odd year elections to change to even year elections resulting in less billable jurisdictions for the November 2017 General Election.

Net County Cost Allocations

Net increase of \$3.5 million.

- ◆ Net increase of \$3.5 million is due to four scheduled elections and a decrease in available revenue. The June 2018 Primary Election has a lower number of billable jurisdictions that will participate compared to the November 2016 Presidential General Election. Senate Bill 415

also requires jurisdictions with odd year elections to change to even year elections

resulting in less billable jurisdictions for the November 2017 General Election

Budget Tables

Department/Agency Staffing by Budget Unit							
			Current Authorized		Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Registrar of Voters			34		34	34	34
Grand Total			34		34	34	34

Department/Agency Expenditures by Budget Unit							
		Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Registrar of Voters		\$ 11,103,577	\$ 12,055,077	\$ 11,591,841	\$ 5,616,650	\$ 10,616,650	\$ 10,616,650
Grand Total		\$ 11,103,577	\$ 12,055,077	\$ 11,591,841	\$ 5,616,650	\$ 10,616,650	\$ 10,616,650

Department/Agency Budget by Category of Expenditure							
		Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Salaries and Benefits		\$ 3,910,551	\$ 4,942,632	\$ 4,956,004	\$ 3,148,462	\$ 4,030,012	\$ 4,030,012
Services and Supplies		6,914,751	7,051,673	6,575,837	2,408,188	6,526,638	6,526,638
Other Charges		33,308	35,000	35,000	35,000	35,000	35,000
Fixed Assets		244,967	25,772	25,000	25,000	25,000	25,000
Expenditure Net of Transfers		11,103,577	12,055,077	11,591,841	5,616,650	10,616,650	10,616,650
Total Uses		\$ 11,103,577	\$ 12,055,077	\$ 11,591,841	\$ 5,616,650	\$ 10,616,650	\$ 10,616,650

Department/Agency Budget by Category of Source							
		Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Intergovernmental Revenues		\$ (45,643)	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ 30,000
Charges For Current Services		1,576,411	6,181,128	5,027,150	1,122,150	1,122,150	1,122,150
Other Revenue		153,574	50,000	50,000	70,000	70,000	70,000
Total Net of Transfers		1,684,342	6,231,128	5,077,150	1,222,150	1,222,150	1,222,150
Revenue Total		1,684,342	6,231,128	5,077,150	1,222,150	1,222,150	1,222,150
Net County Cost Allocation		9,234,518	5,812,249	5,812,249	4,394,500	9,394,500	9,394,500
Use of Department Reserves		184,717	-	-	-	-	-
Total Sources		\$ 11,103,577	\$ 12,043,377	\$ 10,889,399	\$ 5,616,650	\$ 10,616,650	\$ 10,616,650

Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance						
Fund	Reserve Type	Current Year Actual Beginning Balance	(Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	(Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
230128	Candidate Statements	243,155	(236,155)	7,000	95,000	102,000
230180	Records of Srvy	(1,175)	1,175	0	0	0
	Fund Total	241,980	(234,980)	7,000	95,000	102,000
	Grand Total	241,980	(234,980)	7,000	95,000	102,000
Fund Annotations						
Fund	Fund Name	Purpose				

Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance						
Fund	Reserve Type	Current Year Actual Beginning Balance	(Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	(Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
230128	Candidate Statements	Candidates submit a deposit in advance of the election for the printing and mailing of their candidate statement in the sample ballot pamphlet. After the election the actual cost of printing and mailing is determined and the candidate is either refunded or invoiced for the difference between the actual cost and the in advance deposit.				

TRANSPORTATION & LAND MANAGEMENT AGENCY – COUNTY SURVEYOR

Mission Statement

The Survey division plays an important role in the Transportation Department's mission to provide a safe, efficient, and sustainable transportation system. The Survey division is also tasked with processing land development maps, records of survey, and survey legal documents in accordance with the State Subdivision Map Act.

Department/Agency Description

Survey is a major division in the TLMA Transportation department responsible for all land surveying functions. The main functions of the division are to support delivery of the Transportation department's Transportation Improvement Program (TIP), and review and process land development cases. Revenue from these two areas account for most of the division's \$5 million annual operating budget. The division performs field surveys including preliminary, property, construction and geodetic; provides public information and keeps land surveying and public right-of-way records; performs office analysis of all field surveys; processes public right-of-way documents for transportation projects and private developments, reviews LAFCO documents, approves street name changes; performs tract and parcel map checking, record of survey and corner record checking, and reviews lot line adjustments, mergers and certificates of compliance. Survey is playing an important role in TLMA's electronic plan check initiative.

The Survey division has 30 permanent positions in the FY 16/17 budget, and is proposing 31 positions in FY 17/18. In addition, Survey utilizes on-call consultant contracts to help manage workflow demands. Survey does not receive funding from the general fund. It relies on a mixture of state, federal, and local transportation improvement dollars to support activity of the annual TIP program. Survey's major expenses are salary costs associated with staffing to provide the required technical and specialty services, and consultant costs.

Accomplishments



Business Friendly Operations

- ◆ Implemented on-line development plan check services through Blue Beam software, eliminating the need to submit printed plan sheets. This allows for quicker turn-around of plan reviews and faster approvals to get development projects completed sooner.
- ◆ Implemented on-line GIS survey tools, including a survey search tool for land records, scanned historical maps, and a geodetic control map.
- ◆ Hosted quarterly industry meeting with development professionals to discuss current topics and trends. Provides a forum to discuss process improvements and new technology and foster collaboration.
- ◆ Created a GIS based app to keep an updated and accurate inventory of county maintained guardrail locations.

Strategic Objectives




Business Friendly Operations

- ◆ Maintain an effective map checking system to provide 100 percent map reviews and comments within 20 working days for professional submittals of Records of Survey and Corner Records.
- ◆ Work towards achieving a 15-working day plan check cycle for review of subdivision maps and documents.
- ◆ Update and revise Ordinance 460, regulating the Division of Land in Riverside County, to streamline approval of subdivision maps, reduce processing costs and timeframe, and foster economic development. Work in conjunction with private sector engineers and surveyors to solicit input on the change process.
- ◆ Continue to expand use of the Blue Beam software for plan check and plan approvals for development projects, to improve efficiency and timeliness.

- ◆ Strengthen our customer service culture to ensure a positive customer experience.
- ◆ Continue to expand our on-line records database, which allows the public and

private sector professionals to conduct property research without having to visit the county offices.

Performance Measures				
	FY 15/16 Actuals	FY 16/17 Projected	FY 17/18 Goals	FY 18/19 Goals
 Provide subdivision map comments within 15 working days.	25% met 15 day target	50%	80%	90%
Scan historical records into our on-line research tool to expand our database.	1710 Records Input	12,000 (Focused Catch-up)	6,000	6,500
Number of on-line record searches per month	N/A	1800	2000	2200

Related Links

WWW.RCTLMA.ORG/TRANS/SURVEY

Budget Changes & Operational Impacts

The department reports that there are no significant budget or operational changes.

Budget Tables

Department/Agency Staffing by Budget Unit						
	Current Authorized	Budget Year Requested	Budget Year Recommended	Budget Year Adopted		
TLMA: Surveyor	34	35	35	35		
Grand Total	34	35	35	35		

Department/Agency Expenditures by Budget Unit							
	Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
TLMA: Surveyor	\$ 4,535,192	\$ 5,140,308	\$ 4,888,821	\$ 5,391,676	\$ 5,391,676	\$ 5,391,676	
Grand Total	\$ 4,535,192	\$ 5,140,308	\$ 4,888,821	\$ 5,391,676	\$ 5,391,676	\$ 5,391,676	

Department/Agency Budget by Category of Expenditure							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted	
Salaries and Benefits	\$ 3,776,650	\$ 4,233,122	\$ 4,028,628	\$ 4,333,142	\$ 4,333,142	\$ 4,333,142	
Services and Supplies	289,271	417,878	373,621	700,246	700,246	700,246	
Other Charges	349,881	384,308	381,572	262,288	262,288	262,288	
Fixed Assets	119,390	105,000	105,000	96,000	96,000	96,000	
Expenditure Net of Transfers	4,535,192	5,140,308	4,888,821	5,391,676	5,391,676	5,391,676	
Total Uses	\$ 4,535,192	\$ 5,140,308	\$ 4,888,821	\$ 5,391,676	\$ 5,391,676	\$ 5,391,676	

Department/Agency Budget by Category of Source							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
Rev Fr Use Of Money&Property	\$ 13,433	\$ 7,368	\$ 16,000	\$ 14,000	\$ 14,000	\$ 14,000	
Charges For Current Services	5,110,702	5,013,483	4,931,411	5,362,067	5,362,067	5,362,067	
Other Revenue	89,328	119,457	54,436	15,609	15,609	15,609	
Total Net of Transfers	5,213,463	5,140,308	5,001,847	5,391,676	5,391,676	5,391,676	
Revenue Total	5,213,463	5,140,308	5,001,847	5,391,676	5,391,676	5,391,676	
Net County Cost Allocation							
Use of Department Reserves	(678,271)	(113,026)	(113,026)	-	-	-	
Total Sources	\$ 4,535,192	\$ 5,027,282	\$ 4,888,821	\$ 5,391,676	\$ 5,391,676	\$ 5,391,676	

Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance							
Fund	Account Number	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
20260	321101	Restricted Program Money	\$ 2,387,169	\$ 394,702	\$ 2,781,871	\$ -	\$ 2,781,871
		Fund Total	2,387,169	394,702	2,781,871	-	2,781,871
20261	321101	Restricted Program Money	30,774	3,656	34,430	-	34,430
		Fund Total	30,774	3,656	34,430	-	34,430
		Grand Total	\$ 2,417,943	\$ 398,358	\$ 2,816,301	\$ -	\$ 2,816,301

TREASURER-TAX COLLECTOR'S OFFICE

Mission Statement

To efficiently bill and collect property taxes while providing exceptional public service; to prudently invest public funds providing exceptional public service and providing Riverside County discretionary revenue to carry out its mission and objectives.

Department/Agency Description

The Treasurer-Tax Collector is an elected county official who is charged with the duties of banking, investment, disbursement, and accountability of funds held in the County Treasury; and the billing and collection of property taxes. The office is budgeted as one unit and consists of two major divisions: Treasury and Tax Collection. The Treasury division manages the \$7.5 billion Treasurer's Pooled Investment Fund on behalf of the county, school districts, special districts, and other discretionary depositors. The Tax Collection division has three offices and is responsible for mailing out over a million secured, unsecured, and supplemental tax bills, collecting nearly \$4 billion in property taxes. The Tax Collection division also administers sales of tax-defaulted properties, enforcing collection of millions in delinquent taxes and placing those parcels back onto the active tax roll.

To execute the mission and provide these critical services, the Treasurer-Tax Collector has 105 authorized positions and a budget of \$15 million.

Accomplishments

Public Safety

- ◆ By efficient billing and the timely collection of taxes and sound investment of public funds, the Treasurer-Tax Collector provided the revenue needed for the County's Public Safety programs. The office attained a 98.13 percent secured tax collection rate and achieved a rate of return of 0.48 percent for investment in FY 15/16 while safeguarding public funds and maintaining the public trust by achieving the highest obtainable ratings from both Moody's and Fitch Ratings.

Healthy Communities

- ◆ The discretionary revenue generated from the timely collection of taxes and the sound investment of public funds provided the funding support for the county to address public health mandates and foster healthy communities throughout the county.

Business Friendly Operations

- ◆ Provide modern infrastructure, utilize innovative technology, and allocate appropriate resources to improve operations and ensure responsive and superior service delivery to our taxpayers.
 - ❖ The Tax Collection division continued to work diligently with the CREST team and vendor Thomson Reuters in the development of a new property tax system. Currently in the end user acceptance phase and expect to go live in FY 17/18. With the new functional design, the new Aumentum system will significantly improve operations and enable electronic billing and digital printing of tax bills, thus cutting costs as well as providing more options for taxpayers to receive and pay bills.
 - ❖ To accommodate and better serve a diverse community, 30 percent of the Treasurer-Tax Collector's staff are bilingual. The office attained a 99 percent favorable rating in a recent customer satisfaction survey reports.
 - ❖ Consistently monitored and updated its website to provide up-to-date information to the public and promote electronic payments. In the past year, electronic payments increased 9.4 percent to 210,836 transactions.

Strategic Objectives

Public Safety

- ◆ To continue to efficiently bill and timely collect property taxes, prudently invest public funds to provide revenue for the

county's public safety functions. The department aims to maintain the 98.13 percent secured tax collection rate, and based on the current market conditions, expect to achieve a higher net yield while maintaining a high credit rating on the investment portfolio.

 **Healthy Communities**

- ◆ To continue billing and collection of taxes as well as the investment of public funds to provide funding support for the county to carry out its objective of creating and promoting healthy communities.

 **Business Friendly Operations**

- ◆ To continue to leverage innovative technology and effectively allocate resources to ensure efficient operations and provide exceptional service to the taxpayers.
 - ❖ Continue to work diligently with the CREST team and the vendor Thompson Reuters to successfully pass the end

user acceptance phase in order to go live with the new Aumentum system in FY 17/18. With the new functional design, the implementation of electronic billing and digital printing of tax bills will reduce printing costs and provide alternatives for receiving and paying tax bills.

- ❖ The Treasury division will integrate its cashiering system with the new Aumentum system for immediate posting of tax payments and enhancing its cash management process. This process will also provide more up-to-date tax status to the public.
- ❖ Continue to staff offices with sufficient bi-lingual personnel to better serve the county's diverse community.
- ❖ Continue to strengthen focus on public service to achieve a positive and higher rate of customer satisfaction.
- ❖ Continue to monitor and update website to provide up-to-date information to the public and increase electronic payment volume.


Performance Measures				
	FY 15/16 Actuals	FY 16/17 Projected	FY 17/18 Goals	FY 18/19 Goals
 Pool Portfolio Credit Rating-Fitch Rating/Moodys	AAA/V1 Aaa-bf	AAA/V1 Aaa-bf	AAA/V1 Aaa-bf	AAA/V1 Aaa-bf
Net Yield of Investment Portfolio (1)	0.48%	0.68%	1.10%	1.6%
Total Amount of Secured Tax Billing	3,205,448,440	3,368,104,433	3,435,466,521	3,504,175,851
% of Secured Taxes Collected	98.13%	98.17%	98.20%	98.20%

Table Notes:

(1) The Federal Reserve increased the Federal Funds target rate on March 15, 2017, to 1 percent. If the economy shows continual improvement, the Federal Reserve is expected to increase rates gradually. The Pool rate of return should also increase gradually over the next few years; however, it could be impacted by various economic conditions.

Related Links

<http://www.countytreasurer.org>

Budget Changes & Operational Impacts

Staffing

No change in the number of full-time equivalent positions. While expenditures have continued to rise, the staffing level remains the same. The FY 17/18

budget continues to fund 105 positions, of which 97 are currently filled and eight are vacant.

Expenditures

- Net increase of \$126,477.
 - ◆ Salaries & Benefits

- ❖ Staffing expense of \$9.5 million represents the major expenditure, an \$186,964 increase due to staff annual merit increases.
- ◆ Services & Supplies
 - ❖ Total operating expenses of \$5.4 million represent charges for supplies and services such as printing, postage, data processing and other professional services. Due to a \$56,663 decrease in the general fund support, these expenses have been scaled back accordingly.

of tax delinquency on the second installment of the current secured tax bills and the redemption of the prior year secured delinquency. It represents 29 percent of our total departmental revenue.

- ◆ Charges for Current Services
 - ❖ A total of \$10.7 million in revenue represents various fees charged via the cost recovery process for services rendered such as Treasury administrative fee, tax sales costs, and other staff labor-driven tasks.

Revenues

Net increase of \$184,980.

- ◆ Fines, Forfeitures & Penalties
 - ❖ A total revenue of \$3.5 million comes from penalties and fees charged for the collection

Net County Cost Allocations

Net decrease of \$56,663 in net county cost allocation due to the 6.5 percent across-the-board cut. The \$815,081 contribution from the General Fund fills the 5 percent gap of the operations.

Budget Tables

Department/Agency Staffing by Budget Unit							
			Current Authorized		Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Treasurer-Tax Collector			105		105	105	105
Grand Total			105		105	105	105

Department/Agency Expenditures by Budget Unit							
		Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Treasurer-Tax Collector		\$ 13,000,256	\$ 14,901,544	\$ 13,911,859	\$ 15,029,861	\$ 15,029,861	\$ 15,029,861
Grand Total		\$ 13,000,256	\$ 14,901,544	\$ 13,911,859	\$ 15,029,861	\$ 15,029,861	\$ 15,029,861

Department/Agency Budget by Category of Expenditure							
		Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted
Salaries and Benefits		\$ 8,453,601	\$ 9,408,986	\$ 8,656,526	\$ 9,595,950	\$ 9,595,950	\$ 9,595,950
Services and Supplies		4,540,849	5,372,497	5,243,846	5,432,311	5,432,311	5,432,311
Other Charges		419	1,256	255	1,300	1,300	1,300
Fixed Assets		5,387	118,805	11,232	300	300	300
Expenditure Net of Transfers		13,000,256	14,901,544	13,911,859	15,029,861	15,029,861	15,029,861
Total Uses		\$ 13,000,256	\$ 14,901,544	\$ 13,911,859	\$ 15,029,861	\$ 15,029,861	\$ 15,029,861

Department/Agency Budget by Category of Source							
		Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Fines, Forfeitures & Penalties		\$ 3,210,228	\$ 3,223,073	\$ 3,528,241	\$ 3,528,241	\$ 3,528,241	\$ 3,528,241
Charges For Current Services		10,001,259	10,797,400	10,895,270	10,658,168	10,658,168	10,658,168
Other Revenue		9,300	9,327	40,552	28,371	28,371	28,371
Total Net of Transfers		13,220,787	14,029,800	14,464,063	14,214,780	14,214,780	14,214,780
Revenue Total		13,220,787	14,029,800	14,464,063	14,214,780	14,214,780	14,214,780
Net County Cost Allocation		871,744	871,744	871,744	815,081	815,081	815,081
Use of Department Reserves		(1,092,275)	-	-	-	-	-
Total Sources		\$ 13,000,256	\$ 14,901,544	\$ 15,335,807	\$ 15,029,861	\$ 15,029,861	\$ 15,029,861



CAPITAL IMPROVEMENT

COUNTY CAPITAL IMPROVEMENT PROGRAM (CIP)

Department/Agency Description

The Capital Improvement Program (CIP) is the capital planning mechanism for new facilities, major facility expansions, and purchases of large capital assets. The Board of Supervisors adopted Policy B-22, which is used as a guiding strategy to establish funding methods, administration and control, and allowable uses of the CIP Fund. The CIP team, led by the Executive Office, evaluates immediate and long-term capital needs, as well as financing and budget requirements, in order to best use the county's limited capital funds.

In December 2016, the Executive Office presented a CIP project update to the Board of Supervisors. Information included in the update was based on new requests and project updates submitted to the CIP committee.

Funding Sources

The Capital Improvement Program is comprised of several funding sources. The Capital Improvement Program Fund was established in FY 05/06 with multiple revenue sources. The purpose of his fund is to account for capital expenditures associated with various projects.

The Cabazon Community Revitalization Act Infrastructure Fund was established pursuant to Board action taken on December 10, 2013 (Agenda Item No. 3.7b), directing that 25 percent of the growth in sales and use tax from the expansion of the factory outlets in Cabazon be set aside in a separate fund for infrastructure improvements and public safety in that area. The Wine Country Community Revitalization Act Infrastructure fund was similarly approved to allocate 25 percent of the sales and use tax in the Wine Country area to assist with development of the wineries.

In 2007, the Board of Supervisors approved the securitization of future cash flows of tobacco settlement revenue. The action resulted in a one-time payment of cash to be used for qualifying general fund capital projects. In FY 16/17, the balance of the fund was transferred to the CIP fund and will be used toward various capital projects. Currently, revenue is

received once per year from the City of Riverside for the Riverside Animal Shelter. This agreement will continue through FY 34/35 and the revenue will be transferred to the CIP fund on an annual basis.

In addition to the above, general fund resources are used as required.

Development Impact Fees Operation

Another funding source is Development Impact Fees (DIF), which are payments required by local governments of new development for the purpose of providing new or expanded public capital facilities required to serve that development. The fees typically require cash payments in advance of the completion of development, are based on a methodology and calculation derived from the cost of the facility and the nature and size of the development, and are used to finance improvements offsite of, but to the benefit of the development.

In the County of Riverside, DIF pays for projects the Board authorizes. Projects and eligible funding amounts are published within the public facilities needs list, which is updated every ten years. The list is the official public document that identifies facilities eligible to financing in whole or in part, through DIF funds levied on new development within the unincorporated Riverside County. There is no general fund cost associated with this fund.

Capital Improvement Program Process

The CIP will allow the County of Riverside to fully account and plan for such capital projects that will have a major impact to the county's annual budget, future staffing levels, and service to the public. The CIP will allow the county to anticipate and plan for its future capital needs, as well as prioritize multiple projects to maximize the use of county's limited capital funds.

The CIP Team will issue an annual call for projects to all county departments. The annual call will include professional facilities services and its associated capital improvements with a combined project value over \$100,000, including but not limited to: master planning for public facilities, acquisition of land for a county facility, acquisition of buildings, major leases,



construction or expansion of county facilities, fixed assets, enhancements to county facilities that will be used, occupied or owned by a county entity; major leases and changes/revisions to current projects on the CIP list; or any county facilities project requiring new net county cost. County departments will revise/add to their CIP list covering the next five fiscal years, and provide an initial justification for new projects, which will include preliminary and/or future staff needs, anticipated space needs, and funding sources. The CIP team will review, prioritize, and compile the projects into a multi-year CIP. An annual call has not been done for the past couple of years due to a lack of funding.

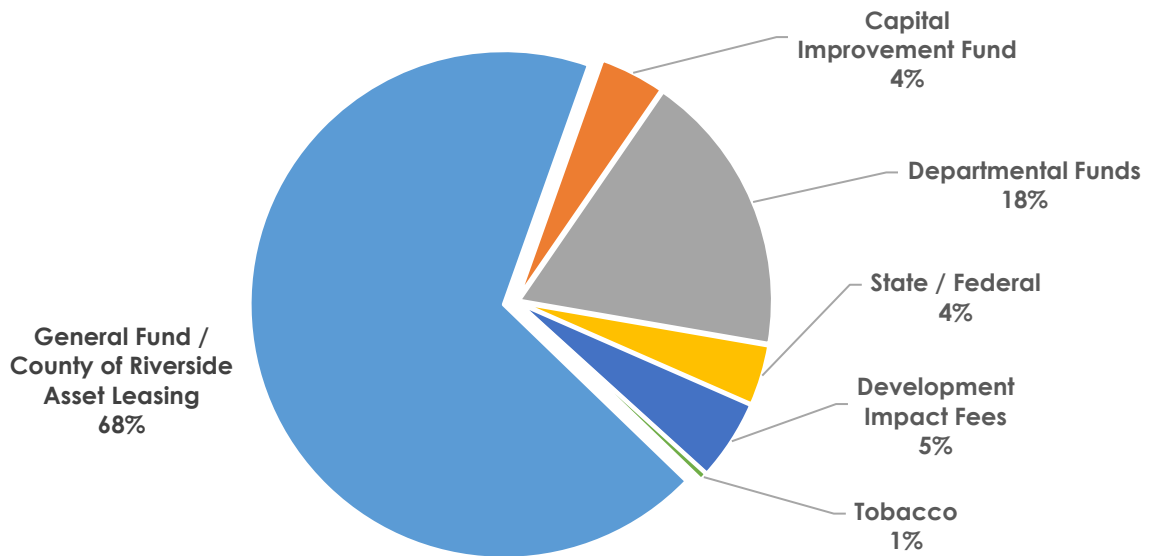
The CIP team will prioritize projects based on the following considerations:

- ◆ Priority I – Imperative: Projects that cannot reasonably be postponed without harmful or otherwise unacceptable consequences
- ◆ Priority II – Essential: Projects meeting clearly demonstrated needs or objectives
- ◆ Priority III – Important: Projects benefitting the community that could be delayed without impairing basic services
- ◆ Priority IV – Desirable: Projects that would benefit the community but are not included in the plan because of funding limitations

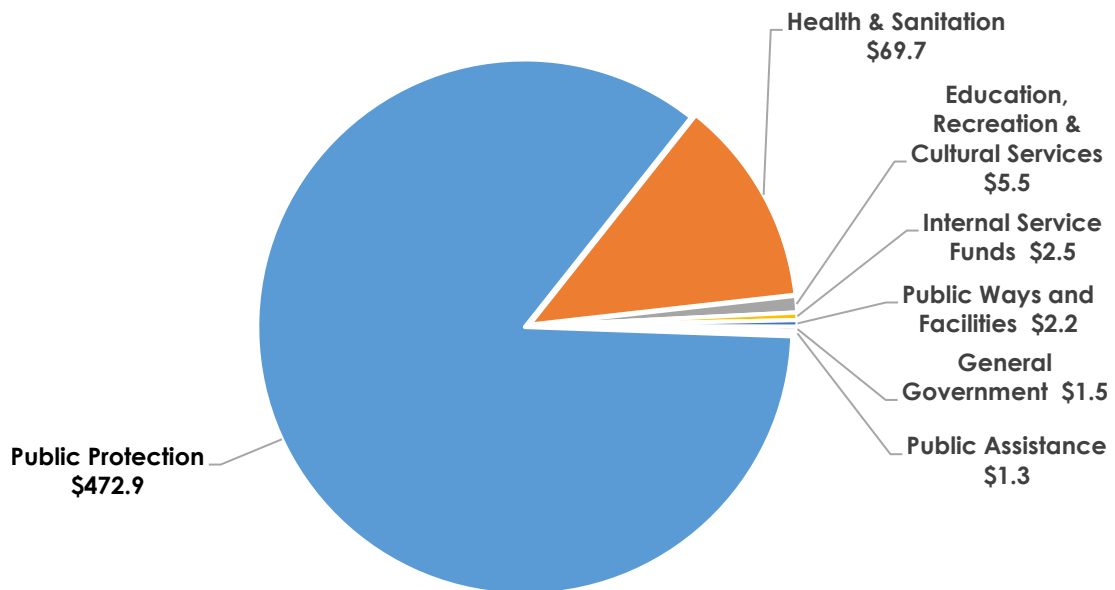
The various CIP budget units are included in the budget based on current Board approved project commitments and adjustments are made as needed, if funding is available. Any appropriations remaining in the fund at the end of the fiscal year will automatically carry forward into the next fiscal year. The following tables provide funding information for the FY 17/18 CIP Projects.



Capital Improvement Program - Source of Funds



Capital Improvement Program Expenses by Functional Group
(In millions)



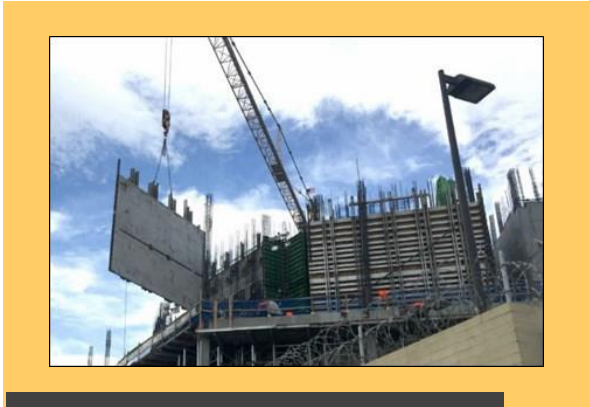


The FY 17/18 Project Management Office budget includes \$67.8 million in new appropriations for active capital projects and an additional \$680,000 for additional renewal projects. A total of 70 capital and non-capital projects will be active during the fiscal year, consisting of eight major projects with budget values exceeding \$10 million.

John J. Benoit Detention Center (JJBDC)

FY 17/18 Appropriations: \$108,444,511
Project Budget: \$330,351,669
Cost to Date: \$129,515,691
Funding Source(s): AB900 State Grant Funds, Development Impact Fees, County of Riverside Asset Leasing (CORAL) bond proceeds
Estimated Completion Date: August 2018

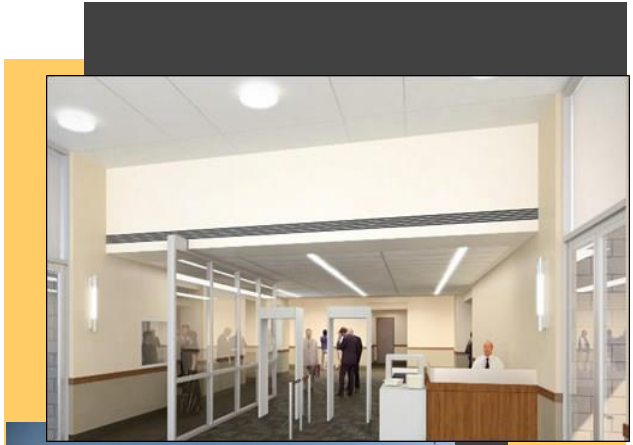
The County has embarked on the most ambitious and complex construction challenge in its history with the construction of the John J. Benoit Detention Center, a state-of-the-art, 600,000 gross square foot detention facility that will replace the outdated 353-bed Indio Jail with 1,626 new beds. The overall project consists of a phased core jail project and nine related supporting projects within an aggressive time schedule. Phase One of the new facility is 64 percent complete with work continuing on Level 3 decks for the east and west housing units and the installation of building utility systems at all levels. The new detention center will consist of two phases: Phase one - construction of the new facility; and phase two - demolition of the existing jail and construction of sally-port, additional parking and landscaping. Completion of phase one is scheduled for summer 2018.



Southwest Justice Center Courts Relocation

FY 17/18 Appropriations: \$1,000,000
Project Budget: \$14,918,061
Cost to Date: \$6,147,799
Funding Source(s): County of Riverside Asset Leasing (CORAL) bond proceeds
Estimated Completion Date: July 2017

Construction is 50 percent complete at the new 14,381 square foot juvenile courthouse that replaces space demolished at the previous Indio County Administrative Center Annex Courthouse. The project consists of two courtrooms (juvenile and delinquency), judge's chambers, administrative support area, a vehicular sally-port, secure parking, and a secured walkway as access to the existing Southwest Justice Center in Murrieta.



CAPITAL IMPROVEMENT



Riverside University Health System (RUHS) Emergency Department Expansion and Remodel

FY 17/18 Appropriations: \$7,710,822
Project Budget: \$12,774,578
Cost to Date: \$1,063,756
Funding Source(s): Hospital Enterprise Funds
Estimated Completion Date: January 2018

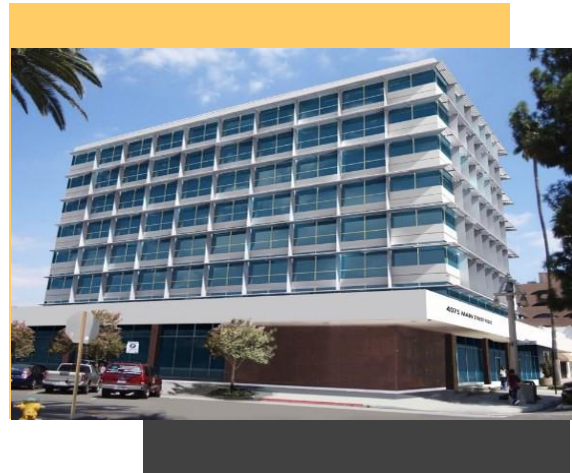
The Notice to Proceed has been issued to the awarded contractor and Phase I construction has begun. This phased project will expand the existing waiting room area with a new registration check-in area, six rapid medical evaluation exam rooms, public waiting, and public toilets. Additionally, the project includes the renovation of treatment bays, offices, trauma rooms, nurse stations, and support spaces.



Riverside Public Defender / Probation Building Remodel

FY 17/18 Appropriations: \$2,834,074
Project Budget: \$31,102,565
Cost to Date: \$19,268,491
Funding Source(s): County of Riverside Asset Leasing (CORAL) bond proceeds
Estimated Completion Date: July 2018

Phase two tenant improvements are underway for the renovation of an existing eight-story building, including a basement and ninth floor mechanical room. It is approximately 77,258 square feet and is being renovated for the Law Offices of the Public Defender and Probation Department. The Riverside Public Defender/ Probation Building is a two-phase project: phase one consists of the structural/seismic retrofit of the existing structure. Phase two consists of the tenant improvement aspect of the project.



Indio Probation Juvenile Hall Campus Expansion

FY 17/18 Appropriations: \$750,000
Project Budget: \$21,910,455
Cost to Date: \$265,336
Funding Source(s): SB81 Grant funds, Proposition 172, Development Impact Fees, General Fund
Estimated Completion Date: June 2020

The County of Riverside Probation Department was successful in securing a “Round Two” funding award of \$15,898,455 in lease revenue bond financing from the Board of State and Community Corrections from the Local Youthful Offender Rehabilitative Facility Construction

Financing Program (SB81). When completed, the project will expand the existing Indio Probation Juvenile Hall Campus with two additional structures that will provide enhanced intake, assessment, and rehabilitative services with a focus on mental health treatment and vocational programs. The project is currently in the design phase.

The County of Riverside Probation Department was successful in securing a “Round Two” funding award of \$15,898,455 in lease revenue bond financing from the Board of State and Community Corrections from the Local Youthful Offender Rehabilitative Facility Construction Financing Program (SB81). When completed, the project will expand the existing Indio Probation Juvenile Hall Campus with two additional structures that will provide enhanced intake, assessment, and rehabilitative services with a focus on mental health treatment and vocational programs. The project is currently in the design phase.

RUHS Mental Health Crisis Center

FY 17/18 Appropriations: \$1,850,000
 Project Budget: \$15,670,100
 Cost to Date: \$6,339,697
 Funding Source(s): State funds
 Estimated Completion Date: May 2017

Construction started on March 28, 2016, at the RUHS Mental Health Crisis Center Project and construction is 65 percent complete. The project consists of construction of three new wood frame single story buildings with site improvements, including a Crisis Stabilization Unit, Residential Treatment Facility, and an Administration Unit. The total new building space will be approximately 25,000 square feet.

Alan M. Crogan Youth Treatment and Education Center (YTEC)

FY 17/18 Appropriations: \$350,000
 Project Budget: \$32,947,045
 Cost to Date: \$28,798,101
 Funding Source(s): State funds
 Estimated Completion Date: April 2017

The interior finishes are underway at the Alan M. Crogan Youth Treatment and Education Center (YTEC) and work is 98 percent complete. The 106-bed, 61,000 square foot secure treatment and educational center will house at-risk youthful offenders. The project consists of four secured housing units, assessment unit, transitional unit, warehouse, kitchen, medical, administration, visitation, parking, and recreation yards.





**Riverside University Health System (RUHS)
Public Health Lab Expansion**

FY 17/18 Appropriations: \$6,000,000
Project Budget: \$10,100,000
Cost to Date: \$201,851
Funding Source(s): County of Riverside Asset Leasing (CORAL) bond proceeds
Estimated Completion Date: Fall 2018

The architectural floor plan and layout is nearing completion for the expansion of the Public Health Laboratory. The existing facility, designed in 1982, currently has significant space and infrastructure deficiencies. The 5,100 square foot expansion project includes right-sizing the facility with increased space for laboratory technicians and non-laboratory operations, improved operational efficiency and workflow, improved air handling and thermal control, a more identifiable public entrance and a modernized identity for the laboratory. The facility will support the county’s public health mission projected to the year 2023 and will be capable of accommodating potential areas for future testing programs such as molecular diagnostics, indigent Medi-Cal testing and expansion of Biosafety Level 3 (BSL-3)



The guiding strategy of the CIP is to allow the County of Riverside to fully account and plan for such capital projects that will have a major impact to the county’s annual budget, future staffing levels, and service to the public. The CIP allows the county to anticipate and plan for its future capital needs, as well as prioritize multiple projects to maximize the use of the county’s limited capital funds.

The following table represents the EDA Project Management Office’s Major Capital Projects (over \$10 million) which have been approved by the Board of Supervisors. The table reflects only projects that have been fully or partially funded. Unfunded or partially funded projects may not proceed beyond the funding amounts committed by the Board of Supervisors per Board policy.

MAJOR CAPITAL PROJECTS (over \$10,000,000)

NAME OF PROJECT	PHASE	STATUS	AMOUNT FUNDED	TOTAL PROJECT COST
John J. Benoit Detention Center	Construction	Construction of Phase One is 64% complete. Currently constructing level 3 decks for the East and West housing units, installing building utility systems; connecting tunnel midsection complete.	330,351,669	330,351,669
Alan M. Crogan Youth Treatment and Education Center	Construction	Construction is currently 98% complete; commissioning of the smoke control systems and final facility modifications in progress.	32,695,960	32,695,960
Riverside Public Defender & Probation Building Remodel	Construction	Construction contracts for all 28 prime contractors have been awarded. Installation of window system and glazing is ongoing, fire sprinkler, framing in progress, roof installation to start.	31,102,565	31,102,565
Indio Juvenile Probation Campus Expansion	Design	Verifying the project scope, schedule, and budget as required for project establishment. Construction Management firm has been selected; pre-construction services are pending.	21,910,455	21,910,455
Education Building	Close-Out	Provide an education facility to coincide with the new medical program at UCR.	19,614,673	19,614,673
RUHS Mental Health Crisis Center	Construction	Construction is approximately 65% complete. Exterior buildings are being primed and painted, interior of buildings receiving trim, casework, and fixtures	15,670,100	15,670,100
Southwest Justice Center Court Relocation	Construction	Construction began on May 2, 2016 and is 50% complete; Roofing is complete, fine grading for parking underway and secure corridor nearing completion.	14,918,061	14,918,061
RUHS-Emergency Department Expansion	Construction	Modular trailers to house displaced RUHS staff have been installed and Staff has been relocated to the modulares. Construction began on February 27, 2017. Contractor setting up the construction trailer, erecting temporary fencing, establishing site security and safety measures.	12,774,578	12,774,578
RUHS-Public Health Laboratory Expansion	Design	The project is currently in Design Development phase. Construction documents to be completed in summer 2017	10,100,000	10,100,000
Riverside County Emergency Operations	Close-out	Construction of new 15,000 - 20,000 gsf Emergency Operations Center. This center will include a dual-use Dispatch and Emergency Operations Training Center.	1,006,250	17,000,000
Ben Clark Training Center Classroom Project	Design (on hold)	Funding has been approved for architectural services to design and construct approx. 60,000 sf of new space for Sheriff Dept training functions and 25,000 sf of new space for Fire Dept training functions.	1,620,000	36,000,000

CAPITAL IMPROVEMENT



The following table represents the EDA Project Management Office's Minor Capital Projects (under \$10 million). All projects whose costs exceed \$100,000 have been approved by the Board of Supervisors, in compliance with Board policy. The table includes projects that are in the development phase, where the final project cost estimates have not been fully determined.

MINOR CAPITAL PROJECTS (under \$10,000,000)				
NAME OF PROJECT	PHASE	PROJECT SCOPE	AMOUNT FUNDED	TOTAL PROJECT COST
Smith Correctional Facility Medical & Behavioral Health Clinic	Design	Construct a new 7,200 SF single story clinic on the Smith Correctional Facility site. Scope includes 7 new exam rooms, 8 new Behavioral Health treatment rooms, radiology, and dentistry; includes holding cells, restrooms, breakroom and counseling areas.	7,528,400	7,528,400
Offsite Improvements - JJBDC	Design	Offsite street improvements associated with the JJBDC (John J. Benoit Detention Center) and improvements required by the City of Indio.	7,000,000	7,000,000
Smith Correctional Facility-Laundry Facility Expansion	Design	Modernization of the existing laundry facility and equipment at the SCF Facility and increases its capacity serve the JJBDC	5,000,000	5,000,000
Fire-Perris Admin Building	Design	New tenant improvements of an existing facility for the County Fire Department Administrative Offices approx 12,000 s.f. of building on +/- 7.12 acres	4,590,000	4,590,000
RUHS Medical Center Cardiac Catheterization Lab	Bidding	Design and conversion of two existing surgery suites into a new Cardiac Catheterization Lab.	4,300,000	4,300,000
Palm Desert Library Renovation	Close-Out	Replacement of carpeting, painting, plumbing upgrades RFID implementation, upgrade restrooms for ADA Compliance, and create fresh appearance.	3,500,000	3,500,000
RUHS Behavioral Health TI @ 3125 Myers St Phase II	Development	Design and construction for tenant improvements, code-compliance, HVAC, plumbing, telecom, security, and fire life safety for this new site.	3,225,900	3,225,900
RCIT Enterprise Building Tenant Improvements	Close-Out	Tenant Improvements, consolidation of County-wide IT departments	2,546,569	2,546,569
TLMA Transportation Yard	Design	Relocate TLMA's transportation yard to their new acquired site.	2,250,000	2,250,000
DCSS-Indio Customer Service Lobby T.I.	Development	Tenant Improvement for customer service lobby and interior workspace including demo walls, carpet removal, etc.	2,136,893	2,136,893
Nuview Library	Design	Design and construction of a permanent Nuview Library to replace existing modular library.	2,000,000	2,000,000
Probation Palm Springs CAC Renovation	Design	Palm Springs CAC - Renovate space formerly occupied by the Assessor's office.	1,934,850	1,934,850
Robert Presley Detention Center Elevators Replacement	Development	Overhaul or replace 3 elevators at the Robert Presley Detention Center	1,900,000	1,900,000
Fire Station 77 Construct Apparatus Bay	Development	New Apparatus Bay at Station 77.	1,765,880	1,765,880

MINOR CAPITAL PROJECTS (under \$10,000,000)				
NAME OF PROJECT	PHASE	PROJECT SCOPE	AMOUNT FUNDED	TOTAL PROJECT COST
911 Generator/Elect Engineering Analysis	Construction	Engineering analysis of emergency generator system and upgrade of back up power capacity including inter- or electrical distribution system upgrades.	1,564,500	1,564,500
RCRMC—Install Bldg Security System	Hold Development	Install Building Security System at RCRMC	1,541,304	1,541,304
TLMA 2nd Floor Tenant Improvement Project	Design	Tenant improvements for employee space allocation, front counter, customer seating, cashier, records storage and employee areas.	1,500,000	1,500,000
Countywide Correctional Facilities Master Plan	Design	The project will develop a countywide master plan for future expansions of the County of Riverside correctional facilities system. The project will evaluate existing County correctional facilities and potential new sites for future expansions.	1,444,568	1,444,568
RUHS Medical Planning & Consulting	Design	This annual project will fund a Medical Planning / Consulting firm to assist the hospital administrative staff with upcoming building projects, master planning directives and site development issues and prioritizing and scheduling the projects over the next 5 years.	1,399,380	1,399,380
Mecca Comfort Station	Close-Out	1st Floor—Remodel existing packing house into restrooms, showers, lockers and laundry facility for migrant farmworkers and homeless.	1,317,974	1,317,974
Smith Correctional Facility Construct 2 Bldgs on Site B	Design	Plan and construct 2 buildings in the Site-B area to be used for classrooms for the inmates.	1,293,875	1,293,875
Fire-Hemet Station 26-Add Restroom	Development	Addition of a restroom to accommodate the fire staff. Project will be funded through DIF.	1,115,760	1,115,760
RUHS Medical Center Replace Fire Alarm Panels	Construction	Replace existing fire alarm panels to meet all current codes and add for expansion.	1,055,879	1,055,879
Southwest Sheriff Station Perimeter Fencing	Construction	Install perimeter fencing around rear parking lot and to the rear of the Southwest Station with automatic gates at certain locations to establish security and to control vehicular and pedestrian access.	1,030,000	1,030,000
Public Defender Banning-Office Move & Renovation	Construction	Public Defender's Office move from 2nd floor to 1st floor, new carpet and paint, data, phone, copier and fax and electrical work for 7 employees.	1,000,000	1,000,000



Budget Tables

<i>Department/Agency Expenditures by Budget Unit</i>							
	Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
Accumulative Capital Outlay Fund	\$ 1,995,773	\$ 2,980,277	\$ 1,669,928	\$ -	\$ -	\$ -	
Cabazon CRA Capital Improvement Fund	0	50	50	50	50	50	
Capital Improvement Program	7,430,069	25,908,821	25,908,821	18,116,730	18,116,730	18,116,730	
Developers Impact Fee Operations	7,833,943	14,905,100	14,905,100	11,851,500	11,851,500	11,851,500	
Mitigation Project Operations	348,717	400,100	400,100	800,100	800,100	800,100	
Tobacco Securitization	3,810,000	3,281,714	3,281,714	360,200	360,200	360,200	
Wine Country CRA Capital Improvement Fund	0	55,050	55,050	50	50	50	
Grand Total	\$ 21,418,502	\$ 47,531,112	\$ 46,220,763	\$ 31,128,630	\$ 31,128,630	\$ 31,128,630	

<i>Department/Agency Budget by Category of Expenditure</i>							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted	
Services and Supplies	\$ 1,516,894	\$ 1,055,450	\$ 556,650	\$ 1,351,900	\$ 1,351,900	\$ 1,351,900	
Other Charges	6,065,466	16,124,450	17,644,600	18,666,730	18,666,730	18,666,730	
Fixed Assets	2,695,903	-	-	-	-	-	
Expenditure Net of Transfers	10,278,263	17,179,900	18,201,250	20,018,630	20,018,630	20,018,630	
Operating Transfers Out	11,140,239	30,351,212	28,019,513	11,110,000	11,110,000	11,110,000	
Total Uses	\$ 21,418,502	\$ 47,531,112	\$ 46,220,763	\$ 31,128,630	\$ 31,128,630	\$ 31,128,630	

<i>Department/Agency Budget by Category of Source</i>							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
Rev Fr Use Of Money&Property	\$ 747,581	\$ 677,500	\$ 677,500	\$ 692,700	\$ 692,700	\$ 692,700	
Intergovernmental Revenues	-	36,747,894	-	-	-	-	
Charges For Current Services	3,806,486	3,250,000	3,250,000	39,250,000	39,250,000	39,250,000	
Other Revenue	(59,925)	10,000,000	10,000,000	-	-	-	
Total Net of Transfers	4,494,142	50,675,394	13,927,500	39,942,700	39,942,700	39,942,700	
Operating Transfers in	9,200,230	5,828,721	4,754,054	1,700,000	1,700,000	1,700,000	
Revenue Total	13,694,372	56,504,115	18,681,554	41,642,700	41,642,700	41,642,700	
Net County Cost Allocation							
Use of Department Reserves	7,724,130	33,283,934	33,283,934	32,905,148	(10,514,070)	(10,514,070)	
Total Sources	\$ 21,418,502	\$ 89,788,049	\$ 51,965,488	\$ 74,547,848	\$ 31,128,630	\$ 31,128,630	

<i>Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance</i>							
Fund	Account Number	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
30000	322100	Rst For Construction/Cap Proj	\$ 1,484,057.92	\$ (3,780.02)	\$ 1,480,277.90	\$ -	\$ 1,480,277.90
		Fund Total	1,484,057.92	(3,780.02)	1,480,277.90	-	1,480,277.90
30360	330109	CFB-Capital Projects	1,659,016.83	(203,295.33)	1,455,721.50	732,950.00	2,188,671.50
		Fund Total	1,659,016.83	(203,295.33)	1,455,721.50	732,950.00	2,188,671.50
30370	330109	CFB-Capital Projects	215,465.46	452,728.62	668,194.08	246,950.00	915,144.08
		Fund Total	215,465.46	452,728.62	668,194.08	246,950.00	915,144.08
30500	322103	Rst for Capital Projects	(3.41)	69.22	65.81	-	65.81
		Fund Total	(3.41)	69.22	65.81	-	65.81



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30501	322103	Rst for Capital Projects	5,654,575.48	1,423,614.45	7,078,189.93	(300,000.00)	6,778,189.93
		Fund Total	5,654,575.48	1,423,614.45	7,078,189.93	(300,000.00)	6,778,189.93
30502	322103	Rst for Capital Projects	3,295,018.05	(469,338.98)	2,825,679.07	(760,000.00)	2,065,679.07
		Fund Total	3,295,018.05	(469,338.98)	2,825,679.07	(760,000.00)	2,065,679.07
30503	322103	Rst for Capital Projects	3,573,860.60	(395,712.74)	3,178,147.86	(460,000.00)	2,718,147.86
		Fund Total	3,573,860.60	(395,712.74)	3,178,147.86	(460,000.00)	2,718,147.86
30504	322103	Rst for Capital Projects	1,519,591.06	320,527.95	1,840,119.01	300,000.00	2,140,119.01
		Fund Total	1,519,591.06	320,527.95	1,840,119.01	300,000.00	2,140,119.01
30505	322103	Rst for Capital Projects	11,988,189.82	945,394.00	12,933,583.82	(350,000.00)	12,583,583.82
		Fund Total	11,988,189.82	945,394.00	12,933,583.82	(350,000.00)	12,583,583.82
30507	322103	Rst for Capital Projects	755,750.88	(97,795.71)	657,955.17	2,000.00	659,955.17
		Fund Total	755,750.88	(97,795.71)	657,955.17	2,000.00	659,955.17
30508	322103	Rst for Capital Projects	1,499,478.53	8,831.14	1,508,309.67	3,000.00	1,511,309.67
		Fund Total	1,499,478.53	8,831.14	1,508,309.67	3,000.00	1,511,309.67
30509	322103	Rst for Capital Projects	(32,375.89)	79,834.59	47,458.70	70,000.00	117,458.70
		Fund Total	(32,375.89)	79,834.59	47,458.70	70,000.00	117,458.70
30511	322103	Rst for Capital Projects	314,612.02	1,678.58	316,290.60	(100,000.00)	216,290.60
		Fund Total	314,612.02	1,678.58	316,290.60	(100,000.00)	216,290.60
30512	322103	Rst for Capital Projects	1,035,960.17	(86,562.61)	949,397.56	-	949,397.56
		Fund Total	1,035,960.17	(86,562.61)	949,397.56	-	949,397.56
30513	322103	Rst for Capital Projects	1,764,040.05	7,119.56	1,771,159.61	-	1,771,159.61
		Fund Total	1,764,040.05	7,119.56	1,771,159.61	-	1,771,159.61
30514	322103	Rst for Capital Projects	(40,927.75)	2.85	(40,924.90)	-	(40,924.90)
		Fund Total	(40,927.75)	2.85	(40,924.90)	-	(40,924.90)
30515	322103	Rst for Capital Projects	178,470.26	1,364.86	179,835.12	-	179,835.12
		Fund Total	178,470.26	1,364.86	179,835.12	-	179,835.12
30516	322103	Rst for Capital Projects	443.46	1.80	445.26	-	445.26
		Fund Total	443.46	1.80	445.26	-	445.26
30517	322103	Rst for Capital Projects	414,311.49	6,458.72	420,770.21	5,000.00	425,770.21
		Fund Total	414,311.49	6,458.72	420,770.21	5,000.00	425,770.21
30518	322103	Rst for Capital Projects	541,000.92	3,325.41	544,326.33	-	544,326.33
		Fund Total	541,000.92	3,325.41	544,326.33	-	544,326.33
30519	322103	Rst for Capital Projects	509,787.48	2,057.49	511,844.97	-	511,844.97
		Fund Total	509,787.48	2,057.49	511,844.97	-	511,844.97
30520	322103	Rst for Capital Projects	324,128.26	1,308.15	325,436.41	-	325,436.41
		Fund Total	324,128.26	1,308.15	325,436.41	-	325,436.41
30521	322103	Rst for Capital Projects	732,286.25	3,435.02	735,721.27	-	735,721.27
		Fund Total	732,286.25	3,435.02	735,721.27	-	735,721.27
30522	322103	Rst for Capital Projects	55,033.20	155,355.47	210,388.67	100,000.00	310,388.67

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		Fund Total	55,033.20	155,355.47	210,388.67	100,000.00	310,388.67
30523	322103	Rst for Capital Projects	1,290,333.94	(359.69)	1,289,974.25	50,000.00	1,339,974.25
		Fund Total	1,290,333.94	(359.69)	1,289,974.25	50,000.00	1,339,974.25
30524	322103	Rst for Capital Projects	68,565.48	(29,769.70)	38,795.78	(495,000.00)	(456,204.22)
		Fund Total	68,565.48	(29,769.70)	38,795.78	(495,000.00)	(456,204.22)
30525	322103	Rst for Capital Projects	91,643.79	1,250.60	92,894.39	-	92,894.39
		Fund Total	91,643.79	1,250.60	92,894.39	-	92,894.39
30527	322103	Rst for Capital Projects	227,950.99	22,926.51	250,877.50	-	250,877.50
		Fund Total	227,950.99	22,926.51	250,877.50	-	250,877.50
30528	322103	Rst for Capital Projects	4,627,917.38	(571,822.63)	4,056,094.75	500,000.00	4,556,094.75
		Fund Total	4,627,917.38	(571,822.63)	4,056,094.75	500,000.00	4,556,094.75
30530	322103	Rst for Capital Projects	320,555.23	(313,944.29)	6,610.94	-	6,610.94
		Fund Total	320,555.23	(313,944.29)	6,610.94	-	6,610.94
30531	322103	Rst for Capital Projects	1,524.92	6.15	1,531.07	-	1,531.07
		Fund Total	1,524.92	6.15	1,531.07	-	1,531.07
30533	322103	Rst for Capital Projects	6,259,579.07	(432,143.28)	5,827,435.79	(1,998,000.00)	3,829,435.79
		Fund Total	6,259,579.07	(432,143.28)	5,827,435.79	(1,998,000.00)	3,829,435.79
30534	322103	Rst for Capital Projects	45,224.74	182.53	45,407.27	-	45,407.27
		Fund Total	45,224.74	182.53	45,407.27	-	45,407.27
30535	322103	Rst for Capital Projects	9,057.74	36.57	9,094.31	-	9,094.31
		Fund Total	9,057.74	36.57	9,094.31	-	9,094.31
30536	322103	Rst for Capital Projects	46,045.28	185.82	46,231.10	-	46,231.10
		Fund Total	46,045.28	185.82	46,231.10	-	46,231.10
30537	322103	Rst for Capital Projects	59,527.21	240.23	59,767.44	-	59,767.44
		Fund Total	59,527.21	240.23	59,767.44	-	59,767.44
30538	322103	Rst for Capital Projects	18,046.43	1,437.04	19,483.47	-	19,483.47
		Fund Total	18,046.43	1,437.04	19,483.47	-	19,483.47
30539	322103	Rst for Capital Projects	537,749.13	15,981.42	553,730.55	15,000.00	568,730.55
		Fund Total	537,749.13	15,981.42	553,730.55	15,000.00	568,730.55
30540	322103	Rst for Capital Projects	255,733.24	4,279.92	260,013.16	-	260,013.16
		Fund Total	255,733.24	4,279.92	260,013.16	-	260,013.16
30541	322103	Rst for Capital Projects	9,964.11	233.78	10,197.89	-	10,197.89
		Fund Total	9,964.11	233.78	10,197.89	-	10,197.89
30542	322103	Rst for Capital Projects	2,026,055.28	(215,481.04)	1,810,574.24	(925,000.00)	885,574.24
		Fund Total	2,026,055.28	(215,481.04)	1,810,574.24	(925,000.00)	885,574.24
30543	322103	Rst for Capital Projects	23,862.16	4,048.97	27,911.13	-	27,911.13
		Fund Total	23,862.16	4,048.97	27,911.13	-	27,911.13
30544	322103	Rst for Capital Projects	3,287,067.92	33,941.23	3,321,009.15	-	3,321,009.15
		Fund Total	3,287,067.92	33,941.23	3,321,009.15	-	3,321,009.15



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30545	322103	Rst for Capital Projects	7,844,989.47	127,280.82	7,972,270.29	-	7,972,270.29
		Fund Total	7,844,989.47	127,280.82	7,972,270.29	-	7,972,270.29
30547	322103	Rst for Capital Projects	161,744.74	652.80	162,397.54	-	162,397.54
		Fund Total	161,744.74	652.80	162,397.54	-	162,397.54
30550	322103	Rst for Capital Projects	257,997.14	1,041.27	259,038.41	-	259,038.41
		Fund Total	257,997.14	1,041.27	259,038.41	-	259,038.41
30553	322103	Rst for Capital Projects	2,908.94	11.74	2,920.68	-	2,920.68
		Fund Total	2,908.94	11.74	2,920.68	-	2,920.68
30554	322103	Rst for Capital Projects	1,712.91	6.90	1,719.81	-	1,719.81
		Fund Total	1,712.91	6.90	1,719.81	-	1,719.81
30555	322103	Rst for Capital Projects	1,966.59	7.95	1,974.54	-	1,974.54
		Fund Total	1,966.59	7.95	1,974.54	-	1,974.54
30556	322103	Rst for Capital Projects	183,019.15	58,958.65	241,977.80	600,000.00	841,977.80
		Fund Total	183,019.15	58,958.65	241,977.80	600,000.00	841,977.80
30557	322103	Rst for Capital Projects	217,223.52	876.67	218,100.19	-	218,100.19
		Fund Total	217,223.52	876.67	218,100.19	-	218,100.19
30558	322103	Rst for Capital Projects	119,005.75	16,429.32	135,435.07	(25,000.00)	110,435.07
		Fund Total	119,005.75	16,429.32	135,435.07	(25,000.00)	110,435.07
30559	322103	Rst for Capital Projects	153,392.66	619.08	154,011.74	-	154,011.74
		Fund Total	153,392.66	619.08	154,011.74	-	154,011.74
30560	322103	Rst for Capital Projects	21.21	0.09	21.30	-	21.30
		Fund Total	21.21	0.09	21.30	-	21.30
30561	322103	Rst for Capital Projects	206,973.52	21,158.24	228,131.76	-	228,131.76
		Fund Total	206,973.52	21,158.24	228,131.76	-	228,131.76
30562	322103	Rst for Capital Projects	7,682.80	31.03	7,713.83	-	7,713.83
		Fund Total	7,682.80	31.03	7,713.83	-	7,713.83
30563	322103	Rst for Capital Projects	217.21	0.88	218.09	-	218.09
		Fund Total	217.21	0.88	218.09	-	218.09
30564	322103	Rst for Capital Projects	23,778.93	95.96	23,874.89	-	23,874.89
		Fund Total	23,778.93	95.96	23,874.89	-	23,874.89
30565	322103	Rst for Capital Projects	3,362.53	13.56	3,376.09	-	3,376.09
		Fund Total	3,362.53	13.56	3,376.09	-	3,376.09
30566	322103	Rst for Capital Projects	324.00	1.31	325.31	-	325.31
		Fund Total	324.00	1.31	325.31	-	325.31
30567	322103	Rst for Capital Projects	8,792.16	35.49	8,827.65	-	8,827.65
		Fund Total	8,792.16	35.49	8,827.65	-	8,827.65
30568	322103	Rst for Capital Projects	5,164.94	20.85	5,185.79	-	5,185.79
		Fund Total	5,164.94	20.85	5,185.79	-	5,185.79
30569	322103	Rst for Capital Projects	34,529.27	72,221.24	106,750.51	65,000.00	171,750.51

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		Fund Total	34,529.27	72,221.24	106,750.51	65,000.00	171,750.51
30700	322100	Restricted for Construction/Cap Proj	2,011,006.00	-	2,011,006.00	-	2,011,006.00
30700	350200	AFB for Construction/Cap Proj	7,085,440.91	(1,001,398.61)	6,084,042.30	-	6,084,042.30
		Fund Total	9,096,446.91	(1,001,398.61)	8,095,048.30	-	8,095,048.30
30702	322103	Rst for Capital Projects	49.27	34,433,626.53	34,433,675.80	33,723,197.73	68,156,873.53
		Fund Total	49.27	34,433,626.53	34,433,675.80	33,723,197.73	68,156,873.53
30703	322103	Rst for Capital Projects	2,794,582.63	(898,267.17)	1,896,315.46	-	1,896,315.46
		Fund Total	2,794,582.63	(898,267.17)	1,896,315.46	-	1,896,315.46
30705	322103	Rst for Capital Projects	(641,562.15)	(272,140.09)	(913,702.24)	(3,268,139.50)	(4,181,841.74)
		Fund Total	(641,562.15)	(272,140.09)	(913,702.24)	(3,268,139.50)	(4,181,841.74)
31540	321158	Rst for RDA Capital Improvement	20,974,354.23	(940,554.55)	20,033,799.68	(16,829,521.23)	3,204,278.45
31540	330109	CFB-Capital Projects	-	-	-	(1,381,611.00)	(1,381,611.00)
		Fund Total	20,974,354.23	(940,554.55)	20,033,799.68	(18,211,132.23)	1,822,667.45
31541	321158	Rst for RDA Capital Improvement	(890,363.83)	1,399,931.02	509,567.19	1,668,134.00	2,177,701.19
31541	330100	Committed Fund Balance	1,500,000.00	-	1,500,000.00	(1,500,000.00)	-
		Fund Total	609,636.17	1,399,931.02	2,009,567.19	168,134.00	2,177,701.19
31542	321158	Rst for RDA Capital Improvement	2,617,610.14	(2,511,169.58)	106,440.56	-	106,440.56
		Fund Total	2,617,610.14	(2,511,169.58)	106,440.56	-	106,440.56
31543	321158	Rst for RDA Capital Improvement	2,409,820.87	(3,086,945.25)	(677,124.38)	825,110.00	147,985.62
31543	330108	CFB-Deficit Reserve	1,500,000.00	-	1,500,000.00	-	1,500,000.00
		Fund Total	3,909,820.87	(3,086,945.25)	822,875.62	825,110.00	1,647,985.62
		Grand Total	\$ 105,243,920.69	\$ 28,100,398.78	\$ 133,344,319.47	\$10,514,070.00	\$ 143,858,389.47

Fund Annotations

Fund	Fund Name	Purpose
30500	development impact fees Impact Fee Ops	The parent fund of development impact fees, in which each subfund receives revenue from developers and makes payments related to development in each area plan, based on the most recent Nexus Study.
30501	Countywide Public Facilities	A subfund of 30500 that receives revenue from development impact fees and is used to pay for public facilities related to public protection.
30502	East Riverside County Traffic Signals	A subfund of 30500 that receives revenue from development impact fees and is used to pay for traffic signals in the Eastern Riverside County.
30503	West Riverside County Traffic Signals	A subfund of 30500 that receives revenue from development impact fees and is used to pay for traffic signals in the Western Riverside County.
30504	East Riverside County Fire Facilities	A subfund of 30500 that receives revenue from development impact fees and is used to pay for expenses related to fire facilities in the Eastern Riverside County.
30505	West Riverside County Fire Facilities	A subfund of 30500 that receives revenue from development impact fees and is used to pay for expenses related to fire facilities in the Western Riverside County.
30507	RBI-AP1	A subfund of 30500 that receives revenue from development impact fees and is used to pay for roads, bridges, and major improvements in the Jurupa area.
30508	RBI-AP2	A subfund of 30500 that receives revenue from development impact fees and is used to pay for roads, bridges, and major improvements in the Coachella area.



30509	RBI-AP3	A subfund of 30500 that receives revenue from development impact fees and is used to pay for roads, bridges, and major improvements in the Highgrove/Northside/University City area.
30511	RBI-AP7	A subfund of 30500 that receives revenue from development impact fees and is used to pay for roads, bridges, and major improvements in the Woodcrest/Lake Matthews area.
30512	RBI-AP6	A subfund of 30500 that receives revenue from development impact fees and is used to pay for roads, bridges and major improvements in the Temescal Canyon area.
30513	RBI-AP5	A subfund of 30500 that receives revenue from development impact fees and is used to pay for roads, bridges, and major improvements in the Eastvale area.
30514	RBI-AP4	A subfund of 30500 that receives revenue from development impact fees and is used to pay for roads, bridges, and major improvements in the Reche Canyon/Badlands area.
30515	RBI-AP10	A subfund of 30500 that receives revenue from development impact fees and is used to pay for roads, bridges, and major improvements in the Upper San Jacinto Valley area.
30516	RBI-AP9	A subfund of 30500 that receives revenue from development impact fees and is used to pay for roads, bridges and major improvements in the Dersert Center area.
30517	RBI-AP11	A subfund of 30500 that receives revenue from development impact fees and is used to pay for roads, bridges, and major improvements in the Pine Cove/Idyllwild.Anza/Anguanga area.
30518	RBI-AP12	A subfund of 30500 that receives revenue from development impact fees and is used to pay for roads, bridges, and major improvements in the Lakeview/Nuevo area.
30519	RBI-AP17	A subfund of 30500 that receives revenue from development impact fees and is used to pay for roads, bridges, and major improvements in the Sun City/Menifee area.
30520	RBI-AP16	A subfund of 30500 that receives revenue from development impact fees and is used to pay for roads, bridges and major improvements in the Highway 74/79 area.
30521	RBI-AP15	A subfund of 30500 that receives revenue from development impact fees and is used to pay for roads, bridges, and major improvements in the Greater Elsinore area.
30522	RBI-AP14	A subfund of 30500 that receives revenue from development impact fees and is used to pay for roads, bridges, and major improvements in the Palo Verde Valley area.
30523	RBI-AP13	A subfund of 30500 that receives revenue from development impact fees and is used to pay for roads, bridges, and major improvements in the Mead Valley/Good Hope area.
30524	RBI-AP18	A subfund of 30500 that receives revenue from development impact fees and is used to pay for roads, bridges, and major improvements in the Eastern Coachella area.
30525	RBI-AP19	A subfund of 30500 that receives revenue from development impact fees and is used to pay for roads, bridges, and major improvements in the Southwest area.
30527	East Riverside County Regional Park Facilities	A subfund of 30500 that receives revenue from development impact fees and is used to pay for expenses related to Eastern Riverside County Regional Park Facilities.
30528	Western Riverside County Regional Park Facilities	A subfund of 30500 that receives revenue from development impact fees and is used to pay for expenses related to Western Riverside County Regional Park Facilities.
30530	RBI-AP20	A subfund of 30500 that receives revenue from development impact fees and is used to pay for roads, bridges, and major improvements in the San Gorgonio Pass area.
30531	CC/PF-AP14	A subfund of 30500 that receives revenue from development impact fees and is used to pay for roads, bridges, and major improvements in the Palo Verde Valley area.
30533	West Riverside County Regional Multi-Trails	A subfund of 30500 that receives revenue from development impact fees and is used to pay for expenses related to Western Riverside County Regional Multi-Trails.
30534	CC/PF-AP18	A subfund of 30500 that receives revenue from development impact fees and is used to pay for expenses related to the Eastern Coachella Community Center and park facilities.
30535	CC/PF-AP15	A subfund of 30500 that receives revenue from development impact fees and is used to pay for expenses related to the Greater Lake Elsinore Community Center.
30536	CC/PF-AP6	A subfund of 30500 that receives revenue from development impact fees and is used to pay for expenses related to the Temescal Canyon Community Center and park facilities.



30537	FCF-AP5	A subfund of 30500 that receives revenue from development impact fees and is used to pay for expenses related to Eastvale Flood Control Facilities.
30538	FCF-AP10	A subfund of 30500 that receives revenue from development impact fees and is used to pay for expenses related to Upper San Jacinto Valley Flood Control Facilities.
30539	East Riverside County Regional Multi-Trails	A subfund of 30500 that receives revenue from development impact fees and is used to pay for expenses related to Eastern Riverside County Regional Multipurpose Facilities.
30540	FCF-AP13	A subfund of 30500 that receives revenue from development impact fees and is used to pay for expenses related to Mead Valley/Goodhope Flood Control Facilities.
30541	FCF-AP20	A subfund of 30500 that receives revenue from development impact fees and is used to pay for expenses related to San Geronio Pass Flood Control Facilities.
30542	West County Library Book	A subfund of 30500 that receives revenue from development impact fees and is used to pay for expenses related to Western County Library books.
30543	East County Library Book	A subfund of 30500 that receives revenue from development impact fees and is used to pay for expenses related to Eastern County Library books.
30544	East County Public Facilities	A subfund of 30500 that receives revenue from development impact fees and is used to pay for expenses related to Eastern County Library construction.
30545	West County Public Facilities	A subfund of 30500 that receives revenue from development impact fees and is used to pay for expenses related to Western County public facilities.
30547	Interim Open Space Mitigation Fees	A subfund of 30500 that receives revenue from development impact fees and is used to pay for expenses related to open space mitigation.
30550	CDM-PF-SD4	A subfund of 30500 that receives revenue from development impact fees and is used to pay for expenses related to public facilities in the fourth supervisorial district .
30553	DA-HC-SD-1	A subfund of 30500 that receives revenue from development impact fees and is used to pay for expenses related to habitat and open space in the first supervisorial district .
30554	DA-HC-SD-2	A subfund of 30500 that receives revenue from development impact fees and is used to pay for expenses related to habitat and open space in the second supervisorial district .
30555	DA-HC-SD-3	A subfund of 30500 that receives revenue from development impact fees and is used to pay for expenses related to habitat and open space in the third supervisorial district .
30556	DA-PF-SD-1	A subfund of 30500 that receives revenue from development impact fees and is used to pay for expenses related to public facilities in the first supervisorial district .
30557	DA-PF-SD-2	A subfund of 30500 that receives revenue from development impact fees and is used to pay for expenses related to public facilities in the second supervisorial district .
30558	DA-PF-SD-3	A subfund of 30500 that receives revenue from development impact fees and is used to pay for expenses related to public facilities in the third supervisorial district .
30559	DA-PF-SD-4	A subfund of 30500 that receives revenue from development impact fees and is used to pay for expenses related to public facilities in the fourth supervisorial district .
30560	DA-PF-SD-5	A subfund of 30500 that receives revenue from development impact fees and is used to pay for expenses related to public facilities in the fifth supervisorial district .
30561	DA-PS-COW	A subfund of 30500 that receives revenue from development impact fees and is used to pay for expenses related to countywide public services.
30562	DA-RP-SD-1	A subfund of 30500 that receives revenue from development impact fees and is used to pay for expenses related to regional parks in the first supervisorial district.
30563	DA-RP-SD-2	A subfund of 30500 that receives revenue from development impact fees and is used to pay for expenses related to regional parks in the second supervisorial district.
30564	DA-RP-SD-3	A subfund of 30500 that receives revenue from development impact fees and is used to pay for expenses related to regional parks in the third supervisorial district.
30565	DA-RT-SD-1	A subfund of 30500 that receives revenue from development impact fees and is used to pay for expenses related to regional trails in the first supervisorial district.
30566	DA-RT-SD-2	A subfund of 30500 that receives revenue from development impact fees and is used to pay for expenses related to regional trails in the second supervisorial district.
30567	DA-RT-SD-3	A subfund of 30500 that receives revenue from development impact fees and is used to pay for expenses related to regional trails in the third supervisorial district.



CAPITAL IMPROVEMENT

30568	CC/PF-AP13	A subfund of 30500 that receives revenue from development impact fees and is used to pay for expenses related to Mead Valley Community Center and parks facilities.
30569	West County Multi-Service Center	A subfund of 30500 that receives revenue from development impact fees and is used to pay for expenses related to Western County multi-service centers.
30700	Capital Improvement Program	Comprised of several funding sources and used to account for capital expenditures associated with various projects.
30702	East County Detention Center	Used to pay expenses related to the John J. Benoit Detention Center before bonds were issued and is now used to receive funds from a state grant specifically for this project.
30703	Van Horn Juvenile Facility	Used to pay expenses related to the Alan M. Crogan Youth Treatment and Education Center
30705	Fire Headquarters	A loan from DIF used to pay expenses related to acquisition and tenant improvements for the purpose of relocating the Riverside County Fire Department Administration Division. Loan to be repaid by 2030.



FIRE CAPITAL CONSTRUCTION FUND

Mission Statement

The Riverside County Fire Department is a public safety agency dedicated to protecting life, property, and the environment through professionalism, integrity, and efficiency.

Vision Statement

The Riverside County Fire Department is committed to exemplary service and to be a leader in fire protection and emergency services through continuous improvement, innovation, and the most efficient and responsible use of resources.

Department/Agency Description

The Riverside County Fire Department (RCFD) is an integrated, cooperative, regional fire protection system that provides fire, EMS, technical rescue, and hazardous materials response to approximately 1.6 million residents in the unincorporated area, in 21 partner fire cities and one community services district. The County of Riverside contracts for emergency response from the California Department of Forestry and Fire Protection (CAL FIRE), to serve as the Riverside County Fire Department. All hazards emergency response services are provided from 92 fire stations utilizing about 1,050 firefighters (CAL FIRE), 250 administrative and support personnel and about 150 reserve volunteer firefighters. CAL FIRE is responsible to protect the State Responsibility Area (SRA) or watershed as part of the cooperative agreement and Public Resources Code 4125-4127. The

Related Links

- CALFIRE/Riverside County Fire Department website: www.rvc.org
- CALFIRE website: www.fire.ca.gov
- CALFIRE State Jobs: <https://beta.jobs.ca.gov>
- CAL MAST: www.sbcounty.gov
- Fire & Burn Foundation website: www.fireandburn.org
- California Fire Safe Council: www.cafiresafecouncil.org
- Mountain Communities Fire Safe Council: www.mcfcs.org
- National Fire Protection Association: www.nfpa.org

Budget Changes & Operational Impacts

Expenditures

Total expenditures decrease by \$4,286.

Riverside County Fire Department is one of the largest regional fire service organizations in California.

Accomplishments

Public Safety

- ◆ Purchased land for a new Fire Station 49 utilizing solar capital mitigation funds in this budget unit.
- ◆ Over the last several years, completed several improvements at the Ben Clark Training Center (BCTC).
 - ❖ Expanded the drill grounds
 - ❖ Increased the number of classrooms
 - ❖ Added/expanded additional support buildings for use by Training, Fleet and Strategic Planning Facility staff located at BCTC
 - ❖ Fixed and renovated the dormitory rooms to allow for their use

Strategic Objectives

Public Safety

- ◆ Continue expanding and improving the facilities at the Ben Clark Training Center
- ◆ Evaluate the use of solar capital funds for the desert area in term of fire station replacements/expansions.

Revenues

No expected revenue.



Departmental Reserves

The restricted fund balance is expected to be \$1.5 million. These funds must be utilized for construction and land acquisition for future fire stations and

training facilities for the Fire Department. The balance is from previous mitigation fees and solar project mitigation revenues. It is anticipated to be eliminated in five to ten years based on completion of construction or land acquisition.

Budget Tables

<i>Department/Agency Expenditures by Budget Unit</i>						
	Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Fire Protection: Construction & Land Acq	\$ 210,889	\$ 1,512,486	\$ 4,278	\$ 1,508,210	\$ 1,508,210	\$ 1,508,210
Grand Total	\$ 210,889	\$ 1,512,486	\$ 4,278	\$ 1,508,210	\$ 1,508,210	\$ 1,508,210

<i>Department/Agency Budget by Category of Expenditure</i>						
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted
Services and Supplies	\$ 285	\$ 126,900	\$ 4,278	\$ 122,624	\$ 122,624	\$ 122,624
Other Charges	-	1,087,329	-	1,087,329	1,087,329	1,087,329
Fixed Assets	210,604	298,257	-	298,257	298,257	298,257
Expenditure Net of Transfers	210,889	1,512,486	4,278	1,508,210	1,508,210	1,508,210
Total Uses	\$ 210,889	\$ 1,512,486	\$ 4,278	\$ 1,508,210	\$ 1,508,210	\$ 1,508,210

<i>Department/Agency Budget by Category of Source</i>						
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Use of Department Reserves	210,889	4,286	4,286	510,357	1,508,210	1,508,210
Total Sources	\$ 210,889	\$ 4,286	\$ 4,286	\$ 510,357	\$ 1,508,210	\$ 1,508,210

<i>Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance</i>						
Fund	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
30300	Restricted	\$ 1,514,643	\$ (10,404)	\$ 1,504,239	\$ (510,357)	\$ 993,882

<i>Fund Annotations</i>		
Fund	Fund Name	Purpose
30300	Fire Construction and Land Acquisition	Construction and land acquisition for future fire stations and training facilities. Includes mitigation funds from two solar projects located in the desert.

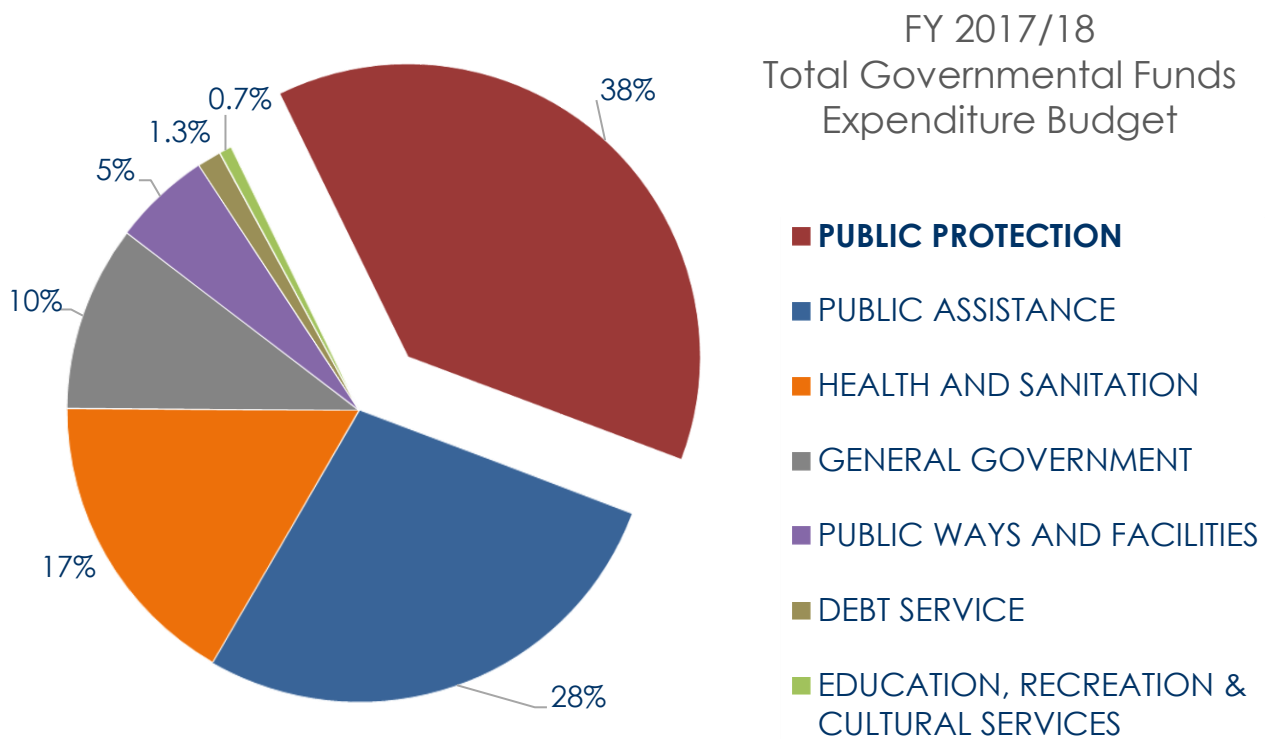


PUBLIC PROTECTION

INTRODUCTION

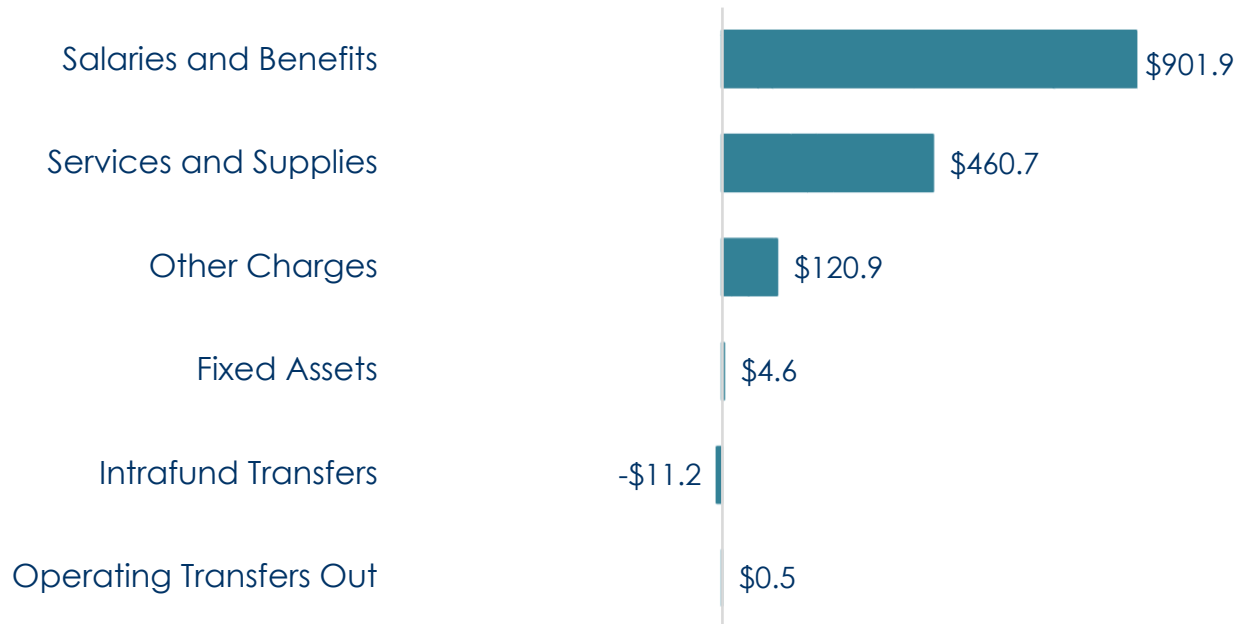
The Public Protection group provides services that protect the life, property, and well-being of the county's constituents. These include judicial, police protection, detention and correction, fire protection, inspection, and other protection activities. Judicial activities are performed by the District Attorney who is responsible for prosecution and the Public Defender who provides legal defense to protect the constitutional rights of the accused, while the Child Support Services Department enforces court orders for the financial and medical support of children and families. The Public Guardian administers placement and mental health treatment of court-assigned persons. The Sheriff performs police protection and detention and correction activities that suppress and prevent crime, provide court security, and issues court-ordered warrants. The Fire department provides fire protection, prevention, rescue, and medical emergency services.

Inspection activities are performed by the Agricultural Commissioner and Sealer of Weights and Measures to protect agricultural crops and environment, ensure food safety, and provide consumer protection; and Building and Safety, which ensures safe construction through review of plans and building inspection. Other protection activities are performed by Animal Services, which deals with animals that pose a danger to the community, provides safe shelter for lost and abandoned animals, humane treatment of abused and neglected animals, and enforcement of laws prohibiting cruelty to animals. The Emergency Management Department protects constituents by planning and coordinating disaster response efforts for the county. The Executive Office also administers the National Pollution Discharge Elimination System that reduces and offsets the effects of urban runoff.

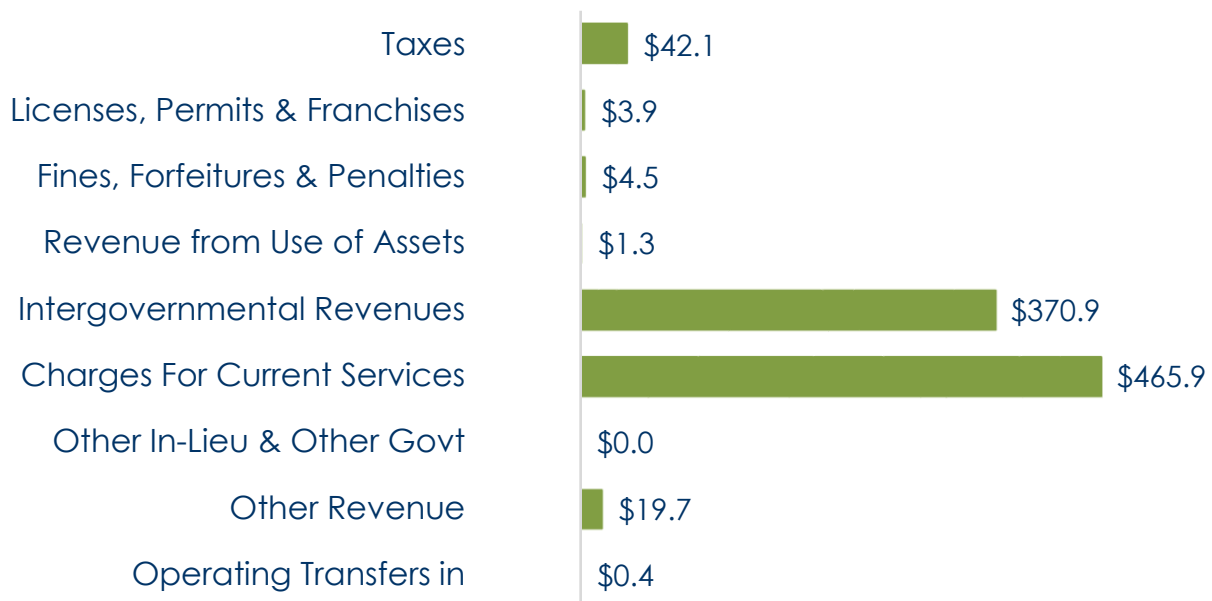




FY 2017/18
Public Protection
Expenditures by Category
(\$ millions)



FY 2017/18
Public Protection
Revenues by Source
(\$ millions)



AGRICULTURAL COMMISSIONER & SEALER OF WEIGHTS & MEASURES

Mission Statement

The Riverside County Agricultural Commissioner's Office is entrusted with the mission of promoting and protecting the agricultural industry of the county and its environment, ensuring the health and safety of the county's citizens, and fostering confidence and equity in the marketplace through education and the fair and uniform enforcement of laws, regulations, and ordinances enacted by the people of the State of California and the County of Riverside.

Department/Agency Description

The office of the Agricultural Commissioner and Sealer of Weights and Measures protects the environment, public health, and Riverside County's \$1.3 billion agricultural industry and ensures a fair and equitable marketplace for businesses and consumers. This is accomplished through a combination of public outreach, industry education, and appropriate regulatory action. The department is comprised of five key programs.

- ◆ Pest Prevention – Protect the environment and agricultural businesses by preventing the introduction, establishment, and spread of invasive agricultural pests. Perform pest detection trapping as a first line of defense against the introduction of invasive pests. Inspect incoming plant shipments and production nurseries for invasive pest species. Provide plant export inspection and certification services in cooperation with the U.S. Department of Agriculture to prevent the spread of agricultural pests.
- ◆ Environmental Protection – Protect public health and the environment from adverse effects of pesticides through the administration of regulatory requirements aimed at ensuring the safe and legal use of pesticides and investigating and reporting on pesticide-related illnesses and injuries. Provide outreach and education on the safe use of pesticides to applicators and pest control businesses.
- ◆ Weights and Measures – Protect businesses and consumers by testing the accuracy of commercial weighing and measuring devices and point-of-sale systems and ensuring that product packaging and labeling meets all

regulatory requirements. Sample and test motor vehicle fuel for compliance with established quality standards.

- ◆ Consumer Protection – Promote healthy communities and sustainable agriculture through the administration of the direct marketing, organic farming, and egg quality control programs. Inspect agricultural commodities for compliance with California quality and maturity standards at the production site, packing facility, and wholesale and retail markets. Ensure that growers selling fresh fruits and vegetables at certified farmers' markets are the actual producers of the products.
- ◆ Administration – Oversee the department budget, personnel, contract procurement, invoicing and the publishing of the annual *Riverside County Agricultural Production Report* quantifying the production and value of Riverside County agriculture.

Accomplishments

Public Safety

- ◆ Performed over 900 pesticide application inspections and audited more than 300 pesticide businesses for accurate employee training, recordkeeping and pesticide storage.
- ◆ Instituted a program to randomly collect and test samples of organic produce to assure compliance with the California Organic Program laws and regulations.
- ◆ Prioritized workloads to ensure that investigations of public complaints regarding substandard gasoline or diesel engine fuel are initiated within one working day.

Healthy Communities

- ◆ Collaborated with the Healthy Riverside County Committee, Riverside County Culture of Health and county Purchasing Department to launch weekly-certified farmers' markets at the Riverside County Administrative Center and the Riverside University Medical Center.

- ◆ Partnered with the University of California, Riverside, California Department of Food and Agriculture, and the U.S. Department of Agriculture to launch a biological control program for Pink Hibiscus Mealybug, a serious agricultural and landscape pest currently found in the Coachella Valley.
- ◆ Serviced more than 8,000 pest detection traps throughout Riverside County for European Grape Vine Moth, European Corn Borer and Khapra Beetle, all pests not known to occur in our region.



Business Friendly Operations

- ◆ Provided outreach to management staff of large grocery chains, gasoline stations and mobile home park operators in Riverside County to assist in understanding and complying with California weights and measures laws and regulations.
- ◆ Issued more than 20,000 plant cleanliness certificates for agricultural commodities exported from Riverside County to 60 foreign countries.
- ◆ Participated in the third annual Riverside County Export Summit sponsored by the county Office of Foreign Trade.
- ◆ Instituted a compliance assistance program to help growers and pest control businesses achieve compliance with pesticide laws and regulations.

Strategic Objectives



Public Safety

- ◆ Increase awareness and understanding of California pesticide use laws and regulations through outreach and education by providing 18 pesticide safety training sessions and reaching 1,200 individuals in the next fiscal year.
- ◆ Ensure fairness and equity in the marketplace by testing and inspecting 100 percent of the 25,000 commercial weighing and measuring devices registered in Riverside County.





Healthy Communities

- ◆ Protect agricultural and landscape plantings by preventing the introduction of invasive species in nursery stock by completing plant cleanliness inspections in all of Riverside County's 450 production nurseries.
- ◆ Ensure the availability of healthy, locally grown fresh fruits and vegetables by performing two compliance inspections at each of Riverside County's 23 certified farmers' markets next year.



Business Friendly Operations

- ◆ Streamline the plant export certification process by increasing the percentage of certificates printed by the customer to 85 percent of the 20,000 certificates provided to Riverside County growers in the next fiscal year.

Performance Measures				
	FY 15/16 Actuals	FY 16/17 Projected	FY 17/18 Goals	FY 18/19 Goals
 Provide safety training to pesticide applicators and pest control business operators.	1,180 Individuals trained	1,000 Individuals trained	1,200 Individuals trained	1,200 Individuals trained
Test and inspect commercial weighing and measuring devices.	14,846/18,378 (81%)	16,000/18,387 (87%)	20,000/20,000 (100%)	19,000/19,000 (100%)
 Perform two inspections annually at each Certified Farmers' Market.	14/20 (70%)	19/23 (83%)	23/23 (100%)	23/23 (100%)
Perform plant cleanliness inspections at all production nurseries.	400/414 (97%)	435/454 (96%)	454/454 (100%)	454/454 (100%)

	Increase phytosanitary certificates (plant export) printed by the customer.	15,722/20416 (77%)	14,056/17,192 (82%)	14,450/17,000 (85%)	14,450/17,000 (85%)
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Related Links

For additional information about Agriculture, Weights and Measures, refer to:

www.rivcoag.org

Budget Changes & Operational Impacts

Staffing

Ruben Arroyo was appointed by the Board of Supervisors to be the ninth Agricultural Commissioner since the inception of the Department in 1909. No additional staffing changes are proposed at this time.

Expenditures

Net decrease of \$269,000.

- ◆ Salaries & Benefits
 - ❖ Decrease of \$262,000 due to salary savings gained by newer staff at lower salary steps replacing retirees.

- ◆ Services & Supplies
 - ❖ Decrease of \$7,000 because of deferred maintenance and replacement of office equipment.

Revenues

Net decrease of \$215,000.

- ◆ Intergovernmental Revenue
 - ❖ Decrease of \$155,000 resulting from declining unclaimed gas tax revenue.
- ◆ Charges for Current Services
 - ❖ Decrease of \$60,000 based on anticipated decrease in demand for export certification services.

Net County Cost Allocations

Net decrease of \$55,000 consistent with the requested a 6.5 percent net county cost reduction.

Budget Tables

Department/Agency Staffing by Budget Unit						
			Current Authorized	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Agricultural Commissioner			50	50	50	50
Grand Total			50	50	50	50

Department/Agency Expenditures by Budget Unit							
		Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Agricultural Commissioner		\$ 5,641,610	\$ 5,909,623	\$ 5,522,702	\$ 5,640,111	\$ 5,640,111	\$ 5,640,111
Agricultural Commissioner: Range Improvem		-	16,948	-	16,948	16,948	16,948
Grand Total		\$ 5,641,610	\$ 5,926,571	\$ 5,522,702	\$ 5,657,059	\$ 5,657,059	\$ 5,657,059

Department/Agency Budget by Category of Expenditure							
		Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted
Salaries and Benefits		\$ 4,678,849	\$ 4,713,070	\$ 4,394,819	\$ 4,490,055	\$ 4,490,055	\$ 4,490,055
Services and Supplies		931,945	1,201,770	1,092,883	1,132,004	1,132,004	1,132,004
Other Charges		30,816	11,731	35,000	35,000	35,000	35,000
Expenditure Net of Transfers		5,641,610	5,926,571	5,522,702	5,657,059	5,657,059	5,657,059
Total Uses		\$ 5,641,610	\$ 5,926,571	\$ 5,522,702	\$ 5,657,059	\$ 5,657,059	\$ 5,657,059

Department/Agency Budget by Category of Source							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
Licenses, Permits & Franchises	\$ 35,166	\$ 34,000	\$ 32,000	\$ 37,000	\$ 37,000	\$ 37,000	
Fines, Forfeitures & Penalties	112,319	55,000	43,000	55,000	55,000	55,000	
Intergovernmental Revenues	2,286,597	2,378,000	2,199,983	2,219,788	2,219,788	2,219,788	
Charges For Current Services	2,479,029	2,600,001	2,405,097	2,540,471	2,540,471	2,540,471	
Total Net of Transfers	4,913,111	5,067,001	4,680,080	4,852,259	4,852,259	4,852,259	
Revenue Total	4,913,111	5,067,001	4,680,080	4,852,259	4,852,259	4,852,259	
Net County Cost Allocation	842,622	842,622	842,622	787,852	787,852	787,852	
Use of Department Reserves	(114,123)	-	-	16,948	16,948	16,948	
Total Sources	\$ 5,641,610	\$ 5,909,623	\$ 5,522,702	\$ 5,657,059	\$ 5,657,059	\$ 5,657,059	

Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance						
Fund	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
22500	Restricted Program Money	\$ 17,322	\$ (25)	\$ 17,297	\$ (16,948)	\$ 349
Fund Annotations						
Fund	Fund Name	Purpose				
22500	Range Improvement	To support improvements to cattle grazing land as approved by the Riverside County Grazing Advisory Board.				

ANIMAL SERVICES DEPARTMENT

Mission Statement

Working to improve Riverside County for people and animals.

Department/Agency Description

With a budget of \$22.8 million and 220 positions, Animal Services is funded through a combination of fees for service, contracts with cities and a general fund allocation, in the amount of \$11.7 million.

Animal Services is divided into three areas serving the unincorporated area of the county and 16 contract cities.

The first area includes shelter and veterinary services. These units are responsible for humane sheltering of impounded animals, including: performing spay and neuter surgeries, euthanizing animals, if necessary, and treating animals capable of recovering from their injuries/preparing them for adoption.

The second area includes: field, licensing, and customer service. These units are tasked with customer calls for service and complaint resolution, dispatching animal control officers to incidents and issuing citations for unlicensed animals or animals in violation of legal codes.

The third area is administration and volunteer services. These units provide oversight to the department through a variety of functions, including, but not limited to: accounting, purchasing, IT and HR services. Finally, volunteer services locates and assigns volunteers to assist with various functions and events, as resources are available.

Contract services include sheltering animals, field services and licensing.

Animal Services performs a wide variety of duties, including, but not limited to:

- ◆ Picking up stray, confined, injured, and dead animals;
- ◆ Investigating aggressive animal calls;
- ◆ Rescuing large and small animals;
- ◆ Evacuating animals during disasters;
- ◆ Conducting rabies control investigations (animal bites and scratches);

- ◆ Quarantining potentially rabid animals;
- ◆ Assisting local law enforcement and fire agencies;
- ◆ Investigating animal cruelty complaints;
- ◆ Investigating and preparing criminal reports;
- ◆ Testifying in court in criminal and civil cases;
- ◆ Issuing citations for violations of state laws and county/municipal codes;
- ◆ Obtaining and serving arrest, search and inspection warrants;
- ◆ Providing community education.

Accomplishments

Public Safety

- ◆ During calendar year 2016, field officers responded to 42,872 calls for service. Of those, 3,136 were for aggressive animals and 1,530 for small animal bite calls. These calls resulted in issuance of 530 potentially dangerous animal restraint orders. In addition, 188 animals were placed on dangerous animal restraint orders.
- ◆ During the same period, 15,318 animals were impounded, including: 7,104 dogs, 5,353 cats and 2,861 other animals. Other animals consist of horses, cows, pigs, birds, snakes, burrows and others.
- ◆ Animal Services conducted numerous investigations into animal cruelty complaints. In 2016, these resulted in filing of 47 felony animal cruelty charges and 2 misdemeanor charges. One case included 17 horses; another resulted in seizing 27 live dogs and 13 deceased dogs. Animal Services officers were responsible for two felony and two misdemeanor convictions in 2016.

Healthy Communities

- ◆ The number of spay and neuter surgeries continues to grow from year to year. In 2016, Animal Services performed 15,563 surgeries, a 16 percent increase over 2015. Use of the spay and neuter bus was instrumental in the increase.
- ◆ The department also increased the number of licenses sold in each of the past four years. In 2016, 21,310 licenses were issued to

Animal Services Department

PUBLIC PROTECTION

county residents. This achievement occurred during the department's initiative to increase the number of spay and neuters.

- ◆ Animal Services' annual live release rate for dogs exceeded 80 percent in each of the past two years, from a low of approximately 30 percent a decade ago.



Business Friendly Operations

- ◆ Late in FY 15/16, Animal Services began using mobile devices enabling field and licensing officers to look-up current license and registration information in the field. This technology provided immediate access to data, which previously required time-consuming phone calls to obtain. This change resulted in greater efficiency, enabling increased contact and services for county residents.

Strategic Objectives



Public Safety

- ◆ FY 17/18 will present challenges to maintaining existing commitments, while enduring budget cuts. The department's priorities are focused on maintaining the highest level of animal license compliance, while keeping the number of unaltered animal licenses low. In addition, our field and veterinary staff are receiving training to assist in large animal rescues with other agencies across the county.



Healthy Communities

- ◆ Animal Services is working with various cities and organizations in the Coachella Valley to trap, neuter and release feral cats, returning them into the community from which they came. The department believes, over time, this will lead to an overall decline


in the number of cats coming to shelters. Each cat is vaccinated for communicable diseases, including rabies. Another anticipated benefit is reduced chances for the community to become infected by a community cat.


- ◆ As mentioned previously, Animal Services' highly successful spay and neuter program resulted in a year-over-year 16 percent increase in surgeries. To continue the trend, it will be vital for the department to keep the spay and neuter bus operable, while finding a way to fund personnel to staff the bus.
- ◆ Shelter service is tasked with keeping the live release rate at a minimum of 80 percent for dogs and elevating live releases for cats to 80 percent, also.



Business Friendly Operations

- ◆ Animal Services plans to intensify their educational outreach programs and become more engaged with the community. This will include staff visits to schools to explain licensing laws and proper treatment of animals.
- ◆ Animal Services is always looking to improve the standard of care for animals coming to a facility. The department initiated a program to help animals requiring additional attention by identifying community members with the time and ability to work with the animals to increase their adoptability.
- ◆ Animal Services collaborates with various veterinary schools performing procedures the department is unable to perform, which also provides students with real life veterinary experience. This additional care has led to many formerly unadoptable animals getting forever homes.

Performance Measures				
	CY 2014 Actuals	CY 2015 Actuals	CY 2016 Actuals	CY 2017 Goals
 Licensing	18,264	19,044	21,310	22,500

	Spay & Neuter	13,828	13,391	15,563	16,000
	Live Releases	19,736	22,770	23,828	24,500
	Euthanize (dogs)	5,543	4,206	3,382	3,000

Budget Changes & Operational Impacts

Staffing

In comparing current authorized positions with requested positions for FY 17/18, there is a net decrease of 10 full-time equivalent positions. The increase is the result of a department reorganization, which reduced the number of managerial and supervisory positions and increased lower paying front line staff.

Expenditures

- ◆ Salaries & Benefits
 - ❖ Net decrease of \$984,329 due in large part to increased operational costs.
 - ❖ As a result, we will reduce temporary positions and overtime. This may result in reduction of services, such as reducing deployment of the spay and neuter bus.
- ◆ Services & Supplies
 - ❖ Services and Supplies shows a net increase of \$154,903, primarily due to an increase in ISF charges of \$300,000. The department has reduced funding for spay and neuter programs to stay within the limited net county cost.
- ◆ Fixed Assets
 - ❖ Net decrease of \$113,290. Net county cost will not allow for large equipment purchases. The department intends to look carefully at sub/agency funds to enable equipment purchases or replacement.

Revenues

- ◆ Charges for Current Services
 - ❖ \$212,000 increase – first full year with BOS approved rate adjustment.
- ◆ Other Revenue
 - ❖ \$60,000 increase – Increased collection of delinquent accounts, through payment plans and collection through the Franchise Tax Board Agency Intercept program.

Departmental Reserves

- ◆ Sub-fund 11102 has no funding source, therefore no increase in balance. Expenditure of funds is only allowed to help with spay and neuter expenditures. The department plans to use approximately 20 percent per year, until funds are depleted, as restrictions allow.
- ◆ Sub-fund 11109 Donations/restricted funds. The department plans to fund a third required X-ray machine from this account. The machine is required to keep the San Jacinto clinic compliant with state law.

Net County Cost Allocations

A net decrease of \$818,499 will force reduction of temporary help and overtime. This will cause reduced use of the spay and neuter bus, which is mostly operated on an overtime basis. The decrease may also result in reduction of permanent staff through layoffs or attrition. Other unintended consequences could result, as shelter staffing is already an issue.

Budget Tables

Department/Agency Staffing by Budget Unit							
		Current Authorized	Budget Year Requested	Budget Year Recommended	Budget Year Adopted		
Animal Services		230	220	220	228		
Grand Total		230	220	220	228		

Department/Agency Expenditures by Budget Unit							
		Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Animal Services		\$ 22,419,428	\$ 24,095,237	\$ 23,748,969	\$ 22,807,496	\$ 22,807,496	\$ 22,807,496
Grand Total		\$ 22,419,428	\$ 24,095,237	\$ 23,748,969	\$ 22,807,496	\$ 22,807,496	\$ 22,807,496

Department/Agency Budget by Category of Expenditure							
		Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted
Salaries and Benefits		\$ 16,139,858	\$ 17,230,504	\$ 17,101,403	\$ 16,117,074	\$ 16,117,074	\$ 16,117,074
Services and Supplies		7,640,206	8,207,459	8,038,276	8,193,078	8,193,078	8,138,495
Other Charges		30,813	13,936	16,000	18,000	18,000	18,000
Fixed Assets		129,863	163,994	113,290	-	-	54,583
Intrafund Transfers		(1,521,312)	(1,520,656)	(1,520,000)	(1,520,656)	(1,520,656)	(1,520,656)
Expenditure Net of Transfers		22,419,428	24,095,237	23,748,969	22,807,496	22,807,496	22,807,496
Total Uses		\$ 22,419,428	\$ 24,095,237	\$ 23,748,969	\$ 22,807,496	\$ 22,807,496	\$ 22,807,496

Department/Agency Budget by Category of Source							
		Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Licenses, Permits & Franchises		\$ 1,044,954	\$ 1,174,000	\$ 1,174,000	\$ 1,174,000	\$ 1,174,000	\$ 1,174,000
Charges For Current Services		9,619,354	9,724,487	9,489,640	9,669,701	9,669,701	9,669,701
Other Revenue		151,446	160,000	120,000	190,000	190,000	190,000
Total Net of Transfers		10,815,754	11,058,487	10,783,640	11,033,701	11,033,701	11,033,701
Operating Transfers in		275,000	-	-	-	-	-
Revenue Total		11,090,754	11,058,487	10,783,640	11,033,701	11,033,701	11,033,701
Net County Cost Allocation		11,992,294	12,592,294	12,592,294	11,773,795	11,773,795	11,773,795
Use of Department Reserves		(663,620)	(15,000)	(15,000)	-	-	-
Total Sources		\$ 22,419,428	\$ 23,635,781	\$ 23,360,934	\$ 22,807,496	\$ 22,807,496	\$ 22,807,496

Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance							
Fund	Account Number	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
11102	321160	Rst For Animal Control	\$ 84,249	\$ (71,545)	\$ 12,704	\$ -	\$ 12,704
		Fund Total	84,249	(71,545)	12,704	-	12,704
11109	321165	Rst For CHA Donations	121,215	(283)	120,932	-	120,932
	230100	Advfrm Grantors & 3rd Parties	98,764	-	98,764	-	98,764
		Fund Total	\$ 219,979	\$ (283)	\$ 219,696	\$ -	\$ 219,696
Fund Annotations							
Fund		Fund Name	Purpose				
11102		CHA Animal Control Services	Helps to fund individuals who cannot afford spay/neuter surgeries				
11109		Community Health Donations	Donations from public to help fund specific purposes				

COUNTY CLERK-RECORDER'S OFFICE

Mission Statement

The mission of the Clerk-Recorder's Office is to fulfil the legally and locally mandated functions of the County Clerk-Recorder in an accurate, timely, professional and courteous manner, and to ensure high quality service.

Vision Statement

Our vision is to uphold and protect public trust through extraordinary public service, careful stewardship of public funds, transparency and accessibility, employee empowerment, innovation, collaboration, effectiveness, and leadership in local government.

Department Description

The County Clerk is responsible for a variety of services including issuing marriage licenses, conducting civil marriage ceremonies, and registering notary public commissions/oaths. The Clerk also accepts fictitious business name (FBN) statements and supplemental documents pertaining to FBN filings. Additional responsibilities include registration of process servers, legal document assistants, and unlawful detainers.

The Recorder is charged with the responsibility of examining, recording, imaging, indexing, and archiving all official records that are recorded and filed within the County of Riverside. This includes maintaining custody of permanent records as well as providing public access to information regarding land and land ownership.

Accomplishments

Public Safety

- ◆ In partnership with the Riverside County District Attorney, the department has implemented a courtesy notice program in an effort to reduce the number of fraudulently recorded documents. When a deed, deed of trust, or other similar document is recorded, such a notice is now mailed to the last owner of record to inform them of the recordation.

- ◆ Microfilm processing will now be outsourced as a result of the decommissioning of our preservation unit. In doing such, we have eliminated the risks associated with the handling of hazardous chemicals required to process microfilm at our premises.



Business Friendly Operations

- ◆ Through cross-training initiatives and the addition of support staff, our Palm Desert and Blythe satellite offices now have improved public service capabilities.
- ❖ Our Blythe location is now open to the public Monday through Wednesday (one additional day was added), and recording services are now available on a regular basis.
- ◆ Public service staff completed disability awareness training in an effort to maximize the quality of service provided to our disabled customers.
- ◆ Valentine's Day is our busiest day of the year for wedding ceremonies and is always completely booked. February 14, 2016, fell on a Sunday and, in keeping with our dedication to providing the best public service, our central location was open all day in order to perform marriage ceremonies.
- ◆ With the implementation of CARDS (Clerk and Recorder Document System), conversion of confidential marriage certificates into an electronic format was completed. All vital records from 1893 to present are now available in electronic format.
- ◆ Our website was redesigned to be more user-friendly. Site visitors can now easily access pertinent information and a range of convenient online public service tools.
- ◆ Customers may now easily submit applications (e.g. vital records, marriage licenses, fictitious business name statements) online.
- ◆ A new public indexing system and automated subscription process were created for Fictitious Business Name (FBN) filings. The public may now view and

download (at no cost) our FBN Index online.

- ◆ Change after Proof (CAP) procedures were streamlined to allow recorded documents to be mailed back to the customers in a more timely manner (approximately one week instead of one month).
- ◆ Electronic recording continues to be of great benefit for our customers and our department as we are able to provide more timely and cost effective service. Our advanced efficiencies in this area have allowed us to increase our electronic recordings 5 percent over last year to 55 percent of total recordings.
- ◆ The Department has implemented Secure Government-to-Government, an upgrade to our electronic recording system, which allows government agencies to submit and share documents electronically.
- ◆ The County Recorder is a member of Property Records Education Partners (PREP), a statewide association that networks with real estate industry members and other related government agencies to share information in all aspects of real property matters and to provide outreach to the community.
- ◆ Subpoena, Public Records Act (PRA) request, and litigation document handling procedures were greatly improved, resulting in quicker and more accurate processing.
- ◆ A new legislative committee was formed in order to better track and implement all new laws relevant to the department. A more efficient legislative review process was developed by the committee to ensure that compliance plans are implemented appropriately and timely.
- ◆ In an effort to reduce budget costs, the department is consolidating office space throughout the region. As of March 2017, our footprint reduction will result in over

\$600,000 saved per year from the consolidation of our main hub.

- ◆ A tuition reimbursement policy was introduced in order to encourage staff to continue their education. Continued education is important to our employees and important for the betterment of the department. Qualifying degree programs provide staff members with the crucial skills and expertise that ensure departmental excellence.
- ◆ Flexible schedule options were reintroduced and have improved our public service capabilities by making it possible for some of our locations to extend service hours.

Strategic Objectives




Healthy Communities

- ◆ As a direct result of the department's continued advancement toward more efficient and environmentally friendly technology, electronic recordings are projected to amount to 70 percent of all recordings during the fiscal year.



Business Friendly Operations

- ◆ During the year, the department will be implementing Spanish translation functionality on our self-service kiosks to better assist our Spanish-speaking customers.
- ◆ Current employee performance evaluation processes will receive an overhaul with the help of a new flagship performance management system. The new system is scheduled to roll out in 2017, and will feature industry-leading dashboard tools such as goal tracking, skills matrices, and continuous feedback.

Performance Measures				
	FY 15/16 Actuals	FY 16/17 Projected	FY 17/18 Goals	FY 18/19 Goals
 Examine and process all documents submitted for electronic recording within four hours of receipt	99% of 287,346	99% of 325,165	99% >350,000	99%

Recorded documents indexed within two business days ¹	100% of 555,885	100% of 599,140	100% >600,000	100%
Customer satisfaction rating ²	96.2%	99.5%	99%	99%

Table Notes:

1. Measures performance in indexing of all recorded documents.
2. Measures performance in public service through customer comment cards with favorable ratings.

Related Links

Assessor-County Clerk-Recorder Website
<http://www.asrclrec.com/Recorder>

Budget Changes & Operational Impacts

Staffing

Fluctuation in Clerk-Recorder position count composed by a net of 6 new full-time equivalent positions to meet demands of increasing service volume and technology support. Other positions transferred from the Assessor and Records Management divisions of the office to properly staff recently created call center and auxiliary functions.

Expenditures

Net increase of \$3.32 million.

- ◆ Salaries & Benefits
 - ❖ Increase of \$2.3 million due to additional positions and increases in flex benefits and retirement contributions.
- ◆ Services & Supplies
 - ❖ A net decrease of \$280,000.
 - ❖ Savings of \$1.03 million in facility costs through consolidation of the main hub. Cost offset by \$750,000 planned renovation of Riverside Chapel, and relocation of a south county hub.

- ❖ Increase of \$300,000 in preservation of records and contracted costs associated with outsourcing of microfilming process.
- ◆ Fixed Assets
 - ❖ Net increase of \$690,000 due to refreshment of servers, in addition to the planned purchase of new IVR system to better attend public demands.

Revenues

Net increase of \$3.3 million.

- ◆ Charges for Current Services
 - ❖ Increase of \$2.8 million from recording fees associated with raising volume of public recordings.
 - ❖ Increase of \$0.5 million from various revenue sources.

Departmental Reserves

Net decrease of \$2.5 million from Clerk-Recorder reserves to bridge expenditure gap.

Budget Tables

Department/Agency Staffing by Budget Unit							
			Current Authorized		Budget Year Requested	Budget Year Recommended	Budget Year Adopted
ACR: County Clerk-Recorder			176		190	190	190
Grand Total			176		190	190	190

Department/Agency Expenditures by Budget Unit							
		Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
ACR: County Clerk-Recorder		\$ 17,179,902	\$ 19,528,580	\$ 20,161,811	\$ 22,853,953	\$ 22,853,953	\$ 22,853,953
Grand Total		\$ 17,179,902	\$ 19,528,580	\$ 20,161,811	\$ 22,853,953	\$ 22,853,953	\$ 22,853,953

Department/Agency Budget by Category of Expenditure

	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted
Salaries and Benefits	\$ 12,220,165	\$ 16,699,855	\$ 17,297,851	\$ 19,058,427	\$ 19,058,427	\$ 19,058,427
Services and Supplies	4,793,282	7,001,274	7,036,509	6,717,218	6,717,218	6,462,218
Other Charges	11	-	-	-	-	255,000
Fixed Assets	349,208	533,163	533,163	1,222,992	1,222,992	1,222,992
Intrafund Transfers	(182,764)	(4,705,712)	(4,705,712)	(4,144,684)	(4,144,684)	(4,144,684)
Expenditure Net of Transfers	17,179,902	19,528,580	20,161,811	22,853,953	22,853,953	22,853,953
Total Uses	\$ 17,179,902	\$ 19,528,580	\$ 20,161,811	\$ 22,853,953	\$ 22,853,953	\$ 22,853,953

Department/Agency Budget by Category of Source

	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Charges For Current Services	\$ 17,990,060	\$ 17,027,140	\$ 18,261,871	\$ 20,340,541	\$ 20,340,541	\$ 20,340,541
Other Revenue	(1,837)	901	703	751	751	751
Total Net of Transfers	17,988,223	17,028,041	18,262,574	20,341,292	20,341,292	20,341,292
Revenue Total	17,988,223	17,028,041	18,262,574	20,341,292	20,341,292	20,341,292
Net County Cost Allocation	-	-	2,500,539	-	-	-
Use of Department Reserves	(808,321)	(786,680)	(786,680)	2,512,661	2,512,661	2,512,661
Total Sources	\$ 17,179,902	\$ 16,241,361	\$ 19,976,433	\$ 22,853,953	\$ 22,853,953	\$ 22,853,953

Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance

Fund	Account Number	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
11076	321108	Restricted for Recorder Modernization	\$ 6,122,498	\$ 540,641	\$ 6,663,139	\$ (2,433,661)	\$ 4,229,478
11077	321105	Restricted for Conversion Program	220,661	341,829	562,490	(399,000)	163,490
11040	321109	Reorder Vital-Health Statistics Fund	200,544	(544)	200,000	(45,000)	155,000
11128	321101	Social Security Truncation	1,167,116	554,209	1,721,325	365,000	2,086,325
11129	321101	Electronic Recording Fee	115	(115)	-	-	-
Grand Total			\$ 7,710,934	\$ 1,436,020	\$ 9,146,954	\$ (2,512,661)	\$ 6,634,293

Fund Annotations

Fund	Fund Name	Purpose
11076	Modernization	Per California Government Code §27361, all recorder charges have a fee to support the modernization of the Clerk-Recorder's office. This fee can vary depending on the type of recording
11077	Conversion Program	Per Government Code §27361, all recorder charges have a \$1 fee attached to support the conversion of records.
11128	Social Security Truncation	Per §27361, an additional fee of \$1 per document supports the costs of truncating social security numbers to the last four digits.
11129	Electronic Recording Fee	Per §27390, an additional fee of \$1 per document supports the electronic recording system.
11040	Vital	Per §27361, supports cost of researching records and bank note paper.

COUNTY EXECUTIVE OFFICE

Department/Agency Description

The Executive Office oversees the administration of various budget units within the Public Protection group. These budget units receive revenue and make payments that are required by the State based on legislation or court orders.

In FY 97/98, AB233 became effective, which provides state responsibility for funding of trial court operations. Each county is responsible for contributing to trial court operations, which is permanently capped at the same dollar amount as that county provided to court operations in FY 94/95. The budget unit for trial court funding receives revenues from trial courts and distributes a portion back to the state based on this legislation.

The confidential court orders budget unit reimburses the Superior Court for defense expenses related to Penal Code §987.9. All expenses must be requested by counsel and approved by a judicial panel. Services covered include expert witnesses, experts assisting in preparation of demonstrative evidence for trial, medical and lab support, legal research and investigative services.

The county makes required quarterly facilities payments for all courts transferred to the state as of December 31, 2009. Under terms of joint occupancy agreements between the county and the state, quarterly payments are made for operations, maintenance and utilities at four shared facilities: Larson, Banning, Southwest and Riverside Juvenile Court. The budget also provides property and liability insurance, custodial service and building maintenance for the historic courthouse and law libraries. Juror parking and a juror trolley service is also paid from this account.

Judges in Superior Courts may make motions directing the county to pay for creating a verbatim record in criminal matters, appeals, juvenile proceedings, proceedings to declare a minor free from custody, probate proceedings and some civil matters. Pursuant to these orders, court reporters must submit an invoice along with a minute order for each case to the County Executive Office. Requests for transcripts by the prosecutor or defense attorney are charged to the requestor's office.

The Executive Office oversees the Grand Jury budget, which funds stipend and mileage reimbursements for the 19 Grand Jury members, as well as for the Criminal Grand Jury, which is empaneled and requested at the request of the District Attorney. The Grand Jury is selected by the court following an application, interview, and then random selection of those interviewed. The impaneled jury is charged and sworn to investigate or inquire into county matters of civil concern. Penal Code §§888-892 and §914.5 require the county to pay all costs associated with civil and criminal grand juries.

The Indigent Defense unit provides legal defense services to the impoverished, as directed by the court, in criminal, juvenile and probate matters. Services also are provided in some family law cases, including termination of parental rights. Four private firms under contract with the county provide assistance when the Public Defender declares a representation conflict.

The Habitat Fund is comprised of revenues from landfills in Riverside County. These revenues are in the form of tipping fees. Annual obligations of the Habitat Fund consist of County of Riverside Asset Leasing Corporation (CORAL) payments for the Santa Rosa Plateau, support of open space lands management by the Regional Open Space and Parks District, and support of the Coachella Valley Association of Governments (CVAG) Multi-Species Conservation Plan (MSHCP). The Western Riverside County Regional Conservation Authority also receives funding once the previously mentioned obligations are met.

The Executive office also oversees the National Pollutant Discharge Elimination System (NPDES), which administers and coordinates the Municipal Separate Storm Sewer System permit (MS4) compliance program within the unincorporated area to protect public health and safety. The three regional water quality control boards (Santa Ana, San Diego, and Colorado) whose regulatory boundaries are located within the county enforce this federally mandated NPDES program. Renewal of these MS4 permits typically occurs every five to seven years, and requires the county to participate in a multitude of program development initiatives in order to help

mitigate the effects of urban runoff quality and quantity associated with new development, and in some cases, redevelopment.

Budget Changes & Operational Impacts

Staffing

No net increase/decrease of full-time equivalent positions.

- ◆ NPDES
 - ❖ Total authorized – 1
 - ❖ Total funded – 1
 - ❖ Total unfunded – 0
- ◆ Grand Jury Administration
 - ❖ Total authorized – 1
 - ❖ Total funded – 1
 - ❖ Total unfunded – 0

Expenditures

Net decrease of \$3 million primarily due to a reduction in net county cost allocations. Various budget units may need additional funding later in the year to cover obligated expenses. The Executive Office will monitor this closely.

- ◆ Services & Supplies
 - ❖ NPDES – A decrease of \$119,799 means that certain storm water regulatory costs may require the Executive Office to pursue relief in other obligations to make up for a potential shortfall.
 - ❖ Confidential Court Orders – A decrease of \$36,420 could be problematic since death penalty cases are increasing. Additional funds may be needed to cover expenses related to investigators and expert witnesses.
 - ❖ Court Facilities – An increase of \$171,502 to cover increasing costs of maintenance and facilities of the courts.
 - ❖ Court Reporting Transcripts – A decrease of \$97,500 may require additional funding to cover fees due to an increase in appeals.
 - ❖ Grand Jury Administration – A decrease of \$30,591 will decrease the amount budgeted for stipends and mileage. Additional funding may be necessary if Criminal Grand Jury cases increase significantly.

- ❖ Indigent Defense – A decrease of \$668,121 will likely require additional general fund support to cover costs due to an increase in the number of death penalty cases.
- ❖ Community Recidivism Reduction Grant Program – An increase of \$100,000 due to additional grant recipients.
- ❖ Multi-species Habitat Conservation Plan – An increase of \$482,223 will be spent and offset by an increase in revenue.

- ◆ Other Charges
 - ❖ Contribution to Trial Court Funding – A decrease of \$1.3 million due to a decline in revenue resulting in a decrease in payments to the state.
 - ❖ Court Facilities – A decrease of \$799,900 will result in the need for additional general fund support to pay the quarterly state required payments.
- ◆ Operating Transfers Out
 - ❖ Court Facilities – \$100,000

Revenues

Net decrease of \$1.5 million.

- ◆ Fines, Forfeitures & Penalties
 - ❖ Contribution to Trial Court Funding – A decrease of \$1.9 million due to a downward trend in trial court cases.
- ◆ Charges for Current Services
 - ❖ Multi-species Habitat Conservation Plan – An increase of \$470,000 due to an increase in tipping fees.

Net County Cost Allocations

Net decrease of \$3.6 million due to a 6.5 percent cut.

- ❖ NPDES – Decrease \$105,951
- ❖ Contribution to Trial Court Funding – Decrease of \$2.1 million
- ❖ Confidential Court Orders – Decrease of \$36,420
- ❖ Court Facilities – Decrease of \$528,498
- ❖ Court Reporting Transcripts – Decrease of \$97,500
- ❖ Grand Jury Administration – Decrease of \$36,885
- ❖ Indigent Defense – Decrease of \$706,121

Budget Tables

Department/Agency Staffing by Budget Unit							
			Current Authorized		Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Grand Jury Administration			1		1	1	1
Storm Water Program Fund			1		1	1	1
Grand Total			2		2	2	2

Department/Agency Expenditures by Budget Unit							
	Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
Community Recidivism Reduction Grant Prgm	\$ 211,234	\$ 350,000	\$ 350,000	\$ 450,000	\$ 450,000	\$ 450,000	
Confidential Court Orders	261,237	560,314	560,314	523,894	523,894	523,894	
Contribution to Trial Court Funding	27,385,918	29,482,857	29,482,857	27,355,656	27,355,656	27,355,656	
Court Facilities	5,572,457	6,040,435	5,040,435	5,511,937	5,511,937	5,511,937	
Court Reporting Transcripts	1,216,957	1,500,000	1,500,000	1,402,500	1,402,500	1,402,500	
Grand Jury Administration	451,799	567,471	567,471	530,585	530,585	530,585	
Indigent Defense	10,189,602	10,987,400	10,987,400	10,319,279	10,319,279	10,319,279	
Multi-Species Habitat Conservation Plan	4,513,052	5,663,885	4,545,000	5,022,500	5,022,500	5,022,500	
Storm Water Program Fund	797,057	576,780	1,040,951	935,000	935,000	935,000	
Grand Total	\$ 50,599,313	\$ 55,729,142	\$ 54,074,428	\$ 52,051,351	\$ 52,051,351	\$ 52,051,351	

Department/Agency Budget by Category of Expenditure							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted	
Salaries and Benefits	\$ 238,346	\$ 259,974	\$ 259,974	\$ 267,528	\$ 267,528	\$ 267,528	
Services and Supplies	17,950,006	21,322,558	20,705,844	19,724,280	19,724,280	19,724,280	
Other Charges	32,062,098	33,733,449	32,695,449	31,541,382	31,541,382	31,546,382	
Expenditure Net of Transfers	50,250,450	55,315,981	53,661,267	51,533,190	51,533,190	51,538,190	
Operating Transfers Out	348,863	413,161	413,161	518,161	518,161	513,161	
Total Uses	\$ 50,599,313	\$ 55,729,142	\$ 54,074,428	\$ 52,051,351	\$ 52,051,351	\$ 52,051,351	

Department/Agency Budget by Category of Source							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
Rev Fr Use Of Money&Property	\$ 21,786	\$ 15,000	\$ 15,000	\$ 22,500	\$ 22,500	\$ 22,500	
Intergovernmental Revenues	250,000	-	-	450,000	450,000	450,000	
Charges For Current Services	4,864,196	5,479,481	4,654,000	5,162,000	5,162,000	5,162,000	
Other Revenue	(88,807)	450,021	450,021	15	15	15	
Total Net of Transfers	5,047,175	5,944,502	5,119,021	5,634,515	5,634,515	5,634,515	
Revenue Total	5,047,175	5,944,502	5,119,021	5,634,515	5,634,515	5,634,515	
Net County Cost Allocation	49,905,941	48,869,141	49,869,141	46,416,836	46,416,836	46,416,836	
Use of Department Reserves	(4,353,803)	-	-	-	-	-	
Total Sources	\$ 50,599,313	\$ 54,813,643	\$ 54,988,162	\$ 52,051,351	\$ 52,051,351	\$ 52,051,351	

DEPARTMENT OF CHILD SUPPORT SERVICES (DCSS)

Mission Statement

Promote parental responsibility to enhance the well-being of children by providing child support services to establish parentage and collect child support.

Department/ Agency Description

RCDCSS is statutorily responsible for establishing paternity (when at issue), as well as determining and enforcing child and spousal support obligations, including orders for medical support for the minor children.

It is the local agency responsible for administering the federal and state Title IV-D child support program. Federal and state law governs the department with oversight by the California Department of Child Support Services. RCDCSS collaborates with custodial and non-custodial parents, courts, governmental agencies and community resources to support the long-term well-being of our participant's children. The organization is committed to establishing and enforcing court orders for financial and medical support for these children, while taking into account the changing needs of both parents. RCDCSS encourages self-sufficiency and provides resources and options throughout the life of the case.

To ensure that these critical services are rendered effectively, RCDCSS has 288 budgeted positions for a total budget of \$36.7 million.

Accomplishments

Public Safety

- ◆ Alisha Griffin, the State Director for the California Child Support program, recognized several counties for their efforts to improve the child support program. RCDCSS was among these counties.
- ◆ RCDCSS was recognized with the Innovation Award for the development of our "Hike It Up" program. This program was developed by two of our staff members. The goal was to encourage participants to increase their wage withholdings in order to pay off their child support arrears more

quickly. By doing this, they can save thousands of dollars in interest. This program has resulted in tremendous success for RCDCSS. Since its inception, RCDCSS staff have shared this program in a variety of venues, both within California and nationally, and it is now being widely implemented in other jurisdictions.

- ◆ Additionally, RCDCSS was profiled at the state level for impressive increases to overall collections. For FY 15/16, RCDCSS collected \$156.8 million for the benefit of children in Riverside County. This dollar amount represents an increase in annual collections by \$7.8 million dollars, or 5.3 percent improvement. These are encouraging signs and strongly suggest that our next reporting fiscal year for collections will show even greater improvement.



Healthy Communities

- ◆ RCDCSS exists for the purpose of creating a healthy community by providing support to families and children to ensure legal support and medical obligations are enforced.



Business Friendly Operations

- ◆ RCDCSS places a priority on the needs of our participants.
- ◆ RCDCSS is open to the public for business from 8:30 AM until 5:00 PM, Monday through Friday.
- ◆ RCDCSS is periodically open on weekends to help facilitate clients who might otherwise have trouble getting in weekdays.
- ◆ Payment kiosks have been installed in all public contact office locations for the convenience of our participants.
- ◆ Offices are located in Riverside, Indio, and Blythe for client convenience.
- ◆ Riverside County has court locations with Title IV-D commissioners in Riverside, San Jacinto, and Indio.

Strategic Objectives

Public Safety

- ◆ RCDCSS attempts to enforce a financial safety net for families and children by ensuring they receive the financial support they are owed.
- ◆ Paternity establishment concerns itself with keeping track of the number of children in which paternity has been acknowledged or established in the County of Riverside. Once the paternity number is determined, it is reduced to percentage terms against the data from the Office of Vital Records, which reports the previous year’s unwed birth data. Every year since 2009, RCDCSS has achieved 100 percent score of the goal set by the state by the end of each federal fiscal year. This is a necessary first step in obtaining and enforcing a child support order.

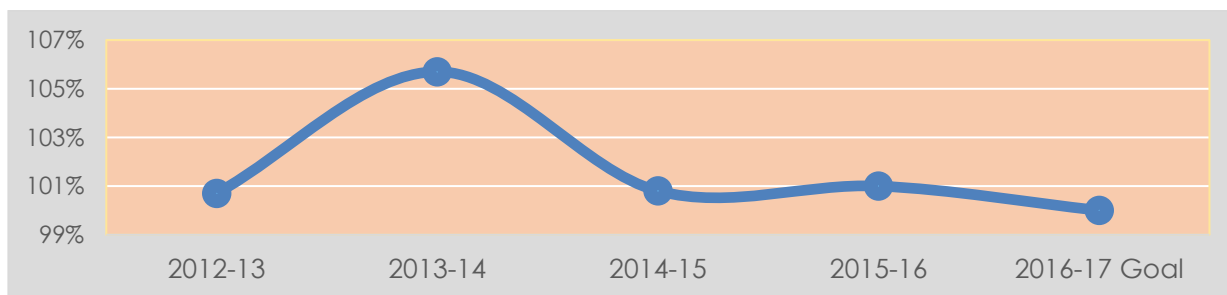
Healthy Communities

- ◆ Order establishment concerns itself with increasing the percentage of cases with a child support order. Order establishment is measured by totaling the number of cases in which child support needs to be established, as compared to the total number of cases in the RCDCSS caseload. This measure is significant since a valid order for child support must be established prior to any enforcement.
- ◆ Current support concerns itself with increasing the dollar amount of current child and spousal support paid. The objective is to increase the amount of current support that is collected and

distributed by RCDCSS. The purpose of this measure is to track and gauge RCDCSS’s success in collecting support.

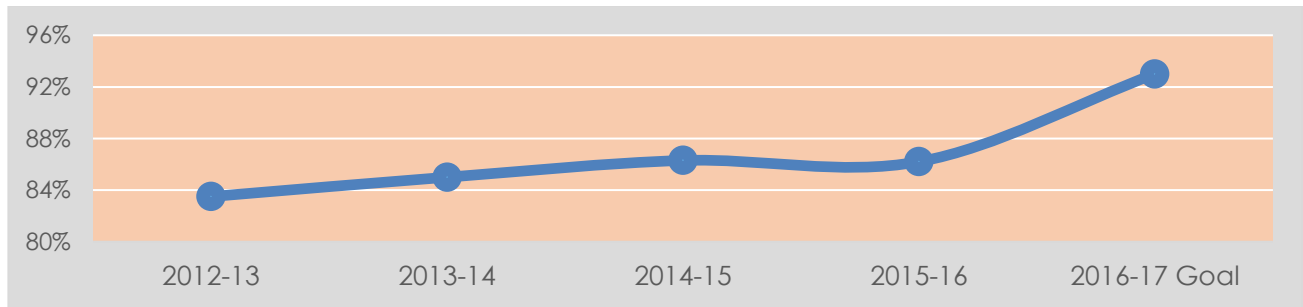
- ◆ Arrears concerns itself with the number of cases paying on arrears out of the total number of cases in which support arrears are owed. The goal is to increase the total number of cases paying on arrears, out of all cases that have support arrearages due. The purpose of this measure is to gauge RCDCSS progress in terms of the percent of clients who are overdue in child support payments, but are making payments towards arrears.
- ◆ Cost-Effectiveness considers the total amount of distributed collections to expenditures of the departmental operation. RCDCSS is one of the most cost-effective agencies among the counties within California. This measure represents a gauge on the efficiency and effectiveness of the operation as determined by the ratio of what is collected verses the expense of collecting it.
- ◆ While all of the above measures provide some indication as to the efficiency and effectiveness of RCDCSS, nothing speaks louder than actual Net collection numbers. RCDCSS has had a long history of consistently improving its collections performance from one year to the next. This success has been achieved under relatively flat revenues, increasing expenses, and reduced personnel resources. This outcome is accomplished through greater organizational efficiency. The current trend points to continued positive collections for the immediate future.

Paternity Establishment History

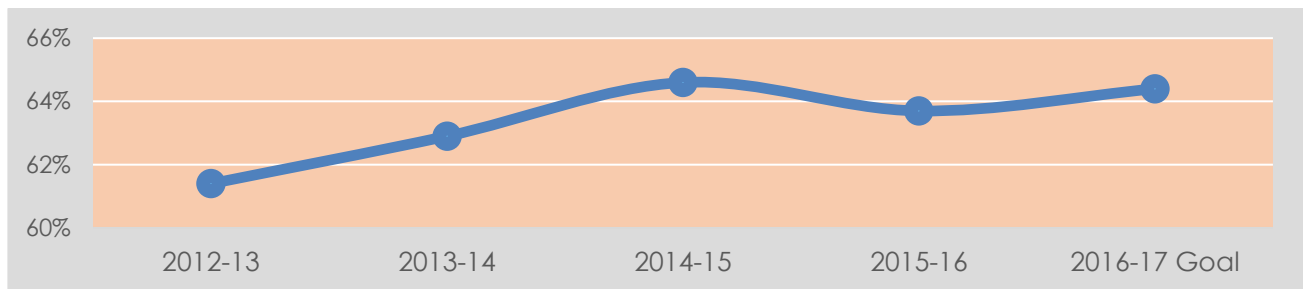




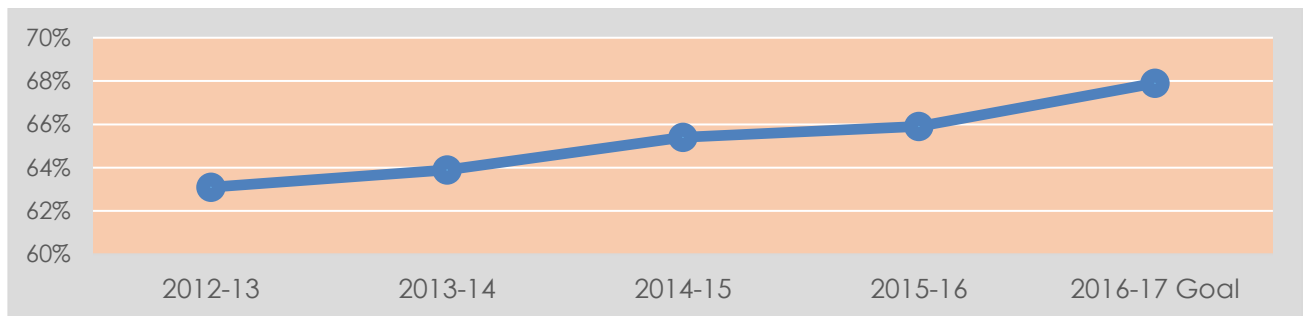
Order Establishment



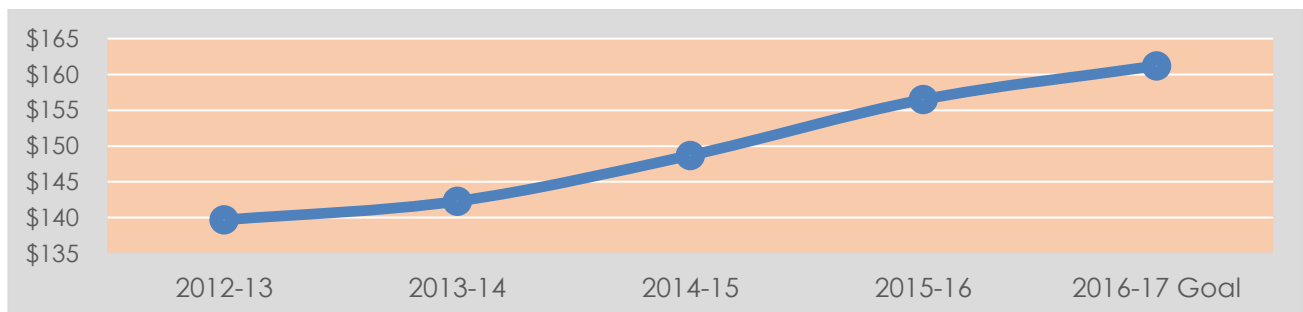
Current Support Collection



Arrears Collection History



Net Collections History



Net Collections (In millions)	2012-13	2013-14	2014-15	2015-16	2016-17 Goal
	\$139.7	\$142.3	\$148.7	\$156.5	\$161.2



Performance Measures				
	FY 13/14 Actuals	FY 14/15 Actuals	FY 15/16 Actuals	FY 16/17 Goal
 Paternity Establishment	105.7%	100.8%	101.0%	100.0%
 Order Establishment	85.0%	86.3%	86.2%	93.0%
Current Support	62.9%	64.6%	63.7%	64.4%
Arrears	63.9%	65.4%	65.9%	67.9%
Cost-Effectiveness	\$4.18	\$4.03	\$4.25	\$4.25 Est.

Table Notes:

These are federal Performance Measures with a federal minimum standard set as follows: Paternity, 50.0%; Support Order Establishment, 50.0%; Current Support, 40.0%; Arrears, 40.0%. In addition, it should be noted that the Paternity measure can be greater than 100% due to the calculating methodology.

Related Links

<http://www.dcss.co.riverside.ca.us/>

Budget Changes & Operational Impacts

Staffing

The FY17/18 budget includes 288 FTEs. This is an increase of eight FTEs from the prior fiscal year’s budget, and restores positions that had been lost through attrition:

- ◆ The receipt of Welfare Recoupment dollars that comes with a federal match has allowed for the budgeted increase in eight FTEs over prior years. These positions help support core functions.
- ◆ A relatively flat budget over the past 10 years has meant that in the face of continued increasing expenses the department has had to manage through attrition and increased productivity.
- ◆ Because RCDCSS collection performance has continued to rise in the face of a relatively flat budget, it has become more efficient due to necessity—producing better results with few FTE resources.

Expenditures

No significant changes from prior fiscal year.

- ◆ Salaries & Benefits

- ◆ Budgeted at \$27.6 million. This compares to \$27.5 million the prior fiscal year, a net increase of \$66,041.
- ◆ Services & Supplies
 - ◆ Budgeted at \$8.9 million. This compares to \$9.5 million the prior fiscal year, a net decrease of \$478,650.

Revenues

The history of RCDCSS budgets involves funding that comes primarily from state and federal sources. The revenues received have remained relatively flat for the last 10 years. At the same time, the cost of operations have grown. The FY 17/18 revenue is projected at \$36.7 million. This compares to \$37.1 million from the prior fiscal year, and represents a net decrease of \$400,000.

- ◆ Intergovernmental Revenue
- ◆ California state support enforcement accounts for approximately 34% of revenue, or approximately \$12.5 million.
- ◆ Federal support enforcement accounts for approximately 34% of revenue, or approximately \$12.5 million.
- ◆ Other Revenue
- ◆ DPSS Welfare Recoupment of \$500,000 and corresponding federal matching funds total a net increase.



Budget Tables

<i>Department/Agency Staffing by Budget Unit</i>						
		Current Authorized		Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Department of Child Support Services		287		288	288	288
Grand Total		287		288	288	288

<i>Department/Agency Expenditures by Budget Unit</i>						
	Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Department of Child Support Services	\$ 34,594,419	\$ 37,058,061	\$ 37,058,061	\$ 36,623,182	\$ 36,623,182	\$ 36,623,182
Grand Total	\$ 34,594,419	\$ 37,058,061	\$ 37,058,061	\$ 36,623,182	\$ 36,623,182	\$ 36,623,182

<i>Department/Agency Budget by Category of Expenditure</i>						
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted
Salaries and Benefits	\$ 26,871,007	\$ 26,579,179	\$ 27,579,179	\$ 27,372,753	\$ 27,372,753	\$ 27,372,753
Services and Supplies	7,700,239	10,453,882	9,453,882	9,225,429	9,225,429	9,225,429
Other Charges	23,173	25,000	25,000	25,000	25,000	25,000
Expenditure Net of Transfers	34,594,419	37,058,061	37,058,061	36,623,182	36,623,182	36,623,182
Total Uses	\$ 34,594,419	\$ 37,058,061	\$ 37,058,061	\$ 36,623,182	\$ 36,623,182	\$ 36,623,182

<i>Department/Agency Budget by Category of Source</i>						
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Rev Fr Use Of Money&Property	\$ 5,310	\$ 7,100	\$ 7,100	\$ 7,100	\$ 7,100	\$ 7,100
Intergovernmental Revenues	34,177,225	36,144,411	36,144,411	36,109,532	36,109,532	36,109,532
Charges For Current Services	7,718	3,050	3,050	3,050	3,050	3,050
Other Revenue	120,573	903,500	903,500	503,500	503,500	503,500
Total Net of Transfers	34,310,826	37,058,061	37,058,061	36,623,182	36,623,182	36,623,182
Revenue Total	34,310,826	37,058,061	37,058,061	36,623,182	36,623,182	36,623,182
Net County Cost Allocation	-	-	-	-	-	-
Use of Department Reserves	283,593	-	-	-	-	-
Total Sources	\$ 34,594,419	\$ 37,058,061	\$ 37,058,061	\$ 36,623,182	\$ 36,623,182	\$ 36,623,182

<i>Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance</i>						
Fund	Reserve Type	Current Year Actual Beginning Balance	(Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	(Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
11086	Advances	0	(26,927,474)	(26,927,474)	(27,058,061)	(53,985,535)
	Fund Total	0	(26,927,474)	(26,927,474)	(27,058,061)	(53,985,535)
<i>Fund Annotations</i>						
Fund	Fund Name	Purpose				
11086	Cash	Inflow account for interest and advance monthly payments from the state and federal governments				

DISTRICT ATTORNEY'S OFFICE

Mission Statement

The District Attorney of Riverside County, as the public prosecutor acting on behalf of the people, vigorously enforces the law, pursues the truth, and safeguards the rights of all, to ensure that justice is done on behalf of the community.

The District Attorney works with every component of the criminal justice system to prosecute, convict, and appropriately punish the guilty, while protecting the rights of victims. The District Attorney's Office also works within the community to prevent and deter crime and to promote public safety, now and for future generations.

The District Attorney fulfills these critical responsibilities through the efforts of employees of the District Attorney's Office, and each employee is integral to achieving this mission. To that end, we adopt the highest standards of ethical behavior and professionalism and proudly commit ourselves to the following core values in the performance of our duties: integrity, respect, quality, loyalty, teamwork, partnership, innovation, fairness, and service.

Department/Agency Description

The District Attorney is the public prosecutor, vested with the power and duty to investigate, gather evidence, initiate, and conduct prosecutions on behalf of the people. The fourth largest in the state, the Riverside County District Attorney's Office accomplishes its public safety mandate through the integrated efforts of a highly experienced staff of investigators, trial lawyers, paralegals, victim/witness advocates, technical, and support personnel. The office prosecutes civil and criminal felony and misdemeanor cases in 28 cities and the unincorporated areas from our three regional offices (Riverside, Indio, Southwest/Mid-County), and three satellite offices (Blythe, Banning, and Riverside Juvenile).

Predominately grant funded, the Division of Victim Services is staffed with highly experienced and specially trained advocates to work closely with victims, witnesses, and their families to provide constitutionally mandated services, including courtroom support, case status, and victim rights

information, victim impact statements, property return, restitution assistance, crisis counseling, emergency safety, housing, food, transportation, and other support referrals.

With over 3,000 collective years of law enforcement experience, the Bureau of Investigations serves as the law enforcement arm of the District Attorney. Seasoned investigators conduct both primary and supplemental investigative activities including surveillance, search and arrest warrant service, suspect transport, witness interviews, suspect interrogation, witness/attorney/dignitary protection, and provides trial support to meet a stringent conviction standard of proof beyond a reasonable doubt. The Bureau also responds countywide to investigate and staff all officer-involved shootings and incidents where serious likelihood of death or death results, for a determination of criminal liability of involved officers. The Bureau is the first responder agency for all public corruption investigations, as well as financial crimes involving insurance, real estate, consumer fraud, worker's compensation and health care fraud, which are primarily funded through grants and restricted revenue sources. Intrinsic to its District Attorney function, is the constitutionally mandated participation in innovative criminal justice programming. To that end, the office serves on multi-jurisdictional task forces, such as the Sexual Assault Felony Enforcement (SAFE) Team, Gang Impact Team (GIT), Inland Regional Corruption, Drug Enforcement Agency Narcotics Enforcement Team, Real Estate Fraud, AB-109 Post Release Community Supervision (PRCS), Riverside County Anti-Human Trafficking (RCAHT), and the Riverside Auto Theft Interdiction Detail (RAID).

2016-2017 Accomplishments



Public Safety

- ◆ Successfully implemented electronic filing with the courts and actively working to implement the LEAFS system to electronically receive reports, cases and evidence from law enforcement.
- ◆ Successfully obtained a civil gang injunction against a violent criminal street gang in the Coachella Valley (Varrio Coachella Rifa).

- ◆ Successfully worked with the legislature to sponsor and ensure passage of SB883, to increase punishment for those who violate domestic violence protective orders.
- ◆ Sponsored successful death penalty reform initiative (Prop. 66) to eliminate excessive delays in capital litigation.
- ◆ Established a Conviction Review Committee to formalize the processes by which the District Attorney continues to pursue justice after criminal conviction and judgment.
- ◆ Established a Prop. 64 working group to collaborate with impacted Public Safety partners and local communities to educate on the law, and to develop consistent countywide prosecution policies and enforcement strategies, and coordinate crime prevention and outreach efforts.
- ◆ Hosted town hall meetings across the county to provide citizens an opportunity to express local concerns and share ideas about public safety in their communities.
- ◆ Implemented a pilot program in the City of Riverside wherein Deputy District Attorneys volunteer to attend community meetings as Community Outreach Representatives (COR) and work with the local city council to address community concerns.
- ◆ Created a grant-funded public service video on the dangers of butane honey oil labs after the passage of Prop. 64
- ◆ A Riverside County Senior Deputy District Attorney was named the state's top prosecutor in 2016 by the California District Attorneys Association, for remarkable contributions to the cause of justice including: volunteerism, mentorship, and four murder prosecutions, including a two-jury death penalty case in a child torture/murder case.
- ◆ One of the Office's District Attorney Investigators received the 2016 Community Hero Pride Award for thwarting the attempted kidnapping of a young girl on her way to school.
- ◆ Two Senior Deputy District Attorneys were recognized as Riverside County Co-Prosecutors of 2016 for their extraordinary prosecution efforts and accomplishments. Between them, they tried six murder prosecutions, including three death penalty and two special circumstance cases.
- ◆ Special Prosecution Unit investigated and prosecuted several companies doing business within Riverside County who were defrauding consumers and violating environmental protection laws. Resulting settlements of \$1.8 million in fines and fees will ensure victim restitution, reimburse investigative costs, and support future prosecution and compliance efforts.
- ◆ Hosted and participated in roundtables, panel discussions and presented classes on CALECPA, *Brady*, CPRA, social media, ethics, current legal issues, legislation/new laws, Kid's court, diversion programs and more, for other District Attorney offices, Appellate Court, Public Defender, County Counsel, city attorneys, Attorney General, educators, professional associations, and federal, state and local law enforcement agencies.
- ◆ Fugitive Apprehension Unit successfully processed all extraditions on open international cases, doubling the number of victims who are able to obtain justice from felons who fled the jurisdiction to escape prosecution.
- ◆ Training Unit saved the county significant cost by creating and presenting:
 - ❖ Over 186 hours of mandatory continuing legal education to 1,623 attendees;
 - ❖ A one-week homicide symposium for prosecutors and investigators;
 - ❖ A one-week sentencing seminar for prosecutors;
 - ❖ Public safety training on new 2016 laws, and current legal and ethical issues in body cameras, use of informants, undercover stings, discovery duties, and search warrant training, when budget cuts eliminated our ability to continue to provide discretionary support services.
- ◆ Over a one-year span, 47 percent of 14,489 victims and witnesses served by the Division of Victim Services were victims of family violence related crimes. To address the needs of these traumatized children and stabilize families, the office secured grant funding to enable the Riverside, Indio, and

Southwest/Mid-County Family Justice Centers to add new services, including onsite case management, clinical services, and community-based programs. To expand referral and support services to underserved populations, the office added a satellite Family Justice Center in Blythe.

- ◆ Established to deter first-time low-level offenders from entering a life of crime, our Deferred Entry of Judgment (DEJ) diversionary program saw 1,780 defendants enroll, of which 85 percent successfully completed, with only an eight percent recidivism rate (defined as a new arrest within one-year of completion.)
- ◆ Collaborative Courts Unit combatted revolving door recidivism in specialized Mental Health, Drug, and Homeless courts with tailored support and supervision systems to hold individuals accountable while addressing underlying causes of criminality.
- ◆ A premier youth rehabilitation and leadership program for at-risk youth, Sunburst Youth Academy in Orange County honored one of our Crime Prevention Unit prosecutors with an award and scholarship in her name in recognition of her efforts to bring a Sunburst facility to Riverside County.
- ◆ Our Real Men *Read* program mentors at-risk and incarcerated youth through the promotion of literacy with strong male role models and guest lecturers, including a New York Times and USA Today bestselling author. As a result, 421 youth read 796 books totaling 281,116 pages and earned credits toward high school graduation.



Business Friendly Operations

- ◆ Deployed Homeless Court to combat root causes of homelessness and reduce related revolving door criminal activity, that impact businesses and neighborhood quality of life.
- ◆ Recognized as an innovative, cost effective and a best practice government program that positively impacts the community, our GAME program (Gang Awareness Mentoring and Education),

formally Project Safe Neighborhoods, was awarded the prestigious and highly coveted Challenge Merit Award, from the California State Association of Counties (CSAC) over stiff competition, which included 41 counties and 279 entries. Completing 253 student, educator and parent presentations to over 24,000 attendees in 2016, 75 percent of participating youth reported they were less likely to join a gang. GAME was also selected as the area winner to advance to the statewide competition for the ACSA Partners in Educational Excellence Award. GAME was previously honored by an International White House Initiative and by Harvard University's Kennedy School of Government.

- ◆ Successfully updated the District Attorney's antiquated case management system using non-taxpayer funds. KPMG projected gains in efficiency could positively impact the county budget with potential annualized savings in excess of \$2 million over the next three to five years.
- ◆ Teaming with local educators, the Family Justice Centers conducted presentations for college student athletes and middle school youth on healthy relationships and dating violence.
- ◆ Conducted a Citizens Academy, which met weekly at the District Attorney's Office to educate community participants on the administration of justice and our criminal justice system.
- ◆ Established the first-ever Law & Leadership Summer Youth Academy. Funded entirely through donations, this weeklong program was offered at no charge to local middle school youth who received leadership training and hands-on experience in forensic skills, such as fingerprinting and crime scene investigation.
- ◆ Conducted summer College Academy. This eight-week volunteer internship offered firsthand experience in the public safety sector, allowing future generations to investigate potential careers in the criminal justice system.

Strategic Objectives

Public Safety

- ◆ Backfill mission critical attrition in order to effectively carry out public safety mission and meet new workload demands created by new laws and propositions.
- ◆ Continue to support the comprehensive efforts of the GIT team to target and dismantle the most violent criminal street gangs and related criminal activity.
- ◆ Continue to support the comprehensive efforts of the RCAHT to combat human traffickers who, through front operations, victimize young women and underage children, and peddle narcotics, illegal firearms, and prostitution within the communities.
- ◆ Continue to partner with federal, state and local law enforcement and prosecution agencies to leverage limited resources.
- ◆ Continue law enforcement training efforts through formal training, electronic law enforcement training bulletins, and roll call trainings.
- ◆ Continue to host regional town hall meetings with residents of Riverside County to identify local needs and public safety issues.
- ◆ Expand volunteer prosecutor liaison programs with cities and unincorporated communities to address local concerns and identify partnering opportunities with our public safety partners.
- ◆ Expand public information campaigns on Prop. 64 in order to educate and protect citizens, educators, parents, youth, and legitimately operating businesses on the law and the unintended consequences of Prop. 64 (i.e., extraction lab dangers, organized criminal activity, environmental and consumer hazards, lack of existing scientifically based legal standards for marijuana DUIs).
- ◆ Expand participation in effective youth outreach programs to deter youth from entering the criminal justice system.
- ◆ Continue to empower victims and witnesses of crime through advocacy and increased support services while promoting successful prosecution.

- ◆ Find, create, and utilize new and innovative ways to work within our community to prevent and deter crime as well as to promote public safety now and for future generations.

Healthy Communities


- ◆ Continue to reunite abducted children with their families through our state-funded Child Recovery Unit.
- ◆ Develop and implement Division of Victim Services Crisis Response Team countywide.
- ◆ Continue to complement traditional prosecution methods with countywide youth and low-level offender outreach programs, and specialized pre-filing and court diversionary programs that hold individuals accountable and address recidivism.
- ◆ Continue to seek solutions to the revolving door recidivism of certain offender populations and quality-of-life crimes that blight neighborhoods and businesses.
- ◆ In conjunction with partner law enforcement agencies, work with existing diversion programs, homeless shelters, job training, drug addiction and mental health organizations, and nonprofits to identify potential candidates and programming to provide the needed support to move low risk homeless offenders into productive citizenship with housing and gainful employment.
- ◆ Continue to host an annual Citizens Academy to provide public with an opportunity to learn the inner workings of the District Attorney's Office.
- ◆ Continue to host programs that enable Riverside County youth to develop leadership skills and to explore career options within the criminal justice system.
- ◆ Utilize grant funding and community partnerships to provide referrals and access to additional wrap around family stability services to victims of violence and abuse.

Business Friendly Operations

- ◆ Continue no-cost high quality formal recruitment and training programs to

ensure most qualified candidates are identified for future recruitments.

- ◆ Continue to find innovative ways to streamline work processes within the CMS system and save taxpayer dollars

Performance Measures		FY 15/16 Actuals	FY 16/17 Goals	FY 17/18 Goals	FY 18/19 Goals
	Achieve a Conviction on Adult Felony Cases Prosecuted	94% of 28,592 cases	90%	90%	90%
	Achieve a Conviction of Adult Misdemeanor Cases Prosecuted	89% of 12,053 cases	80%	80%	80%
	Average Days to Disposition of Adult Felony Cases Prosecuted	213	270	260	250
	Average Days to Disposition of Adult Misdemeanor Cases Prosecuted	73	120	110	100
	Provide Mandatory Continuing Legal Education (MCLE) Training	186.75 hours	160	160	160
	<ul style="list-style-type: none"> • Ethics/Professionalism • Trial Advocacy 	30 hours 41 hours	25 hours 40 hours	25 hours 40 hours	25 hours 40 hours
	Special Prosecution Unit Investigations Initiated and Completed	512 initiated 330 completed	530 initiated 350 completed	550 initiated 370 completed	565 initiated 375 completed
	Crime Prevention/Community Outreach Presentations	253	200	200	200
	Provide Victims and Witnesses Constitutionally-Mandated Marsy's Law Services	255,511	250,000	250,000	250,000
	Increase Discretionary Victim/Witness Services	0%	+10%	+10%	+10%
	Process Victim Applications to Cal VCP	1445	1545	1645	1700

Related Links

For additional information about the District Attorney's Office, refer to the following websites:

- <https://www.rivcoda.org>
- [@rivcoda](https://www.instagram.com/rivcoda/?ref=badge)
- [@rivcoda](https://twitter.com/RivCoDA)
- <https://www.facebook.com/RivCoDA/>
- <https://plus.google.com/101101144885982266687>

Budget Changes & Operational Impacts

Staffing

The District Attorney continues to absorb a significant amount of attrition in order to meet county budget targets. Hiring has been restricted to grant funded and mission critical positions since the beginning of FY 16/17. As of May 2017, the District

Attorney's Office has 679 full time staff, down from 703 positions as of August 1, 2016.

Expenditures

The District Attorney's FY 17/18 net county cost was increased by \$2 million. While this augmentation does not close the projected year-end deficit, it allows the department to get closer to realizing cost savings targets. The reversal of the initial \$4.1 million cut and

the additional \$2 million in additional net county cost has reduced the projected deficit to \$9.3 million.

- ◆ **Salaries & Benefits**
The budget does not reflect the District Attorney's request to increase funding to address the \$9.3 million structural deficit. Absent additional funding, the District Attorney will be unable to fund all existing positions and fill additional positions needed to address workload resulting from the passage of Prop. 57, 64, body worn camera initiatives and most recently the KPMG recommended paralegal pilot project. In addition, funding related to temporary positions and standby pay was cut from the full budget request in order to meet budget targets.
- ◆ **Services & Supplies**
Net increase of \$0.6 million. Overall, established funding is sufficient to cover operational requirements. Increase due to county-mandated changes in COWCAP and internal service cost allocations.
- ◆ **Fixed Assets**
Reduction of \$2.4 million due to the completion of Case Management System.

Revenues

The total net reduction of revenues from the FY 16/17 budget as adopted to the FY 17/18 budget is \$2.1

million. This consists of an overall reduction of \$4.3 million during FY 16/17, composed of approximately a \$3.2 million decrease in Prop. 172 funding and a loss of approximately \$1.1 million of department specific revenues. In FY 17/18, the reductions will be partially offset by \$2.2 million in increases. These increases consist of a return of \$0.8 million of the previously reduced Prop. 172 money and two additional funding sources obtained by the District Attorney, \$1.9 million in Cal OES grants and \$0.3 million in tribal funding.

Departmental Reserves

Net increase of \$0.4 million. A total of \$6 million is projected for FY 17/18.

- ◆ \$1.5 million in asset forfeiture funds restricted to support law enforcement and training purposes.
- ◆ \$4.5 million to support salary and benefits for staff designated to Consumer and Environmental Fraud Units. Restricted for law enforcement expenditures.

Net County Cost Allocations

Net county cost for the District Attorney's Office was increased by \$2 million. Additional funding requested to restore funding for all on-board staff and to staff critical vacant positions.

Budget Tables

<i>Department/Agency Staffing by Budget Unit</i>						
			Current Authorized	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
District Attorney: Criminal			775	741	741	799
Grand Total			775	741	741	799

<i>Department/Agency Expenditures by Budget Unit</i>							
		Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
District Attorney: Criminal		\$ 113,823,586	\$ 119,084,436	\$ 120,419,734	\$ 110,740,103	\$ 110,740,103	\$ 116,859,103
District Attorney: Forensics		491,364	600,000	600,000	600,000	600,000	600,000
Grand Total		\$ 114,314,950	\$ 119,684,436	\$ 121,019,734	\$ 111,340,103	\$ 111,340,103	\$ 117,459,103

Department/Agency Budget by Category of Expenditure

	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted
Salaries and Benefits	\$ 103,394,509	\$ 105,695,628	\$ 105,948,142	\$ 99,165,982	\$ 99,165,982	\$ 105,284,982
Services and Supplies	13,163,515	15,456,961	15,090,972	14,582,514	14,582,514	14,582,514
Other Charges	1,325	1,000	578	1,000	1,000	1,000
Fixed Assets	428,368	1,213,779	2,769,563	381,000	381,000	381,000
Intrafund Transfers	(2,672,767)	(2,682,932)	(2,789,521)	(2,790,393)	(2,790,393)	(2,790,393)
Expenditure Net of Transfers	114,314,950	119,684,436	121,019,734	111,340,103	111,340,103	117,459,103
Total Uses	\$ 114,314,950	\$ 119,684,436	\$ 121,019,734	\$ 111,340,103	\$ 111,340,103	\$ 117,459,103

Department/Agency Budget by Category of Source

	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Fines, Forfeitures & Penalties	\$ 5,982,688	\$ 1,251,500	\$ 600,200	\$ 601,500	\$ 601,500	\$ 601,500
Intergovernmental Revenues	43,304,816	41,150,813	38,773,092	41,756,422	41,756,422	41,756,422
Charges For Current Services	3,178,654	3,352,111	3,356,881	3,341,283	3,341,283	3,341,283
Other In-Lieu And Other Govt	55,575	-	-	-	-	-
Other Revenue	405,591	261,400	381,853	398,900	398,900	398,900
Total Net of Transfers	52,927,324	46,015,824	43,112,026	46,098,105	46,098,105	46,098,105
Operating Transfers in	343	-	-	-	-	-
Revenue Total	52,927,667	46,015,824	43,112,026	46,098,105	46,098,105	46,098,105
Net County Cost Allocation	61,081,816	63,381,816	73,212,411	59,261,998	59,261,998	65,380,998
Use of Department Reserves	305,467	1,867,868	1,867,868	5,980,000	5,980,000	5,980,000
Total Sources	\$ 114,314,950	\$ 111,265,508	\$ 118,192,305	\$ 111,340,103	\$ 111,340,103	\$ 117,459,103

Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance

Fund	Account Number	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
10000	230700	Adv Frm - Interest	\$ 0.02	\$ -	\$ 0.02	\$ -	\$ 0.02
	308153	Rsv For Clearing -Funds w/o FB	18.57	(18.57)	-	-	-
		Fund Total	18.59	(18.57)	0.02	-	0.02
11017	321101	Restricted Program Money	11,215,092.35	(2,503,911.38)	8,711,180.97	(4,480,000.00)	4,231,180.97
		Fund Total	11,215,092.35	(2,503,911.38)	8,711,180.97	(4,480,000.00)	4,231,180.97
11018	321133	Rst For State Adj DA Assets Fo	2,069,989.09	91,692.44	2,161,681.53	-	2,161,681.53
		Fund Total	2,069,989.09	91,692.44	2,161,681.53	-	2,161,681.53
11028	321101	Restricted Program Money	(58,097.59)	-	(58,097.59)	-	(58,097.59)
	321131	Rst For DA Federal Asset Forei	3,433,175.80	(238,810.03)	3,194,365.77	(1,500,000.00)	1,694,365.77
		Fund Total	3,375,078.21	(238,810.03)	3,136,268.18	(1,500,000.00)	1,636,268.18
11041	230100	Adv Frm Grantors & 3rd Parties	153,767.43	-	153,767.43	-	153,767.43
	321132	Rst For DA Real Estate Fraud	4,444,465.59	(28,927.19)	4,415,538.40	-	4,415,538.40
		Fund Total	4,598,233.02	(28,927.19)	4,569,305.83	-	4,569,305.83
11118	230100	Adv Frm Grantors & 3rd Parties	6,446.00	(6,446.00)	-	-	-
	321133	Rst For State Adj DA Assets Fo	375,607.10	(375,246.78)	360.32	-	360.32
		Fund Total	382,053.10	(381,692.78)	360.32	-	360.32
11133	321101	Restricted Program Money	198,206.60	928.93	199,135.53	-	199,135.53
	330100	Committed Fund Balance	31,954.49	-	31,954.49	-	31,954.49
		Fund Total	230,161.09	928.93	231,090.02	-	231,090.02
11143	321101	Restricted Program Money	735.64	18.91	754.55	-	754.55
		Fund Total	735.64	18.91	754.55	-	754.55
11144	321101	Restricted Program Money	547.72	(268.09)	279.63	-	279.63
		Fund Total	547.72	(268.09)	279.63	-	279.63
11145	321101	Restricted Program Money	0.15	-	0.15	-	0.15
		Fund Total	0.15	-	0.15	-	0.15
11146	321101	Restricted Program Money	0.05	-	0.05	-	0.05
		Fund Total	0.05	-	0.05	-	0.05
11147	321101	Restricted Program Money	0.02	-	0.02	-	0.02
		Fund Total	0.02	-	0.02	-	0.02
11151	321101	Restricted Program Money	330,889.13	(6,836.57)	324,052.56	-	324,052.56
		Fund Total	330,889.13	(6,836.57)	324,052.56	-	324,052.56
11152	321101	Restricted Program Money	30,876.86	(4,185.07)	26,691.79	-	26,691.79
		Fund Total	30,876.86	(4,185.07)	26,691.79	-	26,691.79
11156	230143	Adv Frm DA Urban Auto Fraud	16,716.00	(16,716.00)	-	-	-
	321101	Restricted Program Money	215,228.32	(23,805.78)	191,422.54	-	191,422.54
		Fund Total	231,944.32	(40,521.78)	191,422.54	-	191,422.54
11157	230100	Adv Frm Grantors & 3rd Parties	-	-	-	-	-
	321101	Restricted Program Money	64.38	38.16	102.54	-	102.54
		Fund Total	64.38	38.16	102.54	-	102.54
11158	230100	Adv Frm Grantors & 3rd Parties	72,900.00	(72,900.00)	-	-	-
	321101	Restricted Program Money	404,263.42	179,954.51	584,217.93	-	584,217.93
		Fund Total	477,163.42	107,054.51	584,217.93	-	584,217.93
11159	321101	Restricted Program Money	0.09	-	0.09	-	0.09
		Fund Total	0.09	-	0.09	-	0.09
11160	230196	Adv Frm Grantors & 3rd Parties	-	-	-	-	-
	321101	Restricted Program Money	195.76	1.54	197.30	-	197.30
		Fund Total	195.76	1.54	197.30	-	197.30
11167	230420	Adv Frm LES Com Correctins Sub	51,195.11	-	51,195.11	-	51,195.11
	230440	Adv Frm LES Dist Atty/Pub Def	855,519.24	39,611.00	895,130.24	(855,519.00)	39,611.24
	230522	Adv Frm SUT Comm Corr Grw th Sp	105,256.00	(44,481.00)	60,775.00	(44,481.00)	16,294.00
	321101	Restricted Program Money	1,489.68	(1,489.68)	-	-	-
		Fund Total	1,013,460.03	(6,359.68)	1,007,100.35	(900,000.00)	107,100.35
11174	230100	Adv Frm Grantors & 3rd Parties	151,429.00	(151,429.00)	-	-	-
	321101	Restricted Program Money	1,065.84	(186.02)	879.82	-	879.82
		Fund Total	152,494.84	(151,615.02)	879.82	-	879.82
		Grand Total	\$24,108,997.86	\$ (3,163,411.67)	\$20,945,586.19	\$ (6,880,000.00)	\$14,065,586.19

EMERGENCY MANAGEMENT DEPARTMENT

Mission Statement

The Riverside County Emergency Management Department (EMD) strives to be a leader in emergency management to ensure the safety and security of the residents and visitors of Riverside County and to facilitate and support County Government and stakeholder efforts to mitigate, prepare for, respond to, and recover from natural and human caused emergencies and disasters.

Department/Agency Description

The EMD was established in July 2015 and is comprised of five divisions: Riverside County Emergency Medical Services Agency (REMSA), Community Readiness, Preparedness, Operations, and Business and Finance. EMD also functions as the Operational Area Coordinator for the Emergency Management Mutual Aid (EMMA) System and the Medical/Health Mutual Aid System. In addition, EMD staff is designated as the Regional Disaster Medical Health Coordinator for Region VI. Region VI is a state designation that includes the counties of Riverside, Imperial, Inyo, Mono, San Bernardino and San Diego

Riverside County Emergency Medical Services Agency

The Riverside County Emergency Medical Services Agency (REMSA) manages the fourth largest emergency medical system in California, meeting the emergency/prehospital medical care needs of Riverside County's nearly 2.27 million residents and visitors. The Riverside County EMS System is well regarded by EMS professionals throughout California due largely to the EMS System participants and the collaborative nature of the processes and policies implemented by REMSA.

In 2014, REMSA initiated a comprehensive EMS System Evaluation that engaged all system stakeholders and resulted in the development and implementation of an EMS System Strategic Plan. The goals of this Plan were designed to utilize a community-driven input process to develop initiatives designed to enhance access, coordinate care, reduce unnecessary utilization, and improve the quality of the County's EMS delivery system. The EMS System Strategic Plan serves as a collaboratively developed roadmap that identifies the optimal route

forward for the Riverside County EMS System's three to seven year goal of becoming an exceptional, outcome-focused system.

Community Readiness Division

The Community Readiness (CR) Division supports Riverside County's whole communities, tribes, special districts, and municipalities' ability to Plan, Respond, Recover and Mitigate natural hazards and disasters. The CR staff serve as subject matter experts in current EM strategies and policies and work to ensure municipalities, special districts, tribal nations, and other stakeholders have access to required and recommended emergency management trainings. CR staff also ensure training and exercises are implemented to evaluate and improve operational readiness, enhance the communication and coordination between our Operational Area (OA) partners, and implement an effective EMD volunteer program.

Volunteer Program

The Volunteer Program has 430 deployable volunteers belonging to four established volunteer programs. The programs include the Medical Reserve Corps (MRC), Radio Amateur Civil Emergency Service (RACES), Pharmacy Emergency Response Team (PERT), and Disaster Corps, which encompasses the CERT program. For FY 16/17, thirty-three CERT trainings have been completed as of March 15, and 12 more are scheduled through June, bringing the total to 45 for the year. EMD projects to instruct 48 and 51 CERT classes in FY 17/18 and FY 18/19, respectively.

By offering trainings, exercises and drills, EMD is able to prepare residents and give them the tools to assist themselves, their neighbors and extended communities during times of emergency or disaster. Additionally, through these trainings, EMD has amassed a cadre of volunteers in each of the four specialized programs who are available for deployment throughout the county, state and nation.

Preparedness Division

The Preparedness Division works to increase the readiness of county residents and stakeholders to natural and man-made disasters. By bringing together efforts from a variety of emergency management funding streams, projects are better coordinated and integrated to achieve overall community and stakeholder preparedness.

The Preparedness Division includes training, exercise development and execution and the development of emergency response plans. Staff work with County Departments and municipalities, special districts, tribes, and medical/health system stakeholders to ensure that plans are developed, trained on and exercised as part of a comprehensive emergency management planning cycle.

Areas of focus include improving community preparedness and recovery; Emergency Operations Center coordination; emergency public information; fatality management for medical facilities; information sharing; mass care operations; medical countermeasure dispensing and distribution; medical surge operations; responder safety and health; and volunteer management.

Working closely with Riverside University Healthcare System-Public Health (RUHS-PH), EMD partners with stakeholders to develop, test, and maintain plans to quickly receive and distribute life-saving medicine and medical supplies from the nation's Strategic National Stockpile (SNS) to local communities following a large-scale public health emergency. In addition, a cache of medications for First Responders is maintained. The cache provides for large-scale antibiotic or vaccine dispensing in the rare event of an infectious disease emergency. The goal of the cache is to provide a 5-day course (10 pills) of antibiotics to first responders, first receivers and their families in the event of an anthrax or other biological agent release.

Operations Division

Operational Coordination Branch

The Operational Coordination Branch is responsible for developing and coordinating a comprehensive materials management program for the department. They are currently developing processes and policies for inventory tracking and disbursement that will have a mechanism in place for accountability to minimize waste and maximize the ability to rapidly distribute resources to needed areas.

Business and Community Resiliency Branch

The Business and Community Resiliency Branch is responsible for business continuity plan development for Riverside County and includes developing and implementing a Business Emergency Operations

Center to engage business partners and stakeholders before, during and after an event.

Emergency Facilities Readiness Branch

The Emergency Facilities Readiness Branch is responsible for developing processes and training for the Emergency Operation Center, Medical & Health Department Operation Center and other County Department Operations Centers. Training topics include transitioning the OA EOC from response to recovery activities.

Business and Finance Division

The Business and Finance Division provides the fiscal, purchasing, and human resources infrastructure for EMD.

Accomplishments

 **Public Safety**

- ◆ Facilitated the Statewide Medical Health Functional Exercise and Tabletop Exercise to test the response and coordination following notification of a simulated Mass Casualty Incident (MCI) involving students in a school bus.
- ◆ Revised, updated and tested multi-agency, multi-disciplinary response plans that address medical surge, patient transportation, communication and information sharing.
- ◆ Completed the first year of the new County 9-1-1 emergency ambulance contract. The first annual report on AMR's performance was provided to the BOS in December 2016. (EMS Strategic Plan Goal 10)
- ◆ Maintained a core volunteer program that included 430 volunteers in CERT, RACES, MRC and PERT.

 **Healthy Communities**

- ◆ In conjunction with RUHS-PH, completed a Regional Highly Contagious Disease Transportation Plan and Tabletop Exercise with Riverside, San Bernardino, Inyo, Mono and San Diego counties, and completed a Viral Hemorrhagic Fever Preparedness and Response Plan.
- ◆ Updated the Riverside County Trauma Plan to include a new data dashboard for

the enhanced evaluation and reporting of trauma patient demographics, care and outcomes. This dashboard will be used by the Trauma Audit Committee (TAC) to evaluate patient care and provide direction for the development of trauma policies and protocols.



Business Friendly Operations

- ◆ Established a Business Operations Center with standardized procedures to better coordinate response and recovery efforts among private Riverside County businesses.
- ◆ Established online services for certification and re-certification of Emergency Medical Technicians (EMT's) and accreditation for Paramedics and Mobile Intensive Care Nurses (MICNs).

- ◆ Continue to implement the goals and recommendations of the EMS System Strategic Plan to enhance coordination and improve patient outcomes.
- ◆ Develop improved operational data collection, system performance reporting and recommendations for prioritization of EMS resource response.
- ◆ Continue implementation and development of the Riverside County EMS Information System (REMSIS), which includes Image Trend Elite electronic patient care report, Image Trend Learning Management System, Digital Innovations Trauma Registry, ReddiNet and First Watch Informatics Systems. REMSIS will facilitate the development of performance metrics that will drive the development of evidence based clinical treatment protocols, education/training initiatives and system design changes.

Strategic Objectives



Public Safety

- ◆ Develop new partnerships and workflows for the Business Operations Center to better affect response and recovery efforts throughout the county.



Healthy Communities

- ◆ Prepare the residents and stakeholders of Riverside County for a disaster, either man-made or natural, through planning, exercising, outreach and innovative training.



Performance Measures					
		FY 15/16 Actuals	FY 16/17 Projected	FY 17/18 Goals	FY 18/19 Goals
	Increase the number of CERT classes by 5% per year.	45	45	48	51
	Increase the number of County EOC responders trained by 5% per year.	79	80	85	89
	Work with healthcare facilities and first responders to decrease the number of hours of Ambulance Patient Offload Delay by 5% per year.(1)	15,386	12,420	11,799	11,209

Table Notes:

¹ These data are collected based on calendar years, not fiscal years.

Related Links

Websites:

- <http://www.RivCoReady.org>
- <http://www.RivCoEMD.org>
- <http://www.RivCoCERT.org>
- <http://www.RivCoEMS.org>

Twitter:
 @RivCoReady
 @RivCoCERT
 @RivCoListos (Spanish version)

Budget Changes & Operational Impacts

The EMD budget was developed by combining revenue and expenditures from RUHS – PH and the Riverside County Fire Department/Cal Fire in FY 15/16. Over the past two years, EMD has been reconciling the budgetary data from these two departments to develop a comprehensive budget based on actual departmental revenue generation and expenditures.

Staffing

EMD currently has 68 funded, full-time equivalent positions.

- ◆ Of these positions, 9 are currently vacant.
- ◆ All 9 vacant positions are funded and in recruitment.

The EMD budget contains the same overall number of full-time equivalent positions as were submitted in FY 16/17. However, some positions have been exchanged for less-expensive job classifications to increase efficiency and reduce net county costs. As a result, the personnel budget is decreasing by \$142,673 (2 percent) between FY 16/17 and FY 17/18.

Expenditures

In FY 17/18, EMD is increasing expenditures by \$4.1 million to a new total of \$20.5 million. This increase represents the fluctuation in grant revenue and accompanying expenditures from year to year as well as the variation in traffic fine collection and subsequent pass-through to first responder partners. This increase is primarily in the services and supplies appropriations category.

- ◆ Salaries & Benefits
 - ❖ \$7.27 million, 2 percent decrease.
- ◆ Services & Supplies
 - ❖ \$12.95 million, a 20 percent increase - state and federal grant awards can vary yearly impacting the projects that EMD will complete.
- ◆ Other Charges
 - ❖ \$379,353, an 84 percent decrease due to reorganization of budget; in FY 16/17 this category had charges that were more

appropriately reflected in supplies and services.

- ◆ Fixed Assets
 - ❖ \$658,000, increased by 46 percent due to increase in purchases using grant funds.
- ◆ Intrafund Transfers
 - ❖ \$709,957, an 83 percent decrease. In FY 16/17, grant revenue was transferred from RUHS-PH to EMD; in FY 17/18, the grant revenue comes directly to EMD.

Revenues

In FY 17/18, EMD is increasing revenue by \$4.25 million to a new total of \$17.93 million. This 24 percent increase represents the fluctuation in grant revenue from year to year as well as the variation in traffic fine collection. Note: historical data not yet available in the category format below for FY 16/17.

- ◆ Licenses, Permits & Franchises
 - ❖ \$220,000 in ambulance licensing fees, EMT, paramedics, mobile intensive care nurse certification and credentialing.
- ◆ Fines, Forfeitures & Penalties
 - ❖ \$6.1 million in fines from CA Health and Safety Code §1797.98a-1797.98g.
- ◆ Intergovernmental Revenue
 - ❖ \$6.6 million in state and federal grants.
- ◆ Other Revenue
 - ❖ \$5 million includes the restricted reserve funds that are being used in FY 17/18, revenue from city agreements for emergency management services, and CERT classes.

Departmental Reserves

EMD began FY 16/17 with a total reserve balance of \$11.29 million. These reserves are restricted by state and federal regulations as outlined in the fund descriptions below. To maintain the current level of service and care in the EMS system and emergency management and preparedness, these funds are projected to be expended by FY 19/20.

For FY 16/17 EMD is projecting to spend \$1.8 million of the reserve funds. For FY 17/18 EMD is projecting to spend \$2.47 million. The increase in spending for FY 17/18 is for purchases for the EMS system.

- ◆ Fund 10000
 - ❖ EMS Deferred Revenue Account beginning balance for FY16/17 is \$7.8 million. This account represents the combined restricted revenue from the ambulance contract, and the Maddy/ Richie Funds.
 - ❖ EMD is implementing the new REMSA EMS Strategic Plan, which includes a number of EMS system enhancements that will be funded out of this account. These enhancements will be completed over the next two fiscal years.
 - ❖ Maddy/Richie: Traffic fines received by REMSA and distributed for uncompensated care and to support the EMS/Trauma system.
 - ❖ These fund balances are also being used in FY17/18 to develop a patient distribution plan and to purchase equipment for an EMS Coordination Center (EMS Strategic Plan Goals 2 and 9).

- ◆ Fund 21800
 - ❖ PHEP equity beginning balance for FY 16/17 is \$3.46 million. This is a restricted, interest bearing account for federal grant funds

passed through the California Department of Public Health. Reserves must be spent on improvements to the health/medical emergency management system.

- ❖ In FY17/18, these funds are being used to update equipment in the Medical/Health Branch of the EOC, in the Medical/Health DOC and to support professional services contracts for EOC/DOC policy development and exercises. Funds are also being used to support an EOC/DOC Situational Awareness project with ESRI.

- ◆ Fund 21810
 - ❖ HPP Equity beginning balance for FY16/17 is \$193,857. Grant funding is received and spent within the same year.

Net County Cost Allocations

EMD reduced its NCC allocation by \$187,568 (6.5 percent), as directed by the Executive Office to \$2.62 million. EMD absorbed the 6.5 percent cut by exchanging current staff positions for less costly positions; reducing expenses in mileage and planned overtime; and reducing the number of employee CERT classes offered.

Budget Tables

Department/Agency Staffing by Budget Unit					
		Current Authorized	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
EMD: Emergency Management Department		68	67	67	67
Grand Total		68	67	67	67

Department/Agency Expenditures by Budget Unit							
	Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
EMD: Bioterrorism Preparedness	\$ 1,711,923	\$ 682,765	\$ 375,285	\$ 2,707,517	\$ 2,707,517	\$ 2,743,473	
EMD: Emergency Management Department	13,003,679	15,486,814	15,448,385	17,046,343	17,046,343	17,046,343	
EMD: Hospital Preparedness Program	517,249	327,414	137,182	795,741	795,741	795,741	
Grand Total	\$ 15,232,851	\$ 16,496,993	\$ 15,960,852	\$ 20,549,601	\$ 20,549,601	\$ 20,585,557	

Department/Agency Budget by Category of Expenditure							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted	
Salaries and Benefits	\$ 6,408,936	\$ 7,356,100	\$ 7,411,011	\$ 7,363,736	\$ 7,363,736	\$ 7,363,736	
Services and Supplies	9,870,832	12,695,244	10,131,132	12,858,469	12,858,469	12,843,140	
Other Charges	319,869	337,149	2,386,276	379,353	379,353	415,309	
Fixed Assets	18,165	349,612	273,545	658,000	658,000	673,329	
Intrafund Transfers	(1,384,951)	(4,241,112)	(4,241,112)	(709,957)	(709,957)	(709,957)	
Expenditure Net of Transfers	15,232,851	16,496,993	15,960,852	20,549,601	20,549,601	20,585,557	
Total Uses	\$ 15,232,851	\$ 16,496,993	\$ 15,960,852	\$ 20,549,601	\$ 20,549,601	\$ 20,585,557	

Department/Agency Budget by Category of Source

	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Rev Fr Use Of Money&Property	\$ 13,297	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenues	4,641,740	4,792,803	4,754,374	6,367,742	6,367,742	6,403,698
Charges For Current Services	5,179,808	7,108,712	6,611,000	9,446,869	9,446,869	9,446,869
Other Revenue	1,633,451	1,784,540	1,784,540	2,111,620	2,111,620	2,111,620
Total Net of Transfers	11,468,296	13,686,055	13,149,914	17,926,231	17,926,231	17,962,187
Revenue Total	11,468,296	13,686,055	13,149,914	17,926,231	17,926,231	17,962,187
Net County Cost Allocation	2,530,743	2,805,743	2,805,743	2,623,370	2,623,370	2,623,370
Use of Department Reserves	1,233,812	1,887,682	1,887,682	2,471,290	-	-
Total Sources	\$ 15,232,851	\$ 18,379,480	\$ 17,843,339	\$ 23,020,891	\$ 20,549,601	\$ 20,585,557

Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance

Fund	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
10000	Restricted	\$ 7,822,864	\$ (1,342,540)	\$ 6,480,324	\$ -	\$ 6,480,324
21800	Restricted	3,463,949	(1,041,638)	2,422,311	-	2,422,311
21810	Restricted	193,857	184,575	378,432	-	378,432
	Grand Total	\$ 11,480,670	\$ (2,199,603)	\$ 9,281,067	\$ -	\$ 9,281,067

Fund Annotations

Fund	Fund Name	Purpose
10000	EMS System	EMS system support and enhancements restricted by Contract agreement with AMR. Approved by BOS on 1/13/15 Item #3.8
10000	Maddy/Richie	SB 12/Richie legislation for uncompensated medical care, trauma center/pediatric trauma center and EMS agency support. Restricted by CA Health and Safety Code §1797.98a-1797.98g
21800	PHEP	Public Health Emergency Preparedness. Funds restricted by federal contract and must be used for public health and medical emergency management activities.
21810	HPP	Hospital Preparedness Program funds restricted by federal contract. Funds must be used for public health and medical emergency management activities.

FIRE DEPARTMENT

Mission Statement

The Riverside County Fire Department is a public safety agency dedicated to protecting life, property, and the environment through professionalism, integrity, and efficiency.

Vision Statement

The Riverside County Fire Department is committed to exemplary service and to be a leader in fire protection and emergency services through continuous improvement, innovation, and the most efficient and responsible use of resources.

Department/Agency Description

The Riverside County Fire Department (RCFD) is an integrated, cooperative, regional fire protection system that provides fire, EMS, technical rescue and hazardous materials response to approximately 1.6 million residents in the unincorporated area, in 21 partner fire cities and one community services district. The County of Riverside contracts for emergency response from the California Department of Forestry and Fire Protection (CAL FIRE), to serve as the Riverside County Fire Department. All hazards emergency response services are provided from 92 fire stations utilizing about 1,050 firefighters (CAL FIRE), 250 administrative and support personnel and about 150 reserve volunteer firefighters. CAL FIRE is responsible to protect the State Responsibility Area (SRA) or watershed as part of the cooperative agreement and Public Resources Code §§4125-4127. The Riverside County Fire Department is one of the largest regional fire service organizations in California.

Accomplishments

Public Safety

- ◆ The RCFD responded to 158,613 emergencies in 2016. This is almost a 6 percent increase from the previous year.
 - ❖ Our Emergency Command Center (ECC) continues to evolve as a command and control dispatch center and as an agency, the Perris ECC has successfully achieved an even higher standard of competency and customer service. Additionally, the ECC serves as the Riverside County Operational Area Fire and Rescue dispatch center.
- ◆ RCFD develops and continually improves the Emergency Medical Services (EMS) delivery system, while assuring high quality patient care and appropriate response in emergency situations. Accomplishments include:
 - ❖ 184 students participated in cadaver lab training at the Ben Clark Training Center (BCTC).
 - ❖ Reallocation of CQI priorities for call review between field and EMS Bureau resulting in a 14.6 percent EMS call review derived from 121,451 documented cases.
 - ❖ 8th edition Pre-Hospital Trauma Life Support (PHTLS) update and rollout and established PHTLS Affiliate Faculty with the National Association of Emergency Medical Technicians (NAEMT).
 - ❖ Received state funds and placed 17 AEDs on CAL FIRE engines and Battalion Chief vehicles.
 - ❖ 2015 American Heart Association (AHA) update roll out and three additional AHA Training sites added to RCFD AHA Training Center (MVU, TUU and Ione).
- ◆ Fire Prevention Bureau provides law enforcement for arson and malicious fire activity. Accomplishments include:
 - ❖ 476 criminal and administrative cases reviewed.
 - ❖ Made 58 arrests
 - ❖ Issued 95 citations for Illegal burning
 - ❖ Made 4 serial arson arrests; two series involved security guards, one of which was in the Coachella Valley; Homeland Church series; and Pinyon area
 - ❖ Assisted the Riverside County Sheriff's Department with sobriety / safety checkpoints
- ◆ The Riverside County Hazard Reduction office enforces the abatement of hazardous vegetation on vacant parcels within pre-defined unincorporated areas of Riverside

County, in support of various state and county ordinances.

- ❖ Hazard reduction staff completed inspections of 75,329 parcels for hazardous vegetation, to include annual weeds and grasses as well as tumbleweeds.
- ❖ Pursuant to these inspections, 11,482 notices of violation were mailed to property owners requiring defensible space clearance.
- ❖ The office garnered a 95.8 percent compliance rate from owners. This inspection activity is critical to the prevention and spread of fire throughout Riverside County. As a result, very few roadside fires originated due to the hazard reduction work.
- ◆ The Hazard Reduction office is responsible the clearance of power poles and power lines.
 - ❖ The team of six Fire Prevention Technicians accomplished inspections on 32,646 power poles and impacted the correction of 51 violations.
 - ❖ They perform the inspection and abatement of abandoned and neglected groves, orchards, and vineyards, as well as railroad right of ways.
 - ❖ The Hazard Reduction office also permits, inspects, and oversees many of the county's public firework displays.
- ◆ The Resource Management/Pre-Fire Division manages the Vegetation Management Program (VMP). The program is designed for hazardous fuel reduction utilizing the use of live fire for reductions of the fuels and grasses. Successful burning occurred on the 48 acres on the Santa Rosa Plateau and 15 acres on the Orchard VMP to create Defensive Fuel Protection Zones (DFPZ), and remove hazardous fuel loading on the landscape. Work began to re-new VMP's on Santa Rosa, Lake Matthews, Orchard and Oak Glen/Water Canyon VMP's.
- ◆ The Riverside Unit was awarded \$24,900 in Fire Hazard Severity, Treatment, Education, Planning and Prevention (FSTEPP) funds in 2016 and the monies were divided into six projects that either

reduced hazardous vegetative fuels or provided wildfire education to the residents of the Riverside Unit. The projects are as follows:

- ❖ Tenaja Road Right-of-Way Clearance: This project cleared hazardous vegetation along five miles of Tenaja Road in the unincorporated areas of La Cresta and Tenaja. This clearance helps to provide safer egress of citizen travel and safer ingress of fire equipment to this Very High Fire Danger Area in the event of a wildfire.
- ❖ El Cariso Village Hazardous Fuels Reduction: This is a re-entry to the 22-acre fuel break surrounding the El Cariso Village for maintenance. This project is being completed by the California Conservation Corps (CCC) with funding provided to the CCC from the State Fire Prevention Fee. This re-entry was started in late 2016 and will continue into 2017.
- ❖ Rancho Carrillo Road Right-of-Way Clearance: This project was a cooperative project with the Orange County Fire Authority (OCFA) to clear hazardous vegetation along three miles of Rancho Carrillo Road. Although this project lies completely within Orange County, this road serves as the only access to the community of Rancho Carrillo, which lies solely in Riverside County. This clearance helps to provide safer egress of civilian travel and safer ingress of fire equipment, and a tactical alternative in the event of a wildfire.
- ❖ Stone Creek Pile Burning: This is an ongoing pile-burning project north of Pine Cove with the Stone Creek State Park. Plot B consisting of nine acres was successfully burned.
- ❖ Ernie Maxwell Fuel Break: This project was approved in 2014 and funded entirely by the State Fire Prevention Fee to the sum of \$296,000 to re-establish the shaded fuel break on 116 acres. This fuel break is a tactical alternative to protect the communities of Idyllwild and Pine Cove. This project sunsets in 2017.

- ❖ Stone Creek Truck Trail Maintenance: This project was completed by RRU Heavy Fire Equipment Operator (HFEO) staff to improve five miles of road surface within the Stone Creek State Park and Hazardous Fuel Reduction site. The roads serve as access to the on-going pile-burning project and ingress and egress of fire equipment in the event of a wildfire.
- ❖ Mountain Community Hazardous Tree Removal: This \$10,100 FPF funded project successfully removed 23 Gold Spotted Oak Borer infected trees in the mountain communities of Idyllwild and Pine Cove.
- ◆ This year was extremely busy at the Ben Clark Training Center, (BCTC).
 - ❖ The Department hosted three CAL FIRE's Firefighter Academy, (FFA), courses at the BCTC.
 - ❖ Roughly, 6,000 students came through the BCTC doors in 2016, and attended classes such as; the Truck Academy, Tiller Academy, Fire Captain Leadership and Development Academy, (Fire Captain CPT's), RIC Firefighter and Survival, RIC Operations, Command & Control of the RIC, SLICE-RS Training, and West End In-Service Training, (IST), Drills.
- ◆ BCTC and the Roy Wilson Training Center, (RWTC) hosted multiple In-Service Training (IST) Drills.
 - ❖ Subject included; Ladders, Wildland Fire, HAZ-MAT, Truck Drills, Solar and Electrical Safety, Hose Handling, CHP Helicopter Operations, as well as Sand Bag Operations.
- ◆ Ben Clark Training Center was also the host to numerous outside agencies for training such as;
 - ❖ OCFA, Anaheim Fire & Rescue, Riverside City Fire, Honolulu Fire, Long Beach F.D., Laguna Beach Fire, Redlands Fire Department CAL FIRE San Bernardino, CAL FIRE San Diego, March Air Reserve Base Fire, Murrieta Fire Protection District, and San Manuel Fire Department.



Healthy Communities

- ◆ The department's EMS Bureau initiated the Safe Kids car seat magnet placement on Riverside County Fire vehicles.
- ◆ The Office of the Fire Marshal provides professional fire and life safety engineering, permitting and inspection services for our citizens and emergency responders through exemplary customer service, leadership, education, analysis, innovation and partnership with the development and business community. Accomplishments include:
 - ❖ The team updated county and partner city ordinances to adopt the 2016 edition of the California Fire Code with local modifications.
 - ❖ Many new tract home subdivisions have been permitted over the past several years and work from the infrastructure to permits for the construction of the homes flourished. The Office of the Fire Marshal reviewed and inspected more commercial structures ranging from small to very large structures over a million square feet.
- ◆ The Office of the Fire Marshal team provided fire and life safety inspections, stand-by, and fire watch for many special events throughout the year. Several of the events had attendance well over 100,000. Some of the events supported included:
 - ❖ Coachella Music and Arts Festival
 - ❖ Stagecoach Music Festival
 - ❖ Riverside County National Date Festival
 - ❖ Desert Trip Concert Series
 - ❖ President Obama's Summit with Southeast Asian Leaders.
 - ❖ BNP Paribas Open - world's largest ATP and WTA tennis tournament
- ◆ The Resource Management/Pre-Fire Division continues to plan and manage, Unit California Environmental Quality Act (CEQA) coordination, hazardous fuel treatments, vegetation management programs, resource monitoring, CAL FIRE representation on Fire Safe Councils, Western Riverside County Multi Species Habitat Conservation Plan group,

Community Wildfire Protection Plans and the Mountain Area Safety Taskforce (MAST)

- ◆ The Public Affairs Bureau handles all risk incidents, non-traditional media and social media just to name a few. We strive to promote the department, its personnel and activities that reaches local, regional, national and international audiences. Assignments and projects within Riversides Public Affairs office for 2016 include:
 - ❖ On an international level, the department has trained production crews and have participated in a documentary with Netflix about the changes in the environment and wildfires impact on California.
 - ❖ On a state level, RRU PIO team members were deployed seven times during the 2016 fire season with CAL FIRE Incident Management Teams throughout the state (cost reimbursed by CAL FIRE).
 - ❖ Locally we worked with NBC and Me Productions in the Coachella Valley on an educational reality show about CAL FIRE Riverside County Firefighters called, "On Duty". This show dove into the everyday lives of firefighters. It showcased our skills on commercial fires, residential fires, vegetation fires, traffic collisions, swift water rescues, rope rescues, medical emergencies, public education, volunteer work and school-age children's educational programs.
 - ❖ Additionally, we have partnered with the City of Eastvale to enlarge our Fire Education program outreach by utilizing their electronic billboard along Interstate 15.
- ◆ The Volunteer Reserve Program consists of both suppression (firefighters) and support staff (chaplains, photographers, mobile communication technicians and water tender/breathing support operators).
 - ❖ Our Volunteer Reserve staff showed their dedication to the County of Riverside and its citizens by donating over 48,000 hours in emergency and non-emergency incidents as well



Business Friendly Operations

- ◆ The Department strives to continue an operation that is efficient and business friendly.
- ◆ The warehouse service center for the department is responsible for the efficient delivery of supplies and equipment to our fire stations and facilities.
 - ❖ We made great progress in converting our Personal Protective Equipment (PPE) records from a paper format to the department's Record Management System (RMS). The RMS functions as a powerful resource to manage the ever-increasing challenges associated with tracking PPE records. Here are a few examples of what we will do for our fire department - forecasting quantities and sizes will help establish contracts based on actual issuance; capturing custom turnout sizes so inventory is available when needed; monitor for expiration dates; identify trends.
- ◆ The department administration function includes purchasing, finance, personnel services, contracts and the county budget.
 - ❖ The department renewed nineteen city/district partner contracts and created 10 various Board of Supervisors approved contracts in 2016. The majority of these contracts provide for fire services in several communities within the County of Riverside.

Strategic Objectives



Public Safety

- ◆ Maintain the highest level of service possible within current budgetary constraints.
- ◆ Over the next year, all 21 of our partner cities and 1 community services district contracts will expire. The goal is to continue providing exemplary services in fire protection and emergency services through continuous improvement, innovation, and the most efficient and responsible use of resources for our partners.

 **Healthy Communities**

- ◆ Plan, build and maintain safe communities to improve the quality of life for all residents.

Related Links

CALFIRE/Riverside County Fire Department website: www.rvc.org
 CALFIRE website: www.fire.ca.gov
 CALFIRE State Jobs: <https://beta.jobs.ca.gov>
 CAL MAST: www.sbcounty.gov
 Fire & Burn Foundation website: www.fireandburn.org
 California Fire Safe Council: www.cafiresafecouncil.org
 Mountain Communities Fire Safe Council: www.mcfcs.org
 National Fire Protection Association: www.nfpa.org
 National Weather Service: www.weather.gov

Budget Changes & Operational Impacts

Staffing

The department proposes to authorize 258 positions. This is a decrease of eight positions from the FY 16/17 adopted budget. These reductions are the removal of all unfunded positions and necessary to achieve a balanced budget submittal.

- ◆ Reduction of Administration positions due to loss of funding/staff movements:
 - ❖ Two Accounting Technicians II in Finance
 - ❖ One Administrative Services Officer in Administration
 - ❖ One Maintenance Carpenter in Strategic Planning
 - ❖ Two Office Assistant III's.
 - ❖ One Administrative Services Analyst II in Training Bureau
- ◆ Reduction of unfunded city partner positions:
 - ❖ One Fire Systems Inspector
 - ❖ One Deputy Fire Marshal

Expenditures

Net increase of \$31.1 million.

- ◆ Salaries & Benefits
Increase of \$1.4 million as a result of increases in merits, and worker's compensation costs increases.
- ◆ Services & Supplies
Increase of \$29.1 million
 - ❖ The CALFIRE contract increases by \$27.5 million over the FY 16/17 final approved budget; \$18.3 million for our city partners and \$9.2 million for the county. These

- ❖ Continues to provide fire and life safety inspections, stand-by, and fire watch for special events

amounts include the proposed service reductions outlined under the net county cost allocation section in following pages.

- ❖ The department's internal service fund charges increase by \$500,000. The total of internal service fund charges for the department are \$4.6 million. This includes county support, insurance, janitorial, and RCIT charges.
- ❖ Increase is estimated charges from the Emergency Management Department (EMD) is \$600,000. This amount is fully funded by our city partners through the cost allocation plan.
- ❖ Increase of \$500,000 in other miscellaneous charges; utilities, facility maintenance, fuel, vehicle maintenance, inventory supplies, etc.
- ◆ Fixed Assets
Net Increase of \$161,000. Decrease of \$559,000 for the county; increase of \$520,000 for our city partners.
- ◆ Intrafund Transfers
No change in our transfers.

Revenues

Net increase of \$25.1 million.

- ◆ Charges for Current Services
Increase of \$25 million.
 - ❖ \$5.5 million is an increase in transfers from the Structural Fire Taxes fund; \$3.8 million from our city partners and \$1.7 million is county.
 - ❖ \$18.9 million is direct reimbursement from our city partners for fire services.

Net County Cost Allocations

The department has received \$6.2 million of additional net county cost per the Board of Supervisor’s direction on April 18, 2017, workshop.

Our fire protection contract with CALFIRE has increased by \$11.9 million in the county and \$5.7 million is being absorbed by the department via service reductions. These reductions are outlined below:

- ◆ Consolidation of our hazmat team to one team. The department currently funds two teams; one fully county funded, and one cost allocated to

the entire regional system including the county. The recommendation is to reduce the county funded team. This will result in a reduction of hazmat services availability in the county. Cost reduction is \$1.35 million.

- ◆ Elimination of Medic Squad 40 location at the Mecca Fire Station. Cost reduction is \$1.2 million.

These service reductions are after reductions in administrative positions; one vacant Battalion Chief position, one GIS Fire Captain, and three County Administrative positions.

Budget Tables

Department/Agency Staffing by Budget Unit							
			Current Authorized		Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Fire Protection: Contract Services			37		35	35	35
Fire Protection: Forest			233		224	224	224
Grand Total			270		259	259	259

Department/Agency Expenditures by Budget Unit							
	Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
Fire Protection: Contract Services	\$ 81,556,452	\$ 88,879,406	\$ 88,011,875	\$ 103,598,127	\$ 103,598,127	\$ 103,598,127	
Fire Protection: Forest	98,340,537	133,435,801	133,150,364	142,110,887	144,664,887	144,981,735	
Fire Protection: Non Forest	48,125,068	59,156,886	59,156,886	64,106,697	64,106,697	64,106,697	
Grand Total	\$ 228,022,057	\$ 281,472,093	\$ 280,319,125	\$ 309,815,711	\$ 312,369,711	\$ 312,686,559	

Department/Agency Budget by Category of Expenditure							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted	
Salaries and Benefits	\$ 22,797,515	\$ 26,169,325	\$ 24,123,117	\$ 27,214,953	\$ 27,214,953	\$ 27,214,953	
Services and Supplies	152,939,185	190,416,039	192,242,290	213,061,121	215,615,121	215,931,969	
Other Charges	51,655,263	62,845,270	62,828,184	68,186,153	68,186,153	68,186,153	
Fixed Assets	1,160,416	2,462,560	1,546,635	1,773,907	1,773,907	1,773,907	
Intrafund Transfers	(530,322)	(421,101)	(421,101)	(420,423)	(420,423)	(420,423)	
Expenditure Net of Transfers	228,022,057	281,472,093	280,319,125	309,815,711	312,369,711	312,686,559	
Total Uses	\$ 228,022,057	\$ 281,472,093	\$ 280,319,125	\$ 309,815,711	\$ 312,369,711	\$ 312,686,559	

Department/Agency Budget by Category of Source							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
Taxes	\$ 39,832,873	\$ 42,597,634	\$ 40,839,163	\$ 42,122,660	\$ 42,122,660	\$ 42,122,660	
Rev Fr Use Of Money&Property	316,914	284,858	41,375	274,185	274,185	274,185	
Intergovernmental Revenues	20,425,617	21,103,578	21,095,106	21,095,105	21,095,105	21,411,953	
Charges For Current Services	134,273,810	149,884,065	148,894,663	174,106,998	170,506,998	170,506,998	
Other Revenue	18,859,578	14,275,842	12,802,572	14,389,222	14,389,222	14,389,222	
Total Net of Transfers	213,708,792	228,145,977	223,672,879	251,988,170	248,388,170	248,705,018	
Revenue Total	213,708,792	228,145,977	223,672,879	251,988,170	248,388,170	248,705,018	

Net County Cost Allocation		30,017,575	50,827,541	50,827,541	50,327,541	56,481,541	56,481,541
Use of Department Reserves		(15,704,310)	7,030,414	7,030,414	2,500,000	7,500,000	7,500,000
Total Sources		\$ 228,022,057	\$ 286,003,932	\$ 281,530,834	\$ 304,815,711	\$ 312,369,711	\$ 312,686,559

Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance

Fund	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
21000	Restricted	\$ 12,730,414	\$ 7,400,759	\$ 20,131,173	\$ (7,500,000)	\$ 12,631,173

Fund Annotations

Fund	Fund Name	Purpose
21000	County Structural Fire Tax Fund	Fire Department structural fire tax and redevelopment funds for the County and six (6) city partners under contract with the County for Fire Services.

LAW OFFICE OF THE PUBLIC DEFENDER

Mission

It is the mission of the Law Offices of the Public Defender to provide the highest quality of legal representation to any person unable to afford such representation in criminal, juvenile or certain civil proceedings, upon the request of the client or the appointment of the Court.

The Law Offices of the Public Defender are entrusted to defend the fair, unbiased and equitable application of the law in the criminal justice system.

Accomplishments

Public Safety

- ◆ The Law Office of the Public Defender (LOPD), in collaboration with justice partners, including the courts, District Attorney, Probation, and the Sheriff, delivers highly skilled representation on a full time basis to court appointed clients. LOPD represents approximately 85 percent of indigent criminal defendants countywide. The LOPD is committed to the highest legal and ethical standards. This is achieved through a rigorous hiring process at all staffing levels, an intensive and on-going in-house training program, close supervision, and a high degree of esprit de corps. Feedback from clients, their families, other justice partners, and the public is always welcomed and carefully scrutinized in order to assure high standards are met and valid areas of improvement are incorporated.

Healthy Communities

- ◆ Healthy communities are fostered when everyone involved in the justice system receives fair, unbiased treatment. It is essential that the entire community finds the justice system responsive to individual needs and concerns.



Business Friendly Operations

- ◆ LOPD provides only mandated services. Complaints and concerns are generally addressed promptly, transparently, and in a professional, considerate, and understanding manner. LOPD is incorporating greater efficiencies as suggested by outside business consultants.

Strategic Objectives



Public Safety

- ◆ LOPD seeks to streamline operations and processes to achieve greater efficiencies internally and within the greater county justice system. This includes expanding the paperless business system to incorporate e-discovery from the District Attorney, and collaborating with the Sheriff's department to provide video conferencing between inmates and counsel. This efficiency would allow attorneys to staff more cases thus serving more individuals



Healthy Communities

- ◆ The LOPD fosters healthy communities by improving communications with other county departments and the public. The office fully supports county efforts to encourage healthy habits and work/life balance among employees.



Business Friendly Operations

- ◆ LOPD's business objectives include consolidating Riverside operations at 4075 Main Street. The renovated facility is closer to criminal courts, positively impacts the look of downtown Riverside and encourages greater public access. Collocating all Riverside court operations supports increased efficiency and oversight. The office also seeks additional collaboration with justice partners. This will improve public service.

Implementation of e-discovery improves efficiency and effectiveness.


Performance Measures					
		FY 15/16 Actuals	FY 16/17 Projected	FY 17/18 Goals	FY 18/19 Goals
	Open Cases	40,566	39,780	40,000	40,000

Table Notes:

¹ Public Defender Open Cases

Related Links

<http://publicdef.co.riverside.ca.us>

Budget Changes & Operational Impacts

Staffing

Net decrease 59 of 247 authorized full-time equivalent positions.

- ◆ There are 247 authorized positions in the proposed FY 17/18 budget. Funded positions total 188. There are 235 filled and 12 vacant positions. Absent additional county support, 47 positions will be laid off and 12 are deleted. This will compromise the LOPD’s ability to provide the current level of service.

Expenditures

Net decrease of \$2.4 million.

- ◆ Salaries and benefits have increased due to negotiated labor agreements and increased staff. Funds are insufficient to current staff.
- ◆ Supplies and service expenditures have grown due to internal service fees doubling in the past four fiscal years. The new Indio office requires payments for the lease, custodial, maintenance

and utilities unlike office space in the former county-owned building. The renovated office in Riverside will also increase expenditures for maintenance and custodial services. The LOPD has not eliminated IT devices.

Revenues

Slight increase anticipated.

- ◆ Realignment revenue may increase slightly.

Departmental Reserves

Net no change.

- ◆ Department reserves are flat. A portion of Fund 11123 Indian Gaming is used each year based on logged attorney time. The \$32,000 estimate is based on prior year requests. This funding source will be available for the next five to seven years unless service delivery increases.

Net County Cost Allocations

Net decrease of \$2.4 million due to the proposed 6.5 percent cut in the general fund allocation.

Budget Tables

Department/Agency Staffing by Budget Unit							
			Current Authorized		Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Public Defender			251		247	247	237
	Grand Total		251		247	247	237

Department/Agency Expenditures by Budget Unit							
		Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Public Defender		\$ 38,551,286	\$ 41,198,505	\$ 40,834,218	\$ 36,075,984	\$ 36,075,984	\$ 40,438,193
Grand Total		\$ 38,551,286	\$ 41,198,505	\$ 40,834,218	\$ 36,075,984	\$ 36,075,984	\$ 40,438,193

Department/Agency Budget by Category of Expenditure							
		Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted
Salaries and Benefits		\$ 34,000,347	\$ 35,875,125	\$ 35,648,200	\$ 30,551,924	\$ 30,551,924	\$ 34,914,133
Services and Supplies		4,518,405	5,187,380	5,085,018	5,523,860	5,523,860	5,523,860
Other Charges		32,534	136,000	101,000	200	200	200
Expenditure Net of Transfers		38,551,286	41,198,505	40,834,218	36,075,984	36,075,984	40,438,193
Total Uses		\$ 38,551,286	\$ 41,198,505	\$ 40,834,218	\$ 36,075,984	\$ 36,075,984	\$ 40,438,193

Department/Agency Budget by Category of Source							
		Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Intergovernmental Revenues		\$ 1,770,188	\$ 1,812,010	\$ 1,682,049	\$ 1,682,049	\$ 1,682,049	\$ 1,682,049
Charges For Current Services		293,597	183,231	275,007	285,007	285,007	285,007
Other Revenue		420	-	-	-	-	-
Total Net of Transfers		2,064,205	1,995,241	1,957,056	1,967,056	1,967,056	1,967,056
Revenue Total		2,064,205	1,995,241	1,957,056	1,967,056	1,967,056	1,967,056
Net County Cost Allocation		36,437,954	36,480,137	36,480,137	34,108,928	34,108,928	38,471,137
Use of Department Reserves		49,127	-	-	-	-	-
Total Sources		\$ 38,551,286	\$ 38,475,378	\$ 38,437,193	\$ 36,075,984	\$ 36,075,984	\$ 40,438,193

Fund	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
11123	Indian Gaming Spc. Distribution	\$ 271,489	\$ (33,519)	\$ 237,970	\$ -	\$ 237,970

Fund Annotations		
Fund	Fund Name	Purpose
11123	Indian Gaming Spc. Distribution	To reimburse the department for staff time associated with Indian Gaming cases.



PROBATION DEPARTMENT

Mission Statement

Serving Courts, Protecting our Community, Changing Lives.

Department/Agency Description

The Riverside County Probation Department has a unique role in the criminal justice system - it is strategically positioned to change people's lives. While the department's mission includes serving courts and protecting our community, it is the department's commitment to evidence-based programming and lean initiatives that effects change in the whole person, their families and consequently our communities.

The Probation Department is one of the most diversified criminal justice agencies in the county and enjoys an excellent reputation for working in a collaborative manner with other county agencies and various organizations in the community. In support of its mission, the department has a FY 16/17 budget of \$132 million and 1,135 authorized positions assigned to three distinct services:

Field Services is responsible for the investigation and supervision of adult and juvenile offenders through 14 office locations countywide. Services include state-mandated services to the courts, performing intake and investigation functions, and preparing court reports; providing community supervision to more than 12,100 adult clients, including Post Release Community Supervision and Mandatory Supervision, and more than 2,300 juvenile clients; and participating in armed task forces for gang, narcotics, and sex crime suppression and enforcement. Adult evidence-based programs include the Day Reporting Centers, Pretrial Services, and the Transition Re-Entry Unit. Juvenile delinquency prevention and intervention programs include the Youth Accountability Teams, Wraparound Services, Independent Living Skills, Youth Diversion Teams and Home Supervision.

Institution Services is responsible for the operation of three juvenile detention facilities: Indio Juvenile Hall (IJH), Riverside Juvenile Hall (RJH), and Southwest Juvenile Hall (SJH). In addition, the Youth Treatment and Education Center (YTEC), a secure

treatment program, is currently located within the Indio and Riverside juvenile halls. All of Riverside YTEC and part of Indio YTEC will move to the Alan M. Crogan Youth and Treatment Education Center in Riverside. Enhanced Aftercare provides community supervision for YTEC graduates including the Functional Family Probation Supervision Pilot Project.

Administrative and Business Services is responsible for providing the infrastructure by which the department can achieve its mission. Services include Research and Evaluation which provides quality assurance and program evaluation; Fiscal Services which provides budget and financial reporting, accounts payable/receivable and procurement, audit compliance, facilities management and capital improvement, contracts and grants management; and Human Resources which includes recruitment, background investigations, professional standards, risk management and safety, staff development, personnel services and public relations.

Accomplishments

The Probation Department met or exceeded its organizational and operational goals for FY 15/16. Below are highlights of goal accomplishments and outcomes:

Public Safety

Countywide Policy and Organizational Accomplishments

- ◆ Meet or exceed department fiscal year budget targets.
- ◆ Achieved a positive fund balance, with sufficient funding for current operations, and updated the Roadmap to Public Safety 5 Year Plan.
- ◆ Ensure that all employees receive a performance appraisal, at least annually, in accordance with BOS C-21 (Employee Evaluation Reports).
- ◆ Provided timely performance evaluations, training, and mentoring to 100 percent of available employees.
- ◆ Ensure customer centric public service that is better, faster and fiscally prudent through technology.

- ◆ Launched a Juvenile and Adult Management System (JAMS) dashboard to track performance measures in field services.
- ◆ Added 80 Public Safety Enterprise Communications radios and contracted for an additional dispatcher to improve the safety and security of field officers.
- ◆ Completed Request for Proposal for Electronic Safety Checks (Guard One Plus) and explored Alive Lock Monitoring System to enhance the safety and security of youth in custody.
- ◆ Become the most business-friendly county in California.
- ◆ Increased client access to services by opening a Day Reporting Center in Indio.
- ◆ Established and maintained collateral relationships with community organizations and stakeholders including the court, other criminal justice agencies and professional groups.
- ◆ Improve the health and safety of Riverside County residents and promote in everything we touch, practices, which achieve and sustain livable Riverside County communities.
- ◆ 100 percent of facilities inspected passed safety inspections by state and local agencies.
- ◆ Expanded safety awareness and education to include additional scenarios and response training for such incidents as active shooters and bomb threats.
- ◆ Launched the County's Culture of Health Program; provided healthy food choices in vending machines and participated in health and wellness events including American Heart Association Walks, Healthy Trails Campaign, Veteran's Court Rucksack Challenge, and Baker to Vegas relay.

Department Operational Accomplishments

- ◆ Serving courts: To provide high quality services to the Superior Courts that assist in efficient court operations and effective, appropriate, and timely case dispositions.
- ◆ On September 1, 2015, Field Services implemented the Bridge Program, a pilot program serving probation clients ages 18-23.

With a caseload cap of 15, the program has served 11 participants and achieved a 99 percent compliance rate with program rules and expectations.

- ◆ Continued a pilot project to apply the Ohio Youth Assessment Tool, which is an evidence-based detention assessment tool.
- ◆ Reduced the vacancy rate from 26 percent to the targeted 12.5 percent.
- ◆ Protecting Our Community: To increase public safety through safe and secure operations of juvenile institutions, effective supervision of offenders, the development and delivery of resources that reduce recidivism, and assist victims in recovery.
- ◆ Fine-tuned workflow studies, began tracking recidivism, ensured employee performance fulfilled departmental expectations, and utilized evidence-based practices in supervising probation clients. Developed supervision guidelines for the homeless and sex offender caseloads.
- ◆ Using feedback received from California Forward, the Field Services Project Committee developed incentive and sanction matrices for adult clients.
- ◆ Maintained a level of no escapes and no suicides for all detention facilities.
- ◆ Changing Lives: To engage juvenile and adult offenders and their families with evidence-based programs and services which afford the best possible opportunities to improve their lives.
- ◆ Increased the number of clients successfully completing their grant of probation, thereby reducing the number of violations of probation submitted to court: 79 percent of Post Release Community Supervision clients and 51 percent of Mandatory Supervision clients successfully completed probation.
- ◆ Reduced violations of probation by 25 percent through evidence-based supervision from the third quarter of 2014 to the third quarter of 2015.
- ◆ Achieved a low failure rate of 2.91 percent or 672 felony adult clients having their grant of probation revoked due to a new crime, resulting in state prison or 1170(h) PC commitment to county jail.
- ◆ Expanded the Transitional Re-entry Unit (TRU) program in the jails, with two officers assigned to each of the three west-end county

jails and one at the Indio jail, also serving the Blythe area. 95 percent of TRU program participants reported to their assigned field supervision officer upon release.

- ◆ Developed and implemented rehabilitative programming, which enables youth to reintegrate successfully into the community. Implemented Intensive Re-Integration Services to address mental health issues of Youth Treatment and Education Center youth.

Department Capital improvement Accomplishments

- ◆ Opened a Day Reporting Center in Indio on April 15, 2016, to provide one-stop services to clients in the desert region.
- ◆ Completed all action items to create a safe and secure environment at SJH by enclosing the upper tiers of the living units to prevent falling, and adding a sally port to a perimeter door by the summer of 2017.
- ◆ Refurbished most living units at IJH to provide a safe and secure environment for detained youth.
- ◆ Proceeded with key events to begin construction of the much-needed intake, assessment, programming, and vocational space for youth in the Indio YTEC.
- ◆ Held the ribbon-cutting ceremony for the new Alan M. Crogan Youth and Treatment Education Center facility on March 16, 2017.
- ◆ Revised RJH master plan for replacement.

Strategic Objectives

 **Public Safety**

Field Services Goals:

- ◆ *Objective 1:* Increase client success in the community by increasing alternative responses to technical non-compliance, thus reducing “side door” jail and juvenile hall entries from supervision violations.
- ◆ *Objective 2:* Evaluate and expand current efforts to collect data related to all

Related Links

For additional information about the Probation Department, refer to the website at: www.probation.co.riverside.ca.us.

probation supervision services and make recommendations to improve effectiveness and efficiency.

- ◆ *Objective 3:* Develop protocol regarding effective client engagement activities and employ effective and efficient supervision strategies.
- ◆ *Objective 4:* Expand and enhance the Transitional Reentry Unit (TRU) Services to all probation-eligible inmates increasing connectivity and continuity upon release.
- ◆ *Objective 5:* Pilot the Functional Family Probation Supervision (FFPS), an innovative model of community supervision designed to involve the probation officer with the youth’s family.
- ◆ *Objective 6:* Determine the effectiveness and placement graduation rates from group home/placement facilities to assist in placement considerations.
- ◆ *Objective 7:* Effectively implement requirements of AB 403 – Continuum of Care Reform (CCR).
- ◆ *Objective 8:* Ensure juvenile sex offenders receive appropriate level and type of treatment, thereby reducing risk to the community.
- ◆ *Objective 9:* Increase involvement of youth on probation in pro-social activities.

Institutional Services Goals:

- ◆ *Objective 1:* All youth detained in our facilities will be provided a safe and secure environment until lawfully released.
- ◆ *Objective 2:* Pave the way for construction of the SB81 Round 2 project by completing all pre-construction work for the new intake building and programming space at Indio Juvenile Hall.
- ◆ *Objective 3:* Implement the Youth Treatment and Education Center program at the Alan M. Crogan facility.
- ◆ *Objective 4:* Conduct a review of overtime usage to determine shift pattern effectiveness.

Budget Changes & Operational Impacts

Staffing

Net increase of five full-time equivalent positions.

Juvenile Halls

No changes to authorized positions.

- ◆ This budget unit has 426 authorized positions; 374 of which are filled and 52 are vacant.
- ◆ To meet the Executive Office budget targets, the department funded 389 positions. The remaining 37 positions will remain unfunded in FY 17/18.
- ◆ Impact to service delivery includes:
 - ❖ Potential for noncompliance with Prison Rape Elimination Act staffing levels beginning October 1, 2017.
 - ❖ Reduced staffing levels and limiting department's ability to provide effective operational support for all facilities.
 - ❖ Increased overtime.

Probation Field Services

Net increase of three positions.

- ◆ Increase of three authorized positions due to an expansion of the SB163 Wraparound Service Program in partnership with the Riverside University Health System – Behavioral Health (RUHS). There will be no impact to the county general fund.
- ◆ This budget unit has 627 authorized positions; 552 of which are filled and 75 are vacant.
- ◆ To meet the Executive Office budget targets, the department funded 584 positions. The remaining 43 positions will remain unfunded in FY 17/18.
- ◆ Impact to service delivery includes:
 - ❖ Fewer adult offenders being supervised at the appropriate level.
 - ❖ An increase in Juvenile caseloads.
 - ❖ Fewer pre-trial reports and services.

Administration

Net increase of two positions.

- ◆ Increase of two authorized positions to support the California Forward's Justice System Change Initiative (J-SCI). There will be no impact to the county general fund.
- ◆ This budget unit has 88 authorized positions; 69 of which are filled and 19 are vacant.

- ◆ To meet the Executive Office budget targets, the department funded 78 positions. The remaining 10 positions will remain unfunded in FY 17/18.
- ◆ Impact to service delivery includes a reduction in administrative service levels to department-wide operations.

Expenditures

Net increase of \$3.9 million.

- ◆ Salaries & Benefits
Net increase of \$3.3 million.
 - ❖ Increase of \$3.4 million as a result of negotiated labor agreements.
- ◆ Services & Supplies
Net decrease of \$1.2 million.
 - ❖ Decrease of \$1.3 million for one-time tenant improvement and other costs associated with the new Moreno Valley Probation Office.
 - ❖ Decrease of \$0.9 million due to putting the Hemet Day Reporting Center on hold and cancellation of the relocation of Probation to a new location in Banning.
 - ❖ Increase of \$0.7 million due to increased costs of information technology.
 - ❖ Increase of \$0.3 million for vehicle replacements.
- ◆ Other Charges
Net increase of \$2.3 million.
 - ❖ Increase of \$1.4 million to expand services provided to at-risk youth throughout Riverside County through contracts with community-based organizations and additional programs with the District Attorney's Office. These services will be administered and funded with Juvenile Justice Crime Prevention Act (JJCPA) revenues and therefore will have no impact to the county general fund.
 - ❖ Increase of \$0.2 million in contracted services to meet the requirements of the Continuum of Care Reform (CCR) and the Resource Family Approval (RFA) program. These services are reimbursable through the Foster Parent Recruitment, Retention, and Support (FPRRS) revenues and therefore will have no impact to the county general fund.
 - ❖ Increase of \$0.2 million due to an increase in the number of Riverside County youth

committed to the Division of Juvenile Justice, pursuant to Welfare and Institutions Code (WIC) §§601-827.

- ❖ Increase of \$0.3 million in capital improvement projects within the juvenile halls.
- ❖ Increase of \$0.3 million for the anticipated Riverside County Asset Leasing Corporation (CORAL) payments for Probation’s portion of the Riverside Public Defender/Probation Building Project.
- ◆ Fixed Assets
Increase of \$74,844 for kitchen equipment replacement.
- ◆ Intrafund Transfers
Increase of \$0.3 million in cost applied expenditure transfers (reimbursement) from Riverside University Health System – Behavioral Health for the expansion of the SBI63 Wraparound Program. Since this is a transfer of expenditures, it has the effect of \$0.3 million decrease in expenditures.

Revenues

Net increase of \$5.7 million.

- ◆ Intergovernmental Revenue
Net increase of \$5.5 million.
- ❖ One-time increase of \$4.5 million in Post Release Community Supervision (PRCS) Second-Strike Offenders funds to partially offset Community Corrections (ABI09) expenditures.
- ❖ One-time increase of \$3.1 million in Juvenile Justice Crime Prevention Act funds to support program activities.
- ❖ One-time increase of \$1.6 million in Juvenile Probation Camp Funds to support juvenile hall program activities.
- ❖ One-time increase of \$1.4 million in the SB678 California Community Corrections Performance Incentive Act of 2009 (CCPIA) funds which will be used for treatment and intervention services for adult offenders.
- ❖ Increase of \$1.3 million in Federal Administrative Assistance Title IV-E funds for providing services to youth at imminent risk of removal from their homes.

- ❖ Increase of \$1.1 million in revenues for the implementation of the Continuum of Care reforms as codified in Chapter 773, Statutes of 2015 (AB 403).
- ❖ Increase of \$0.8 million in PRCS Mitigation funds to address the release of some PRCS offenders and the new population changes under Proposition 57.
- ❖ Decrease of \$3.9 million in Local Revenue Fund 2011, Community Corrections Subaccount (ABI09) funds. The PRCS second-strike revenues will offset this reduction.
- ❖ Decrease of \$2.5 million due to the utilization of one-time Youthful Offender Block Grant (YOBG) funds in previous fiscal year.
- ❖ Decrease of \$2.2 million in Prop 172 revenues.
- ◆ Charges for Current Services
Increase of \$0.2 million to support the expansion of the Drug Court Program.

Departmental Reserves

Net decrease of \$17.5 million is budgeted.

- ◆ Title IV-E Advances – Fund 11047
\$0.09 million is budgeted to support youth at imminent risk of removal from their homes.
- ◆ SB678/CCPIA– Fund 11164
\$7.2 million is budgeted to provide treatment and intervention services for adult offenders.
- ◆ Local Revenue Fund – Fund 11167
 - ❖ \$0.1 million in Community Corrections Planning Grant funds for the evaluation of the Riverside County evaluation of realignment implementation.
 - ❖ \$3.2 million in JJCPA funds is budgeted to expand services provided to at-risk youth throughout Riverside County.

Net County Cost Allocations

Net decrease of \$1.5 million.

- ◆ Increase of \$1.2 million to backfill reduction in Prop. 172 revenues.
- ◆ Decrease of \$2.7 million due to mandated 6.5 percent cut requested by the County Executive Office.

Budget Tables

<i>Department/Agency Staffing by Budget Unit</i>						
			Current Authorized	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Probation			618	627	627	627
Probation: Administration & Support			99	88	88	88
Probation: Juvenile Hall			424	426	426	426
Grand Total			1,141	1,141	1,141	1141

<i>Department/Agency Expenditures by Budget Unit</i>						
	Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Probation	\$ 61,739,672	\$ 73,202,513	\$ 71,925,566	\$ 75,001,416	\$ 75,001,416	\$ 75,001,416
Probation: Administration & Support	11,790,079	12,952,967	12,272,471	12,055,711	12,055,711	12,055,711
Probation: Juvenile Hall	42,209,321	47,974,780	46,495,536	45,760,123	45,760,123	45,760,123
Grand Total	\$ 115,739,072	\$ 134,130,260	\$ 130,693,573	\$ 132,817,250	\$ 132,817,250	\$ 132,817,250

<i>Department/Agency Budget by Category of Expenditure</i>						
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted
Salaries and Benefits	\$ 87,845,551	\$ 98,579,359	\$ 96,868,950	\$ 101,380,429	\$ 101,380,429	\$ 101,380,429
Services and Supplies	20,706,832	23,849,682	23,577,373	21,269,818	21,269,818	21,269,818
Other Charges	7,761,899	12,470,844	11,090,407	11,214,455	11,214,455	11,214,455
Fixed Assets	95,179	-	-	74,844	74,844	74,844
Intrafund Transfers	(670,389)	(769,625)	(843,157)	(1,122,296)	(1,122,296)	(1,122,296)
Expenditure Net of Transfers	115,739,072	134,130,260	130,693,573	132,817,250	132,817,250	132,817,250
Total Uses	\$ 115,739,072	\$ 134,130,260	\$ 130,693,573	\$ 132,817,250	\$ 132,817,250	\$ 132,817,250

<i>Department/Agency Budget by Category of Source</i>						
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Fines, Forfeitures & Penalties	\$ 8,489	\$ 25,000	\$ 24,718	\$ 39,863	\$ 39,863	\$ 39,863
Intergovernmental Revenues	79,475,461	85,678,028	82,878,930	92,676,361	92,676,361	92,676,361
Charges For Current Services	1,912,567	1,629,800	1,570,174	1,823,933	1,823,933	1,823,933
Other Revenue	33,293	-	10,669	-	-	-
Total Net of Transfers	81,429,810	87,332,828	84,484,491	94,540,157	94,540,157	94,540,157
Revenue Total	81,429,810	87,332,828	84,484,491	94,540,157	94,540,157	94,540,157
Net County Cost Allocation	37,468,738	40,023,727	43,232,779	38,277,093	38,277,093	38,277,093
Use of Department Reserves	(3,159,476)	-	-	-	-	-
Total Sources	\$ 115,739,072	\$ 127,356,555	\$ 127,717,270	\$ 132,817,250	\$ 132,817,250	\$ 132,817,250

<i>Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance</i>							
Fund	Account Number	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
11047	230116	Restricted - Title IV-E Advances	1,830,829	(1,738,650)	92,179	(92,179)	0
		Fund Total	1,830,829	(1,738,650)	92,179	(92,179)	0
11164	230100	Restricted - CCPIA	13,193,113	(4,520,293)	8,672,820	(7,231,134)	1,441,686
		Fund Total	13,193,113	(4,520,293)	8,672,820	(7,231,134)	1,441,686

11167	230420	Restricted - AB109	2,978,192	1,556,597	4,534,789	(4,534,789)	0
	230421	Restricted - CC Planning Grant	924,069	162,314	1,086,383	100,000	1,186,383
	230431	Restricted - JPA	0	100,000	100,000	(100,000)	0
	230433	Restricted - JJCPA	4,786,606	530,226	5,316,832	(2,100,429)	3,216,403
	230451	Restricted - YOBG	3,808,082	(1,219,509)	2,588,573	(2,588,573)	0
	230460	Restricted - Local Innovation Fund	0	221,316	221,316	(221,316)	0
	230520	Restricted - YOBG Growth	764,704	0	764,704	(764,704)	0
	230522	Restricted - AB109 Growth	2,199,995	(2,199,995)	0	0	0
		Fund Total	15,461,648	(849,051)	14,612,597	(10,209,811)	4,402,786
		Grand Total	30,485,590	(7,107,994)	23,377,596	(17,533,123)	5,844,472

Fund Annotations

Fund	Fund Name	Purpose
11047	Title IV-E Advances	Advances from the California Department of Social Services (CDSS) for reimbursable administrative activities performed in support of the Federal Title IV-E program. This program provides funding for youth at risk of imminent removal from their home.
11164	SB678 - CCPIA	SB 678 (2009) established the Community Corrections Performance Incentive Act to provide supervision and rehabilitative services for adult felony offenders subject to probation. The funds are provided for specified purposes relating to improving local probation supervision practices and capacities; and should be spent on evidence-based community corrections practices and programs
11167	Local Revenue Fund 2011	The Budget Act of 2011 includes a major realignment of public safety programs from the state to local governments. Assembly Bill (AB) 118 (Chapter 40, Statutes of 2011) establishes subaccounts within the Local Revenue Fund 2011. Senate Bill (SB) 1020 (Chapter 40, Statutes of 2012) created a permanent fund structure for 2011 Realignment. The subaccounts relating to the Probation department within the Local Revenue Fund 2011 are the Juvenile Justice Subaccounts (YOBG and Juvenile Reentry Grant); Community Corrections Subaccount (AB109, PRCS Second-Strikers); and Enhancing Law Enforcement Activities subaccount (JJCPA, JPA and JPCF).

RIVERSIDE UNIVERSITY HEALTH SYSTEM - BEHAVIORAL HEALTH PUBLIC GUARDIAN

Mission Statement

Riverside University Health System – Public Guardian exists to provide conservatorship investigation services, and conservatorship administration services to persons placed under the Welfare and Institutions Code conservatorship. The program is committed to the mission and goal of providing competent, compassionate, and culturally sensitive service to every constituent.

Department/Agency Description

The Public Guardian is a division of Riverside University Health System – Behavioral Health. This division provides conservatorship investigation services, and conservatorship administration services, with a complement of accounting, property, and clerical support. Conservatorship is a legal adjudication wherein the court appoints a surrogate decision maker to oversee the care, treatment and estate of persons who are determined to be gravely disabled or legally incapable of handling their own affairs. The Public Guardian is responsible for investigating and authorizing the mental health treatment and placement of court-assigned persons, as well as providing state mandated conservatorship and estate administration services. The Probate Code requires the county, following a court order, to manage housing and estates of the physically disabled and those with dementia who may be subject to physical or financial abuse or neglect.

- ◆ Conservatorship – is a court proceeding to appoint a manager for financial and/or personal care needs of the individual who is either physically or mentally unable to provide for these needs alone. The conservator is held accountable by the Superior Court for the manner in which he/she administers the conservatorship. In FY 15/16, 1,005 clients received conservatorship services.
- ◆ LPS/Property Management Administration – The Public Guardian is the county office designated to serve as conservator under the Lanterman-Petris-Short (LPS) Act for persons gravely disabled as the result of a mental disorder. These individuals may require placement in a state mental institution or other facility for psychiatric treatment.

- ◆ Probate Administration – Operates under the legal requirements of the Probate Code, providing probate conservatorship services to persons who are unable to manage for themselves. This program manages property and/or provides for the personal care needs of the disabled and infirmed. In FY 15/16, 479 clients received probate services.
- ◆ Conservatorship Investigations – Determines whether or not a client needs to be placed on conservatorship. The investigators gather information from the client’s family, therapist, doctors, and anyone else who may be involved with the client. Based on the information obtained, a report is generated with a recommendation for or against conservatorship. The report is then submitted to a judge for final determination. In FY 15/16, 1,100 investigations were performed. Of these, 610 investigations were provided to LPS clients and 490 were done for Probate clients.

Accomplishments

Public Safety

- ◆ Served as court ordered conservator for 1,005 clients, managing the financial and/or personal care needs of those who were either physically or mentally unable to provide for these needs alone.
- ◆ Probate administration of 479 clients, managing and protecting the property and/or personal care needs of individuals that are disabled and infirm in accordance with the Probate Code.
- ◆ Completed 1,100 conservatorship investigations, meeting with the client’s family, therapist, doctors, and others to determine whether or not a client needs to be placed on conservatorship.
- ◆ Enhanced business friendly operations by completing the upgrade to a modern electronic public guardian accounting system – Panoramic. The new Panoramic system includes components for an electronic check log, inventory control, and court accounting documents, and is consistent with the software used by the Riverside County Public Administrator’s


Office. The completed implementation of Panoramic allowed for the phasing out of the previous DOS-based software and eliminated the need to maintain multiple manual systems to meet court reporting requirements.

- ◆ Enhanced protection of client assets. Upgraded electronic inventory system and improved internal controls through the use of technology to better protect the assets of 149 clients the courts have ordered us to safeguard.

Strategic Objectives

Public Safety

- ◆ To respond to referrals from county agencies, community, and family members in a timely manner and in keeping with statutory mandates.
- ◆ To locate family or significant others as quickly as possible to facilitate distribution of property, with the court's approval, to decrease county liability from lengthy storage of assets.
- ◆ To provide information and education to the community and other agencies, regarding the role of the Public Guardian's office.

Performance Measures					
		FY 15/16 Actuals	FY 16/17 Projected	FY 17/18 Goals	FY 18/19 Goals
	Conservatorship Clients Served	1,005	1,015	1,015	1,015
	Probate Clients Served	479	484	484	484
	Investigations Performed	1,100	1,111	1,111	1,111

Related Links

For information about mental illness, how to recognize symptoms, use local resources and access assistance, go to:

- www.Rcdmh.org
- www.Ruhealth.org
- www.Up2Riverside.org
- www.Riverside.networkofcare.org

- Facebook.com/RUHSbh
- Instagram.com/ruhsbh
- Twitter.com/RUHSbh

Budget Changes & Operational Impacts

Staffing and Expenditures

The Public Guardian is currently authorized for 41 positions. Due to proposed county general fund reductions, the number of authorized positions for FY 17/18 has been reduced by one Deputy Public Guardian and total expenditures have been reduced by almost \$250,000 down to \$4.7 million. This is of great concern since deputy caseloads have been growing steadily since the Omnibus Conservatorship and Guardianship Reform Act was passed in 2006. This reform has placed greater demands on the Public

Guardian's office and has resulted in greater numbers of conservatorship appointments and referrals. The increased demand for services and higher caseloads is making it difficult to comply with the statutory mandate to apply for conservatorships ordered by the court and requirement that an investigation be started within two days of receiving a referral.

Revenues

The Public Guardian's revenue for FY 17/18 is budgeted at \$3.5 million

Net County Cost Allocations

The Public Guardian is requesting additional county general fund support through two addback requests in order to keep caseloads at manageable levels and to be able to provide all required services. The first addback request is to restore the 6.5 percent proposed county general fund reduction that if not restored would force the reduction of one deputy public guardian.

The second addback request in the amount of \$573,393 is to increase the Public Guardian staff by five additional positions. This additional support will help protect the county from greater liability and the potential for claims for possible neglect and mismanagement of conservatorship estates and ensure statutory guidelines are met for evaluating eligibility.

Budget Tables

Department/Agency Staffing by Budget Unit				
	Current Authorized	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
RUHS: Behavioral Health Public Guardian	39	40	40	40
Grand Total	39	40	40	40

Department/Agency Expenditures by Budget Unit						
	Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
RUHS: Behavioral Health Public Guardian	\$ 4,710,194	\$ 4,997,325	\$ 4,913,732	\$ 4,748,994	\$ 4,748,994	\$ 5,235,994
Grand Total	\$ 4,710,194	\$ 4,997,325	\$ 4,913,732	\$ 4,748,994	\$ 4,748,994	\$ 5,235,994

Department/Agency Budget by Category of Expenditure							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted	
Salaries and Benefits	\$ 2,716,707	\$ 3,328,603	\$ 3,245,011	\$ 2,881,857	\$ 2,881,857	\$ 3,368,857	
Services and Supplies	2,065,934	1,772,045	1,772,044	1,935,390	1,935,390	1,935,390	
Other Charges	-	-	-	4,194	4,194	4,194	
Intrafund Transfers	(72,447)	(103,323)	(103,323)	(72,447)	(72,447)	(72,447)	
Expenditure Net of Transfers	4,710,194	4,997,325	4,913,732	4,748,994	4,748,994	5,235,994	
Total Uses	\$ 4,710,194	\$ 4,997,325	\$ 4,913,732	\$ 4,748,994	\$ 4,748,994	\$ 5,235,994	

Department/Agency Budget by Category of Source							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
Intergovernmental Revenues	\$ 2,910,291	\$ 3,255,269	\$ 3,171,678	\$ 2,991,803	\$ 2,991,803	\$ 2,991,803	
Charges For Current Services	454,312	396,462	396,462	499,060	499,060	499,060	
Other Revenue	-	3	3	3	3	3	
Total Net of Transfers	3,364,603	3,651,734	3,568,143	3,490,866	3,490,866	3,490,866	
Revenue Total	3,364,603	3,651,734	3,568,143	3,490,866	3,490,866	3,490,866	
Net County Cost Allocation	1,345,591	1,345,591	1,345,591	1,258,128	1,258,128	1,745,128	
Use of Department Reserves	-	-	-	-	-	-	
Total Sources	\$ 4,710,194	\$ 4,997,325	\$ 4,913,734	\$ 4,748,994	\$ 4,748,994	\$ 5,235,994	



SHERIFF'S DEPARTMENT

Mission Statement

The mission of the Office of Sheriff is to meet the mandates prescribed by California law, provide responsive, innovative and efficient public safety, while working in partnership with the community and our allied agencies.

In partnership with the public, we serve to protect the public by the suppression and prevention of crime, and the reduction of criminal recidivism; and,

Perform all mandates of the Office of Sheriff as provided in the U.S. Constitution, California Constitution, and laws of the State of California, including upholding federal laws, and the investigation and enforcement of violations of state laws and local ordinances in a fair and reasonable manner; and,

Serve our superior courts by providing court security, service of civil process, and execution of lawful orders of the court; and, maintain the county jails and prisoners committed therein pursuant to state guidelines, regulations and as prescribed by law in a fair and humane manner; and, perform Coroner-Public Administrator functions pursuant to law.

Accomplishments

Public Safety

- ◆ Instituted a body worn camera program which is currently being expanded across the county.
- ◆ Developed and implemented tactical options training and de-escalation training for field staff.
- ◆ Committed to and developed a focused Homeless Outreach Team (HOT) and partnered with many local government and non-government organizations in support of programs to mitigate homeless issues.
- ◆ The various Homeless Outreach Teams efforts helped with getting Riverside County designated as having 'Functionally Zero' homeless military veterans.
- ◆ The Fugitive Warrant Enforcement Team (FWET) served over \$38 million in total bail warrants. Resulting in the arrest of 81 high profile or high risk fugitives.
- ◆ The Gang Task Force partnerships engaged in several high-profile sweeps, and other actions targeting gang activity, they served gang association warrants in the Corona, Lake Elsinore, and Coachella Valley areas.
- ◆ A desert deputy sheriff received the Anti-Defamation League's "Sherwood Award" for combatting hate due to her off-duty actions which directly led to the solving the firebombing of a desert area Mosque.
- ◆ The department responded to more than 900,000 calls for service with nearly one third of those being in-progress events.
- ◆ Overall violent and property crime in the unincorporated area dropped by one percent
- ◆ The Hazardous Device Team responded to 240 calls for service.
- ◆ Sheriff's Emergency Response Team responded to 208 search and rescue events.
- ◆ Sheriff's Aviation unit participated in 52 search and rescue missions resulting in 41 rescues.
- ◆ The Sheriff's Special Investigations Bureau Narcotic Teams made 591 arrests, seized almost 2,000 pounds of methamphetamine, about 230 gallons of methamphetamine oil, more than 1,300 pounds of cocaine, more than 287,000 marijuana plants, almost 25,000 pounds of marijuana, and 238 pounds of heroin. They also rescued 93 children from drug related environments.
- ◆ Video arraignment began with Riverside court in September 2015 and expanded to include Southwest and Banning courts in July 2016. Video arraignment is a process by which inmates are arraigned by video from the jail facility, instead of in person at court.
- ◆ Inmate commissary contract awarded to Keefe in October 2016 with upgrades, such as installing dayroom kiosks for ordering commissary.
- ◆ Critical Staffing Analysis began February 2016 and implemented April 2016 (estimated cost savings of \$4 million per year).
- ◆ The Jail Excellence Team which is a monthly meeting with medical, dental, mental health, and Sheriff's Department

personnel to discuss our collaboration with them for treatments for inmates.

- ◆ Electronic health records (Techcare) used by Correctional Health Services to have paperless medical files to assist and expedite care for inmates.
- ◆ Riverside Alternative Sentencing Program and Headcount Management Unit office addition at Larry D. Smith Correctional Facility to consolidate their functions and work together in one building.
- ◆ Larry D. Smith Correctional Facility lock upgrade project to enhance jail safety and security.
- ◆ Converted Housing Unit 16 at Larry D. Smith Correctional Facility to house inmates in need of mental health care with a step-down process as inmates became more stable.
- ◆ Medical exam rooms for Larry D. Smith Correctional Facility housing units 1-14 to bring to current Health and Safety standards and allow for improved medical care for inmates.
- ◆ Plumbing repairs at Cois Byrd Detention Center and Robert Presley Detention Center.
- ◆ New digital X-ray machines were installed at Robert Presley Detention Center and Cois Byrd Detention Center to modernize the X-rays to treat inmates.
- ◆ The perimeter fence project at Cois Byrd Detention Center was completed which enhanced the jail security and safety.
- ◆ Security Electronics contract awarded CML in June 2017 for all jail facilities.
- ◆ National Commission on Correctional Health Care accreditation process started and will be completed in FY 17/18. Once the accreditation is complete, all five of our jails in Riverside County will be the only adult correctional facilities in the state with this accreditation.

Strategic Objectives

Public Safety

- ◆ The department continues to focus resources on providing CORE services despite staffing challenges

- ◆ Reverse the fiscally driven reductions of our unincorporated staffing and return to 1.0 sworn/1,000 population, a level close to the previous Board of Supervisors approved level of 1.2 sworn/1,000.
- ◆ Reverse the fiscally driven reductions to teams, task forces, and partnerships with our allied agencies. Associations which act as force multipliers for law enforcement efforts. Years of budgetary challenges have impacted our ability to fully partner with the regional Gang Task Force, regional narcotics task forces, and partnerships such as, being part of the United States Secret Service's Inland Empire Financial Crimes Task Force.
- ◆ The department continues to evaluate online reporting options in order to improve efficiencies
- ◆ Continued expanded use of database and software to enhance employee welfare, reduce redundancies, improve record management, and provide better performance controls.
- ◆ Improved line level decision-making through enhanced training to reduce liability.
- ◆ Continued collaboration with other county agencies, such as the District Attorney's Office, Animal Services, and Code Enforcement to address quality of life and crime control.
- ◆ Convert Housing Unit 5A at Robert Presley Detention Center to expand housing for inmates in need of mental health care.
- ◆ Replace the security electronics DIAC system at Cois Byrd Detention Center and Larry D Smith Correctional Facility. This will update and bring a current computer platform to these jails.
- ◆ Replace elevators at Robert Presley Detention Center, which are in severe ill repair, due to age and constant use.
- ◆ John J. Benoit Detention Center will be completed in spring of 2018, with partial occupation estimated to be in summer 2018.
- ◆ Replacing inmate wristbands with more durable and tamper resistant wristbands thus improving jail security.
- ◆ Explore tele-psychiatry for inmates with mental health needs, beginning at Blythe Jail.

- ◆ Replace the JIMS platform which will update and bring current the software programs used in the jail facilities.
- ◆ Add additional classrooms and restrooms for inmates at Sheriff's Inmate Training & Education Bureau (SITE-B), located within the Larry D. Smith Correctional Facility to deliver evidence based inmate education programs and other programs designed to assist inmates after incarceration and reduce recidivism.
- ◆ Medical exam room upgrades for Cois Byrd Detention Center, Robert Presley Detention Center, and Blythe Jail to bring the medical exam rooms to current Health and Safety standards and allow for improved medical care for inmates.
- ◆ Liberty Healthcare contract will be restructured and renewed. Liberty Healthcare delivers restoration of competency services to certain inmates in custody.
- ◆ The Larry D. Smith Correctional Facility medical clinic went out to bid in September of 2017. The medical clinic will provide X-

rays, dental exam room, medical exam rooms, mental health interview rooms, tele-psychiatry and tele-medicine.

- ◆ The laundry expansion upgrade at Larry D. Smith Correctional Facility went out to bid in September 2017. The laundry expansion upgrade is necessary to increase capacity to meet the additional needs of the John J. Benoit Detention Center.
- ◆ Additional classrooms for Cois Byrd Detention Center to deliver evidence based education and recidivism reducing programs.
- ◆ Program room card readers for Cois Byrd Detention Center, Robert Presley Detention Center, and Larry D. Smith Correctional Facility to improve staff security.
- ◆ Fence upgrades at Larry D. Smith Correctional Facility to enhance the security and safety of the facility.
- ◆ Purchase a bus for inmate transportation with the opening of the John J. Benoit Detention Center.

Related Links

For additional information about the Sheriff's Department, refer to the following website:

<http://www.riversidesheriff.org/departement>

Budget Changes & Operational Impacts

Staffing

The Sheriff's Department continues to absorb a significant amount of attrition to meet reduced county budget targets. Meeting the reduced county funding required a managed loss of staffing across the entire Sheriff's Department. Hiring is still occurring but not on a one-for-one basis. During FY 14/15 the Sheriff's Department had a total of 4,135 full time positions. Since that time, 406 full time positions have attrited to meet county budget targets. The Sherriff's Department ended FY 16/17 with 3,729 filled positions.

Expenditures

The initial net county cost allocation provide by the Executive office was \$275 million. Due to the county's ongoing budget shortfall, the Executive Office reduced the initial target by 6.5 percent to a net county cost target of \$257 million. The Sheriff's

Department requested a net county cost (NCC) allocation of \$307 million. The request was based on a FY 16/17 ending NCC of \$275 million and ongoing Board of Supervisors directed inflationary pressures and funding constraints. Inflationary costs were union raises (\$6.3 million), ISF increases (\$6.6 million), and required funding for the federal consent decree lawsuit (\$7.2 million). Funding constraints were related to the loss of Prop. 172 funding (\$12.3 million) and a 6.5 percent NCC cut (\$17.9 million). Inflationary cost and funding constraints created a structural budget deficit of \$50.3 million. During budget hearings, the Sheriff informed the Board of Supervisors that his department is facing another \$50 million NCC shortfall for FY 17/18 on top of the previous year's \$40 million NCC shortfall which was erased through staffing reductions down to minimum levels. Labor costs makes up 81 percent of the departments operational budget. The Sheriff requested \$25-30 million, of the \$50.3 million overall shortfall, be minimally added back this year to avoid any deeper staff reductions. This will not repair the

damage in staffing - especially over this past year fiscal year to re-balance the department's budget - but does stop any further reductions that would be required. The Board of Supervisors exempted the Sheriff from the 6.5 percent NCC cut. The exemption reduced the Sheriff's NCC structural deficit from \$50.3 million to \$32.4 million to begin the new fiscal year, and requires additional attrition to meet the county budget target by the end of the fiscal year.

Revenues

The total net reduction of estimated revenue from FY 16/17 to FY 17/18 budget is \$7.2 million. This reduction is directly related to the loss of Prop. 172 funding (\$12.3 million) and AB109 revenue (\$2.1 million) offset by an increase in department services revenue of \$7.2 million.

Departmental Reserves

The Sheriff's Department has contributed \$7.4 million from restricted use funds to help offset the existing NCC budget shortfall. This is a net increase of \$1.1 million from the prior fiscal year. The restricted use must be used for a specific purpose. The funds are asset forfeiture, booking fees, and civil process fees.

Net County Cost Allocations

To maintain FY 16/17 service levels the Sheriff requested an NCC allocation of \$307 million. The proposed net county cost allocation provided by the Executive office was \$257 million. This is approximately 6.5 percent (\$17.9 million) less than the department's prior year allocation and ending NCC of \$275 million. The Board of Supervisors did not add additional funding to the Sheriff's budget but agreed to exempt the Sheriff and other public safety departments from the 6.5 percent NCC cut. Although the NCC remained at the FY 16/17 level, cost increases and funding reductions have left the Department with a \$32 million structural deficit to start the fiscal year.

The Sheriff is increasingly concerned about the continued reductions in NCC and the impact on staffing. The safety of our employees, and our ability to properly safeguard the public through our patrol, jail, court, and coroner operations, with our uniformed 24/7 emergency first-responder force, as required under the law is our top priority. At a minimum, in the face of the county's fiscal challenges, further degradation in staffing levels needs to stop and not plummet any lower, and planning is needed now to find appropriate funding to repair damage to the public safety net that has already taken place. As part of that effort, the Sheriff has formally requested that the county's funded unincorporated area sworn staffing ratio be returned from the current minimum staffing (.75 sworn/1000 population), back up to 1.0 sworn/1000 population for those nearly 400,000 residents. Even at this point, that effort would take nearly 2 years to reach, due to the long lead time in recruiting/testing/training new sworn deputies. At one point, a few years back, unincorporated area patrol staffing had reached 1.2 sworn/1000 population. The FY 16/17 structural NCC deficit of \$40 million has resulted in the loss of 267 full time positions (142 sworn). Meeting this reduction within the approved budget funding, required managed loss of staffing across the department through routine personnel attrition (retirements, resignations and terminations) with sharply reduced hiring to offset only a portion of those losses. This is the second consecutive year that the Sheriff's Department managed to re-balance its budget shortfalls, but comes at a high cost in reduced staffing levels in our unincorporated areas and regional teams and task forces. This reduction in county NCC funding has impacted disproportionately our unincorporated areas as the countywide jail system is already far too small in capacity, already necessitating nearly 40,000 "early releases" of inmates since the implementation of AB109 Realignment on October 1, 2011.



Budget Tables

<i>Department/Agency Staffing by Budget Unit</i>						
	Current Authorized	Budget Year Requested	Budget Year Recommended	Budget Year Adopted		
Sheriff: Administration	65	65	65	65		
Sheriff: Ben Clark Training Center	94	96	96	96		
Sheriff: CAL-ID	33	33	33	33		
Sheriff: Coroner	69	69	69	69		
Sheriff: Corrections	2,118	2,189	2,189	2,189		
Sheriff: County Admin Center Security	3	3	3	3		
Sheriff: Court Services	196	197	197	197		
Sheriff: Patrol	2,049	2,049	2,049	2,049		
Sheriff: Public Administrator	18	18	18	18		
Sheriff: Support	459	462	462	462		
Grand Total	5,104	5,181	5,181	5,181		

<i>Department/Agency Expenditures by Budget Unit</i>						
	Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Sheriff: Administration	\$ 13,100,546	\$ 14,211,451	\$ 14,434,406	\$ 13,692,667	\$ 11,314,412	\$ 13,270,878
Sheriff: Ben Clark Training Center	13,658,203	14,195,381	14,837,059	14,096,308	11,119,407	13,665,564
Sheriff: CAL-DNA	244,209	352,207	245,206	524,249	524,249	524,249
Sheriff: CAL-ID	4,647,793	5,303,701	4,951,598	4,819,689	4,819,689	4,819,689
Sheriff: CAL-Photo	115,453	146,390	95,914	145,411	145,411	145,411
Sheriff: Coroner	10,119,351	10,601,716	10,915,586	10,970,773	8,381,407	10,875,312
Sheriff: Corrections	214,753,422	217,262,742	218,348,623	230,886,484	209,716,083	209,265,494
Sheriff: County Admin Center Security	870,387	924,981	916,226	922,660	872,566	986,803
Sheriff: Court Services	30,506,544	33,390,904	32,814,344	31,558,746	27,666,993	29,613,769
Sheriff: Patrol	338,229,584	348,119,607	351,155,420	352,498,405	330,976,558	345,268,515
Sheriff: Public Administrator	1,830,603	2,005,558	2,102,869	1,967,776	1,424,438	2,047,103
Sheriff: Support	46,822,723	49,785,952	50,213,133	50,221,790	47,650,198	49,866,011
Grand Total	\$ 674,898,818	\$ 696,300,590	\$ 701,030,384	\$ 712,304,958	\$ 654,611,411	\$ 680,348,798

<i>Department/Agency Budget by Category of Expenditure</i>						
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Salaries and Benefits	\$ 555,295,136	\$ 558,768,328	\$ 565,512,024	\$ 573,998,919	\$ 516,305,372	\$ 541,690,208
Services and Supplies	115,739,429	131,409,766	130,497,594	135,527,079	135,527,079	135,567,446
Other Charges	4,567,519	4,736,280	5,053,602	3,165,099	3,165,099	3,165,999
Fixed Assets	1,125,269	2,302,921	1,758,040	63,925	63,925	375,209
Intrafund Transfers	(1,828,535)	(916,705)	(1,790,876)	(450,064)	(450,064)	(450,064)
Expenditure Net of Transfers	674,898,818	696,300,590	701,030,384	712,304,958	654,611,411	680,348,798
Total Uses	\$ 674,898,818	\$ 696,300,590	\$ 701,030,384	\$ 712,304,958	\$ 654,611,411	\$ 680,348,798

<i>Department/Agency Budget by Category of Source</i>						
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Licenses, Permits & Franchises	\$ 196,453	\$ 172,893	\$ 180,288	\$ 200,575	200,575	\$ 200,575
Fines, Forfeitures & Penalties	7,715,774	2,979,907	3,246,181	3,001,970	3,001,970	3,001,970
Rev Fr Use Of Money&Property	1,089,183	924,576	1,024,228	962,921	962,921	962,921
Intergovernmental Revenues	182,107,119	165,418,803	163,219,759	163,985,253	163,985,253	163,985,253
Charges For Current Services	217,250,993	228,136,923	216,577,083	227,602,776	227,602,776	231,259,486
Other Revenue	2,677,563	1,213,904	1,395,582	1,323,528	1,323,528	1,323,528
Total Net of Transfers	411,037,085	398,847,006	385,643,121	397,077,023	397,077,023	400,733,733
Operating Transfers in	443,806	368,823	445,623	364,413	364,413	364,413
Revenue Total	411,480,891	399,215,829	386,088,744	397,441,436	397,441,436	401,098,146
Net County Cost Allocation	274,733,304	269,744,710	286,818,791	311,013,522	257,169,953	275,048,079
Use of Department Reserves	(11,315,377)	-	-	-	22	4,202,573
Total Sources	\$ 674,898,818	\$ 668,960,539	\$ 672,907,535	\$ 708,454,958	\$ 654,611,411	\$ 680,348,798

Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance

Fund	Account Number	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
10000	321101	Restricted Program Money	\$ 7,643.52	\$ -	\$ 7,643.52		\$ 7,643.52
10000	230100	Adv Frm Grantors & 3rd Parties	441,559.18	-	441,559.18		441,559.18
10000	230197	Adv Frm Extraditions	14,393.01	-	14,393.01		14,393.01
		Fund Total	463,595.71	-	463,595.71	-	463,595.71
11008	321134	Rst For AB 709 CT Svcs Automat	3,766,129.63	339,874.12	4,106,003.75	(22.00)	4,105,981.75
		Fund Total	3,766,129.63	339,874.12	4,106,003.75	(22.00)	4,105,981.75
11013	321147	Rst For Auto Theft Interdictio	373,879.70	(331,535.74)	42,343.96		42,343.96
		Fund Total	373,879.70	(331,535.74)	42,343.96	-	42,343.96
11016	321138	Rst For Citation Sign-Off	199,622.83	16,527.65	216,150.48		216,150.48
		Fund Total	199,622.83	16,527.65	216,150.48	-	216,150.48
11026	321139	Rst For Federal Equity Share	6,769,448.91	1,131,964.28	7,901,413.19	(1,500,000.00)	6,401,413.19
		Fund Total	6,769,448.91	1,131,964.28	7,901,413.19	(1,500,000.00)	6,401,413.19
11042	321140	Rst For Asset Foreit Adjudicat	728,835.07	(177,709.84)	551,125.23		551,125.23
		Fund Total	728,835.07	(177,709.84)	551,125.23	-	551,125.23
11067	321141	Rst For Sheriff Civil Fees	4,018,394.44	(1,061,574.89)	2,956,819.55		2,956,819.55
		Fund Total	4,018,394.44	(1,061,574.89)	2,956,819.55	-	2,956,819.55
11085	330132	CFB Booking Fee Recovery	14,782,886.88	(4,851,429.61)	9,931,457.27	(2,350,000.00)	7,581,457.27
		Fund Total	14,782,886.88	(4,851,429.61)	9,931,457.27	(2,350,000.00)	7,581,457.27
11087	321142	Rst For Auto Cnty Warrant Syst	613,105.44	1,685.71	614,791.15	(352,551.00)	262,240.15
		Fund Total	613,105.44	1,685.71	614,791.15	(352,551.00)	262,240.15
11088	321143	Rst For Public Safety Intern A	3,587.09	(5.27)	3,581.82		3,581.82
		Fund Total	3,587.09	(5.27)	3,581.82	-	3,581.82
11097	321161	Rst For State Domestic Prep Eq	1,776.36	7.17	1,783.53		1,783.53
		Fund Total	1,776.36	7.17	1,783.53	-	1,783.53
11117	321101	Restricted Program Money	8,642.00	(7,683.93)	958.07		958.07
11117	230100	Adv Frm Grantors & 3rd Parties	(13,636.03)	-	(13,636.03)		(13,636.03)
11117	230195	Adv Frm LLEBG 2004	10.01	-	10.01		10.01
11117	230700	Adv Frm - Interest	5,938.27	-	5,938.27		5,938.27
		Fund Total	954.25	(7,683.93)	(6,729.68)	-	(6,729.68)
11120	321101	Restricted Program Money	1.12	0.01	1.13		1.13
		Fund Total	1.12	0.01	1.13	-	1.13
11135	321101	Restricted Program Money	2.42	0.00	2.42		2.42



		Fund Total	2.42	0.00	2.42	-	2.42
11136	321101	Restricted Program Money	89.84	0.37	90.21		90.21
		Fund Total	89.84	0.37	90.21	-	90.21
11137	321101	Restricted Program Money	455.88	1.85	457.73		457.73
		Fund Total	455.88	1.85	457.73	-	457.73
11138	321101	Restricted Program Money	121.31	(11.68)	109.63		109.63
11138	230100	Adv Frm Grantors & 3rd Parties	44,060.24	-	44,060.24		44,060.24
		Fund Total	44,181.55	(11.68)	44,169.87	-	44,169.87
11139	321101	Restricted Program Money	96.51	0.40	96.91		96.91
		Fund Total	96.51	0.40	96.91	-	96.91
11140	321101	Restricted Program Money	127.56	0.51	128.07		128.07
		Fund Total	127.56	0.51	128.07	-	128.07
11166	321101	Restricted Program Money	47.52	0.37	47.89		47.89
		Fund Total	47.52	0.37	47.89	-	47.89
11167	321101	Restricted Program Money	10,294.00	(10,294.00)	-		-
11167	230410	Adv Frm LES Trl Crt Secry Sub	2,236,359.50	-	2,236,359.50		2,236,359.50
11167	230420	Adv Frm LES Com Correctins Sub	854,076.96	-	854,076.96		854,076.96
11167	230430	Adv Frm LES Enhancing LE Act	(738,208.02)	-	(738,208.02)		(738,208.02)
11167	230521	Adv Frm SUT Trl Crt Sec Grt Sp	1,146,739.37	-	1,146,739.37		1,146,739.37
11167	230522	Adv Frm SUT Comm Corr Grwth Sp	1,790,862.00	-	1,790,862.00		1,790,862.00
11167	260111	Def Inflow LES Enhancing LE Act	1,703,094.74	-	1,703,094.74		1,703,094.74
		Fund Total	7,003,218.55	(10,294.00)	6,992,924.55	-	6,992,924.55
11169	321101	Restricted Program Money	675.31	(675.31)	-		-
		Fund Total	675.31	(675.31)	-	-	-
11182	321101	Restricted Program Money	973.11	761.44	1,734.55		1,734.55
11182	230100	Adv Frm Grantors & 3rd Parties	49,644.59	-	49,644.59		49,644.59
		Fund Total	50,617.70	761.44	51,379.14	-	51,379.14
22250	321101	Restricted Program Money	706,582.69	(284,606.71)	421,975.98		421,975.98
		Fund Total	706,582.69	(284,606.71)	421,975.98	-	421,975.98
22251	321136	Rst For CAL-ID DNA	53,092.58	6,903.53	59,996.11		59,996.11
		Fund Total	53,092.58	6,903.53	59,996.11	-	59,996.11
22252	321101	Restricted Program Money	(1,000,000.00)	-	(1,000,000.00)		(1,000,000.00)
	321135	Rst For CAL-AFIS	5,123,247.27	29,102.26	5,152,349.53		5,152,349.53
		Fund Total	4,123,247.27	29,102.26	4,152,349.53	-	4,152,349.53
22253	321137	Rst For CAL-AFIS SB720	889,782.41	(1,307.89)	888,474.52		888,474.52
		Fund Total	889,782.41	(1,307.89)	888,474.52	-	888,474.52
		Grand Total	\$ 44,594,435.22	\$ (5,200,005.20)	\$ 39,394,430.02	\$(4,202,573.00)	\$ 35,191,857.02

TRANSPORTATION & LAND MANAGEMENT AGENCY

Mission Statement

The Planning Department promotes innovative development that effectively accommodates a balance of housing, employment and service opportunities, while preserving and enhancing our existing communities and natural resources.

The Building and Safety Department's mission is to safeguard the public and promote health, safety and welfare through the application of the California Building Codes and county ordinances.

Code Enforcement is dedicated to enhancing public health, safety and quality of life in partnership with communities through fair enforcement of laws and codes, by implementing programs that help preserve community and property values and natural resources.

These departments are responsible for the community development and land use services in the unincorporated areas of Riverside County

Department Description

The Planning Department is tasked with reviewing and processing land use applications and making recommendations to the Planning Commission and Board of Supervisors on cases. Applications include tract and parcel maps for residential, commercial, and industrial projects; land use and zoning changes; and plot plans and conditional use permits for business operations. The Planning Department also fulfills advanced planning functions mandated by state law, including management of the county's general plan, and prepares community plans and consistency zoning for areas where the county is looking to proactively foster orderly growth and economic development in conjunction with community stakeholders.

There are 27 permanent positions budgeted in FY 16/17, same in FY 17/18. Additionally, the department makes extensive use of consultant services for the processing of current planning applications and for advance planning work. The current planning work is primarily funded using development fees, and the advance planning work relies on general fund support.

The FY 17/18 budget target for Planning identified a general fund (net county cost) reduction of \$333,831 (from \$5.1 million in FY 16/17 to \$4.8 million in FY 17/18). This funding includes our public permit counter staffing and operational support in our Riverside and Palm Desert offices, as well as our Permit Assistance Team. This reduction may affect the pace of delivery of some of the community plans being worked on by our advanced planning group, moving some of their adoption schedules into FY 18/19. Community planning work is generally multi-year in nature regardless, as the pace of how quickly plans progress is influenced by stakeholder interest and involvement, consensus building, the level of necessary environmental studies, and other factors. Currently the Planning Department is working on 4 community plans that are each at different stages of preparation (SR 74 corridor in Goodhope/Meadowbrook; Winchester; Cabazon; and a 4th District plan), as well as county-initiated consistency zoning efforts in Lakeland Village, Wine Country, and Cabazon.

Our consolidated Permit Counter Services provides direct public support at our Riverside and Palm Desert offices to assist with processing land use applications and building permits. Although part of the TLMA Administration group (found under the Public Ways and Facilities Budget section), they are listed here since functionally they provide our public counter for the development process.

The Building and Safety Department provides construction permit related services, including grading, building plan check, and field inspections. Department activities are funded by development fees. The department also assists the Emergency Management Department with post-disaster assessments, and works with the Riverside County Flood Control District and Coachella Valley Water District as the Flood Plain Administrator.

Building and Safety currently has 35 permanent positions in FY 16/17 and will reflect 35 positions in FY 17/18. The department has experienced increased activity for the last 2-3 years and anticipates that continuing into FY 17/18. Major expenses include salaries associated with services provided, and outside professional services to provide workload support.

The Code Enforcement Department is responsible for enforcing 24 county ordinances as well as various state and federal regulations. Staff use administrative and civil remedies, and team up with law enforcement on criminal matters, to address and resolve code violations. Code Enforcement activities contribute to safe, healthy, sustainable communities and preservation of natural resources.

Common code issues include removal of accumulated rubbish, excessive outside storage, inoperative or abandoned vehicles, substandard buildings, open excavations, zoning violations, construction or grading without permits, unlawful marijuana cultivation and dispensaries.

Code Enforcement is primarily funded through general funds, with supplemental funding through cost recovery efforts for code violations (including use of citations), Federal Community Development Block Grant (CDBG) allocations, state funding for the Abandoned Vehicle Authority program and a State Tire Enforcement Grant. Major department expenses include staff salaries, County Counsel support, liability insurance, and abatements of public nuisances.

Given the tremendous pressure on the general fund to offset the loss of state revenue and cost increases to other vital county programs, Code Enforcement faces a \$3 million budget reduction target in net county cost for FY 17/18 (from \$9.3 million in FY 16/17 down to \$6.3 million). This is coupled with the loss of the City of Perris contract. The city has opted to bring code operations in-house after contracting with the county for 5 years. The annualized reduction from the loss of the Perris contract exceeds \$900,000. Lastly, there is a need, for the department's long-term fiscal sustainability and to assure that future abatement work can be done, to re-focus the use of cost recovery special assessments fund revenue from operations to abatement costs. The FY 17/18 budget seeks to do that by primarily budgeting abatement funds for contractor costs associated with abatement services.

Given these very substantial reductions in revenue, there is a need to greatly down-size and restructure our Code Enforcement operation to a more sustainable level for the foreseeable future. This is being accomplished through a combination of layoffs and attrition reductions. The total number of

permanent positions in Code will decrease from 69 in FY 16/17 to 39 in FY 18/19.

In order to work within these reduced budgetary parameters, Code will undergo a restructuring include consolidation of offices (shifting from a by-district model to a regional model), and will need to re-prioritize what areas to focus on with these limited resources to accomplish the greatest public benefit. Code will also need to work to enhance our cost recovery efforts by moving cases to resolution in a more expedited fashion, which will result in faster clean-up and abatement of non-compliant properties.

Accomplishments

Public Safety

Maintain safe communities to improve the quality of life for all residents, visitors and businesses.

- ◆ Issued 6,023 residential building permits (new, additions, remodels, solar installations) in calendar year 2016 in accordance with State codes.
- ◆ Issued 188 commercial permits (new and tenant improvements) in calendar year 2016.
- ◆ Reviewed 11,552 proposed building plans to ensure the structures were properly designed in compliance with the California State Building Codes and Health and Safety Codes.
- ◆ Implemented the 2017 California Building Code Cycle changes. Provided advanced outreach and notifications of the cycle changes through web postings, counter handouts, mailers and postings in the customer lobby.
- ◆ Conducted 35,493 building inspections during construction to ensure structures were in accordance with approved building plans and applicable building codes (close to 3,000 per month).
- ◆ Partnered with various agencies and departments to respond to homeless issues and encampments.
- ◆ Worked closely with the Office of County Counsel to close down 8 illegal marijuana dispensaries (50 since 2013).
- ◆ Established working relationship with the Sheriff's Department, Department of Justice and other law enforcement agencies in

identifying and abating illegal marijuana cultivation and dispensaries.

- ◆ Participated in El Nino Task forces to provide public education and information on resources to help reduce impacts during large storm events.



Healthy Communities

- ◆ Prepared and adopted a major update of our General Plan Housing Element to provide for a wider range of future housing choices, increase housing affordability, and comply with State requirements.
- ◆ Collaborated with County Public Health on developing a Healthy Communities Checklist to be considered for appropriate development projects. This checklist seeks to expand walkability, trails, and other features in the design of new large-scale development communities to foster better public health outcomes.
- ◆ Worked on the preparation of environmental documents for the adoption of a Wine Country Equestrian Trail system.
- ◆ Improved community character by reducing blight and enforcing Local, State and Federal regulations to protect the environment.
- ◆ Abated 472 tons of accumulated rubbish from private property.
- ◆ Effectively utilized Community Development Block Grant funds received for qualifying communities to address violations such as graffiti, roadside rubbish, illegal vending, parking enforcement and illegal signs
- ◆ Used Community Improvement Designation Funds received in the Second District to help residents clean up and lawfully dispose of rubbish that has accumulated on their properties.
- ◆ Administered grant funding from the California Department of Resources Recycling and Recovery (CalRecycle) to inspect tire facilities.
- ◆ Removed nearly 14 tons of waste tires using CalRecycle grant funds.
- ◆ Adopted a Renewal Energy component in our General Plan, using a California Energy Commission grant, to promote greater use of renewal resources and focus on

opportunities to support investment towards restoration of the Salton Sea.



Business Friendly Operations

- ◆ Increased agency-wide focus on improving customer service, achieving better communication internally and with the public.
- ◆ Initiated changes to our Zoning Ordinance (Ord. 348) to enact processing changes that will streamline approvals of development projects.
- ◆ Assisted 30,472 customers at the Riverside front counters and 6,587 at the desert counters to navigate the building permit and inspection process by explaining code and county ordinance requirements, and exploring options to achieve compliance.
- ◆ EASy system – implemented an electronic appointment system to allow for online appointments and use of an electronic kiosk system in order to reduce front counter lobby wait times.
- ◆ Approved 466 planning entitlement cases in calendar year 2016.
- ◆ Instituted a Process Improvement Committee consisting of private sector planning and engineering representatives that meets regularly with county staff to discuss changes to the land development process that will enhance efficiency.
- ◆ Held quarterly meetings with the building community in Western and Eastern County to discuss processing changes, upcoming issues affecting development, and solicit feedback on areas for improvement.
- ◆ Increased focused coordination between Planning, Code, and Building and Safety, using our Permit Assistance Team, to resolve various legacy Code land use cases.
- ◆ Building Inspector Call-Ahead Procedure – instituted a new procedure requiring inspectors to notify the customer two hours prior to the inspection, reducing wait time for property owners and contractors.
- ◆ Utility Release Web Posting – started posting utility releases on-line to help the building industry better coordinate with the utility providers and allow faster connection.

- ◆ Engineering Bulletin Structural Observation Report – developed a template checklist for structural observation by the constituent’s engineer of record to enhance consistency and expedite approvals.
- ◆ Virtual Inspections - implemented a procedure for virtual inspections of certain simple cases (water heaters, etc.) to reduce customer inspection wait times and costs.
- ◆ Counter Service Forms for Fire and the Department of Environmental Health-created a checklist has been created to provide guidance to customers who may not be required to visit additional departments; to avoid unnecessary trips to Fire & Health Departments.
- ◆ Electric Vehicle Charging Station Ordinance and Expedited Review. - crafted an ordinance for electric vehicle charging (EVC) station expedited review, with an over the counter review process for residential EVC stations.
- ◆ Joint Jurisdictional Collaboration-established Building and Safety collaboration meetings with adjacent public agencies to increase consistency across jurisdictional boundaries for the private sector.
- ◆ Updated our Code Enforcement cost recovery practices to be in line with the latest procedural requirements.
- ◆ Revised the Code Enforcement Public Hearing process with a third party hearing officer to enhance and expedite the hearing process, including use of video-conference capabilities.

improvements are built in accordance with state building and safety codes.

- ◆ Continue partnering with other departments and agencies through the Executive Oversight Committee on Homelessness (EOCH) to effectively identify, address and reduce factors contributing to homelessness in the County.
- ◆ Provide recommendations and implement Board policy regarding marijuana dispensary and cultivation enforcement.



Healthy Communities

- ◆ Build and maintain safe communities to improve the quality of life for all residents.
- ◆ Implement a complete disaster/safety assessment form for all category type inspections.
- ◆ Expand our partnership with Public Health and parks providers to provide for proper recreational amenities and enhance walkability in our new planned communities.
- ◆ Continue to train staff and educate the public regarding the Clean Water Act and National Pollutant Discharge Elimination System (NPDES) requirements.
- ◆ Work to more rapidly resolve Code violations that impact community health, safety and quality of life, such as accumulated rubbish, abandoned vehicles, and excessive outside storage.



Business Friendly Operations

- ◆ Continue to build on our Culture of Customer Service through our customer surveys. Use the surveys as tools for continuous feedback and improvement.
- ◆ Implement our Public Land Use System (PLUS) to enhance our development and permitting process and create our “virtual counter” for easier on-line submittals.
- ◆ Complete a minor remodel of the 9th floor to make it a better, more efficient, and more welcoming place to do business for our customers and staff.
- ◆ Enhance reporting for monitoring and tracking project time lines and performance

Strategic Objectives



Public Safety

- ◆ Construction without permit cases - develop a consistent approach to achieving public safety standards where structures have been constructed without the benefit of approved plans and inspections.
- ◆ Develop enhanced notification requirements for rock blasting construction operations.
- ◆ Continue to reduce risk to lives and property by ensuring that buildings and



- to stay within reasonable processing time frames.
- ◆ Establish performance metrics for timeliness of development application processing and cost tracking, with the goal of streamlining approvals and reducing processing costs.
- ◆ Set performance targets for faster processing of code enforcement violations dealing with public health and safety and the elimination of blight.
- ◆ Implement the next stage of the Zoning Ordinance update to reduce processing time and costs wherever possible for development projects.
- ◆ Implement the update of the Subdivision Ordinance to increase efficiency and reduce processing costs.
- ◆ Explore the use of self-certification forms for certain types of inspections.
- ◆ Continue to explore ways to streamline residential Photo Voltaic (PV) solar permit approvals.
- ◆ Prepare a guidance document to simplify obtaining grading certifications. Provide innovative technology and appropriate resources to ensure superior service delivery to the public.
- ◆ Replace older technological tools with more current and adaptive technologies to realize greater efficiencies in delivery of services.

Performance Measures					
		FY 15/16 Actuals	FY 16/17 Projected ¹	FY 17/18 Goals ²	FY 18/19 Goals
	Number of Code cases opened (all categories).	5639	5441	3800	3800
	Number of Code cases closed	5505	5917	4100	4100
	Number of Vehicles Abated.	69	72	85	95
	Code public nuisance hearings		112	80	90
	Tire Grant inspections completed	1759	1753	1750	1750
	Average turnaround for Building and Grading Plan Checks (working days)	15 Days:	14 Days	12 Days	10 Days
	Percentage of Building Inspections completed next day	75%	80%	90%	100%
	Permit Center Counter average wait times	36 minutes	30 minutes	25 minutes	25 minutes
	Permit Center Counter average transaction time	45 minutes	35 minutes	30 minutes	30 minutes
	Average time between planning case submittal and land development committee meeting with County staff	Not Tracked	52 days	35 days	30 days
	Percentage of Customers that received a call to provide 2 hour inspection window	75%	100%	100%	100%

Related Links

- Building & Safety Department website: www.rctlma.org/building
- Code Enforcement Department website: www.rctlma.org/ce
- Planning Department website: www.planning.rctlma.org
- Counter Services Online Appointment Service: <http://rctlma.org/Counter-Services>

Budget Changes & Operational Impacts

Staffing

Code Enforcement:

There will be a reduction in 30 positions (from 69 to 39) in FY 17/18. There are no other significant changes in staffing in the other budget units.

Revenues

Planning:

The department will see a decrease of \$333,831 in general fund allocation. The budget projects an increase of \$400,000 in development case load (deposit based fees).

Code Enforcement:

There is a decrease of \$3 million in general fund allocation. There is an additional reduction in revenues of \$642,456 (for 9 months, annualized to \$906,967) due to loss of the contract with the City of Perris. The budget shows a reduction in \$934,442 in abatement fund annual drawdown.

Expenditures

There is an increase of \$456,358 in COWCAP for Public Protection group.

Budget Tables

Department/Agency Staffing by Budget Unit							
			Current Authorized		Budget Year Requested	Budget Year Recommended	Budget Year Adopted
TLMA: Building & Safety			41		39	39	39
TLMA: Code Enforcement			71		39	39	39
TLMA: Environmental Programs			4		4	4	4
TLMA: Planning			26		27	27	27
Grand Total			142		109	109	109

Department/Agency Expenditures by Budget Unit							
	Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
TLMA: Building & Safety	\$ 6,955,005	\$ 8,094,958	\$ 7,820,409	\$ 7,968,502	\$ 8,038,553	\$ 8,038,553	
TLMA: Code Enforcement	13,099,955	13,820,247	12,989,864	9,500,703	9,583,565	9,583,565	
TLMA: Environmental Programs	640,693	451,583	388,575	461,036	461,036	461,036	
TLMA: Planning	8,369,809	9,800,802	9,401,160	9,757,996	9,799,136	9,799,136	
Grand Total	\$ 29,065,462	\$ 32,167,590	\$ 30,600,008	\$ 27,688,237	\$ 27,882,290	\$ 27,882,290	

Department/Agency Budget by Category of Expenditure							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted	
Salaries and Benefits	\$ 15,875,944	\$ 16,473,406	\$ 15,843,004	\$ 13,226,874	\$ 13,410,707	\$ 13,410,707	
Services and Supplies	8,386,480	8,950,024	8,504,045	8,361,175	8,371,395	8,371,395	
Other Charges	4,719,391	6,721,160	6,227,794	6,065,713	6,065,713	6,065,713	
Fixed Assets	86,452	34,000	33,390	40,475	40,475	40,475	
Intrafund Transfers	(2,805)	(11,000)	(8,225)	(6,000)	(6,000)	(6,000)	
Expenditure Net of Transfers	29,065,462	32,167,590	30,600,008	27,688,237	27,882,290	27,882,290	
Total Uses	\$ 29,065,462	\$ 32,167,590	\$ 30,600,008	\$ 27,688,237	\$ 27,882,290	\$ 27,882,290	



<i>Department/Agency Budget by Category of Source</i>							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
Licenses, Permits & Franchises	\$ 2,701,395	\$ 3,014,833	\$ 2,520,188	\$ 2,512,509	\$ 2,512,509	\$ 2,512,509	
Fines, Forfeitures & Penalties	664,048	440,485	615,703	784,875	784,875	784,875	
Rev Fr Use Of Money&Property	4,523	-	-	-	-	-	
Intergovernmental Revenues	1,331,000	1,050,000	1,263,933	1,260,000	1,260,000	1,260,000	
Charges For Current Services	10,416,509	12,078,525	10,816,075	10,884,322	11,008,324	11,008,324	
Other Revenue	1,031,134	776,888	730,243	791,096	791,096	791,096	
Total Net of Transfers	16,148,609	17,360,731	15,946,142	16,232,802	16,356,804	16,356,804	
Operating Transfers in	52,351	8,500	318	-	-	-	
Revenue Total	16,200,960	17,369,231	15,946,460	16,232,802	16,356,804	16,356,804	
Net County Cost Allocation	13,510,445	14,495,137	14,495,137	11,161,306	11,161,306	11,161,306	
Use of Department Reserves	(645,943)	546,231	546,231	254,298	364,180	364,180	
Total Sources	\$ 29,065,462	\$ 32,410,599	\$ 30,987,828	\$ 27,648,406	\$ 27,882,290	\$ 27,882,290	

<i>Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance</i>							
Fund	Account Number	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
20250	321101	Restricted Program Money	\$ 1,695,464.79	\$ 2,375,423.89	\$ 4,070,888.68	\$ (364,180.00)	\$ 3,706,708.68
		Fund Total	1,695,464.79	2,375,423.89	4,070,888.68	(364,180.00)	3,706,708.68
11142	321101	Restricted Program Money	81,947.04	(22,970.07)	58,976.97	-	58,976.97
		Fund Total	81,947.04	(22,970.07)	58,976.97	-	58,976.97
11098	321166	Equity Bal	183,955.09	18,232.02	202,187.11	-	202,187.11
		Fund Total	183,955.09	18,232.02	202,187.11	-	202,187.11
11099	321168	Equity Bal	270,306.06	1,090.92	271,396.98	-	271,396.98
		Fund Total	270,306.06	1,090.92	271,396.98	-	271,396.98
11100	330127	Equity Bal	148,925.74	3,073.47	151,999.21	-	151,999.21
		Fund Total	148,925.74	3,073.47	151,999.21	-	151,999.21
11101	321167	Equity Bal	103,629.55	5,435.23	109,064.78	-	109,064.78
		Fund Total	103,629.55	5,435.23	109,064.78	-	109,064.78
		Grand Total	\$ 2,484,228.27	\$ 2,380,285.46	\$ 4,864,513.73	\$ (364,180.00)	\$ 4,500,333.73

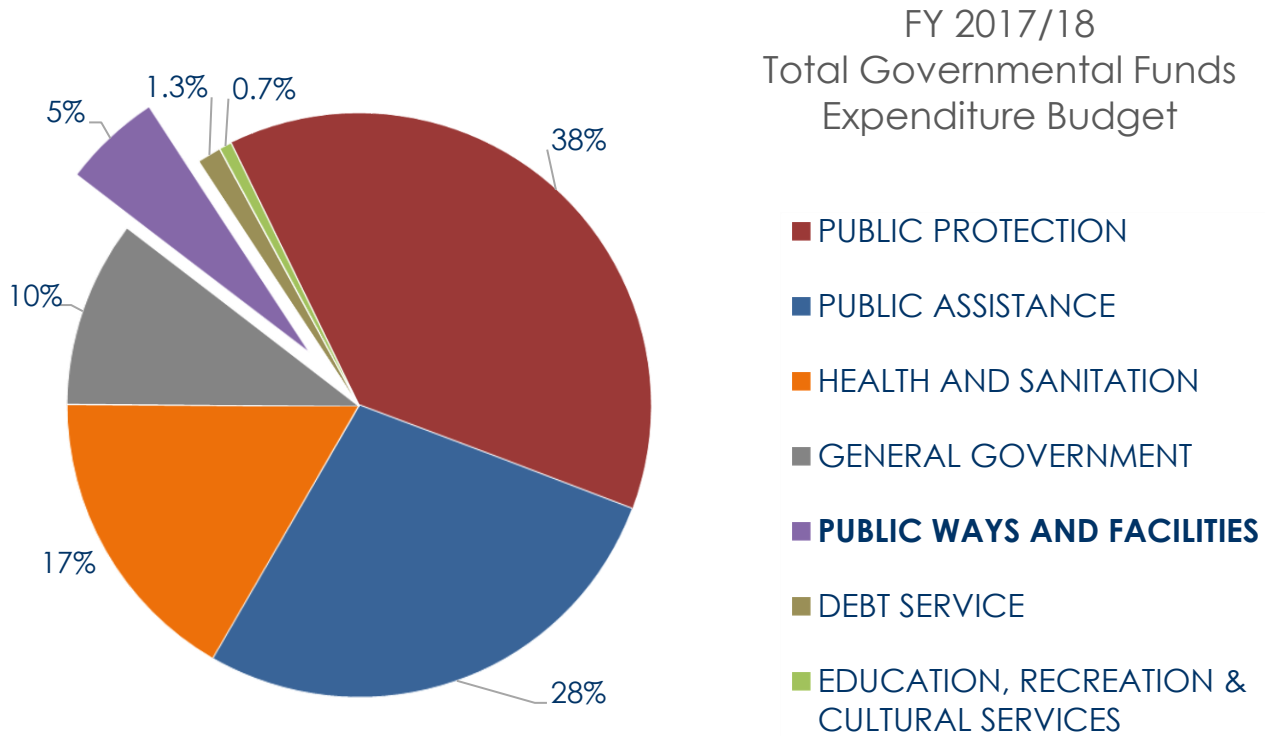


PUBLIC WAYS & FACILITIES

INTRODUCTION

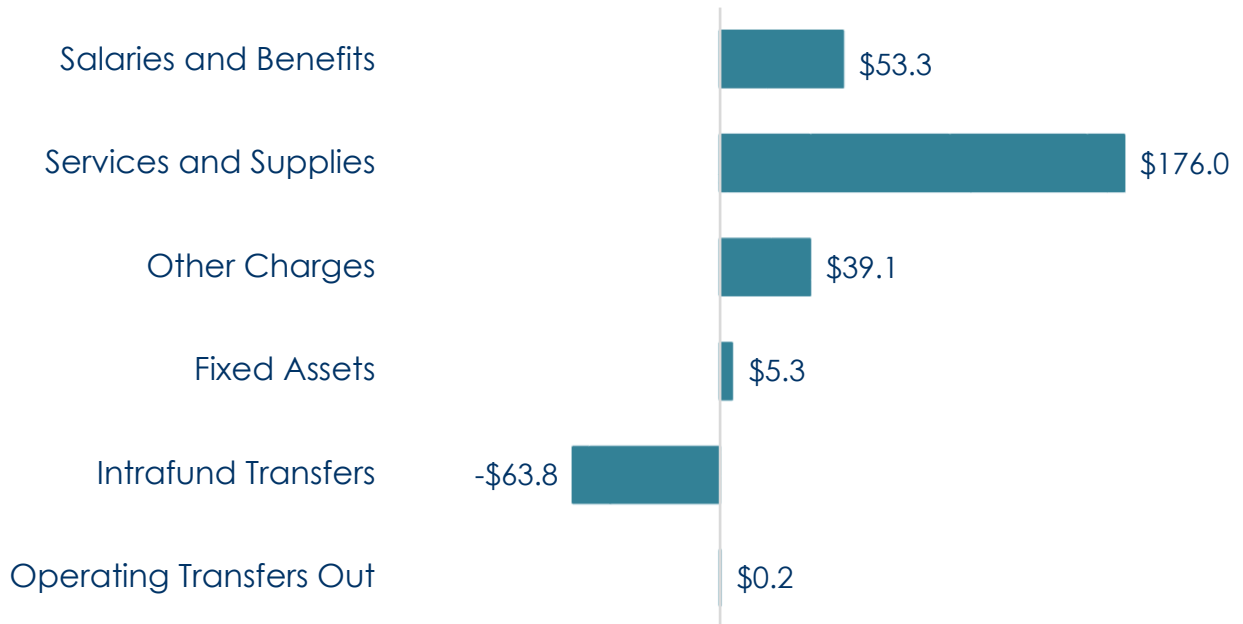
The Public Ways and Facilities group provides for delivery of public way and transportation terminal activities. The Transportation & Land Management Agency provides public ways through construction and maintenance of roads and related infrastructure,

and installation and administration of the care-taking for road rights-of-way. The Economic Development Agency's Aviation Division provides operation of the county's five airports.

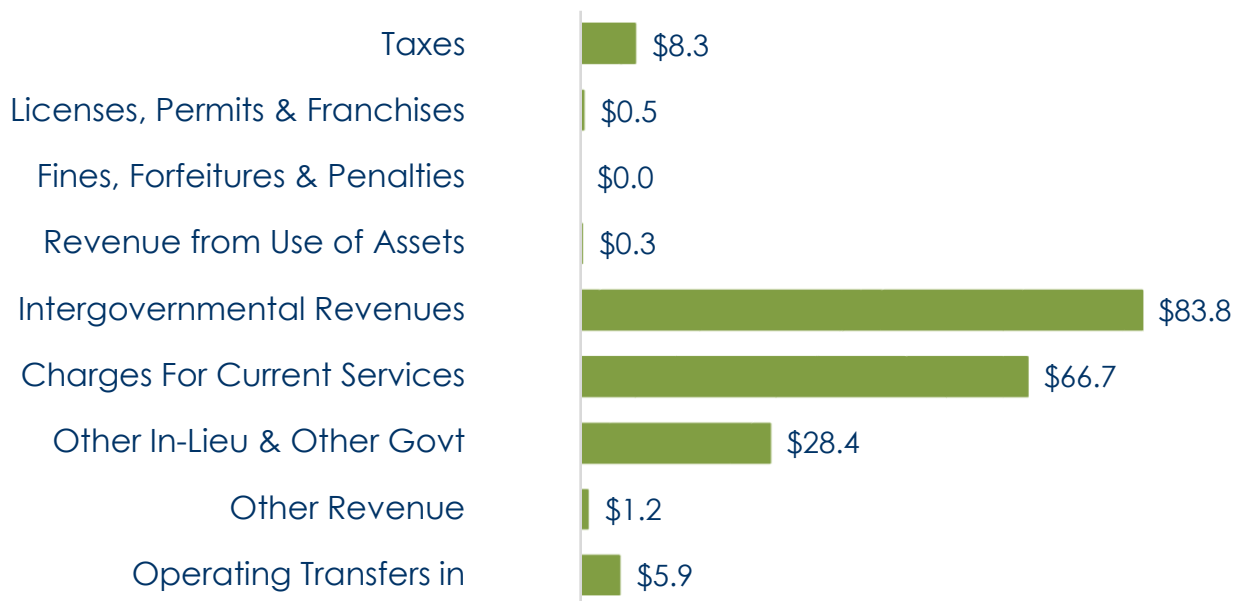




FY 2017/18
Public Ways & Facilities
Expenditures by Category
(\$ millions)



FY 2017/18
Public Ways & Facilities
Revenues by Source
(\$ millions)





ECONOMIC DEVELOPMENT AGENCY - AVIATION DEPARTMENT

Mission Statement

The mission of the Aviation division is to optimize the use of airport facilities to preserve, promote and enhance general aviation in the County of Riverside while fostering economic growth and maintaining the highest levels of safety, convenience, and efficiency.

Department/Agency Description

The Aviation division manages five airports that encompass over 5,000 acres of land and provide aviation facilities and services to hundreds of private and corporate tenants, aircraft users and businesses. Each airport is unique and offers a variety of different services.

- ◆ Blythe Airport is home to parachute training for the military, hosting upwards of 300 people several times a year.
- ◆ Hemet Ryan Airport is home to Cal-Fire, one of the premiere helitack bases in the country.
- ◆ French Valley Airport boasts the county's most take-offs and landings per year, and trains pilots in both fixed wing and rotor aircraft.
- ◆ Jacqueline Cochran Regional Airport is home to many high-end clients who enjoy the anonymity of flying into a small airport in the Coachella Valley.
- ◆ Chiriaco Summit Airport allows travelers the opportunity to visit the General Patton Museum and fly in for quick lunch on their way to their final destination.
- ◆ The Aviation division applies for and receives grants from the Federal Aviation Administration (FAA) and the State of California Department of Transportation (CalTrans) to complete capital improvement projects at these airports.

Accomplishments

Public Safety

- ◆ Maintained runways and taxiways in compliance with FAA grant assurances and State of California Department of Transportation requirements.
- ◆ With continual monitoring of storm water for prevention of pollution, the division ensures that the storm drains are free of

contaminants that could seep into groundwater.

- ◆ A fire station at each airport provides immediate access to emergency services including paramedics, helicopter emergency flights, and firefighters.
- ◆ Conducted wildlife hazard assessment at French Valley Airport, Hemet-Ryan Airport, and Jacqueline Cochran Regional Airport to determine how wildlife affects the flying community.



Healthy Communities

- ◆ The Neighborhood Noise Guide educates the surrounding public on how and where aircraft fly when they leave airports.
- ◆ Prompt cleanup on the ramps, taxiways or runways and removal of trash weekly.
- ◆ Ensured regular sweeping of ramps to provide airports that are free of foreign object debris, thus avoiding injury to both aircraft and the public.
- ◆ Provided gates and fencing to keep the general public from wandering into the path of moving aircraft.
- ◆ Provided vehicle access only to airport tenants, police vehicles, and fire vehicles.
- ◆ Encouraged aviation-related events at all airports.



Business Friendly Operations

- ◆ Signed an agreement with MFF Solutions/Patton Aviation, LLC to be our new fixed base operator. The company is the largest military parachute training operation in the world, with upwards of 600-800 military personnel each year.
- ◆ NRG Solar completed their 156 acre solar farm this year and with the completion, will begin providing power to the surrounding areas.

Strategic Objectives

 **Public Safety**

- ◆ Invest in cameras that are accessible via cell phones so that each airport can be monitored remotely.
- ◆ Hire security guards for the airports, deterring trespassers from entering the airport properties.
- ◆ Increase maintenance staff so that each airport has a 2-3 person crew during regular business hours to assist with any airport related concerns.
- ◆ Training classes for staff in airport safety, environmental report compilation and other relevant subjects.

 **Healthy Communities**

- ◆ Bring a permanent hazardous household waste facility to the property adjacent to

French Valley Airport for use by southwest county communities.


- ◆ Computerize Storm Water Pollution Prevention Plans (SWPPP) to better track and address pollution issues.
- ◆ Update the emergency plan and distribute it to the appropriate state and local agencies and tenants.



Business Friendly Operations

- ◆ Identify new opportunities to bring additional business to our airport facilities.
- ◆ Issue a request for proposal to bring revitalization to Hemet-Ryan Airport.
- ◆ Work with our fixed base operator at Blythe Airport to increase flight operations, revitalize the WWII hangar, build new facilities, and improve customer service to the flying public.

Performance Measures

		FY 15/16 Actuals	FY 16/17 Projected	FY 17/18 Goals	FY 18/19 Goals
	Revenue from Leases	2,351,159	2,310,107	2,495,607	2,570,475
	Fuel Flow Sales	263,013	271,981	270,000	278,100
	Landing Fees	22,054	35,696	31,000	31,930

Related Links

- <http://www.rivcoeda.org/Departments/Aviation/tabid/53/Default.aspx>

Budget Changes & Operational Impacts

Staffing

Net decrease of three full-time equivalent (FTE) positions.

- ◆ Decrease of four FTE Accounting positions being transferred to EDA Administration division.
- ◆ Increase of one FTE for a Development Specialist II that will assist in the preparation and administration of grant funding programs.

- ◆ There are 14 FTE authorized, budgeted, and funded positions.
- ◆ There are seven FTE filled positions.
- ◆ There are seven FTE vacant positions.

Expenditures

Operations:

Net decrease of \$21,000.

- ◆ Salaries & Benefits
 - ❖ Net decrease of \$158,000 due to transfer of four FTE positions to EDA Administration budget.
- ◆ Services & Supplies

PUBLIC WAYS & FACILITIES

- ❖ Net decrease of \$191,000 due to elimination of one Air Show in FY 17/18.
- ◆ Other Charges
 - ❖ Net increase of \$328,000 increased Administration Overhead reimbursement due to transfer of positions to EDA Administration.

Grants:

Net decrease of \$1.4 million for FY 17/18, which resulted in

- ◆ Services & Supplies
 - ❖ Net decrease of \$847,000
- ◆ Fixed Assets
 - ❖ Decrease of \$320,000
- ◆ Operating Transfers Out
 - ❖ Net decrease of \$239,000

Revenues

Operations:

Net increase of \$32,000.

- ◆ Rev From Use of Money & Property
 - ❖ Net increase of \$127,000 in lease revenue from tenants and CPI increase.
- ◆ Charges for Current Services
 - ❖ Net increase of \$35,000 based on increase in staff time worked on grant activity in FY 17/18.

Budget Tables

Department/Agency Staffing by Budget Unit							
			Current Authorized		Budget Year Requested	Budget Year Recommended	Budget Year Adopted
EDA: County Airports			16		14	14	14
Grand Total			16		14	14	14

Department/Agency Expenditures by Budget Unit							
	Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
EDA: Blythe Airport Const & Land Acq	\$ 160,908	\$ 665,500	\$ 699,316	\$ 133,000	\$ 133,000	\$ 133,000	
EDA: Chiriaco Summit Const & Land Acq	49,569	641,310	641,310	500	500	500	
EDA: County Airports	3,180,384	3,308,156	3,326,649	3,287,083	3,287,083	3,287,083	
EDA: Desert Center Const & Land Acq	(26,129)	409,271	386,973	170,340	170,340	170,340	
EDA: French Valley Const & Land Acq	79,980	1,965,100	1,965,100	863,000	863,000	863,000	
EDA: Hemet Ryan Airport Const & Land Acq	232,056	532,098	298,752	225,000	225,000	225,000	
EDA: Thermal Construction & Land Acq	53,736	290,000	11,122	1,712,000	1,712,000	1,712,000	
Grand Total	\$ 3,730,504	\$ 7,811,435	\$ 7,329,222	\$ 6,390,923	\$ 6,390,923	\$ 6,390,923	

Aviation Department ● ● ●

- ◆ Miscellaneous Revenue
 - ❖ Net decrease of \$130,000 from elimination of the JCRAA Air Show in FY 17/18.

Grants:

Net decrease of \$1.07 million.

- ◆ State: Net decrease of \$349,000.
 - ❖ Decrease of \$349,000 in state revenue due to a one-time reimbursement from the state in FY 16/17, which will not be received in FY 17/18.
- ◆ Federal: Net decrease of \$490,000.
 - ❖ Decrease of \$490,000 based on less grant activity for FY 2017-2018.
- ◆ Operating Transfers In
 - ❖ Net decrease of \$239,000 based on less grant activity for FY 17/18.

Departmental Reserves

Net decrease of \$393,000

- ◆ Decrease of \$232,000 in Fund 22100 in FY 17/18 to cover additional expenses.
- ◆ Decrease of \$161,000 in Fund 22350 in FY 17/18 for grant matches to federal awards.

Department/Agency Budget by Category of Expenditure

	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted
Salaries and Benefits	\$ 923,032	\$ 1,028,197	\$ 1,134,527	\$ 919,408	\$ 919,408	\$ 919,408
Services and Supplies	2,247,222	2,674,304	2,104,338	1,661,287	1,661,287	1,711,287
Other Charges	532,285	669,782	557,158	925,936	925,936	925,936
Fixed Assets	54,094	3,029,881	3,146,226	2,713,952	2,713,952	2,663,952
Expenditure Net of Transfers	3,756,633	7,402,164	6,942,249	6,220,583	6,220,583	6,220,583
Operating Transfers Out	(26,129)	409,271	386,973	170,340	170,340	170,340
Total Uses	\$ 3,730,504	\$ 7,811,435	\$ 7,329,222	\$ 6,390,923	\$ 6,390,923	\$ 6,390,923

Department/Agency Budget by Category of Source

	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Licenses, Permits & Franchises	\$ -	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Fines, Forfeitures & Penalties	4,204	2,000	2,305	2,327	2,327	2,327
Rev Fr Use Of Money&Property	2,477,269	2,293,505	2,362,602	2,526,475	2,526,475	2,526,475
Intergovernmental Revenues	557,267	3,650,726	3,277,227	2,811,060	2,811,060	2,811,060
Charges For Current Services	99,050	252,500	177,609	205,939	205,939	205,939
Other Revenue	266,331	411,250	434,486	280,552	280,552	280,552
Total Net of Transfers	3,404,121	6,610,481	6,254,729	5,826,853	5,826,853	5,826,853
Operating Transfers in	(26,129)	409,271	386,973	170,340	170,340	170,340
Revenue Total	3,377,992	7,019,752	6,641,702	5,997,193	5,997,193	5,997,193
Net County Cost Allocation						
Use of Department Reserves	352,512	687,521	687,521	393,730	393,730	393,730
Total Sources	\$ 3,730,504	\$ 7,707,273	\$ 7,329,223	\$ 6,390,923	\$ 6,390,923	\$ 6,390,923

Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance

Fund	Account Number	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
22350	321101	Restricted Program Money	\$ 1,901,841.92	\$ (210,232.19)	\$ 1,691,609.73	\$ (161,340.00)	\$ 1,530,269.73
		Fund Total	1,901,841.92	(210,232.19)	1,691,609.73	(161,340.00)	1,530,269.73
22100	230100	Adv Frm Grantors & 3rd Parties	16,620.00	(16,620.00)	-	-	-
	350100	AFB for Program Money	2,085,380.91	70,573.62	2,155,954.53	(232,390.00)	1,923,564.53
		Fund Total	2,102,000.91	53,953.62	2,155,954.53	(232,390.00)	1,923,564.53
		Grand Total	\$ 4,003,842.83	\$ (156,278.57)	\$ 3,847,564.26	\$ (393,730.00)	\$ 3,453,834.26

Fund Annotations

Fund	Fund Name	Purpose
22100	EDA-Aviation	To manage five airports that serve the general aviation community, corporate aircraft and both aviation and non-aviation businesses.
22350	Special Aviation	To develop the County owned airports using FAA, state, and local grants to better serve the general aviation community, corporate aircraft and both aviation and non-aviation businesses.

TRANSPORTATION & LAND MANAGEMENT AGENCY

Mission Statement

The Transportation Department's mission is to provide a safe, efficient, and sustainable transportation system in the unincorporated areas of Riverside County. The department's priorities are to enhance the safety of our system users (vehicles, pedestrian, and bicyclists); preserve through proper maintenance our existing infrastructure of roads and bridges; and expand our system capacity through capital improvements to improve mobility and accommodate growth.

TLMA Administration is the umbrella agency overseeing the Transportation and Land Management Agency (TLMA), which consists of the Transportation, Planning, Building and Safety, and Code Departments. The agency's focus is to integrate transportation and land use functions in order to enhance the quality of life of our existing communities, properly plan our new communities to accommodate growth in a balanced way, be good stewards of our environment and natural resources, and serve the public through excellent customer service in all that we do.

Counter Services, a division within TLMA Administration, is tasked with providing information and assisting our public customers and the development community in obtaining the necessary permits to make property improvements. This unit includes our Permit Assistance Team, which focuses on helping our customers that are less familiar with our process be able to meet their goals efficiently through enhanced assistance.

The Airport Land Use Commission (ALUC) is committed to protecting and promoting the safety and welfare of residents that live near our airports, while ensuring the continued operation and long-term viability of our airports. Land Use plans seek to protect the public from the adverse effects of aircraft noise, to ensure that people and facilities are not concentrated in areas susceptible to aircraft accidents, and to reduce encroachment from structures or activities that adversely affect the use of navigable airspace.

Department/Agency Description

The Transportation Department oversees the design, operation, and maintenance of 2221 miles of county maintained roads and 104 bridges. The department protects the health and safety of residents and improves quality of life through a variety of critical activities. These activities include the engineering design, construction, and maintenance of county roads; review of plans and construction of transportation facilities by private land development; and land surveying and map processing (Survey Section – see General Government Budget Section).

TLMA Administration provides executive management; purchasing; facilities support; human resources; fee administration; special projects, records and information management; and budgeting, accounting, and fiscal business services in support of the TLMA Agency Departments.

The Counter Services division provides permit counter staffing, the permit assistance team, counter management, and public outreach services. Performance measures for this group are included with the Public Protection Budget section, since it is closely intertwined with the Planning, Building, and Code Enforcement aspects of TLMA.

The Airport Land Use Commission (ALUC) is a seven member appointed commission, with staffing support provide by TLMA. The commission undertakes local jurisdiction project reviews within Airport Influence Areas (AIAs), updates airport land use compatibility plans, and cooperates with the State Department of Transportation on regional aviation issues.

Accomplishments

Public Safety

Performed preventive maintenance (chip seal, slurry seal, or resurfacing) on 228 miles of County roads in FY 15/16

- ◆ Refreshed 815 miles of centerline stripe and 1,508 miles of lane lines to enhance traffic safety through visible roadway markings.
- ◆ Patched 14,831 potholes to keep the roads safe and reliable.

- ◆ Upgraded 645 traffic signs to meet current retro-reflectivity standards to improve safety and visibility of signs.
- ◆ Increased bicycle and pedestrian safety by incorporating appropriate bike and pedestrian facilities in 100 percent of road capacity improvements (projects that widen roads or add lanes or features to handle increased traffic volumes.)
- ◆ Provided coordinated responses to emergency situations and severe weather events, to protect public safety and maintain reliable use of the county's transportation network. Provided staffing at the Emergency Operations Center to coordinate emergency response with other County Departments.
- ◆ Kept the public informed of road closures and road openings as they were occurring during storm events through the use of social media.
- ◆ Maintained 712 of county and contract agency (Lake Elsinore, Canyon Lake, Jurupa Valley, Menifee, Murrieta, Perris, San Jacinto, and March JPA) traffic signals, flashers, and safety lights, to ensure a safe and reliable transportation system and reduce the amount of after hour calls for signal repairs.
- ◆ Applied for and received \$13.68 million in Highway Safety Improvement Program grant funding for future projects, including:
 - ❖ \$7.92 million to improve safety along the Gilman Springs Corridor between SR79 and Bridge Street. The project will provide wider shoulders and rumble strips in the median and shoulders.
 - ❖ \$1.2 million to upgrade guardrail along Reche Canyon Road, Alessandro Road, and various other locations.
 - ❖ \$3.68 million to widen shoulders, provide bus turnouts, and a median left turn pocket on Cajalco Road between Day Street and Brown Street in Mead Valley.
 - ❖ \$887,220 to conduct a safety audit and upgrade signing and striping on Harrison Street between 54th Avenue and 81st Avenue in the Thermal area, and on San Timoteo Canyon Road

between Redlands Blvd. and the City of Beaumont.

- ◆ Completed adoption of the Hemet-Ryan Airport Land Use Compatibility Plan in partnership with our local stakeholders.
- ◆ ALUC's airport land use compatibility plans protect the public by promoting compatible land development in airport influence areas (AIAs), based on the primary factors of safety and noise contours.

Healthy Communities

Make health, safety and thriving a focus of all policies and programs through internal and external collaboration.

- ◆ Upgraded 97 school zone markings using Thermo-plastic paint to increase safety visibility.
- ◆ Removed and disposed of 2,037 tons of trash along the roadsides to keep communities clean and watercourses free of debris.
- ◆ Inspected and cleaned 100 percent (3,421) of roadway culverts and catch basins, to maximize efficiency, and safely convey storm water across and under roadways during storm events.
- ◆ Converted 12 pieces of heavy equipment to CNG or propane powered, to comply with California Air Resources Board and South Coast Air Quality Management District requirements, and improve air quality.
- ◆ Placed Magnesium Chloride on 15 miles of dirt roads to reduce dust and improve the overall air quality.
- ◆ Completed projects separating railroad tracks from major arterial roadways on Magnolia Avenue in Home Gardens, Sunset Avenue in Banning, Clay Street in Jurupa Valley, and Airport Blvd. in Thermal, all opened to traffic in 2016.
- ◆ Applied for and received a Sustainable Transportation Planning grant to develop a transportation plan for the communities of Thermal and Oasis. This will create a plan for bicycling, walking, and transit connectivity.
- ◆ Applied for and received an Alternative Transportation Plan grant for the construction of sidewalks in the

communities of Thousand Palms and Mecca. These projects will provide a safer place for students to walk to school.

- ◆ Prepared a Transportation Department Americans with Disability Act (ADA) Transition Plan, establishing a plan of upgrading existing curb accessibility ramps to current standards.
- ◆ Curb ramps were upgraded to current ADA standards in all current resurfacing and reconstruction projects.



Business Friendly Operations

- ◆ Launched the TLMA Customer Service Initiative. This is a multi-function approach to improving our customer service through survey feedback tools, implementing staff training programs, and continuous assessment and improvement of our business practices. To date, TLMA has received an overall experience rating of 4.65 out of 5 (93 percent) out of 1527 responses received from our customers.
- ◆ Launched, in partnership with our Human Resources Leadership Team, a Front Counter Customer Service Training Program. This program was acknowledged as a “Top 10 LEAD Award Winner” in the category of Best Customer Service Leadership Training Program by HR.com.
- ◆ Used technology to inform the public of upcoming and on-going Transportation Improvement Projects (TIP) and associated public meetings and road closures and detours related to construction activities. The information is conveyed via the RCProjects.org webpage.
- ◆ Implemented on-line plan check services through Blue Beam software eliminating the need for the private sector to bring printed plan sheets to the County Administrative Center. This allows for quicker turn-around of plan reviews and approvals to get private development projects completed sooner.
- ◆ Improved water quality compliance functions within TLMA. Inspection functions have been consolidated to allow for efficient inspection of private and public projects for construction site compliance, maximizing efficiency and reducing cost.

- ◆ Business Registration Ordinance 857 was updated and revised to lower the cost of compliance with state-mandated water quality inspection programs.

Strategic Objectives

Public Safety

Plan, build and maintain safe communities to improve the quality of life for all residents.

- ◆ Maintain county roadway infrastructure in good condition (by keeping our average Pavement Condition Index at 70 or higher) to provide for reduced cost of vehicle maintenance, enhanced roadway safety, better emergency response, and improved transportation facilities for our customers.
- ◆ Next year we will see the first substantial increase in transportation funding in decades at the State level through the passage of SBI. This additional funding, which will be gradually available over the next two years, will allow us to make a significant investment in our road maintenance and maintain and/or improve the conditions of our roads and enhance safety. We will be updating our Pavement Management System and Transportation Improvement Program to take this funding into account to better forecast the benefits of this new funding to reducing road deterioration.
- ◆ Staff will develop and make available on-line guidance documents to ensure that public and privately initiated development projects adhere to the latest engineering standards for safe and proper roadway and drainage design.
- ◆ Increase opportunities for bicycle and pedestrian safety by incorporating appropriate bike and pedestrian facilities in road capacity improvements projects.
- ◆ Upgrade curb accessibility ramps as part of road resurfacing and reconstruction projects and comply with ADA requirements.

 **Healthy Communities**

Make health, safety and thriving a focus of all policies and programs through internal and external collaboration.



- ◆ Continue pursuit of eligible federal and state grant funds to add sidewalks and bikeways.
- ◆ Conduct traffic investigations and install traffic devices to enhance safety measures where appropriate.
- ◆ Protect the local watersheds by minimizing downstream pollutants. Remove debris from culverts and roads through a systematic cleaning program; ensure compliance with state stormwater regulations on construction sites.


 **Business Friendly Operations**

- ◆ TLMA will be going live with implementation of its new Public Land Use System (PLUS) in FY 17/18. The PLUS

system is a major business-friendly initiative that replaces an outdated system that has been in operation since 1997. The new system will improve the processing of development applications, provide better public accessibility and transparency on the status of cases, create better communication tools with the public and development industry, and move towards a “virtual front counter” to increase permitting options for our customers.

- ◆ Expand the Customer Services Training Program to other areas of TLMA that regularly interact with our customers (planning and development review staff, Palm Desert counter operation, and field maintenance personnel.)
- ◆ Develop and Implement performance targets for TLMA departments for processing of development applications.
- ◆ See TLMA sections under Public Protection for a summary of other TLMA “Business Friendly” goals.

Performance Measures		FY 15/16 Actuals	FY 16/17 Projected	FY 17/18 Goals	FY 18/19 Goals
	Maintain County roadway infrastructure in good condition (by keeping our average Pavement Condition Index at 70 or higher) to properly maintain County roads.	72	71	71	71
	Perform regular preventive maintenance of signal lights and flashers to keep our system in good working order and minimize after hour calls for repair	711/711	711/711	711/711	711/711
	Inspect and Clean culverts and catch basins to roads and minimize potential for road flooding	100% (3,421/3,421)	100% (3,421/3,421)	100% 3,421/3,421	100% 3,421/3,421
	Complete timely Traffic Investigations to enhance roadway safety and improve transportation facilities	N/A	Less than or equal to 90 days		Within 90 days
	Upgrade non-standard curb ramps up in resurfacing/reconstruction projects to increase accessibility	40 Ramps	92 Ramps	100 Ramps	100 Ramps
	Construct new sidewalk and bike lanes to provide alternative transportation options using grant funds.	1 mile	1.2 miles	1.5 miles	1.5 miles

	Provide Customer Service training to staff to ensure high quality service is being provided to our customers	N/A	20 Staff Members	50 Staff Members	75 Staff Members
	Provide Plan Check reviews within 15 working days	88% Met 15 Day Target	88% Target	95%	100%
	Provide timely inspections of 46 surface mines to ensure compliance and minimize disruption to operations.	100% (46 mines)	100%	100%	100%

Related Links

<http://rctlma.org>

Counter Services

Permit Assistance Centers Info:

<http://rctlma.org/Counter-Services>

Business Registration:

<http://rctlma.org/trans/businessregistration>

ALUC:

<http://www.rcaluc.org/>

Transportation Website:

<http://rctlma.org/trans>

Budget Changes & Operational Impacts

Transportation Expenditures

Administration:

Increase of \$1.25 million (from \$3.80 to \$5.05 million) in HR liability insurance costs.

Revenues and Expenditures

- ◆ TLMA Admin will absorb the internal service fund cost increase from FY 17/18 for all TLMA departments (\$1.69 million in increase, including \$834,000 RCIT cost increases). This is reflected in the decrease in the administration overhead charged to all TLMA departments.

Counter Services:

- ◆ Reduced overhead allocation to all TLMA departments due to salary savings from unfilled positions, ninth floor counter remodeling savings and fixed assets savings. The ninth floor remodel of our front counter has \$500,000 budgeted for minor modernization and upgrade

of ninth floor front counter space, rather than a major remodel of the ninth and tenth floors to bring the Fire Marshall’s office into a consolidated counter with TLMA, given this year’s fiscal challenges.

Transportation:

- ◆ Reduction of \$337,602 loss in revenue from Signal, Lights and Flasher (SLF) program due to the loss of the contract Eastvale service agreement.
- ◆ Increase expenditure by \$5.55 million in the Mira Loma Road and Bridge Benefit District Fund for right-of-way acquisition for the Limonite/I-15 Interchange upgrade.

Departmental Reserves

TLMA Administration is anticipating a draw of \$1.1 million from its fund balance in current fiscal year to offset internal service fund cost increases, without passing on the costs to the TLMA departments.

Budget Tables

Department/Agency Staffing by Budget Unit							
		Current Authorized	Budget Year Requested	Budget Year Recommended	Budget Year Adopted		
TLMA: Administration		65	58	58	58		
TLMA: Airport Land Use Commission		3	3	3	3		
TLMA: Consolidated Counter Services		24	24	24	24		
TLMA: Transportation		307	308	308	308		
TLMA: Transportation Equipment (Garage)		25	26	26	26		
Grand Total		424	419	419	419		

Department/Agency Expenditures by Budget Unit							
	Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
TLMA: Administration	\$ 8,957,748	\$ 11,373,014	\$ 10,779,535	\$ 10,931,136	\$ 10,931,136	\$ 10,931,136	
TLMA: Airport Land Use Commission	510,466	707,662	703,856	686,842	686,842	686,842	
TLMA: Community Services	-	-	-	1,702,000	1,702,000	1,702,000	
TLMA: Consolidated Counter Services	2,400,681	4,166,613	3,159,998	3,099,611	3,174,220	3,174,220	
TLMA: Developer Agreements	789,447	361,557	357,782	-	-	-	
TLMA: Landscape Maintenance District	-	-	1,356,222	1,423,902	1,423,902	1,423,902	
TLMA: Road & Bridge Benefit Dis Mira Loma	842,905	3,422,851	2,722,850	8,955,774	8,955,774	8,955,774	
TLMA: Road & Bridge Benefit Dis-Southwest	998,766	1,441,255	1,359,840	624,905	624,905	624,905	
TLMA: Road & Bridge Benefit Dist- Menifee	1,494,164	50,979	50,979	39,000	39,000	39,000	
TLMA: Road & Bridge Benefit Dist-Scott Rd	810,000	360,000	360,000	526,000	526,000	526,000	
TLMA: Signal Development Impact Fee	1,653,408	4,329,000	2,179,000	4,255,000	4,255,000	4,255,000	
TLMA: Signal Mitigation	-	2,000	-	2,000	2,000	2,000	
TLMA: Supervisorial Road District No 4	1,088,790	859,042	593,783	875,882	875,882	875,882	
TLMA: Transportation	40,943,490	42,236,412	42,102,481	41,605,023	42,252,502	42,814,237	
TLMA: Transportation Construction Project	137,610,372	127,635,105	127,002,209	117,610,161	128,615,246	128,615,246	
TLMA: Transportation Equipment (Garage)	310,819	1,355,768	588,906	1,104,579	1,188,526	1,188,526	
TLMA:Development Agreements Impact Fees	3,003,815	4,522,403	2,688,926	1,195,000	1,195,000	1,195,000	
Grand Total	\$ 201,414,871	\$ 202,823,661	\$ 196,006,367	\$ 194,636,815	\$ 206,447,935	\$ 207,009,670	

Department/Agency Budget by Category of Expenditure							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted	
Salaries and Benefits	\$ 49,543,542	\$ 52,085,162	\$ 51,568,727	\$ 52,525,839	\$ 53,322,424	\$ 53,322,424	
Services and Supplies	172,071,043	160,201,230	159,992,423	155,163,445	175,821,094	175,821,094	
Other Charges	22,214,488	35,664,266	29,830,498	37,042,503	39,042,503	39,042,503	
Fixed Assets	3,417,760	3,866,628	3,576,722	2,048,000	2,057,450	2,619,185	
Intrafund Transfers	(45,831,962)	(48,994,689)	(48,962,008)	(52,142,972)	(63,795,536)	(63,795,536)	
Expenditure Net of Transfers	201,414,871	202,822,597	196,006,362	194,636,815	206,447,935	207,009,670	
Operating Transfers Out	-	1,064	5	-	-	-	
Total Uses	\$ 201,414,871	\$ 202,823,661	\$ 196,006,367	\$ 194,636,815	\$ 206,447,935	\$ 207,009,670	

Department/Agency Budget by Category of Source							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
Taxes	\$ 8,750,083	\$ 8,686,297	\$ 8,706,227	\$ 8,252,007	\$ 8,252,007	\$ 8,252,007	
Licenses, Permits & Franchises	376,406	368,082	450,137	549,544	549,544	549,544	
Fines, Forfeitures & Penalties	21,100	23,000	23,000	20,359	20,359	20,359	
Rev Fr Use Of Money&Property	448,522	206,276	305,336	334,876	334,719	334,719	
Intergovernmental Revenues	128,958,646	85,521,561	87,829,776	69,430,164	81,082,728	81,082,728	
Charges For Current Services	53,240,287	68,378,668	66,745,743	66,744,147	66,744,147	66,744,147	
Other In-Lieu And Other Govt	11,112,993	18,017,165	18,647,653	28,355,886	28,355,886	28,355,886	
Other Revenue	(423,688)	1,780,535	1,743,306	1,194,729	1,194,729	1,194,729	
Total Net of Transfers	202,484,349	182,981,584	184,451,178	174,881,712	186,534,119	186,534,119	
Operating Transfers in	9,254,030	9,374,564	5,246,362	5,775,947	5,775,947	5,775,947	
Revenue Total	211,738,379	192,356,148	189,697,540	180,657,659	192,310,066	192,310,066	
Net County Cost Allocation							



Use of Department Reserves	(10,323,508)	15,854,677	15,854,677	22,808,527	14,137,869	14,699,604
Total Sources	\$ 201,414,871	\$ 208,210,825	\$ 205,552,217	\$ 203,466,186	\$ 206,447,935	\$ 207,009,670

Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance

Fund	Account Number	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
20000	230106	Adv Frm Median Projects	\$ 5,068,360	\$ 851,671	\$ 5,920,031	\$ 99,567	\$ 6,019,597
20000	230163	Adv Frm - Miscellaneous	163,397	(31,661)	131,736	(130,000)	1,736
20000	230168	Adv Frm Road Deposit-CTP	45	(45)	-	-	-
20000	321101	Restricted Program Money	20,170,181	(71,938)	20,098,243	(3,263,243)	16,835,000
20000	321169	Rst - Encumbrances	252,594	(138,979)	113,615	-	113,615
		Fund Total	25,654,578	609,048	26,263,626	(3,293,677)	22,969,949
20001	330100	Committed Fund Balance	295,122	(292,035)	3,087	-	3,087
		Fund Total	295,122	(292,035)	3,087	-	3,087
20006	230168	Adv Frm Road Deposit-CTP	99,094	(7,044)	92,049.91	34,603.67	126,653.58
20006	321101	Restricted Program Money	1,854,484	19,385	1,873,869	-	1,873,869.37
		Fund Total	1,953,578.31	12,340.97	1,965,919.28	34,603.67	2,000,522.95
20007	321101	Restricted Program Money	1,654,621	(1,654,621)	-	(4,500,000)	(4,500,000)
		Fund Total	1,654,621	(1,654,621)	-	(4,500,000)	(4,500,000)
20008	350100	AFB For Program Money	6,118,512	(38,506)	6,080,006	(425,149.00)	5,654,856.84
		Fund Total	6,118,511.50	(38,505.66)	6,080,005.84	(425,149.00)	5,654,856.84
20009	230163	Adv Frm - Miscellaneous	5,807,132	5,648,026	11,455,158	(3,327,500)	8,127,658
20009	230164	Adv Frm - Capital Improvement	603,091	1,004,087	1,607,178	(460,353)	1,146,825
20009	230165	Adv Frm-Bonded Tracts	2,800,000	(250,000)	2,550,000	-	2,550,000
20009	230188	Adv Frm Development Agreement	1,072,531	(790,954)	281,577	-	281,577
20009	230199	Adv Frm Utility Relocation Dep	799,990	(265,376)	534,614	(214,097)	320,517
20009	322100	Rst For Construction/Cap Proj	1,688,082	49,085	1,737,167	-	1,737,167
		Fund Total	12,770,826	5,394,868	18,165,694	(4,001,950)	14,163,744
20011	230188	Adv Frm Development Agreement	58,393	51,108	109,502	-	109,502
20011	321101	Restricted Program Money	3,066	326	3,392	-	3,392
		Fund Total	61,459	51,435	112,894	-	112,894
20013	321101	Restricted Program Money	29,448,856	(10,010,877)	19,437,979	(4,749,178)	14,688,801
		Fund Total	29,448,856	(10,010,877)	19,437,979	(4,749,178)	14,688,801
20014	230163	Adv Frm - Miscellaneous	117,042	28,991	146,033	29,571	175,603
20014	321101	Restricted Program Money	(614)	1,844	1,230	-	1,230
		Fund Total	116,428	30,835	147,263	29,571	176,834
20015	230196	Adv Frm SB 621 Indian Gaming	(11,549)	11,549	-	-	-

20015	321101	Restricted Program Money	139,698	(139,698)	-	-	-
		Fund Total	128,148	(128,148)	-	-	-
20016	230170	Road Deposit-Exchange Dollars	2,996,432	(1,060,476)	1,935,956	(785,000)	1,150,956
20016	321101	Restricted Program Money	13,054	9,361	22,415	(374,240)	(351,825)
		Fund Total	3,009,486	(1,051,115)	1,958,371	(1,159,240)	799,131
20300	321101	Restricted Program Money	20,822	-	20,822	-	20,822
20300	321152	Rst For Landscape Maint Distri	(2)	21,499	21,497	-	21,497
		Fund Total	20,820	21,499	42,318	-	42,318
20301	321152	Rst For Landscape Maint Distri	9,081	(2,803)	6,278	-	6,278
		Fund Total	9,081	(2,803)	6,278	-	6,278
20302	321152	Rst For Landscape Maint Distri	31,768	(2,970)	28,798	-	28,798
		Fund Total	31,768	(2,970)	28,798	-	28,798
20303	321152	Rst For Landscape Maint Distri	66	47	113	-	113
		Fund Total	66	47	113	-	113
20304	321152	Rst For Landscape Maint Distri	4	461	464	-	464
		Fund Total	4	461	464	-	464
20306	321152	Rst For Landscape Maint Distri	1	(0)	1	-	1
		Fund Total	1	(0)	1	-	1
20307	321152	Rst For Landscape Maint Distri	127,735	47,544	175,280	-	175,280
		Fund Total	127,735	47,544	175,280	-	175,280
20308	321152	Rst For Landscape Maint Distri	1	253	254	-	254
		Fund Total	1	253	254	-	254
20309	321152	Rst For Landscape Maint Distri	56,599	7,873	64,472	-	64,472
		Fund Total	56,599	7,873	64,472	-	64,472
20310	321152	Rst For Landscape Maint Distri	2	0	2	-	2
		Fund Total	2	0	2	-	2
20311	321152	Rst For Landscape Maint Distri	5,857	0	5,857	-	5,857
		Fund Total	5,857	0	5,857	-	5,857
20312	321152	Rst For Landscape Maint Distri	1	156	156	-	156
		Fund Total	1	156	156	-	156
20313	321152	Rst For Landscape Maint Distri	47,134	(3,618)	43,516	-	43,516
		Fund Total	47,134	(3,618)	43,516	-	43,516
20315	321152	Rst For Landscape Maint Distri	1	407	408	-	408
		Fund Total	1	407	408	-	408
20316	321152	Rst For Landscape Maint Distri	40,025	3,911	43,936	-	43,936
		Fund Total	40,025	3,911	43,936	-	43,936
20317	321152	Rst For Landscape Maint Distri	52,396	3,666	56,062	-	56,062
		Fund Total	52,396	3,666	56,062	-	56,062
20319	321152	Rst For Landscape Maint Distri	19,553	(1,493)	18,060	-	18,060



		Fund Total	19,553	(1,493)	18,060	-	18,060
20320	321152	Rst For Landscape Maint Distri	20,217	1,652	21,869	-	21,869
		Fund Total	20,217	1,652	21,869	-	21,869
20321	321152	Rst For Landscape Maint Distri	11,651	1,942	13,594	-	13,594
		Fund Total	11,651	1,942	13,594	-	13,594
20324	321152	Rst For Landscape Maint Distri	1,112	4	1,116	-	1,116
		Fund Total	1,112	4	1,116	-	1,116
20325	321152	Rst For Landscape Maint Distri	290	317	607	-	607
		Fund Total	290	317	607	-	607
20326	321101	Restricted Program Money	23	-	23	-	23
20326	321152	Rst For Landscape Maint Distri	373	96	468	-	468
		Fund Total	395	96	491	-	491
20331	321152	Rst For Landscape Maint Distri	11,256	1,011	12,267	-	12,267
		Fund Total	11,256	1,011	12,267	-	12,267
20333	321152	Rst For Landscape Maint Distri	1,328	5	1,334	-	1,334
		Fund Total	1,328	5	1,334	-	1,334
20334	321152	Rst For Landscape Maint Distri	5,786	23	5,810	-	5,810
		Fund Total	5,786	23	5,810	-	5,810
20335	321152	Rst For Landscape Maint Distri	2,261	520	2,782	-	2,782
		Fund Total	2,261	520	2,782	-	2,782
20336	321152	Rst For Landscape Maint Distri	431	86	517	-	517
		Fund Total	431	86	517	-	517
20338	321101	Restricted Program Money	193	-	193	-	193
20338	321152	Rst For Landscape Maint Distri	2,043	587	2,630	-	2,630
		Fund Total	2,236	587	2,823	-	2,823
20341	321101	Restricted Program Money	148	-	148	-	148
20341	321152	Rst For Landscape Maint Distri	697	284	981	-	981
		Fund Total	845	284	1,129	-	1,129
20342	321101	Restricted Program Money	42	-	42	-	42
20342	321152	Rst For Landscape Maint Distri	287	74	361	-	361
		Fund Total	329	74	403	-	403
20343	321152	Rst For Landscape Maint Distri	1,556	579	2,135	-	2,135
		Fund Total	1,556	579	2,135	-	2,135
20345	321152	Rst For Landscape Maint Distri	-	-	-	-	-
		Fund Total	-	-	-	-	-
20346	321152	Rst For Landscape Maint Distri	2,696	292	2,988	-	2,988
		Fund Total	2,696	292	2,988	-	2,988
20348	321152	Rst For Landscape Maint Distri	830	135	965	-	965
		Fund Total	830	135	965	-	965

20349	321152	Rst For Landscape Maint Distri	1	-	1	-	1
		Fund Total	1	-	1	-	1
20350	321101	Restricted Program Money	21,612	-	21,612	-	21,612
20350	321152	Rst For Landscape Maint Distri	(19,140)	(2,458)	(21,598)	-	(21,598)
		Fund Total	2,472	(2,458)	14	-	14
20351	321152	Rst For Landscape Maint Distri	31,592	(4,214)	27,378	-	27,378
		Fund Total	31,592	(4,214)	27,378	-	27,378
20352	321152	Rst For Landscape Maint Distri	22,800	(9,558)	13,242	-	13,242
		Fund Total	22,800	(9,558)	13,242	-	13,242
20355	321152	Rst For Landscape Maint Distri	14,788	(1,790)	12,997	-	12,997
		Fund Total	14,788	(1,790)	12,997	-	12,997
20358	321152	Rst For Landscape Maint Distri	119,091	6,639	125,730	-	125,730
		Fund Total	119,091	6,639	125,730	-	125,730
20359	321152	Rst For Landscape Maint Distri	271,357	(77,690)	193,667	-	193,667
		Fund Total	271,357	(77,690)	193,667	-	193,667
20360	321152	Rst For Landscape Maint Distri	36,017	2,150	38,167	-	38,167
		Fund Total	36,017	2,150	38,167	-	38,167
20365	321152	Rst For Landscape Maint Distri	26,278	5,927	32,205	-	32,205
		Fund Total	26,278	5,927	32,205	-	32,205
20366	321152	Rst For Landscape Maint Distri	10,861	(8,379)	2,481	-	2,481
		Fund Total	10,861	(8,379)	2,481	-	2,481
20370	321101	Restricted Program Money	38	-	38	-	38
20370	321152	Rst For Landscape Maint Distri	4,134	407	4,541	-	4,541
		Fund Total	4,172	407	4,579	-	4,579
20371	321101	Restricted Program Money	85	-	85	-	85
20371	321152	Rst For Landscape Maint Distri	851	110	961	-	961
		Fund Total	936	110	1,046	-	1,046
20372	321152	Rst For Landscape Maint Distri	455	221	676	-	676
		Fund Total	455	221	676	-	676
20375	321152	Rst For Landscape Maint Distri	1,218	285	1,503	-	1,503
		Fund Total	1,218	285	1,503	-	1,503
20376	321152	Rst For Landscape Maint Distri	798	336	1,134	-	1,134
		Fund Total	798	336	1,134	-	1,134
20377	321152	Rst For Landscape Maint Distri	773	94	867	-	867
		Fund Total	773	94	867	-	867
20380	321101	Restricted Program Money	456	-	456	-	456
20380	321152	Rst For Landscape Maint Distri	3,338	255	3,592	-	3,592
		Fund Total	3,794	255	4,049	-	4,049
20381	321152	Rst For Landscape Maint Distri	1,708	202	1,910	-	1,910



		Fund Total	1,708	202	1,910	-	1,910
20382	321101	Restricted Program Money	474	-	474	-	474
20382	321152	Rst For Landscape Maint Distri	2,025	598	2,623	-	2,623
		Fund Total	2,498	598	3,096	-	3,096
20383	321152	Rst For Landscape Maint Distri	320	138	459	-	459
		Fund Total	320	138	459	-	459
20384	321152	Rst For Landscape Maint Distri	1,363	6	1,369	-	1,369
		Fund Total	1,363	6	1,369	-	1,369
20385	321101	Restricted Program Money	(42)	0	(42)	-	(42)
20385	321152	Rst For Landscape Maint Distri	12,368	2,108	14,476	-	14,476
		Fund Total	12,326	2,108	14,434	-	14,434
20386	321152	Rst For Landscape Maint Distri	1,541	406	1,947	-	1,947
		Fund Total	1,541	406	1,947	-	1,947
20390	321101	Restricted Program Money	382	-	382	-	382
20390	321152	Rst For Landscape Maint Distri	6,099	1,351	7,450	-	7,450
		Fund Total	6,481	1,351	7,832	-	7,832
20391	321101	Restricted Program Money	467	-	467	-	467
20391	321152	Rst For Landscape Maint Distri	1,116	257	1,373	-	1,373
		Fund Total	1,583	257	1,840	-	1,840
20392	321101	Restricted Program Money	53	-	53	-	53
20392	321152	Rst For Landscape Maint Distri	279	63	342	-	342
		Fund Total	333	63	395	-	395
20393	321152	Rst For Landscape Maint Distri	2,957	667	3,624	-	3,624
		Fund Total	2,957	667	3,624	-	3,624
20394	321152	Rst For Landscape Maint Distri	1,817	7	1,825	-	1,825
		Fund Total	1,817	7	1,825	-	1,825
20395	321152	Rst For Landscape Maint Distri	62	0	62	-	62
		Fund Total	62	0	62	-	62
20396	321152	Rst For Landscape Maint Distri	27,112	2,341	29,452	-	29,452
		Fund Total	27,112	2,341	29,452	-	29,452
20397	321152	Rst For Landscape Maint Distri	5,127	851	5,978	-	5,978
		Fund Total	5,127	851	5,978	-	5,978
20404	321152	Rst For Landscape Maint Distri	4,139	(56)	4,082	-	4,082
		Fund Total	4,139	(56)	4,082	-	4,082
20405	321152	Rst For Landscape Maint Distri	63,712	5,833	69,545	-	69,545
		Fund Total	63,712	5,833	69,545	-	69,545
20407	321152	Rst For Landscape Maint Distri	39,777	(541)	39,236	-	39,236
		Fund Total	39,777	(541)	39,236	-	39,236
20414	321152	Rst For Landscape Maint Distri	5,914	717	6,631	-	6,631

		Fund Total	5,914	717	6,631	-	6,631
20415	321101	Restricted Program Money	40	-	40	-	40
20415	321152	Rst For Landscape Maint Distri	2,250	242	2,492	-	2,492
		Fund Total	2,290	242	2,532	-	2,532
20416	321152	Rst For Landscape Maint Distri	2,149	149	2,297	-	2,297
		Fund Total	2,149	149	2,297	-	2,297
20418	321152	Rst For Landscape Maint Distri	25	-	25	-	25
		Fund Total	25	-	25	-	25
20419	321101	Restricted Program Money	493	-	493	-	493
20419	321152	Rst For Landscape Maint Distri	6,146	83	6,229	-	6,229
		Fund Total	6,640	83	6,723	-	6,723
20420	321101	Restricted Program Money	333	-	333	-	333
20420	321152	Rst For Landscape Maint Distri	9,004	1,626	10,629	-	10,629
		Fund Total	9,337	1,626	10,963	-	10,963
20421	321152	Rst For Landscape Maint Distri	3,628	588	4,215	-	4,215
		Fund Total	3,628	588	4,215	-	4,215
20422	321101	Restricted Program Money	884	-	884	-	884
20422	321152	Rst For Landscape Maint Distri	12,082	1,448	13,530	-	13,530
		Fund Total	12,965	1,448	14,414	-	14,414
20423	321101	Restricted Program Money	(4,059)	-	(4,059)	-	(4,059)
20423	321152	Rst For Landscape Maint Distri	6,479	(105)	6,375	-	6,375
		Fund Total	2,421	(105)	2,316	-	2,316
20427	321101	Restricted Program Money	371	-	371	-	371
20427	321152	Rst For Landscape Maint Distri	1,674	8	1,683	-	1,683
		Fund Total	2,045	8	2,054	-	2,054
20429	321101	Restricted Program Money	162	-	162	-	162
20429	321152	Rst For Landscape Maint Distri	1,708	23	1,731	-	1,731
		Fund Total	1,870	23	1,893	-	1,893
20430	321152	Rst For Landscape Maint Distri	1,926	290	2,216	-	2,216
		Fund Total	1,926	290	2,216	-	2,216
20431	321101	Restricted Program Money	(20,595)	-	(20,595)	-	(20,595)
20431	321152	Rst For Landscape Maint Distri	23,120	(8)	23,112	-	23,112
		Fund Total	2,525	(8)	2,517	-	2,517
20432	321152	Rst For Landscape Maint Distri	221,106	(20,529)	200,577	-	200,577
		Fund Total	221,106	(20,529)	200,577	-	200,577
20434	321152	Rst For Landscape Maint Distri	1	-	1	-	1
		Fund Total	1	-	1	-	1
20437	321152	Rst For Landscape Maint Distri	16,542	2,201	18,743	-	18,743
		Fund Total	16,542	2,201	18,743	-	18,743



20438	321152	Rst For Landscape Maint Distri	84,249	(1,211)	83,039	-	83,039
		Fund Total	84,249	(1,211)	83,039	-	83,039
20440	321152	Rst For Landscape Maint Distri	27,218	(379)	26,839	-	26,839
		Fund Total	27,218	(379)	26,839	-	26,839
20441	321152	Rst For Landscape Maint Distri	8	-	8	-	8
		Fund Total	8	-	8	-	8
20442	321152	Rst For Landscape Maint Distri	14,123	2,042	16,164	-	16,164
		Fund Total	14,123	2,042	16,164	-	16,164
20444	321152	Rst For Landscape Maint Distri	49,226	1,854	51,081	-	51,081
		Fund Total	49,226	1,854	51,081	-	51,081
20445	321152	Rst For Landscape Maint Distri	13,136	(179)	12,957	-	12,957
		Fund Total	13,136	(179)	12,957	-	12,957
20446	321152	Rst For Landscape Maint Distri	16,444	4,521	20,965	-	20,965
		Fund Total	16,444	4,521	20,965	-	20,965
20448	321101	Restricted Program Money	(21,612)	-	(21,612)	-	(21,612)
20448	321152	Rst For Landscape Maint Distri	89,211	9,251	98,462	-	98,462
		Fund Total	67,599	9,251	76,850	-	76,850
20451	321152	Rst For Landscape Maint Distri	54,336	51,561	105,897	-	105,897
		Fund Total	54,336	51,561	105,897	-	105,897
20453	321152	Rst For Landscape Maint Distri	13,194	(180)	13,015	-	13,015
		Fund Total	13,194	(180)	13,015	-	13,015
20455	321152	Rst For Landscape Maint Distri	9,963	2,879	12,842	-	12,842
		Fund Total	9,963	2,879	12,842	-	12,842
20458	321101	Restricted Program Money	2,845	-	2,845	-	2,845
20458	321152	Rst For Landscape Maint Distri	2,742	1,122	3,864	-	3,864
		Fund Total	5,587	1,122	6,709	-	6,709
20461	321152	Rst For Landscape Maint Distri	7,399	861	8,260	-	8,260
		Fund Total	7,399	861	8,260	-	8,260
20462	321152	Rst For Landscape Maint Distri	125,281	12,814	138,095	-	138,095
		Fund Total	125,281	12,814	138,095	-	138,095
20464	321152	Rst For Landscape Maint Distri	45,392	51,973	97,365	-	97,365
		Fund Total	45,392	51,973	97,365	-	97,365
20469	321152	Rst For Landscape Maint Distri	2,973	609	3,582	-	3,582
		Fund Total	2,973	609	3,582	-	3,582
20472	321101	Restricted Program Money	364	-	364	-	364
20472	321152	Rst For Landscape Maint Distri	2,437	565	3,003	-	3,003
		Fund Total	2,801	565	3,366	-	3,366
20476	321101	Restricted Program Money	174	-	174	-	174
20476	321152	Rst For Landscape Maint Distri	815	(153)	662	-	662

		Fund Total	989	(153)	836	-	836
20477	321152	Rst For Landscape Maint Distri	5,614	1,735	7,349	-	7,349
		Fund Total	5,614	1,735	7,349	-	7,349
20480	321152	Rst For Landscape Maint Distri	1	-	1	-	1
		Fund Total	1	-	1	-	1
20482	321152	Rst For Landscape Maint Distri	28,916	5,009	33,925	-	33,925
		Fund Total	28,916	5,009	33,925	-	33,925
20483	321152	Rst For Landscape Maint Distri	4,964	2,269	7,233	-	7,233
		Fund Total	4,964	2,269	7,233	-	7,233
20484	321152	Rst For Landscape Maint Distri	15,574	4,758	20,332	-	20,332
		Fund Total	15,574	4,758	20,332	-	20,332
20485	321152	Rst For Landscape Maint Distri	28,289	(8,016)	20,274	-	20,274
		Fund Total	28,289	(8,016)	20,274	-	20,274
20488	321152	Rst For Landscape Maint Distri	1,561	312	1,872	-	1,872
		Fund Total	1,561	312	1,872	-	1,872
20490	321152	Rst For Landscape Maint Distri	1,534	613	2,148	-	2,148
		Fund Total	1,534	613	2,148	-	2,148
20492	321152	Rst For Landscape Maint Distri	3,222	944	4,166	-	4,166
		Fund Total	3,222	944	4,166	-	4,166
20495	321101	Restricted Program Money	668	-	668	-	668
20495	321152	Rst For Landscape Maint Distri	566	5	571	-	571
		Fund Total	1,234	5	1,239	-	1,239
20496	321152	Rst For Landscape Maint Distri	1	-	1	-	1
		Fund Total	1	-	1	-	1
20497	321152	Rst For Landscape Maint Distri	5,553	381	5,934	-	5,934
		Fund Total	5,553	381	5,934	-	5,934
20498	321152	Rst For Landscape Maint Distri	13,022	3,351	16,374	-	16,374
		Fund Total	13,022	3,351	16,374	-	16,374
20499	321101	Restricted Program Money	(4,822)	-	(4,822)	-	(4,822)
20499	321152	Rst For Landscape Maint Distri	4,826	9	4,835	-	4,835
		Fund Total	4	9	13	-	13
20501	321152	Rst For Landscape Maint Distri	31,145	589	31,734	-	31,734
		Fund Total	31,145	589	31,734	-	31,734
20503	321152	Rst For Landscape Maint Distri	1,602	430	2,032	-	2,032
		Fund Total	1,602	430	2,032	-	2,032
20504	321152	Rst For Landscape Maint Distri	1,637	1,201	2,838	-	2,838
		Fund Total	1,637	1,201	2,838	-	2,838
20506	321152	Rst For Landscape Maint Distri	1,361	4,254	5,616	-	5,616
		Fund Total	1,361	4,254	5,616	-	5,616



20507	321152	Rst For Landscape Maint Distri	2,780	662	3,442	-	3,442
		Fund Total	2,780	662	3,442	-	3,442
20511	321152	Rst For Landscape Maint Distri	45,388	5,123	50,511	-	50,511
		Fund Total	45,388	5,123	50,511	-	50,511
20512	321152	Rst For Landscape Maint Distri	41,781	7,807	49,588	-	49,588
		Fund Total	41,781	7,807	49,588	-	49,588
20513	321152	Rst For Landscape Maint Distri	278	1	279	-	279
		Fund Total	278	1	279	-	279
20514	321152	Rst For Landscape Maint Distri	7,271	1,937	9,208	-	9,208
		Fund Total	7,271	1,937	9,208	-	9,208
20515	321152	Rst For Landscape Maint Distri	1,112	(187)	925	-	925
		Fund Total	1,112	(187)	925	-	925
20517	321152	Rst For Landscape Maint Distri	132,435	46,438	178,873	-	178,873
		Fund Total	132,435	46,438	178,873	-	178,873
20518	321152	Rst For Landscape Maint Distri	47,878	11,714	59,592	-	59,592
		Fund Total	47,878	11,714	59,592	-	59,592
20519	321152	Rst For Landscape Maint Distri	1	-	1	-	1
		Fund Total	1	-	1	-	1
20520	321152	Rst For Landscape Maint Distri	628	83	711	-	711
		Fund Total	628	83	711	-	711
20521	321152	Rst For Landscape Maint Distri	8,190	4,084	12,274	-	12,274
		Fund Total	8,190	4,084	12,274	-	12,274
20522	321152	Rst For Landscape Maint Distri	4,117	(417)	3,699	-	3,699
		Fund Total	4,117	(417)	3,699	-	3,699
20523	321152	Rst For Landscape Maint Distri	765	395	1,159	-	1,159
		Fund Total	765	395	1,159	-	1,159
20524	321152	Rst For Landscape Maint Distri	13,487	2,425	15,912	-	15,912
		Fund Total	13,487	2,425	15,912	-	15,912
20525	321152	Rst For Landscape Maint Distri	968	477	1,446	-	1,446
		Fund Total	968	477	1,446	-	1,446
20526	321152	Rst For Landscape Maint Distri	979	1,061	2,040	-	2,040
		Fund Total	979	1,061	2,040	-	2,040
20527	321152	Rst For Landscape Maint Distri	833	3	836	-	836
		Fund Total	833	3	836	-	836
20528	321152	Rst For Landscape Maint Distri	14,207	(193)	14,014	-	14,014
		Fund Total	14,207	(193)	14,014	-	14,014
20529	321152	Rst For Landscape Maint Distri	1,886	2,160	4,045	-	4,045
		Fund Total	1,886	2,160	4,045	-	4,045
20530	321152	Rst For Landscape Maint Distri	13,924	(189)	13,735	-	13,735

		Fund Total	13,924	(189)	13,735	-	13,735
20300 thru 20530		Rst For Landscape Maint Distri	2,509,967	235,019	2,744,986	-	2,744,986
31600	350200	AFB For Const/Capital Projects	1,581,611	(17,614)	1,563,997	(34,045)	1,529,952
		Fund Total	1,581,611	(17,614)	1,563,997	(34,045)	1,529,952
31610	350200	AFB For Const/Capital Projects	1,505,506	(354,097)	1,151,409	(267,889)	883,520
		Fund Total	1,505,506	(354,097)	1,151,409	(267,889)	883,520
31630	322103	Rst For Construction/Cap Proj	187	-	187	-	187
31630	350200	AFB For Const/Capital Projects	(187)	-	(187)	-	(187)
		Fund Total	0	-	0	-	0
31640	322100	Rst For Construction/Cap Proj	15,853,691	(705,458)	15,148,233	(86,319)	15,061,914
		Fund Total	15,853,691	(705,458)	15,148,233	(86,319)	15,061,914
31650	322100	Rst For Construction/Cap Proj	47,314	72	47,387	155	47,542
		Fund Total	47,314	72	47,387	155	47,542
31680	322100	Rst For Construction/Cap Proj	357,711	(356,652)	1,059	-	1,059
		Fund Total	357,711	(356,652)	1,059	-	1,059
31681	322103	Rst For Capital Project subfun	20	(20)	-	-	-
		Fund Total	20	(20)	-	-	-
31682	322103	Rst For Capital Project subfun	5	(5)	-	-	-
		Fund Total	5	(5)	-	-	-
31683	322103	Rst For Capital Project subfun	1,005	(1,005)	-	-	-
		Fund Total	1,005	(1,005)	-	-	-
31691	322103	Rst For Capital Project subfun	14,036	124	14,160	-	14,160
		Fund Total	14,036	124	14,160	-	14,160
31692	322103	Rst For Capital Project subfun	34,807	221	35,028	-	35,028
		Fund Total	34,807	221	35,028	-	35,028
31693	322100	Rst For Construction/Cap Proj	(1,233,598)	145,885	(1,087,713)	(499,848)	(1,587,561)
31693	322103	Rst For Capital Project subfun	1,758,151	-	1,758,151	(499,848)	1,258,303
		Fund Total	524,553	145,885	670,438	(999,696)	(329,258)
		Grand Total	\$103,641,840	\$ (8,130,304)	\$ 95,511,536	\$ (19,452,813)	\$ 76,058,723

Fund Annotations

Fund	Fund Name	Purpose
20000	Transportation	Operating fund for Transportation Department
20001	I-10 Interchange Reimbursement	Transportation must repay CVAG \$5M. This account was setup to repay CVAG a balloon payment in FY 16.
20006	Road Deposit	Tracks all road deposit and CTP type funds
20007	Road Measure A	Measure A is Riverside County's half-cent sales tax for transportation. Funds are distribution to three districts: Western Riverside County, Coachella Valley, and Palo Verde, in proportion to what they contribute.
20008	Transportation Equipment	Equipment fund
20009	Developer Contributions	Deposits from Developers, Cities, and Utilities for an identified project (s).



20011	TUMF Security Fund	Collect security deposit from developer when TUMF credit on CFD 07-2 (Clinton Keith Road) is not available.
20013	Highway Users Tax AB 105, 2103	This is the new motor vehicle fuel excise tax that replace Proposition 42 sale tax on gasoline.This is also known as the 'fuel tax swap of 2010'.
20014	Butterfield Stage Rd STL	Traffic Signal Retrofit Project
20015	Indian Gaming	Collect Deposits from various Tribes in the County of Riverside
20016	Federal Exchange and State Match	Apportionments made available to County for allocation to Transportations projects under the 'moving ahead for the progress in the 21st Century Act'
20300 thru 200530	Landscape Maint Districts	To fund approx 190 Landscape Manintenance districts throughout the county.
31600	Menifee Road and Bridge Benefit District	To fund specific, regional road and bridge improvements determined to provide a benefit to the developing properties within the City.
31610	Southwest Area Road and Bridge Benefit District	To fund specific, regional road and bridge improvements of the unincorporated areas in the southwest portion of the County.
31630	Traffic Signal Mitigation	Ordinance no.748, assess the costs of traffic signal installation needed to mitigate environmental impacts resulting from additional traffic generated by new development projects.
31640	Mira Loma Road and Bridge Benefit District	To fund specific, regional road and bridge improvements determined to provide a benefit to the developing properties within the Mira Loma area, located in the northwestern portion of Riverside County.
31650	Developer Agreement DIF Construction Area Plan (Road DIF)	The County collects Developer Impact Fees from developers to offset project development impact on traffic and surrounding environment.
31680	Developer Agreements	Mitigate on specified cumulative impacts on developments.
31681	Developer Agreements - District 1	Mitigate on specified cumulative impacts on developments.
31682	Developer Agreements - District 2	Mitigate on specified cumulative impacts on developments.
31683	Developer Agreements - District 3	Mitigate on specified cumulative impacts on developments.
31691	Signal Mitigation DIF - East	The County collects Developer Impact Fees from developers to offset project development impact on traffic and surrounding environment.
31692	Signal Mitigation DIF - West	The County collects Developer Impact Fees from developers to offset project development impact on traffic and surrounding environment.
31693	Scott Road and Bridge Benefit District	To fund the estimated construction costs of certain identified road and bridge facilities needed for the projected development of unincorporated areas in the southwest portion of the County.

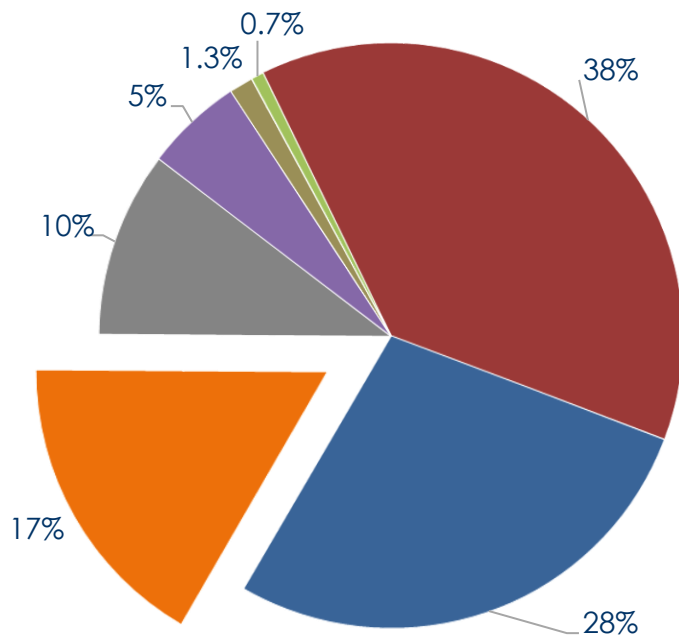


HEALTH & SANITATION

INTRODUCTION

The Health and Sanitation group provides accessible physical, mental, and behavioral healthcare, monitors and prevents the spread of communicable diseases, promotes healthy living, and prevents abuse protect the overall safety and wellbeing of the community. These departments deliver, coordinate, and administer a range of federal, state, and local programs that support constituent’s health needs and the county’s strategic objective of building healthy communities through activities related to health and

hospital care, sanitation, and California children services. The Riverside University Health System provides coordinated ambulatory care services, behavioral health treatment, hospital care, and public health services throughout the community. The Environmental Health department implements programs to reduce air pollution, while the Department of Waste Resources provides sanitation services.

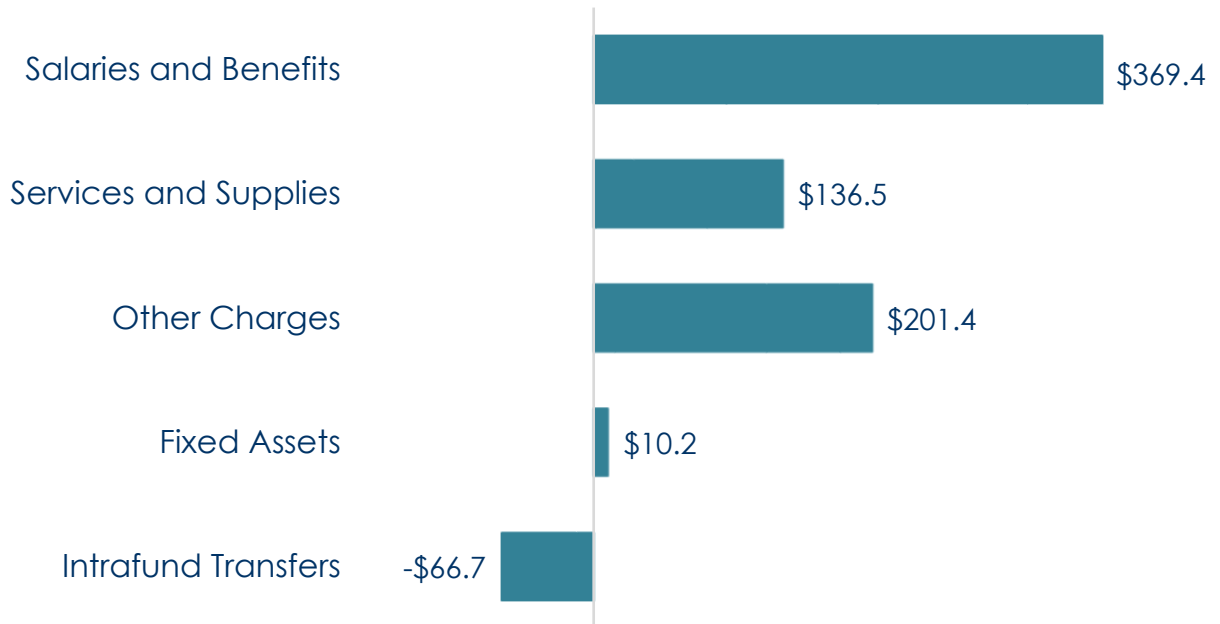


FY 2017/18
Total Governmental Funds
Expenditure Budget

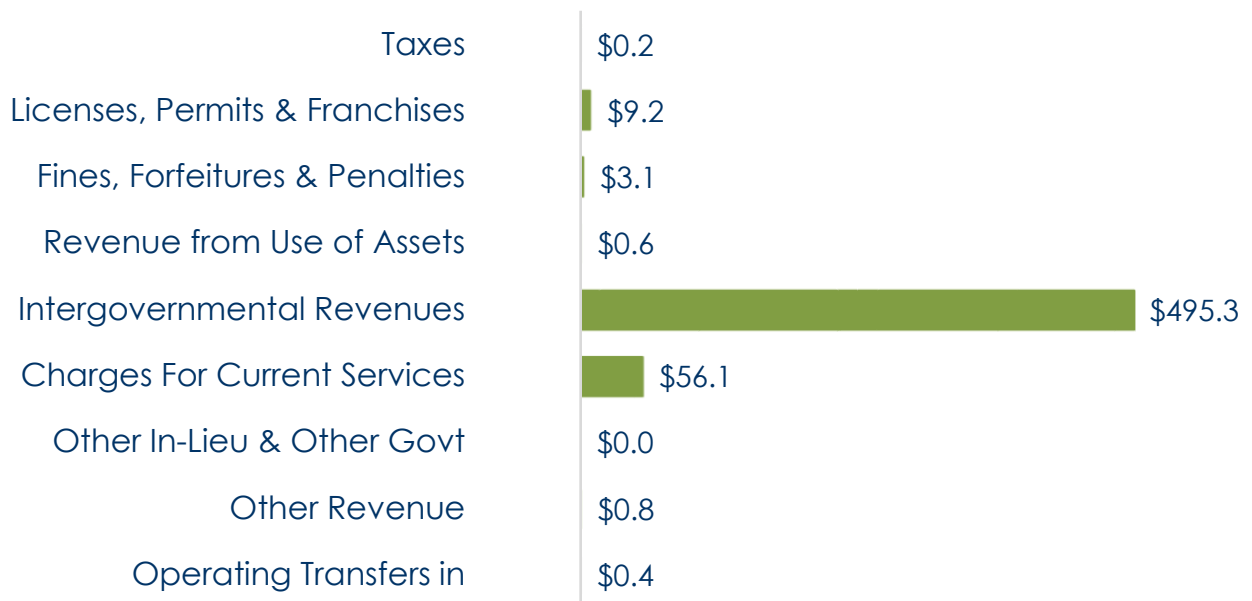
- PUBLIC PROTECTION
- PUBLIC ASSISTANCE
- **HEALTH AND SANITATION**
- GENERAL GOVERNMENT
- PUBLIC WAYS AND FACILITIES
- DEBT SERVICE
- EDUCATION, RECREATION & CULTURAL SERVICES



FY 2017/18
Health & Sanitation
Expenditures by Category
(\$ millions)



FY 2017/18
Health & Sanitation
Revenues by Source
(\$ millions)



EXECUTIVE OFFICE – COUNTY CONTRIBUTIONS TO HEALTH & MENTAL HEALTH

In 1991, the state shifted many health and social service programs to counties, along with a guaranteed allocation of revenue from sales tax and vehicle license fees. One condition of this realignment was that counties maintain statutory support for

programs. This budget unit contains the county's required match of \$8.9 million for health and mental health, which enables the county to receive the realignment revenue. The budget unit supports no authorized positions.

Budget Tables

<i>Department/Agency Expenditures by Budget Unit</i>							
	Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
Contributions to Health & Behavioral Health	\$ 20,449,270	\$ 43,878,775	\$ 37,129,214	\$ 35,368,767	\$ 35,368,767	\$ 35,368,767	
Grand Total	\$ 20,449,270	\$ 43,878,775	\$ 37,129,214	\$ 35,368,767	\$ 35,368,767	\$ 35,368,767	

<i>Department/Agency Budget by Category of Expenditure</i>							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted	
Services and Supplies	\$ 149	\$ 174	\$ 174	\$ 174	\$ 174	\$ 174	
Other Charges	20,449,121	43,878,601	37,129,040	35,368,593	35,368,593	35,368,593	
Expenditure Net of Transfers	20,449,270	43,878,775	37,129,214	35,368,767	35,368,767	35,368,767	
Total Uses	\$ 20,449,270	\$ 43,878,775	\$ 37,129,214	\$ 35,368,767	\$ 35,368,767	\$ 35,368,767	

<i>Department/Agency Budget by Category of Source</i>							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
Intergovernmental Revenues	\$ 11,570,677	\$ 35,000,000	\$ 29,299,010	\$ 26,490,000	\$ 26,490,000	\$ 26,490,000	
Total Net of Transfers	11,570,677	35,000,000	29,299,010	26,490,000	26,490,000	26,490,000	
Revenue Total	11,570,677	35,000,000	29,299,010	26,490,000	26,490,000	26,490,000	
Net County Cost Allocation	43,878,775	43,878,775	8,878,775	8,878,767	8,878,767	8,878,767	
Use of Department Reserves		-	-	-	-	-	
Total Sources	\$ 55,449,452	\$ 78,878,775	\$ 38,177,785	\$ 35,368,767	\$ 35,368,767	\$ 35,368,767	



DEPARTMENT OF WASTE RESOURCES – AREA 8 ASSESSMENT

Department/Agency Description

This budget unit is used solely to pay Area 8 franchise hauler waste collection and transfer operation revenue generated from parcel fees in the Idyllwild, Pinyon, and Anza areas. Revenue is collected via tax assessments and paid to the franchise hauler on a semi-annual basis.

tax assessment payments from Waste Management Inc. to CR&R Incorporated, assuring that each received their amount due in accordance with the agreement.

Accomplishments



Business Friendly Operations

- ◆ In FY 16/17, Waste was successful in facilitating the transition of ownership and

Strategic Objectives



Business Friendly Operations

- ◆ Review and amend the annual parcel list for the Idyllwild and Anza communities' trash collection assessments in accordance with the Auditor-Controller fixed charge processing policy to ensure accuracy of parcels subject to tax assessment.

Budget Tables

Department/Agency Expenditures by Budget Unit							
	Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
Waste: Area 8 Assessment	\$ 471,396	\$ 1,100,558	\$ 1,080,441	\$ 780,000	\$ 780,000	\$ 780,000	
Grand Total	\$ 471,396	\$ 1,100,558	\$ 1,080,441	\$ 780,000	\$ 780,000	\$ 780,000	

Department/Agency Budget by Category of Expenditure							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted	
Services and Supplies	\$ 471,396	\$ 1,100,558	\$ 1,080,441	\$ 780,000	\$ 780,000	\$ 780,000	
Expenditure Net of Transfers	471,396	1,100,558	1,080,441	780,000	780,000	780,000	
Total Uses	\$ 471,396	\$ 1,100,558	\$ 1,080,441	\$ 780,000	\$ 780,000	\$ 780,000	

Department/Agency Budget by Category of Source							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
Rev Fr Use Of Money&Property	\$ 382	\$ 50	\$ 400	\$ 400	\$ 400	\$ 400	
Charges For Current Services	771,955	800,000	780,000	780,000	780,000	780,000	
Total Net of Transfers	772,337	800,050	780,400	780,400	780,400	780,400	
Revenue Total	772,337	800,050	780,400	780,400	780,400	780,400	
Net County Cost Allocation							
Use of Department Reserves	(300,941)	-	-	-	(400)	(400)	
Total Sources	\$ 471,396	\$ 800,050	\$ 780,400	\$ 780,400	\$ 780,000	\$ 780,000	

Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance							
Fund	Account Number	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
23000	321101	Restricted Program Money	\$ 301,363	\$ (300,342)	\$ 1,021	\$ 400	\$ 1,421
		Fund Total	\$ 301,363	\$ (300,342)	\$ 1,021	\$ 400	\$ 1,421
Fund Annotations							
Fund		Fund Name	Purpose				
23000		Franchise Area 8 Assessment	To pay Area 8 franchise hauler waste collection and transfer operational revenue generated from parcel fees in the Idyllwild, Pinyon, and Anza area. Revenue is collected via tax assessments and paid to the franchise hauler on a semi annual basis.				

ENVIRONMENTAL HEALTH DEPARTMENT

Mission Statement

The mission of the Department of Environmental Health is to enhance the quality of life in Riverside County by implementation of effective and efficient Environmental Health programs to protect people and the environment.

Department/Agency Description

The District Environmental Services Division (DES) is the largest division in the department with employees consisting of professional, technical and support staff located in eight area offices throughout the county. This division's goal is to gain compliance with the law by educating the businesses that are regulated. The major programs within the division include retail food safety, recreational water safety, vector control, mobile home parks, organized camps, and retail tobacco.

The Environmental Protection and Oversight Division (EPO) consists of two branches: Environmental Resources Management and Hazardous Materials. The EPO Division has compliance oversight relating to hazardous materials handling and disposal, liquid/solid waste collection/disposal, medical waste storage/disposal, body art, land use and water system programs.

The Business Operations and Finance Division (BOF) provides support for the entire Department. Support functions provided include accounting, revenue tracking and analysis, purchasing, special projects, and budget preparation and monitoring. These indispensable services contribute to the department mission to ensure public safety and protecting the environment.

To ensure that the Department of Environmental Health provides these critical services the department has 201 staff and a budget of \$28.4 million.

Accomplishments

Public Safety

- ◆ Conducted 504 hazardous material emergency responses.

- ◆ Disaster preparedness – Lead agency in the Biowatch multi-agency disaster training exercise.
- ◆ Vector control activities including West Nile Virus, Hantavirus, and Plague surveillance. Property investigations conducted in response to West Nile virus cases and travel-related Zika cases. The presence of *Aedes aegypti* was confirmed in three regions with appropriate mosquito control operations and public outreach conducted.
- ◆ Performed 663 hazardous waste generator and underground storage tank inspections.
- ◆ Assisted San Bernardino County Environmental Health following the December 2015 terrorist attack. Department responded to call for assistance with 79 staff, double all other counties, state agencies and contract help combined. Department was the primary presence in San Bernardino assisting for the first two and one-half weeks after the incident.
- ◆ The Department of Environmental Health, in cooperation with the county's drowning task force, produced three community service videos to educate the public on the danger and risk of child drownings. These videos were the basis of a grant award to produce additional videos.
- ◆ Food borne outbreak investigations and food recalls.

Healthy Communities

- ◆ Completed plan reviews on 626 retail food projects and 631 public swimming pool projects.
- ◆ Administered 56,664 retail food worker certification exams.
- ◆ Conducted 1,681 vector-borne disease surveillance activities and 421 vector control activities.
- ◆ Conducted 61 inspections of commercial poultry ranches.
- ◆ Conducted 1,258 inspections of retail tobacco facilities.

Environmental Health Department

HEALTH & SANITATION

- ◆ Conducted 34 mobile home park inspections.
- ◆ Conducted 19 organized camp inspections.
- ◆ Conducted 11,043 public swimming pool, spa, and water feature inspections.
- ◆ Conducted 13,286 retail food operation inspections.
- ◆ Conducted 149 domestic water system inspections
- ◆ Issued 359 well permits with inspections
- ◆ Inspected 1325 liquid/solid waste facilities
- ◆ Issued 357 onsite wastewater system permits including inspections
- ◆ Inspected 2076 hazardous materials disclosure facilities
- ◆ Inspected 1764 hazardous materials generator facilities
- ◆ Conducted 31 CalARP facility inspections
- ◆ Conducted 222 APSA facility inspections
- ◆ Conducted 663 Underground Storage Tank Facilities inspections.



Business Friendly Operations

- ◆ Continued to implement tablet based field inspections. The rollout successfully completed for the retail food program allowing inspection reports to be electronically issued and stored.
- ◆ Introduced hand held scanners in fiscal unit to expedite processing of permit invoices. This resulted in a 25 percent reduction in processing time. This efficiency allows Environmental Health to limit overhead costs, which reduces fees charged.
- ◆ The Department of Environment Health, in cooperation with the Treasurer's Office, implemented the Check 21 program in the fiscal unit where check payments are processed and deposited within the same day. This reduced the check process time from six hours to one hour and identified insufficient checks the same day.
- ◆ Business ambassadors are available to assist clients with our plan review and permit processes.
- ◆ Hazardous materials programs are developing tablet based inspections.

- ◆ 35,467 clients chose our on-line option for food worker training and certification.
- ◆ Award of excellence to Cardenas in 2016, first program of its kind, established in 1998. Award recognizes exceptionally well run food facilities. Presented annually.
- ◆ Doing the Right Thing Award presented to various businesses annually as a positive reinforcement for their efforts.

Strategic Objectives



Public Safety

- ◆ Continue to use FDA program standards for independent review of our retail food safety programs.
- ◆ Continue to work with District Attorney's office as an active member of the environmental crimes task force.
- ◆ Continue to prepare and respond to calls and mitigate exposure to people and the environment
- ◆ Posting of food facility inspection results on department's website.
- ◆ Provide public information on foodborne outbreaks; recalls; Zika, West Nile Virus and plague surveillance through social media (website, Twitter and Facebook).
- ◆ Routine mosquito, plague, Hantavirus activities and control measures.
- ◆ Continue to coordinate hazardous materials emergency responses with CalFire.



Healthy Communities

- ◆ Participate in Riverside University Health System – Public Health Accreditation.
- ◆ Continue to participate as an active member of the Healthy Riverside County Committee.
- ◆ Continue to review/comment on development proposals to ensure proper mitigation for exposure to harmful chemicals.
- ◆ “Waste Not Riverside County” is a campaign designed to divert safe un-served food products from restaurants and



- ◆ markets to food pantries in order to serve households with food insecurity challenges.
- ◆ “Make the Smart Choice” is a campaign to educate the public on the dangers of consuming food from unpermitted vendors.
- ◆ Continue to participate in evaluating the development process the effectiveness while expediting our review.



Business Friendly Operations

- ◆ To meet this goal, the Department of Environmental Health is engaged in implementing an online presence to allow customers to pay and print permits online.
- ◆ The Department of Environment Health, in cooperation with the Treasurer’s Office, will be implementing the Check 21 program to all offices to where check payments will be processed and deposited within the same day.
- ◆ To assist new businesses requiring the services of Environmental Health, the department offers a Business Ambassador Team program.
- ◆ The department continues to deploy tablets for field inspection for some of its programs. During FY 17/18, the department will test

- and implement tablets in the hazardous materials programs.
- ◆ Reduced plan check turn-around times in all programs and expand use of on-line reviews.
- ◆ Continue to meet with KPMG staff and be an active participant in the Development Steering Committee.
- ◆ Met with the process improvement committee to streamline department activities as they relate to development
- ◆ The collection and analyzing of historical departmental program data for over 25 years exploring trends and predicting growth and decline of programs, regulated facilities and activities in order to adjust and maximize the efficiency of department staff and resources.
- ◆ Periodic workload analysis of programs to assure adequate staffing and workload assignments for offices and programs.
- ◆ Periodic fee studies to assure fees charged to our regulated community are appropriate and actually recoups the actual costs incurred.
- ◆ Continue to scan and upload local oversight program information to Geotracker for public review.
- ◆ Continue to upload our solid waste facility inspections to CalRecycle website for public access.

Performance Measures					
		FY 15/16 Actuals	FY 16/17 Projected	FY 17/18 Goals	FY 18/19 Goals
	Inspect 9,642 food facilities Perform inspections as outlined in the annual Work plan.	13,286	13,552	13,824	14,100
		149	150	151	152
	Inspect 7,534 public swimming pools, spas, and interactive water features Perform inspections as outlined in the Enforcement Program Plan	11,043	11,265	11,491	11,721
	Inspect facilities as outlined in the Inspection and Enforcement Plan	1325	1375	1381	1385
		4756	4767	4792	4801

Related Links

<http://www.rivcoeh.org/>

Budget Changes & Operational Impacts

Staffing

There is no change in staffing.

Expenditures

Net increase of \$940,000.

- ◆ Salaries & Benefits
 - ❖ Net increase of \$245,000 due primarily to \$360,000 in merit increases for staff.
- ◆ Services & Supplies
 - ❖ Net increase of \$680,000 due primarily to RCIT and County Wide Cost Allocation Plan (COWCAP) costs.

Revenues

Net increase of \$1.09 million.

- ◆ Licenses, Permits & Franchises
 - ❖ Net increase of \$360,000 primarily resulting from anticipated increased issuance of hazardous materials permits and 2 percent fee increase.
- ◆ Intergovernmental Revenue
 - ❖ Net increase of \$80,000 resulting primarily from \$50,000 increase in state environmental cleanup grants.
- ◆ Charges for Current Services
 - ❖ Net increase of \$1 million due primarily to \$150,000 in interfund transfers; \$320,000 resulting from anticipated increase in food facility permits; \$150,000 resulting from anticipated increase in public swimming pool permits; and a 2 percent fee increase.
- ◆ Miscellaneous Revenue
 - ❖ Net decrease of \$700,000 as a result of lower anticipated revenue.
- ◆ Other Financing Sources
 - ❖ Net increase of \$350,000 as a result of DEH receiving \$0.20 per ton in tipping fees to partially fund the Vector Control Program.

Departmental Reserves

Potential net decrease of \$1 million.

- ◆ Fund 11059 - Case Settlement
 - ❖ Anticipate continued deposits from settlements, but at unknown rates.
 - ❖ Anticipate use of this fund for hazardous material related activities if estimated revenue is not realized in amount of up to \$400,000.

- ◆ Fund 11114 - Synagro
 - ❖ There is no anticipated increase for this fund. Any use will be at the direction of the Board of Supervisors.
- ◆ Fund 11089 - Illegal Dumping
 - ❖ There is a current intermittent use of this fund has authorized by the Fourth District. There should be no further additions to this fund as the revenue portion of the program has ended.
 - ❖ No funds have been factored into the budget.
- ◆ Fund 11059 - Shell Oil Settlement Fund
 - ❖ There are no uses or increases for this fund.
 - ❖ Anticipate use of this fund for hazardous material related activities. Funds will be drawn upon for programs as needed.
- ◆ Fund 10000 - Hazardous Materials CAL CUPA - CERS
 - ❖ Anticipate use this fund for CERS related activities. No expected increase in revenue.
 - ❖ Funds will be used if anticipated revenue is not realized in amount of up to \$18,000.
- ◆ Fund 10000 - Tax Lien Collections
 - ❖ Increases and use of these funds will vary depending on amount of unpaid bills submitted by waste haulers.
 - ❖ No funds factored into the budget.
- ◆ Fund 10000 - Disposal Effort
 - ❖ No anticipated use of funds.
 - ❖ No funds factored into the budget.
- ◆ Fund 10000 - Interest Account
 - ❖ Interest earned posted to this fund will depend on prevailing interest rates.
 - ❖ No funds factored into the budget.
- ◆ Fund 10000 - LEA Tipping (Waste Management)
 - ❖ No anticipated increase in fund
 - ❖ Anticipate use of this fund for solid waste related activities if estimated revenue is not realized in amount of up to \$400,000.
- ◆ Fund 10000 - Solid Waste Cleanup (Medical Waste)
 - ❖ No anticipated use or increase to fund
 - ❖ No funds factored into the budget.
- ◆ Fund 10000 - Illegal Dumping Retrieval Surcharge
 - ❖ No anticipated use or increase in fund.
 - ❖ No funds factored into the budget.
- ◆ Fund 10000 - Revenue Experts

- ❖ This fund shows continuous incoming revenue and sporadic expenditures depending on associated activity.
- ❖ Anticipate use of this fund for retail food facility related activities if estimated revenue is not realized in amount of up to \$199,000.
- ◆ Fund 10000 - Vector Enforcement
 - ❖ Uses and increases in this fund is dependent on associated activity.
 - ❖ Anticipate use of this fund for vector control related activities if estimated revenue is not realized in amount of up to \$7,500.
- ◆ Fund 11116 – Mosquito West Nile Virus
 - ❖ Anticipated increase is from interest earned from funds.
 - ❖ No funds factored into budget.
- ◆ Fund 65480 – State Mobile Home Park
 - ❖ Activity in this fund varies depending on the amount of fees collected on behalf of the State.
 - ❖ No funds factored into the budget.
- ◆ Fund 10000 – Disaster – FEMA (DES)
 - ❖ No anticipated increase in funds.
 - ❖ No funds factored into budget.

Net County Cost Allocations

The Department of Environmental Health receives no NCC for FY 17/18. The \$150,000 in NCC for FY 16/17 was reclassified as revenue for FY 17/18.

Budget Tables

Department/Agency Staffing by Budget Unit							
			Current Authorized		Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Environmental Health			201		201	201	201
Grand Total			201		201	201	201

Department/Agency Expenditures by Budget Unit							
		Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Environmental Health		\$ 25,691,166	\$ 27,487,367	\$ 27,228,481	\$ 28,419,572	\$ 28,419,572	\$ 28,530,172
Grand Total		\$ 25,691,166	\$ 27,487,367	\$ 27,228,481	\$ 28,419,572	\$ 28,419,572	\$ 28,530,172

Department/Agency Budget by Category of Expenditure							
		Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted
Salaries and Benefits		\$ 20,274,008	\$ 21,517,013	\$ 21,539,861	\$ 21,752,122	\$ 21,752,122	\$ 21,776,870
Services and Supplies		5,484,283	6,078,579	5,812,845	6,863,250	6,863,250	6,903,256
Other Charges		77,862	46,000	46,000	50,000	50,000	50,000
Fixed Assets		70,200	105,775	89,775	-	-	45,846
Intrafund Transfers		(215,187)	(260,000)	(260,000)	(245,800)	(245,800)	(245,800)
Expenditure Net of Transfers		25,691,166	27,487,367	27,228,481	28,419,572	28,419,572	28,530,172
Total Uses		\$ 25,691,166	\$ 27,487,367	\$ 27,228,481	\$ 28,419,572	\$ 28,419,572	\$ 28,530,172

Department/Agency Budget by Category of Source							
		Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Licenses, Permits & Franchises		\$ 9,656,205	\$ 8,799,084	\$ 9,516,459	\$ 9,208,000	\$ 9,208,000	\$ 9,208,000
Fines, Forfeitures & Penalties		250	1,141,791	157,143	1,098,107	1,098,107	1,098,107
Intergovernmental Revenues		373,309	515,000	441,603	593,394	593,394	593,394
Charges For Current Services		15,556,340	16,103,940	16,976,969	17,114,315	17,114,315	17,114,315
Other Revenue		17,031	772,552	(18,693)	55,756	55,756	166,356
Total Net of Transfers		25,603,135	27,332,367	27,073,481	28,419,572	28,419,572	28,530,172
Operating Transfers in		-	-	-	350,000	350,000	350,000
Revenue Total		25,603,135	27,332,367	27,073,481	28,069,572	28,069,572	28,180,172
Net County Cost Allocation		-	150,000	-	-	-	-

Use of Department Reserves		88,031	(75,802)	(75,802)	1,430,850	350,000	350,000
Total Sources		\$ 25,691,166	\$ 27,406,565	\$ 26,997,679	\$ 29,500,422	\$ 28,419,572	\$ 28,530,172

Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance

Fund	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
10000	230100 - Deferred	\$ 244,091	\$ 20,000	\$ 264,091	\$ -	\$ 264,091
	321111 - Restricted	1,162,892	-	1,162,892	(350,000)	812,892
	Fund Total	1,406,983	20,000	1,426,983	(350,000)	1,076,983
11059	230100 - Deferred	1,646,313	-	1,646,313	-	1,646,313
	321111 - Restricted	1,572,169	(72,395)	1,499,774	-	1,499,774
	Fund Total	3,218,482	(72,395)	3,146,087	-	3,146,087
11089	330131 - Deferred	420,016	(44,362)	375,654	-	375,654
	Fund Total	420,016	(44,362)	375,654	-	375,654
11114	330100 - Committed	1,320,159	-	1,320,159	-	1,320,159
	Fund Total	1,320,159	-	1,320,159	-	1,320,159
11116	321101 - Restricted	52,382	389	52,771	-	52,771
	Fund Total	52,382	389	52,771	-	52,771
	Grand Total	\$ 6,418,022	\$ (96,368)	\$ 6,321,654	\$ (350,000)	\$ 5,971,654

Fund Annotations

Fund	Fund Name	Purpose
10000	Hazard Materials CA CUPA-CERS	Fund is for hazard material related activities
10000	Disposal Effort	Fund is to cover the expense of a large-scale disaster
10000	Interest Account	Fund is interest earned from the Disposal Effort fund
10000	LEA Tipping (Waste Management)	Fund for solid waste related activities
10000	Solid Waste Cleanup (Medical Waste)	Fund is for cleanup of a large-scale medical waste dumping incident
10000	Illegal Dumping Retrieval Surcharge	Fund is for roadside cleanups and the solid waste program
10000	Vector Enforcement	Fund is for vector control related activities
10000	Revenue Experts	Fund is for retail food facility related activities
10000	Disaster – FEMA (DES)	Fund is for emergency Environmental Health activities related to disaster response
11059	Case Management	Fund is for hazardous material inspections and clean ups
11089	Illegal Dumping	Fund is for illegal dumping clean up in fourth district
11114	Synagro Fund	Fund is to be used for the benefit of the community of Temescal Canyon
11116	Mosquito West Nile Virus	Fund is for emergency mosquito control efforts



HUMAN RESOURCES DEPARTMENT – AIR QUALITY MANAGEMENT PROGRAM

Mission Statement

The mission of Commuter Services is to assist County of Riverside employees in promoting a broad range of commuter transportation alternatives to driving to work alone. Through creative planning and partnerships with other public entities such as The Riverside County Transportation Commission, under the guidance of South Coast Air Quality Management District (SCAQMD), and our desire to comply with Rule 2202 as mandated by the SCAQMD, Commuter Services strives to lead Riverside County in meeting its goal to reduce air pollution, improve traffic congestion, and make Riverside County a better place to live and work.

Department/Agency Description

The Rideshare program provides programs and incentives that promote cleaner air through alternative commuting choices including the county vehicle program, biking to work, walking to work, transportation passes, and ridesharing with other county employees. The program is funded by employee participation fees (for the county vehicle and transportation passes programs) and Air Quality Management District funds via AB2766, which authorizes the support of programs that reduce air pollution.

Accomplishments

Healthy Communities

- ◆ Revitalized bicycle lockers in the CAC parking structure and created signage to advertise their purpose thus creating a solution for employees who may consider riding their bicycle to work.
- ◆ Created and coordinated updated carpool parking signs to be posted countywide.

- ◆ Met with Uber for Business to set up an account allowing employees to utilize Uber for Business as a Guaranteed Ride Home (GRH) provider. Will give employees three methods of GRH options: Fleet vehicle, taxi companies, and Uber for Business.
- ◆ Partner with the State of California Superior Court to provide court employees participation in the County Vehicle Program in an effort to increase participation and improve overall downtown Riverside air quality.
- ◆ Assisted Metrolink and IE Commuter by promoting the Metrolink PVL Train to downtown Riverside County employees. In addition, obtained and disseminated 109 Metrolink one week passes to County employees to try the Perris Valley Line.

Strategic Objectives

Healthy Communities

- ◆ RTA County pass project.
- ◆ Increase program participation through increased site visits, social media, and site coordinators.
- ◆ Work with IE Commuter on new marketing strategies.

Business Friendly Operations

- ◆ With KPMG, identify meaningful metrics that are clear and concise. Install and refine a structural means to track metrics.
- ◆ Significantly improve efficiencies through exploration of service delivery models and reduce turnaround time by up to 25 percent in fulfilling departmental requests.
- ◆ Focus on and increase employee engagement.


Performance Measures				
	FY 15/16 Actuals	FY 16/17 Projected	FY 17/18 Goals	FY 18/19 Goals
 County Vehicle Program Participants	311	248	260	270
Alternative Transportation Mode Participants	209	232	250	260

Table Notes:

¹ Many factors determine whether individuals will use alternative modes of transportation including the County Vehicle Program. One of the main factors is the price of gas. When the price of gas is higher, the number of participants is higher. Currently the price of gas is moderate so the program participation is down.

Related Links

<http://rivcocommuter.rc-hr.com/>

Budget Changes & Operational Impacts

Staffing

There was no net change in staffing during FY 16/17 and positions will remain the same in FY 17/18.

Expenditures

Net decrease of \$156,563

- ◆ Salaries & Benefits
 - ❖ Increase of \$23,375 in salaries and benefits due to a change in staffing classifications, increased PERS rates, and step increases.
- ◆ Services & Supplies
 - ❖ Decrease of \$82,362 due to a concerted effort to minimize costs and decreased costs from Fleet Services. The decrease will offset by a small increase in internal service fund charges.

◆ Other Charges

- ❖ Decrease of \$97,576 due to Rideshare no longer providing user fees to the departments, which provide department vehicles for the county rideshare program and a significant decrease in COWCAP charges.

Revenues

Net decrease of \$145,200

◆ Charges for Current Services

- ❖ Decrease of \$145,200 in revenue from both participant fees and air quality. Due to lower gas prices, less employees are choosing to rideshare and MSERC credit costs are increasing limiting the revenue to the Rideshare program.

Departmental Reserves

No net change.

- ◆ Fund 22000 – no change to assigned fund balance for program money.

Budget Tables

Department/Agency Staffing by Budget Unit							
			Current Authorized		Budget Year Requested	Budget Year Recommended	Budget Year Adopted
HR: Rideshare			2		2	2	2
Grand Total			2		2	2	2

Department/Agency Expenditures by Budget Unit							
		Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
HR: Rideshare		\$ 558,105	\$ 686,063	\$ 686,063	\$ 529,500	\$ 529,500	\$ 529,500
Grand Total		\$ 558,105	\$ 686,063	\$ 686,063	\$ 529,500	\$ 529,500	\$ 529,500

Department/Agency Budget by Category of Expenditure							
		Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted
Salaries and Benefits		\$ 177,617	\$ 172,325	\$ 172,325	\$ 195,700	\$ 195,700	\$ 195,700
Services and Supplies		286,267	364,447	364,447	282,085	282,085	282,085
Other Charges		94,221	149,291	149,291	51,715	51,715	51,715
Expenditure Net of Transfers		558,105	686,063	686,063	529,500	529,500	529,500
Total Uses		\$ 558,105	\$ 686,063	\$ 686,063	\$ 529,500	\$ 529,500	\$ 529,500



Department/Agency Budget by Category of Source

	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Licenses, Permits & Franchises	\$ 39,365	\$ 36,000	\$ 36,000	\$ 41,000	\$ 41,000	\$ 41,000
Charges For Current Services	514,389	633,700	633,700	488,500	488,500	488,500
Total Net of Transfers	553,754	669,700	669,700	529,500	529,500	529,500
Revenue Total	553,754	669,700	669,700	529,500	529,500	529,500
Net County Cost Allocation						
Use of Department Reserves	4,351	-	-	-	-	-
Total Sources	\$ 558,105	\$ 669,700	\$ 669,700	\$ 529,500	\$ 529,500	\$ 529,500

Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance

Fund	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
22000	AFB for Program Money	\$ 10,360	\$ 25,938	\$ 36,298	\$ -	\$ 36,298

Fund Annotations

Fund	Fund Name	Purpose
22000	Rideshare	Required by state statute to account the transactions separately related to air quality improvement.

RIVERSIDE UNIVERSITY HEALTH SYSTEM

Mission Statement

Improve the health and wellbeing of our patients and communities through our dedication to exceptional and compassionate care, education, and research.

Department/Agency Description

Riverside University Health System is comprised of Public Health, Care Clinics, Behavioral Health, and the Medical Center. These departments are working together to lead a transformation of healthcare and inspire wellness in our communities. The integration of these departments within Riverside University Health System has provided opportunities for increased community services throughout the county as RUHS continues to implement healthcare reform changes brought on by the Affordable Care Act, the Behavioral Health Integration Initiative, the Drug Medi-Cal Organized Delivery System Waiver, and the Whole-Person Care Initiative. These initiatives bring federal and state funding to the county. The challenge is ensuring the funding remains adequate as some of these initiatives are engulfed in political change at the moment. The FY 17/18 budget request for RUHS programs in the Health and Sanitation section of the county budget is \$582 million funding 3,677 permanent positions. The budget includes federal, state, and other revenue of \$508 million. The requested budget continues the use of county general fund support for Detention Mental Health services, Correctional Health, Medically Indigent Services Program, Public Health and Behavioral Health Treatment for inpatient acute services where other revenue sources are not available or are insufficient. RUHS has created a full continuum of health care that operates under the following budget programs:

- ◆ Care Clinics provide primary care and preventative services at 10 locations across the county regardless of the patients' ability to pay. Services include dental care, cancer screenings, immunizations, outreach and enrollment for healthcare coverage for any patients with specific needs, nutrition management, pregnancy care, counseling and child health services.
- ◆ California Children's Services provides diagnosis, treatment, case management, and therapy to children under age 21 with complex life-threatening or physically handicapping medical conditions. Services include diagnostic medical evaluations, laboratory tests, x-rays, doctor services, hospital care, occupational and physical therapy, medications, and medical equipment.
- ◆ Detention Mental Health provides mental health and substance use services to individuals incarcerated at the county's five adult correctional facilities, including Blythe Jail, Indio Jail, Robert Presley Detention Center (Riverside), Larry D. Smith Correctional Facility (Banning), and Southwest County Detention Center (Temecula). A mental health response team is available to address life-threatening situations, as well as to provide mental health evaluations, treatment, and medication as needed.
- ◆ Correctional Health provides physical health services to individuals incarcerated in the county's five adult correctional facilities and the county's three juvenile halls. Services include screening, assessments, medications, and all basic and emergency medical and dental care.
- ◆ Medically Indigent Services Program provides financial assistance for the health needs of adults. The program covers acute illnesses and medical care to prevent disability.
- ◆ Substance Abuse Treatment and Prevention Program provides direct alcohol and drug use prevention and treatment for all ages through a network of countywide clinics and contract providers. Services include: prevention, outpatient drug free, residential treatment, narcotic treatment program, intensive outpatient treatment, case management, HIV testing and education, and DUI education and counseling.
- ◆ Mental Health Treatment provides treatment and support services to transition age youth, adults and older adults who have a mental illness and children who are seriously emotionally disturbed. Services include outpatient services, medication, peer recovery services, education, housing, residential care, juvenile hall, and acute care. Peer-to-peer support services are a component of the program and are provided in clinics and by contract providers. Services to individuals who

are homeless and mentally ill are also provided across the county.

- ◆ Mental Health Administration provides state required management and oversight of the mental health and substance use programs including: quality improvement, patient's rights, compliance, managed care utilization review, research and evaluation, finance, and general administration.
- ◆ Public Health services include control and prevention of communicable diseases; responding to public health emergencies; prevention and control of chronic disease; promoting healthy behaviors including increased physical activity, healthy eating and tobacco cessation; monitoring, analyzing and communicating data reflecting health indicators and risk; registering vital events of births and deaths.
- ◆ Medical Center – Presented in the Enterprise Funds section of the county budget.
- ◆ Public Guardian – Presented in the Public Safety section of the county budget.

Accomplishments

Healthy Communities

The recent integration of once independent departments has fostered new efficiencies and improvements throughout Riverside County's health system. Lean inspired processes are driving advancement in service quality, patient satisfaction and community-health initiatives. Strategic efforts are focused on establishing a full continuum of health, mental health, and substance abuse care. These efforts have transformed a largely one dimensional system focused on the most expensive crisis services to a full continuum of care that includes:

- ◆ Medical Center – A 439 bed designated level II trauma center, provides acute health and emergency health care services. Additional details for Medical Center discussed in Enterprise Funds Section.
- ◆ Crisis Inpatient – Network of approximately 400 acute psychiatric inpatient beds for the most severely and persistently mentally ill patients. Includes: state hospitals, institutes for mental diseases, the county inpatient treatment facility, the psychiatric health facility in the desert, as well as skilled nursing facilities

and board and care providers. Last fiscal year, the department provided 136,529 acute psychiatric inpatient beds across the various facility levels to 4,880 clients.

- ◆ Emergency Treatment Services – Riverside and Indio facilities providing psychiatric emergency services 24 hours per day including evaluation, crisis intervention, and referrals for psychiatric hospitalization, as needed for adults, children, and adolescents. Last fiscal year, the department provided 20,017 emergency treatment visits to 9,555 clients.
- ◆ Mobile Mental Health Crisis Services – law enforcement and community collaboratives to help avoid hospitalizations and incarcerations. Last fiscal year, the department served 2,341 clients in crisis in the community. Staff working with law enforcement were able to divert 74 percent of clients in crisis from needing emergency room; and inpatient services and for other community crisis calls the diversion rate was 40 percent. These diversions allow individuals to remain in their home and community with family. With the cost of an emergency room/inpatient episode averaging \$22,000 per visit, it is estimated these diversions avoided \$26.2 million of emergency and inpatient care costs. The actual cost of these services was \$3.4 million for a net savings of approximately \$23 million.
- ◆ Mental Health Crisis Walk In Centers – Voluntary outpatient crisis stabilization with the goal of diverting clients from local emergency rooms and hospitals to more cost efficient outpatient care. This is a new level of care recently added to the continuum in Riverside and Palm Springs. These services are available 24 hours per day, 365 days a year. Last fiscal year our Riverside team served 2,230 clients, avoiding \$49.1 million of emergency and inpatient care costs. The actual cost of these services was \$3.9 million for a net savings of approximately \$45 million.
- ◆ Housing Assistance – The department provides several types of housing assistance including emergency, transitional, permanent supportive housing, and board and care. Last fiscal year, the department

provided 62,452 nights of housing assistance to 4,186 clients across the county.

- ◆ Integrated/Whole Person Care – Newly approved through a Federal grant, will begin seeing clients by the start of FY 17/18. Expected to provide screening and referral services for 8,000 new probationers annually and provide intensive care management to 400 of the most needy clients annually. Clients will have a serious mental illness diagnosis and five chronic health conditions that typically results in them frequenting emergency and inpatient care at hospitals throughout the community.
- ◆ Full Service Partnership Programs – collaborative relationships with clients and their family to provide a full spectrum of services to mental health consumers most at risk of homelessness, hospitalization, or incarceration. Services embody the “whatever it takes” philosophy for the clients treatment success including crisis intervention/stabilization, mental health treatment, peer support, family education services, and assistance accessing needed medical, substance abuse, housing, and other community services. Last fiscal year the department served 2,767 clients during 140,791 intensive full service partnership visits.
- ◆ Behavioral Health Outpatient Services – Mental health and substance abuse preventive care, medication management, and therapy. Last fiscal year 49,858 clients were served at mental health and substance abuse outpatient treatment programs.
- ◆ Federally Qualified Health Centers – 10 clinics spread across Riverside County providing primary care and preventative services including dental care, cancer screenings, immunizations, outreach and enrollment for healthcare coverage, nutrition management, pregnancy care, counseling, and child health services. Last fiscal year over 130,000 visits were provided.
- ◆ Innovative Programs – Programs designed to support new mental health practices or approaches. This budget currently includes two state approved innovation programs,

Transitional Aged Youth Drop In Centers and Commercially Sexually Exploited Children (CSEC) Mobile Response Program. The TAY Drop In Centers provide a safe haven for TAY youth where they can receive services provided by peers that are trained and supervised by licensed mental health staff. The CSEC program will respond to referrals from community partners and provide crisis, treatment and linkage services to this vulnerable population.

- ◆ Prevention and Early Interventions – Programs and services to reduce the stigma and discrimination associated with mental illness, and provide preventative services to avert or delay the onset of mental illness. New programs recently added in Riverside and Indio will screen, assess, refer, and help clients recently seen in an emergency room setting navigate to the appropriate level of care within RUHS.
- ◆ Public Health – Programs and services aimed at protecting the health of Riverside County’s residents and visitors. Key programs include the active transportation network, the Black Infant Health program, Healthy Eating and Active Living, Medical Community Outreach (topics include vaccines, school law, administrative techniques and immunization schedules), Healthy Cities Network, and California Children’s Services which case managed a caseload of 13,754 children with complex medical conditions last year.
- ◆ Correctional Health – provides physical health services to individuals incarcerated in the county’s five adult correctional facilities and the county’s three juvenile halls. Services include screening, assessments, medications, and all basic and emergency medical and dental care. Last fiscal year, the department provided more than 21,000 doctor visits, 36,000 nursing visits, and dispensed over 3 million medications in adult facilities and an additional 3,300 doctor visits and 10,400 nursing visits in the juvenile halls.
- ◆ Detention Behavioral Healthcare – RUHS-BH Detention provides mental health and substance use services to individuals incarcerated at the county’s five adult

correctional facilities, including Blythe Jail, Indio Jail, Robert Presley Detention Center (Riverside), Larry D. Smith Correctional Facility (Banning), and Southwest County Detention Center (Temecula). A mental health response team is available to address life-threatening situations, as well as to provide mental health evaluations, treatment, and medication as needed. Last fiscal year, the department provided 67,296 visits to 9,086 clients.

- ◆ The new Riverside University Health System is a more complete continuum of care.

Strategic Objectives

Healthy Communities

Strategic Objectives for next year involve the further development of service options, particularly those focused on hospital and jail diversion. The FY 17/18 budget includes plans for the following service objectives:


- ◆ Creating Healthy Communities – The budget provides resources to further healthy communities’ efforts to increase and maintain safe communities and sustainable active transportation options, increase access to and consumption of affordable healthy foods and beverages, and to improve neighborhood-planning efforts that promote health.
- ◆ Promoting Healthy Behaviors – Efforts to reduce adult and childhood obesity, increase appropriate health screenings, vaccinations and management of chronic illnesses, and prevent and reduce the use/abuse of tobacco, alcohol and drugs.
- ◆ Connecting and Investing in People - Build alliances with partners to develop policies, practices, and programs that address health equity. Increase public/private partnerships to achieve policy, systems and environmental changes to promote health where people live, learn, work and play.
- ◆ Improving Access to Care - Strengthen collaboration, coordination and integration in the continuum of care services linking the community to providers for prevention


services, primary care and management of health conditions.

- ◆ Augmented Board and Care – The budget includes plans for a new facility in the Desert that would allow for a community based and treatment supported residential treatment option for mental health consumers preparing to reenter the community.
- ◆ Mobile Crisis Services – Expansion of law enforcement collaborative to further avoid mental health hospitalizations and incarcerations.
- ◆ Crisis Walk In Centers – Expansion of mental health voluntary outpatient crisis stabilization with two new locations. The first in Palm Springs was recently opened; the second in Perris is scheduled to open in the fall of 2017.
- ◆ Mental Health Innovative Programs – Programs designed to support new mental health practices or approaches. This budget currently includes two state approved innovation programs, Transitional Aged Youth Drop In Centers and Commercially Sexually Exploited Children (CSEC) Mobile Response Program. The TAY Drop In Centers provide a safe haven for TAY youth where they can receive services provided by peers that have been trained and supervised by licensed mental health staff. The CSEC program will respond to referrals from community partners and provide crisis, treatment and linkage services to this vulnerable population.
- ◆ Whole Person Care - Newly approved through a Federal grant, will begin seeing clients by the start of FY 17/18. Expected to provide screening and referral services for 8,000 new probationers annually and provide intensive care management to 400 of the most needing clients annually. Clients will have a serious mental illness diagnosis and five chronic health conditions that typically results in them frequenting emergency and inpatient care at hospitals throughout the community.
- ◆ Children’s Outpatient Medicaid Expansion – The budget includes federal and state resources to treat an additional 1,700




- ◆ children with mental illness which would be a 12 percent increase in clients served.
- ◆ **Prevention and Early Interventions** – The budget includes new peer navigation programs recently added in Riverside and Indio that will screen, assess, refer, and help consumers with mental illness recently seen in an emergency room setting navigate to the appropriate level of care within RUHS.


- ◆ **Substance Abuse Waiver Expansion** – The budget includes new staffing and contractors to continue implementation of the recently approved Substance Abuse Drug Medi-Cal Waiver. It is estimated that the Federal and State funding provided by the waiver will provide services to 3,000 clients in need of substance abuse treatment.

Performance Measures					
Care Clinics Efficiency		FY 15/16 Actual	FY 16/17 Projected	FY 17/18 Goals	FY 18/19 Goals
	FQHC Cycle Times – Palm Springs *Start: Palm Springs 8/2016	120	58	60	60
	FQHC Cycle Times -Perris Perris 1/31/17	83	79	60	60
	FQHC Cycle Times -Rubidoux Rubidoux 1/31/17	78	63	60	60
	FQHC: Patient Satisfaction Provider Rating of 9-10 (1-10 scale)	68%	72%	90%	90%
	FQHC: Patient Satisfaction Recommend Provider Office (% of yes definitely)	76%	79%	90%	90%

Performance Measures					
Correctional Health		FY 15/16 Actual	FY 16/17 Projected	FY 17/18 Goals	FY 18/19 Goals
	Adult Correctional Health Screenings	58,219	58,219	70,807	70,807
	Adult Correctional Health Doctor Visits	21,200	21,200	25,784	25,784
	Adult Correctional Health Nursing Visits	37,130	37,130	45,158	45,158
	Adult Correctional Health Medications dispensed	3,000,000	3,000,000	3,648,649	3,648,649
	Juvenile Correctional Health Screenings	1,634	1,634	1,987	1,987
	Juvenile Correctional Health Doctor Visits	3,328	3,328	4,048	4,048
	Juvenile Correctional Health Nursing Visits	10,446	10,446	12,705	12,705
	Juvenile Correctional Health Medications dispensed	140,280	140,280	170,611	170,611
	Percentage of routine health care requests triaged by a registered nurse the same day:		99%+	>90%	>90%
	Percentage of inmates seen for a priority specialty clinic		90%	>90%	>90%

appointment within 21 days from time of referral				
Percentage of inmates with an emergency condition being seen within 5 minutes		99%+	>90%	>90%
Grievances “filed” as a percentage of all inmates (Note: <u>data is filed grievances not affirmed/legitimate grievances</u>)		5.1%	<7%	<7%
Percentage of inmates seen for a routine specialty clinic appointment with 90 days of referral		88%	>90%	>90%
Inmates Receiving Screening upon intake		99%+	>90%	>90%
Inmates with Complete Health Assessment in all jails		99%+	>90%	>90%
Average number of days to be seen by a dentist for a routine dental request		20 Days	<28 days	<28 days

Performance Measures					
Public Health		FY 15/16 Actuals	FY 16/17 Projected	FY 17/18 Goals	FY 18/19 Goals
	Age-Adjusted Death Rate due to Motor Vehicle Traffic	10 deaths/100,000 population	10 deaths/1000,000 population	9.8 deaths/100,000 population	9.7 deaths/100,000 population
	Number of schools participating in Safe Routes to Schools program	88 schools	90 schools	92 schools	95 schools
	General health perception, good or better	82.2%	83%	84%	85%
	Life Expectancy Females/Males	82.0/77.8	82.0/77.8	82.1/77.9	82.2/78
	Percentage of WIC participation	90.7%	86%	87%	88%
	Improving community health collaborative partner agencies	143 partners	150 partners	160 partners	170 partners
	5 th grade students who are at an unhealthy weight	40.8%	39%	38%	37%
	Age-adjusted death rate due to suicide	10.7 per 100,000 population	10.5 per 100,000 population	10.3 per 100,000 population	10.0 per 100,000 population
	Number of confirmed and suspect TB cases investigated	700	700	700	700
	Number of communities defined as health disadvantaged	131	130	128	126
	CCS Administration: medical eligibility determinations made within 5 days	95%	95%	96%	98%
	CCS Therapy: Canadian Occupational Performance Measure Scores for Performance/Satisfaction	1.32/1.52	1.25/1.27	1.5/1.5	1.7/1.8
	Laboratory Compliance (turnaround time)	98.9%	99%	99%	100%
	Birth Certificates registered within 10 days of event	90%	90%	92%	94%

Performance Measures					
Behavioral Health		FY 15/16 Actual	FY 16/17 Projected	FY 17/18 Goals	FY 18/19 Goals
	Acute Psychiatric Inpatient Clients Served	4,880	4,880	4,880	4,880
	Acute Psychiatric Inpatient Bed Days Provided	136,529	136,529	136,529	136,529
	Emergency Treatment Service Visits	20,017	20,017	20,017	20,017
	Emergency Treatment Service Clients	9,555	9,555	9,555	9,555
	Mobile Crisis Clients Served	2,341	2,575	2,833	3,116
	Mobile Crisis Clients Diverted from Emergency/Inpatient Services	1,192	1,339	1,501	1,683
	Crisis Walk In Centers - Clients Diverted from Emergency/Inpatient Services	2,230	4,461	11,150	13,380
	Housing Assistance - Number of Nights	62,452	62,452	62,452	62,452
	Housing Clients Assisted	4,186	4,186	4,186	4,186
	Whole Person Care - Screen New Probationers for Care Linkage	-	1,000	8,000	8,000
	Whole Person Care - Intensive Care Management for Clients with Seriously Mentally Ill and Five Chronic Health Conditions	-	50	400	400
	Full Service Partnership Clients Served	2,767	2,850	2,936	3,024
	Full Service Partnership Visits Provided	140,791	145,015	149,365	153,846
	Outpatient Clients Served in Mental Health and Substance Abuse Treatment Programs	49,858	51,354	52,894	54,481
	Innovation Project Transitional Age Youth Drop In Center Clients Served	-	-	360	540
	Innovation Project Commercially Sexually Exploited Children Clients Served	-	-	160	160
	Prevention and Early Intervention Peer Navigation of Clients Recently Discharged from Emergency Services	-	300	1,200	1,800
	Detention Behavioral Health Care Clients Served	9,086	11,872	16,355	16,355
	Detention Behavioral Health Care Visits Provided	67,296	87,933	121,133	121,133

Related Links

For information about mental illness, how to recognize symptoms, use local resources and access assistance, go to:

Ruhealth.org

Rivcoph.org

Rcdmh.org

Up2Riverside.org

Riverside.networkofcare.org

Facebook.com/RUHSbh

Instagram.com/ruhsbh

Twitter.com/RUHSbh

Budget Changes & Operational Impacts

Staffing and Expenditures

The requested budget for RUHS reflects an overall budget increase of \$61.9 million and an increase in 238 positions. The majority of these increases are due to the implementation of the following programs:

- ◆ Care Clinics – Increase of \$6 million based on patient volume growth, funded with additional revenue and federal grant funding.
- ◆ Whole Person Care Housing – Increase of 10 positions and a budget increase of \$0.5 million.
- ◆ HUD Coordinated Entry System Grant (CES) – Increase of 14 positions and a budget increase of \$1.5 million.
- ◆ Commercially Sexually Exploited Children (CSEC) Mobile Response Program – Increase of 20 positions and a budget increase of \$3.6 million.
- ◆ Transitional Aged Youth Drop In Centers – Increase of 60 positions and a budget increase of \$9.8 million.
- ◆ IEHP Integrated Health Grants – Increase of 17 positions and a budget increase of \$2 million.
- ◆ Mentally Ill Offender Crime Reduction (MIOCR) Grant – Increase of 10 positions and a budget increase of \$1.1 million.
- ◆ Children Service Contract Expansion - increase of \$6 million.
- ◆ Whole Person Care Project - increase of \$5.5 million. The program covered a partial year in FY 16/17, and expands to full funding in FY 17/18.
- ◆ Lagos Crisis Residential Treatment Program of \$0.6 million increase.
- ◆ Expansion of the Adult Full Service Partnership (FSP) Rise Contract – Increase of \$0.7 million.
- ◆ Detention Service Expansion – Increase of 82 positions and a budget increase of \$5.7 million.
- ◆ Correctional Health Service Expansion – Increase of \$9.9m, reflecting annual costs of previously approved positions necessary to increase service levels within the jails.
- ◆ Labor cost increases of \$9 million.

RUHS-BH is seeing an increased demand for behavioral health treatment services in the juvenile hall facilities and acute psychiatric inpatient beds. There is not an alternative funding source available for these services therefore; the department is requesting additional county general fund support through two addback requests in order to meet these service demands. The first addback request is to restore the 6.5 percent proposed county general fund reduction that if not restored would force the reduction of 1,310 inpatient bed days. This proposed reduction of inpatient beds will have a devastating impact within a system where bed shortage has already reached a crisis level due to lack of available funding. The impact will first be within the county’s acute psychiatric Inpatient Treatment Facility (ITF) as alternative and more appropriate level of care placements become scarcer. This in turn, will have an impact in the Emergency Treatment Service (ETS) unit, extending already lengthy wait times for hospital admission for patients brought to the emergency room by law enforcement for 5150 evaluation as a danger to themselves or others, and potentially in violation of CCR Title 22 70533 which requires wait time in ETS not exceed 24 hours.

The second addback request of \$1.9 million is a proposal to increase staffing by 31 FTE that would expand service coverage from 5 days to 7 days a week at all four juvenile hall facilities, and also adds mental health treatment to the two YTEC facilities. Services at all facilities will include assessments, additional psychiatric intervention services, medication monitoring and other necessary behavioral health treatment and evidence based practices for youth in Riverside County’s juvenile hall facilities in accordance with Title 15 requirements. The Care Clinics eliminated a number of vacant unfunded positions in the FY 17/18 budget. This will have no impact on existing staff.

Revenues

RUHS budgeted revenues increased to align with program needs. Total departmental revenues increased by \$51.6 million, general fund support increased \$10.3 million to continue the

implementation of increased service levels for detention health and behavioral healthcare services in the county jails.

- ◆ Federal revenues increased by \$5.9 million
- ◆ State revenues increased by \$11.8 million for Substance Abuse Drug Medi-Cal Waiver state funding and state grants

- ◆ MHSA Revenues increased by \$20.9 million which includes \$11 million in recently state approved Innovation projects and \$4 million in new Prevention and Early Intervention services.
- ◆ Other state revenues increased \$13.8 million.

Budget Tables

<i>Department/Agency Staffing by Budget Unit</i>						
	Current Authorized	Budget Year Requested	Budget Year Recommended	Budget Year Adopted		
RUHS: Ambulatory Care	186	218	218	218		
RUHS: Behavioral Health Administration	323	326	326	326		
RUHS: Behavioral Health Detention Program	192	170	170	170		
RUHS: Behavioral Health Substance Abuse	234	242	242	242		
RUHS: Behavioral Health Treatment Program	1,430	1,455	1,455	1,455		
RUHS: Detention Health	323	309	309	309		
RUHS: FQHC Ambulatory Care Clinics	308	392	392	392		
RUHS: Medically Indigent Services Program	42	31	31	31		
RUHS: Public Health	608	618	618	618		
RUHS: Public Health CA Childrens Services	155	152	152	152		
Grand Total	3,801	3,913	3,913	3,913		

<i>Department/Agency Expenditures by Budget Unit</i>							
	Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
RUHS: Ambulatory Care	\$ 37,453,602	\$ 1,097,287	\$ 1,097,287	\$ 1,097,287	\$ 1,000,000	\$ 1,000,000	
RUHS: Ambulatory Care EPMEHR Project	1,284,495	4,534,357	4,534,357	4,534,357	2,316,326	2,316,326	
RUHS: Behavioral Health Administration	12,186,726	16,035,035	13,851,806	15,366,855	15,366,855	15,366,855	
RUHS: Behavioral Health Detention Program	11,349,195	20,253,437	18,582,048	25,921,561	25,921,561	25,921,561	
RUHS: Behavioral Health Substance Abuse	25,027,666	48,476,951	45,135,841	42,206,232	42,206,232	42,206,232	
RUHS: Behavioral Health Treatment Program	246,721,361	287,843,360	274,272,123	330,098,898	330,098,898	330,358,898	
RUHS: Detention Health	30,898,330	42,718,537	43,328,934	46,313,309	46,313,309	46,313,309	
RUHS: FQHC Ambulatory Care Clinics	-	39,965,657	39,493,724	46,036,134	46,036,134	46,036,134	
RUHS: Medically Indigent Services Program	3,840,901	2,513,510	2,639,936	2,825,730	2,825,730	2,825,730	
RUHS: Public Health	42,394,563	49,539,396	49,516,539	49,368,212	49,368,212	49,404,168	
RUHS: Public Health Bio-Terrorism Prep	-	2,185,441	1,877,961	-	-	-	
RUHS: Public Health CA Childrens Services	22,046,173	23,659,887	22,799,633	23,880,560	23,880,560	23,880,560	
RUHS: Public Health Hosp Prep Program	(10)	845,282	655,050	-	-	-	
Grand Total	\$ 433,203,002	\$ 539,668,137	\$ 517,785,239	\$ 587,649,135	\$ 585,333,817	\$ 585,629,773	

<i>Department/Agency Budget by Category of Expenditure</i>							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted	
Salaries and Benefits	\$ 252,329,718	\$ 300,301,530	\$ 289,375,531	\$ 347,202,495	\$ 347,202,495	\$ 347,462,495	
Services and Supplies	111,890,665	144,205,524	133,762,324	130,880,836	128,565,518	128,573,587	
Other Charges	135,841,888	155,744,603	144,870,610	165,921,622	165,921,622	165,921,622	
Fixed Assets	308,281	9,094,193	11,532,826	10,103,621	10,103,621	10,131,508	
Intrafund Transfers	(67,167,550)	(69,677,713)	(61,756,052)	(66,459,439)	(66,459,439)	(66,459,439)	
Expenditure Net of Transfers	433,203,002	539,668,137	517,785,239	587,649,135	585,333,817	585,629,773	
Total Uses	\$ 433,203,002	\$ 539,668,137	\$ 517,785,239	\$ 587,649,135	\$ 585,333,817	\$ 585,629,773	

<i>Department/Agency Budget by Category of Source</i>							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
Taxes	\$ 6,048	\$ -	\$ 1	\$ 160,912	\$ 160,912	\$ 160,912	
Fines, Forfeitures & Penalties	1,851,689	1,507,387	1,507,387	1,987,097	1,987,097	1,987,097	
Rev Fr Use Of Money&Property	682,053	1,265,350	1,265,352	627,058	627,058	627,058	
Intergovernmental Revenues	328,151,349	418,948,050	399,367,540	468,182,845	468,182,845	468,182,845	
Charges For Current Services	43,811,515	43,044,205	43,012,085	37,667,839	37,667,839	37,703,795	
Other In-Lieu And Other Govt	15,371	-	-	-	-	-	
Other Revenue	1,185,745	5,855,423	5,817,003	5,160,744	626,387	626,387	
Total Net of Transfers	375,703,770	470,620,415	450,969,368	513,786,495	509,252,138	509,288,094	
Operating Transfers in	-	1,011,000	-	-	-	-	
Revenue Total	375,703,770	471,631,415	450,969,368	513,786,495	509,252,138	509,288,094	
Net County Cost Allocation	59,945,832	68,645,807	68,645,807	73,862,640	73,765,353	74,025,353	
Use of Department Reserves	(2,446,600)	495,664	495,664	2,316,326	2,316,326	2,316,326	
Total Sources	\$ 433,203,002	\$ 540,772,886	\$ 520,110,839	\$ 589,965,461	\$ 585,333,817	\$ 585,629,773	

<i>Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance</i>						
Fund	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
11115	321101 - Restricted	\$ 6,304,253	\$ 548,120	\$ 6,852,373	\$ -	\$ 6,852,373
	Fund Total	6,304,253	548,120	6,852,373	-	6,852,373
11167	321101 - Restricted	8,906	(8,906)	-	-	-
	Fund Total	8,906	(8,906)	-	-	-
21610	321101 - Restricted	5,877	(4,465,982)	(4,460,105)	-	(4,460,105)
	Fund Total	5,877	(4,465,982)	(4,460,105)	-	(4,460,105)
21790	330100 - Committed	2,319,873	(226,441)	2,093,432	(2,316,326)	(222,894)
	Fund Total	2,319,873	(226,441)	2,093,432	(2,316,326)	(222,894)
	Grand Total	\$ 8,638,909	\$ (4,153,209)	\$ 4,485,700	\$ (2,316,326)	\$ 2,169,374

<i>Fund Annotations</i>		
Fund	Fund Name	Purpose
11115	Mental Health Service Act - MHSA	2004 State approved ballot initiative imposing a 1% tax on incomes exceeding \$1 million to provide funding for expansion of mental health services within specific Mental Health Services Act (MHSA) components, MHSA client age groups, MHSA regulatory requirements and required reserve holdings in accordance with the Act.
11167	AB-118 Local Revenue Fund 2011-Behavioral Health Funds/AB109	2011 State realignment of Children's and Substance Abuse Treatment Medi-Cal entitlement programs to the counties.
21610	Ambulatory Care	This is the main operating fund for the County's 10 FQHC clinics. These clinics were in the general fund until FY 16/17 when they were placed into a special revenue fund.
21790	Ambulatory Care – Electronic Health Record	Revenue set aside for a new electronic record system was placed into this fund, and will be used to reimburse the hospital for Epic implementation costs, and new operational costs.



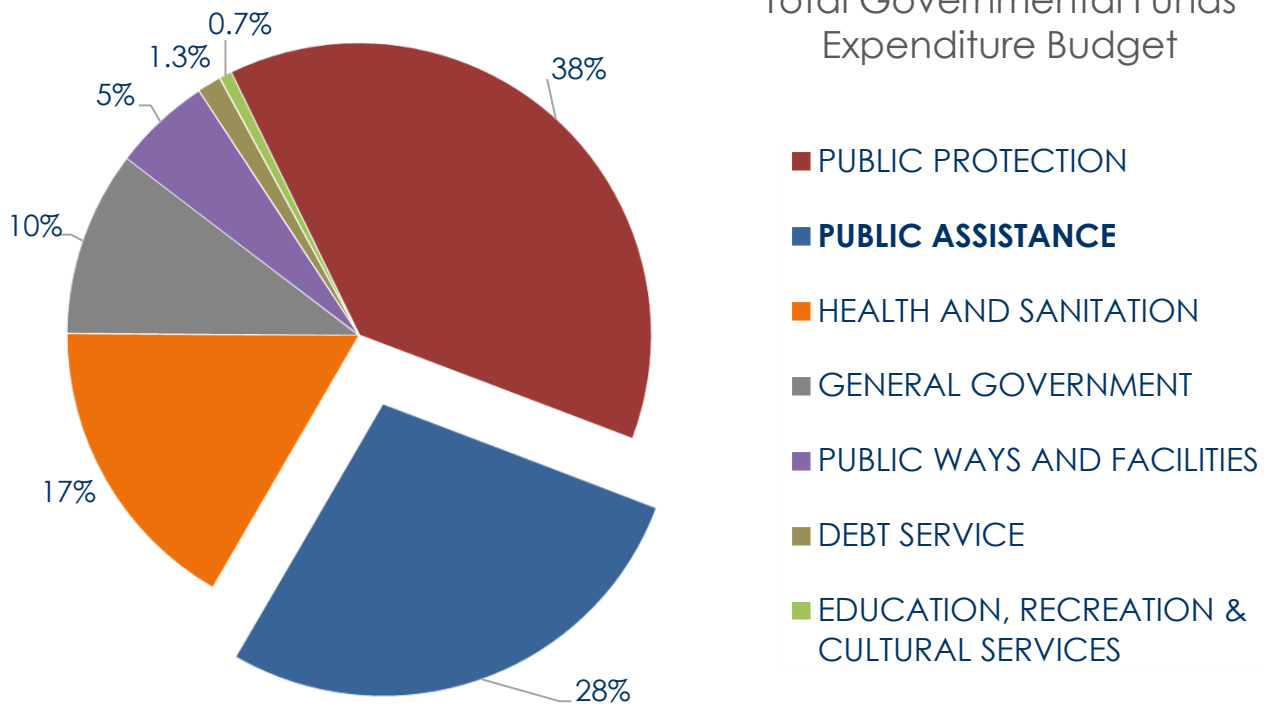
PUBLIC ASSISTANCE

INTRODUCTION

The Public Assistance group provides services that help alleviate hardship for constituents and foster a safer, healthier community through financial aid programs and other assistance, care of court wards, and veteran’s services. The Department of Social Services administers federal and state mandated aid programs intended to stabilize the community and prevent the abuse and neglect of children and fragile adults by assisting families experiencing extreme financial hardships. The Office on Aging coordinates

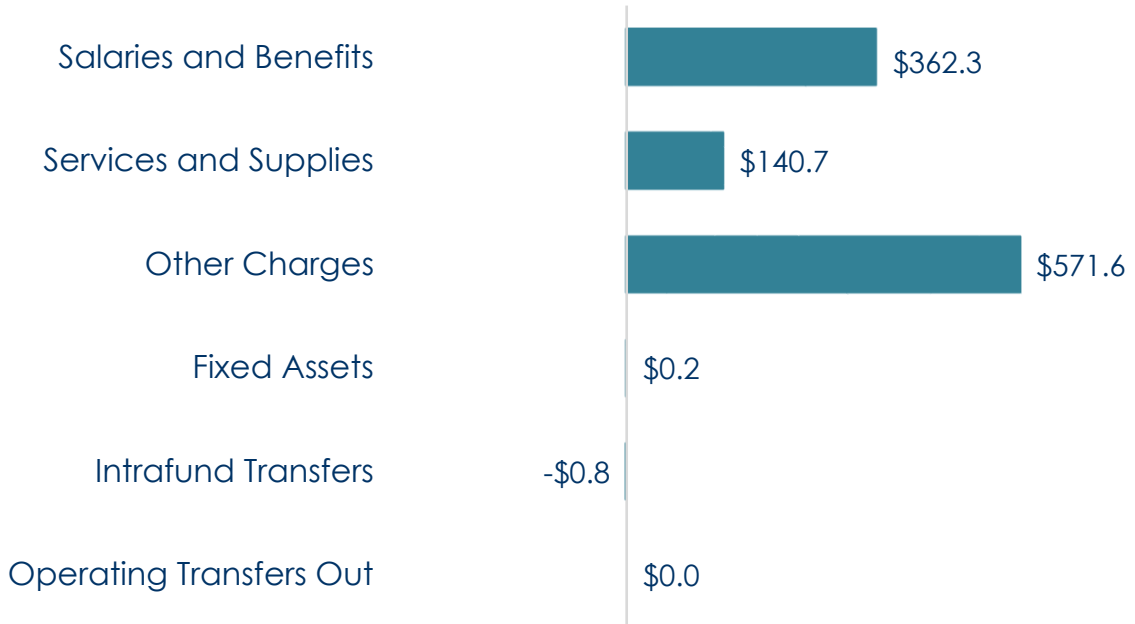
health and wellness programs for the elderly and their caretakers. The Probation Department is responsible for out-of-home care for youth who are wards of the juvenile court. Veteran Services provides advocacy and counseling to former military personnel and their families through a wide range of services aimed at assisting them in fully accessing benefits and services for which they are eligible. Other assistance activities include low cost community development, workforce development, and homeless assistance programs.

FY 2017/18
Total Governmental Funds
Expenditure Budget

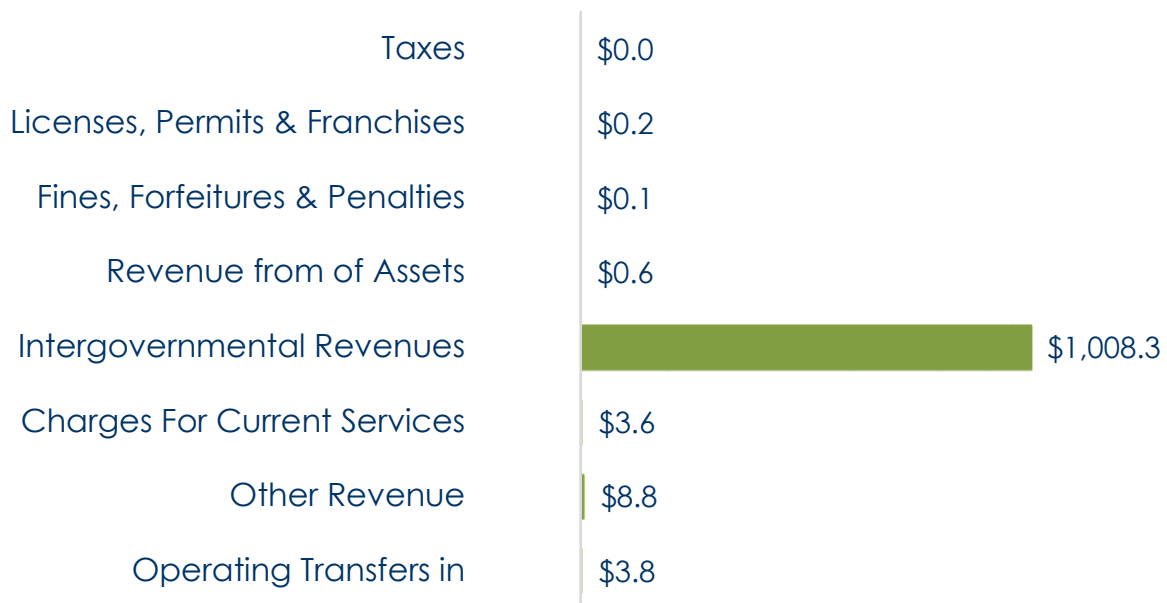




FY 2017/18
Public Assistance
Expenditures by Category
(\$ millions)



FY 2017/18
Public Assistance
Revenues by Source
(\$ millions)



DEPARTMENT OF PUBLIC SOCIAL SERVICES

Mission Statement

Riverside County Department of Public Social Services (DPSS) is dedicated to supporting and improving the health, safety and well-being of individuals and families.

Department/Agency Description

DPSS's budget for FY 17/18 is \$1 billion, which is a reduction of \$10 million from the FY 16/17 budget. The department requests 5023 authorized positions, a reduction of 810 positions from FY 16/17. DPSS is primarily state and federally funded. Changes in state and federal funding will be discussed in a subsequent section.

Adult Services

The Adult Services Division provides social service programs to help Riverside County's elderly and individuals with a disability live safely, with as much independence as possible. DPSS also sponsors and coordinates county-wide multidisciplinary teams, which educate the community and mandated reporters about elder and dependent adult abuse and assists in the creation and implementation of individualized, coordinated service plans.

Adult Protective Services (APS)

The goal of APS is to intervene/assist elder or dependent adults to alleviate: physical, sexual and financial abuse; neglect, isolation and abandonment; abduction and mental suffering. APS investigates reports of dependent adult and elder abuse of individuals in Riverside County. APS serves dependent adults (18 years of age and older) and the elderly (65 years of age and older).

In-Home Supportive Services (IHSS)

IHSS is a home-care program helping elderly, dependent adults and minors live safely in their own homes or other non-institutional settings. Depending on the client's needs, services may include: assistance with grocery shopping, meal preparation and clean-up, house cleaning, bathing, dressing, personal care, assistance with medications and certain other paramedical assistance (with physician approval).

Homeless Programs Unit (HPU)

HPU develops and maintains a county-wide Continuum of Care, the community's plan to organize and deliver supportive social services, including housing options.

Children's Services

DPSS Children's Services Division (CSD) investigates allegations of child abuse and neglect and offers a variety of programs designed to support safe, permanent and nurturing families for children. Efforts are made to stabilize families and reunify children/families as quickly as possible. When relatives are not available to meet the needs of the child, CSD is supported by a broad array of licensed foster families and other placement programs able to provide care and nurture the child until reunification with their family or placement in a permanent home. CSD currently serves 5,181 vulnerable children; 2,109 remain safely at home while the department works with the family to address issues, 1,110 children are in out-of-home care with relatives, 251 live with non-related extended family members, 229 reside in foster homes, 1,297 are cared for through foster family agencies, and 185 reside in group homes.

Self-Sufficiency

Self-Sufficiency Division serves and supports individuals and families and aids them in achieving and sustaining health, well-being and economic independence.

The division achieves its mission by providing enrollment, eligibility and employment-related services for primarily low income customers, including health care coverage (Medi-Cal and Affordable Care Act), Food/Nutritional Benefits (CalFresh Program) and Temporary Cash Assistance (California Work Opportunity and Responsibility for Kids: CalWORKs).

California Work Opportunity & Responsibility to Kids (CalWORKs), Welfare to Work and Child Care

CalWORKs provides temporary cash assistance for basic family needs, including enrollment and eligibility and a wide array of services and support for families to enter and remain in the workforce. Services include: child care, job search/job readiness

assistance, subsidized and unsubsidized employment, work experience, on the job training, housing support services, transportation and reimbursement of work-related expenses, assistance with educational attainment and educational expenses, family stabilization services, mental health counseling, substance abuse treatment, domestic violence services and other activities necessary to assist customers obtain and retain employment.

CalFresh

The CalFresh program, formerly known as Food Stamps, and federally known as the Supplemental Nutrition Assistance Program (SNAP), provides monthly benefits to assist customers purchase the food they need to maintain adequate nutritional levels.

Medi-Cal (MC)

Medi-Cal is a public assistance health coverage program for those with limited income and other qualifying factors.

General Relief (GR)

General Relief provides minimal financial assistance to indigent and incapacitated persons without any means of support.

Administrative Services Division

The Administrative Services Division provides resources and expertise for DPSS to enable and enhance the delivery of services to the community. Supportive business functions include:

- ◆ Administrative Hearings;
- ◆ Administrative Policy;
- ◆ Assurance and Review Services;
- ◆ Business Continuity;
- ◆ Contracts and Purchasing;
- ◆ Facilities and Logistics;
- ◆ Fiscal Accounting;
- ◆ Fiscal Management Reporting;
- ◆ Fraud Early Detection;
- ◆ Human Resources;
- ◆ Independent Review Group;
- ◆ Media/Public Information;
- ◆ Program Technology;
- ◆ Quality Assurance/Quality Control;
- ◆ Research and Decision Support (RADS);
- ◆ Special Investigations;
- ◆ Staff Development.

Accomplishments

 **Public Safety**

Adult Services

- ◆ Received and addressed 15,324 alleged reports of elder abuse and neglect in FY 15/16. Responded timely to 96 percent of required face-to-face contacts with APS clients in FY 15/16.
- ◆ Increased community awareness for recognizing, reporting and preventing elder abuse through the Third Annual Elder Abuse Symposium (June 2016), attended by 350 individuals from various county agencies, community and faith-based organizations.
- ◆ Expanded the Elder Abuse Forensic Center Team (EAFC) interdisciplinary "core" members (DA, RUHS, RSO, Public Guardian and County Counsel), increased meeting frequency from monthly to bi-weekly and streamlined the EAFC meeting structure to review more high-risk APS cases.
- ◆ Developed coordination protocols to partner with the Riverside County Sheriff's Department and other law enforcement agencies to respond to large homeless encampments throughout the county.

Children's Services

- ◆ Implemented the Approved Relative Caregiver (ARC) Funding Option program, in April 2016, which provides supplemental funding for relative caregivers of children who are not eligible for federal foster care payments.
- ◆ Increased the percentage of children who were removed from their parents through the protective custody warrant process to 83 percent.

 **Healthy Communities**

Adult Services

- ◆ Partnered with the Inland Empire Health Plan and Molina Health Care to conduct joint case planning and interagency case consultation to better coordinate care for Medi-Cal/Medi-Care and IHSS recipients,

linking them to needed medical and social services.

- ◆ Achieved a 99.5 percent state annual compliance rate for conducting timely reassessment of 28,975 IHSS clients in FY 15/16.
- ◆ Partnered with UCLA to develop and provide two days of inter-professional training for 280 medical, health plan and social service staff.
- ◆ Applied for Housing and Urban Development (HUD) funding (2016 Notice of Funding Availability) on behalf of the county and was awarded 646 (90 percent) additional beds in permanent supportive housing and 37 (127 percent) additional beds in rapid rehousing for homeless individuals.
- ◆ Allocated Emergency Food and Shelter Program funding for rent/mortgage assistance, in the amount of \$379,373, to assist in preventing homelessness for 316 families.
- ◆ Mobilized and coordinated more than 500 volunteers to conduct an annual countywide point-in-time count of the homeless population.

Children's Services

- ◆ Implemented the Pathways to Wellness initiative to ensure behavioral health services are available for all children receiving care.
- ◆ Engaged in a process to ensure the accuracy of credit reports for youth, enabling young adults exit care to begin independence with a greater likelihood of obtaining financial independence.
- ◆ Worked with faith-based partners to educate over 20 congregations about the importance of fostering and adopting children in Riverside County.
- ◆ The Extreme Recruitment initiative was launched and has successfully identified hundreds of relatives for children in care that could be viable placement options.
- ◆ In partnership with the Riverside University Health System, facilitated the Riverside County Child Assessment Team (RCCAT), which provides forensic interviews and medical exams for children

suffering from physical abuse and sexual abuse.

- ◆ Participated in a collaborative partnership with Behavioral Health, the Juvenile Court and Public Health to successfully implement a monitoring process for the use of psychotropic medications.
- ◆ Reduced the number of youth receiving services in congregate care, moving toward successful transition to Continuum of Care Reform (CCR) model.
- ◆ Received the SafeCare Accreditation seal of approval, for the period October 2016 through September 2017.

Self-Sufficiency

- ◆ Participated in 36 outreach events throughout the county, with approximately 7,000 attendees.
- ◆ Enrolled and determined eligibility within the required timeframes for 41,144 CalWORKs applications, 173,564 Medi-Cal applications, and 102,161 CalFresh applications.
- ◆ Approved 597 families for participation in the CalWORKs Family Stabilization Program.
- ◆ Achieved an 89 percent customer satisfaction rating, demonstrating the division's success in providing excellent customer service.
- ◆ Implemented the Online CalWORKs Appraisal Tool (OCAT) for Welfare-to-Work. OCAT is a statewide web based interview tool, designed to equip CalWORKs caseworkers with an in-depth appraisal of client strengths and barriers to self-sufficiency. The division has been a leader in use of the tool, identifying fixes to the system and generating valuable enhancement ideas.
- ◆ Integrated two call center operations through cross-training of telephone agents to support Medi-Cal and Covered California services, while achieving operational efficiencies and improving customer service.



Business Friendly Operations

Adult Services

- ◆ Partnered with the University of California Riverside and Riverside University Health System (RUHS) to jointly apply for and implement a \$400,000, two-year grant from the U.S. Department of Justice (DOJ) Victims of Crime Act (VOCA) to expand the Riverside County Elder Abuse Forensic Center.
- ◆ Partnered with UCLA to implement and evaluate a federally-funded grant, focusing on development of a multi-disciplinary, professional and caregiver workforce for older adults.
- ◆ Partnered with local universities (University of LaVerne, California State Universities, Loma Linda University) to improve training and recruitment of social workers, by providing graduate internship opportunities in ASD.
- ◆ Partnered with RUHS to provide community/social service training opportunities for medical residents.
- ◆ Developed a Homeless Management Information System report card for homeless service providers, to aid them in monthly self-monitoring of their performance.

Children's Services

- ◆ Developed a Quality Assurance Program to ensure local policies, procedures and outcomes are aligned with state and federal guidelines. This includes annual reporting, facilitating an improvement plan, completing special projects and compliance with the federal Child and Family Services Review.
- ◆ In partnership with San Bernardino County, created a child welfare simulation site for training at the Public Child Welfare Training Academy (PCWTA), to enhance social worker skills.
- ◆ In partnership with the Riverside County Office of Education, provided educational liaisons for social workers, foster youth and families throughout the County, to assist foster youth with completing their educational requirements.

- ◆ Developed a Resource Family Training model for foster parents/resource families, in partnership with Riverside Community College.

Self-Sufficiency

- ◆ Lead an initiative to encourage all Farmers Markets in Riverside County to accept Electronic Benefit Transfer (EBT). This effort promotes healthy nutrition throughout the county and created partnerships countywide.
- ◆ Partnered with over 30 businesses and non-profits to provide employment opportunities and access to other services in Riverside County, through the Expanded Subsidized Employment Program.
- ◆ Conducted two time and motion studies to determine the amount of staff time spent performing specific tasks essential to ensuring the delivery of services to our customers. Results from these studies will assist with workload distribution efforts and refining performance measurements.

Administrative Services

- ◆ Concluded 25 reviews to ensure contractors complied with standards and financial controls. Each review consisted of evaluating both financial and nonfinancial information, to ensure county funds are utilized efficiently and effectively.
- ◆ Opened a new facility in Moreno Valley to provide service to Self-Sufficiency customers. The facility provides modern infrastructure, innovative technology and appropriate resources, to ensure superior service delivery to our customers.
- ◆ Expanded the Public Authority facility in Moreno Valley, to better meet the needs of IHSS providers and customers.
- ◆ Implemented the new QUEST auditing system that will improve our ability to conduct case reviews and identify and correct error trends.
- ◆ Installed Document Upload Kiosks in all Self-Sufficiency district offices to improve customer service and reduce wait times.
- ◆ Resolved 46.8 percent of new administrative hearings requests prior to the hearing, saving time, money and reducing the time for complaint resolution.

- ◆ Implemented SAS Visual Analytics, providing improved business intelligence reporting for the Self-Sufficiency programs.

Strategic Objectives

Public Safety

Adult Services

- ◆ Improve APS response by establishing an “Alternative Response” protocol for low to moderate-risk elder neglect reports involving IHSS clients, who would benefit from IHSS case management services versus traditional APS investigative response (by June 2017).

Children’s Services

- ◆ To ensure the safety and protection of children in the foster care system, implement a procedure to request the child welfare history of foster and adoptive parents from the state of origin.

Administrative Services

- ◆ Establish a DPSS Department Operations Center (DOC) to improve the capacity to continue operations during an emergency or disaster and to more effectively meet obligations to provide mass care and shelter services.
- ◆ Train 10 new shelter managers and 50 shelter workers to ensure capability of properly responding to county disasters/emergencies, by December 31, 2017.
- ◆ Develop and implement strategies to increase employee and customer safety at DPSS offices, through various activities and procurements, such as department-wide active shooter training and upgrades to building infrastructure (outside lighting and video cameras).

Healthy Communities

Adult Services

- ◆ Improve the care coordination of medically high-risk IHSS clients by increasing the number of Coordinated Care Team (CCT)

meetings to at least 10 CCT meetings per month. Adult Services, IEHP and Molina Health Care participate in CCT meetings to develop joint care plans for clients.

- ◆ Implement home-based medical assessments through RUHS Geriatric Clinic.
- ◆ Develop a needs assessment and action plan to assist dependent and older adult clients who are homeless or at-risk of becoming homeless.
- ◆ Develop a plan to implement Intensive Case Management for high-risk clients (for example: clients who have mental illness or diminished capacity, clients with complex medical needs, and IHSS clients with repeated APS referrals).
- ◆ Establish and implement a centralized referral, monitoring and case management process for APS clients requiring conservatorship.

Children’s Services

- ◆ Develop cross-division partnerships when multiple programs are engaged with the same family. Under these partnerships, joint visits to children and families will be conducted.

Self-Sufficiency

- ◆ Continue horizontal integration by training staff to support both CalFresh and Medi-Cal programs. Integration of the programs’ eligibility and enrollment processes will eliminate duplicative processes and streamline enrollment, thereby creating efficiencies.
- ◆ Expand pilot High School Equivalency Program (HSEP), increasing customer participation and employment opportunities for Welfare-to-Work (WTW) and CalFresh Employment and Training (CFET) customers. An increase in customer engagement and earned General Education Diplomas (GED) is anticipated through the program.



Business Friendly Operations

Adult Services

- ◆ Establish an interagency-care protocol between ASD, RUHS (Emergency Treatment Services and the medical center), Behavioral Health and community hospitals, to discharge “gravely disabled” clients from the hospital or psychiatric facilities.
- ◆ Establish formal agreements with IEHP and Molina Health Care for data sharing data and case information on shared clients, following termination of the Coordinated Care Initiative.



Self Sufficiency

- ◆ Retool Work Participation Rate strategies to focus on: outcome measures/ indicators, work first focus and sanction outreach.
- ◆ Develop and implement a new service delivery model, streamlining processes and increasing efficiency while providing service continuity for customers.

Administrative Services

- ◆ Complete construction of the new Self-Sufficiency facility in Desert Hot Springs,

- enabling Self-Sufficiency customers to access services in their local community.
- ◆ Prepare and implement new technology solutions for improved performance, efficiency and customer service.
 - ❖ The Statewide Fingerprint Imaging System (SFIS) is being replaced; Riverside is one of six pilot counties for the new Identity Verification Project (IVP).
 - ❖ The statewide EBT system will be replaced and transferred to a new vendor.
- ◆ Implement equipment upgrades and process changes to reduce postage costs, improve efficiency, and reduce mail handling times. Projected first-year cost savings are expected to reach \$850,000, with ongoing annual savings of \$600,000 per year.
- ◆ Plan and execute a facilities consolidation project to: optimize use of current space, increase telecommuting/space sharing, reduce overall square footage and generate cost savings.

Performance Measures					
	FY 15/16 Actuals	FY 16/17 Projected	FY 17/18 Goals	FY 18/19 Goals	
	Adult Services				
	APS Hotline Answer Rate (1)	89%	81%	81%	85%
	IHSS Hotline Answer Rate (1)	92%	91%	91%	95%
	APS Initial Client (Face-to-Face) Response Timeliness (2)	96%	94%	94%	95%
	APS 30-Day Client Visits (2)	81%	*	90%	95%
	APS Cases Closed within 90 Days (2)	94%	91%	91%	95%
	Children's Services				
	Timely Response Compliance – Immediate (3)	93.2%	90%	90%	90%
	Timely Response Compliance – 10-Day (3)	80.9%	90%	90%	90%
	Adult Services				
	IHSS New Response and Assessment (4)**	74%	73%	73%	75%
	Annual Client Re-Assessment (4)	97%	99%	90%	95%




Children's Services				
Timely Monthly Visits (5)	97.8%	90%	90%	90%
Reunification within 12 months (6)	64.1%	75.2%	75.2%	75.2%
Permanency at 12 months (7)	52.3%	55%	55%	55%
Self-Sufficiency				
CalFresh Processing Time (8)	97%	90%	90%	90%
CalFresh QC Compliance (8)	96%	90%	90%	90%
CalWORKs Processing Time (9)	97%	90%	90%	90%
				
Self-Sufficiency				
WPR – Two Parent (10)	40.2%	90%	90%	90%
WPR – All Families (10)	39.1%	50%	50%	50%

Table Notes:

- 1 **Central Intake Center Hotline Call Answer Rates:** The Adult Services Central Intake Center (“hotline”) operates 24 hours a day, seven days a week to respond to safety concerns regarding dependent and older adults. The ASD-CIC also receives calls related to In-Home Supportive Services benefits and applications, as well as general community information and referral (I&R). In FY 15/16, the Adult Protective Services Hotline received a total of 24,208 calls and the In-Home Supportive Services Hotline received 41,510 calls.
- 2 **APS In-Person Response:** In FY 15/16, 58 APS social workers investigated and managed a monthly average of 2,025 cases of elder abuse and neglect. To ensure the safety of dependent and older adults, APS social workers responded to the most serious reports of abuse on the same day or within 24 hours of the report (33%). The majority of the reports of abuse were responded to within five days (40%) or within ten days (26%). *FY 16/17 data unavailable due to APS case management system transition.
- 3 **CSD Timely Response Completed:** During FY 15/16, the Children's Services Division managed a monthly average of 5,181 cases of child abuse and neglect. To ensure the safety of children, the response to allegations are classified in two ways; as an immediate response referral that initiates a same day investigation of abuse or neglect or as a 10-day referral in which an investigation is initiated within 10 days of receiving the referral.
- 4 **IHSS Response & Assessment:** IHSS social workers assess clients to determine the type of services required to prevent institutional placement. In FY 15/16, there were 114 IHSS social workers responsible for overseeing a monthly average of 3,554 new and continuing IHSS cases. **There are multiple variables dependent on clients' submission of state required forms and any delay by a client will impact the timeliness of this measure.
- 5 **Timely Monthly Visits (Out of Home):** When children are found to have been abused or neglected by their parents and enter the child welfare system, social workers are required to visit the children at least monthly, primarily in their placement/residence. From October 2015 to September 2016, 97.8 percent of children with open reunification cases were seen in person by a social worker each month. The state benchmark for timely visits is at or above 90 percent.
- 6 **Reunification within 12 months** - When children must be removed from their families to ensure their safety, the first goal is to reunite them with their families as soon as possible. Riverside County implements an array of practices and strategies supporting family reunification efforts, such as: family engagement, connecting families to evidence-based services and cultural connections. The state goal is 75.2 percent; currently there is no Federal standard.
- 7 **Children Achieving Permanency in 12 Months-** When a case is opened, families receive services designed to reunify children with their parents as soon as safely possible. However, for some children, the Court finds reunification with parents is not in the children's best interest. The federal measure for permanency is inclusive of reunification, guardianship and adoption. Riverside County's performance on the permanency outcome measures continues to exceed the State average of 47.5 percent.
- 8 **CalFresh Timeliness and Accuracy** - 94percent of CalFresh applications were processed within the required timeframe. The division's percentage exceeded the compliance target of 90 percent. This included CalFresh non-assistance, public assistance, transitional, and expedited services. The CalFresh quality control active compliance rate is 96 percent (4 percent error rate). The division is below the state error rate threshold of 6 percent.
- 9 **CalWORKs Timeliness** - The CalWORKs application processing timeliness was 97 percent. The division's percentage exceeds the compliance target of 90 percent.
- 10 **Work Participation Rate** - The Work Participation Rate (WPR) has continued to increase. WPR is a process measure showing whether recipients participated in countable activities for the required number of hours. All families' work participation rate was 39.1 percent for federal Fiscal Year 2016.

Related Links

For more information about the programs and services offered by DPSS, go to <http://dpss.co.riverside.ca.us/>.

Adult Services

For state information and regulations on APS and IHSS go to:

<http://www.cdss.ca.gov/agedblinddisabled/PG2345.htm>

<http://www.cdss.ca.gov/agedblinddisabled/PG1296.htm>

For more information about the funding, policies and trainings available through the Housing and Urban Development (HUD), go to:

<https://www.hudexchange.info/>

Children’s Services

For state information and regulations, go to:

Child Protective Services:

<http://www.dss.cahwnet.gov/cdssweb/PG93.htm>

<http://www.dss.cahwnet.gov/ord/PG309.htm>

Adoptions: <http://www.dss.cahwnet.gov/ord/PG243.htm>

Self-Sufficiency

For state information and regulations, go to:

CalWORKs: <http://www.cdss.ca.gov/calworks/default.htm>

CalFresh: <http://www.calfresh.ca.gov/PG841.htm>

Medi-Cal: <http://www.dhcs.ca.gov/services/medi-cal/Pages/default.aspx>

Budget Changes & Operational Impacts

Requested appropriations for all DPSS budget units, combined, decreased by \$17 million from FY 16/17 budgeted levels. Key factors influencing this decline include: programmatic funding changes by the state, declining revenue growth and a proposed reduction in county general funds. Additionally, the Department absorbed certain costs of doing business increases related to salaries and benefits, lease costs, ISF rates and committed project costs, impacting the proposed budget. More specific information regarding operational impacts is provided under each budget unit.

Administration

The Administration budget unit includes the department’s staffing and operating expenditures for the administration of CalWORKs, Welfare to Work, Child Care, CalFresh, Medi-Cal, Child Welfare Services, Adult Protective Services, In-Home Supportive Services and Foster Care. Appropriations in administration decreased by \$55 million from FY 16/17 budgeted levels. In addition, the proposed reduction in county general funds for Mandated

Client Services, Categorical Aid, and Other Aid, totaling \$1.6 million, were shifted to Administration because the other budget units issue entitlement services that cannot be reduced. To mitigate cost increases and maintain service levels to the greatest extent possible, reductions were applied to non-staffing cost elements including: professional services, car pool expenses, direct services, facility projects, equipment purchases and maintenance. However, in order to achieve a balanced budget, salary and benefit costs were also reduced by \$29 million. The reduction in county general funds results in a loss of state and federal funding. The department distributed the cut to minimize the impact to services, while also attempting to minimize the total loss of funding. Nonetheless, the cut will impact services and the department’s ability to fulfill mandated requirements. The specifics are more fully described under each affected division.

Adult Services

APS and IHSS continue to experience significant caseload growth. In FY 16/17, the department experienced 16 percent growth for APS, 15 percent growth in IHSS intake and 12 percent growth in the IHSS continuing caseload. In light of current and

anticipated workloads, the submitted budget attempted to sustain staffing levels at the FY16/17 targets for APS. However, to sustain those targets, 2011 Realignment revenues would be fully utilized, leaving little residual for future years. Additionally, the proposed cut in county general funds will result in a \$346,892 reduction in funding for APS, requiring a reduction of 2.3 caseworkers and 1.2 support staff, representing a 2 percent cut to the program.

For IHSS, the proposed budget reflects the state's decision to discontinue the Coordinated Care Initiative and return to the former state/county cost-sharing ratios for the IHSS program. At this time, it is unclear whether the state approved funding level for administration of the IHSS program will sustain the current staffing level.

The department implemented a hiring freeze in February 2017, pending finalization of the state and county budgets.

At this point, staff reductions are likely in Adult Services, resulting in staffing levels insufficient to serve the workload. As a result, service delivery may be delayed/compromised in these critical programs this fiscal year and in the future.

Children's Services

The FY 17/18 proposed budget for Children's Services maintains the existing caseworker target of 600 FTEs. However, this would deplete 2011 Realignment revenues, meaning funding will not be available in the event of caseload changes, cost increases or revenue decreases. The Department continues to evaluate the potential for additional state funding and the need to reduce staffing targets.

Additionally, the proposed cut in county general funds will result in a \$2.6 million reduction in funding for CPS, requiring a reduction of 16.7 caseworkers and 9.7 support staff, representing a 3 percent cut to the program.

In April 2000, SB2030 established recommended minimum and optimal staffing standards similar to other states and national child welfare organizations.

The staffing recommendations were based on a workload study of all 58 counties, involving over 13,500 case carrying social workers and considered law and policy changes since previous caseload

standards were established in 1984. Recommendations for caseload standards were based on numerous factors and "best practices," including all efforts to increase family engagement and improve outcomes for children and families.

SB2030 recommended minimal and optimal caseload standards for emergency response (ER) of 13 children and 9.9 children, respectfully.

- ◆ In Riverside County, ER was combined with the Court Dependency Unit (CDU) to improve service delivery. However, CDU's workload is not included in the recommended 13 children for ER, so reducing the average caseload below the proposed 13 children would enable the requirements of both programs to be met. In addition, DPSS' caseload average is determined by the number of families, not children. Currently the average caseload for Investigative Services is 13 families, which may mean an average of 26+ children, which is well above the recommended minimum.
- ◆ SB2030 further defines continuing services in three categories as follows.
- ◆ For family maintenance (FM), the SB2030 recommended minimum caseload standard is 14.2 children and optimal is 10.2.
- ◆ For family reunification (FR), the SB2030 recommended minimum caseload standard is 15.6 children and optimal is 11.9.
- ◆ For permanent placement (PP), the SB2030 recommended minimum caseload standard is 23.7 children and optimal is 7.4.

Currently, the department's average caseload for continuing services (CS) is 32 children, which exceeds the threshold for each of the categories above.

Although the staffing thresholds established in SB2030 are 17 years old, Children's Services' has been unable to keep pace with them and believes staffing levels need to be raised to effectively support children and families with substantiated reports of abuse and neglect.

Since 2000, there have been many programmatic and policy changes justifying lower caseload thresholds; following are some significant examples:

- ◆ New mandates have been added to Children's Services workload. These mandates include the Katie A settlement agreement/Pathways to Wellness, relative assessment (RAU), ABI2

(non-minor dependents, 18 to 21 years of age), AB74 (additional oversight and evaluation of youth under 12 years of age in group homes) and Resource Family Approval (RFA), just to name a few. Some of these mandates resulted in increased children/families to be served (approximately 400 additional cases over the last three years).

- ◆ Financial penalties will be assessed if Children’s Services falls below 95 percent compliance with monthly face to face contacts, including a reduction in federal funding. The majority of these visits occur in the home, which limits the time children are available to social workers for visits. Through a reduced caseload, social workers would have more flexibility in their schedules to meet this requirement.
- ◆ Children’s Services may incur financial penalties for placing youth under 16 years of age in a Planned Permanent Living Arrangement (PPLA) program. Youth in the PPLA program are in long term foster care. Social workers need to spend more time developing concurrent plans for younger children to identify Legal Guardian and Adoptive placements and avoid long term foster care placement.
- ◆ A national study showed that 30 percent of foster children in California did not receive required medical exams. This is an important area that needs to be carefully monitored and facilitated to ensure regular medical examinations are provided to foster youth. Following is the link to the article:
<http://www.chicagotribune.com/news/local/breaking/chi-federal-study-foster-kids-struggle-to-get-health-screenings-20150302-story.html>

Similar to medical examinations, additional attention has been given to the number of foster care youth receiving psychotropic medication. Children’s Services is required to spend more time monitoring youth’s psychotropic medications, working with psychiatrists and other departments such as Riverside University Health System-Department of Behavioral Health and Juvenile Court, to ensure foster children are not overly-medicated.

In addition to several mandates, there are many initiatives and strategies geared toward increasing the level of engagement between the social worker and

children/families, to improve outcomes. Some of these include:

- ◆ Safety Organized Practice (SOP);
- ◆ Child & Family Team meetings (CFTs);
- ◆ Case Plan Field Tool (CPFT) utilization ;
- ◆ Linking children and families to culturally-specific, individualized services to meet their unique needs.

These additional requirements for social workers, in response to federal mandates and increased levels of engagement with families, increase the amount of time social workers need to dedicate to investigations and continuing services cases. Maintaining lower caseloads is critical for social workers to conduct thorough investigations and to engage with families utilizing strategies and individualized services, to increase safety, permanency/well-being, and preventing families from reentering the foster care system following successful reunification.

Under 2011 Realignment, the state carved out funding to support Child Welfare Programs. This funding source is supported by sales tax receipts, so Realignment grew as additional revenue became available. Using the additional Realignment, DPSS hired more staff and increased services to better meet the needs of children and families served. As noted previously, the proposed budget would deplete all available Realignment.

Currently, 2011 Realignment is being used to cover \$5.7 million in costs for the Extended Foster Care program, an entitlement program adopted by the state without adequate funding.

Self Sufficiency

The budget for Self-Sufficiency programs includes: proposed reductions in state funding for CalWORKs, static funding for Medi-Cal and restoration of the county share of cost for CalFresh administration, requiring a \$2.25 million increase in county general funds to sustain existing operations.

The reduction in CalWORKs funding is based on a statewide projected decrease in the CalWORKs caseload. Riverside County has experienced a 10 percent decrease in CalWORKs caseload over the last twelve months and the budget reflects a proportionate reduction in funding. While the

funding for Medi-Cal remains static, cost of doing business increases were absorbed through reductions in staffing and other areas, impacting the level of services available. Finally, the restoration of the county share of cost for CalFresh requires additional county funding included in the proposed budget. Failure to budget these funds would have resulted in a \$12.75 million loss in state and federal funding. A reduction of this magnitude would represent a 15.8 percent cut to the CalFresh program and would have required a reduction of 126 casework staff and 63 support staff.

In January 2016, a hiring freeze was implemented for the Self-Sufficiency division, due to state changes in the Medi-Cal funding formula. The division experienced significant attrition during FY 16/17, which they anticipate will continue through FY 17/18. The department reports the ability to achieve a balanced budget for CalWORKs and Medi-Cal, through planned decreases in non-staffing related expenditures, combined with anticipated attrition. For Medi-Cal, in particular, the level of funding is inadequate, especially given the significant caseload growth that has occurred. The state agreed to review the funding methodology, but has ‘frozen’ the allocation, pending completion of a study, in FY 18/19. In the meantime, DPSS restructured business processes and has cross-trained staff to maximize available resources and avoid delays in processing applications.

Mandated Client Services

The budget unit for Mandated Client Services includes the department’s IHSS provider share of costs and certain mandated child services.

For FY 17/18, the state Coordinated Care Initiative (CCI) was discontinued and the related IHSS Maintenance of Effort (MOE) share of cost terminated.

Termination of the IHSS MOE and restoration of the prior IHSS cost-sharing ratio is projected to shift \$42.7 million in IHSS state general fund costs back to the County in FY 17/18, creating significant short-term and long-term fiscal challenges for the county.

The programs in 51002 are mandated entitlement services and for this reason the county general fund targeted reduction of \$618,931 was shifted to Administration.

Categorical Aid

The budget unit for Categorical Aid contains programs classified as entitlement programs that have a specified county share of cost. If the county does not pay the share of cost for any of the mandated or entitlement programs, regulations provide that federal and state governments withhold other sources of revenue from the county, such as property tax, sales tax and other state and federal funds. As such, the county general fund targeted reduction of \$895,906 was shifted to Administration.

Categorical Assistance programs include:

CalWORKs Assistance

CalWORKs is a public assistance program providing cash aid and services to eligible families with a child in the home.

Foster Care

Foster Care provides eligibility determinations for children requiring substitute parenting on a temporary or permanent basis. In addition, it provides emergency placement and assistance for “needy children” determined at-risk due to abuse, neglect, abandonment or exploitation.

Kin-GAP

Kin-GAP is available to former wards of the California Juvenile Court terminated in favor of guardianship with a relative caregiver.

Adoptions Assistance

Adoptions Assistance assumes adoptive case management responsibility for dependent children considered adoptable and for whom parental rights have been terminated.

Cash Assistance Program for Immigrants (CAPI)

CAPI is a state-funded program providing monthly cash benefits to aged, blind and disabled non-citizens ineligible for SSI/SSP solely due to their immigrant status.

Refugee Cash Assistance (RCA)

RCA provides up to eight months of assistance for needy refugees without children and otherwise ineligible for any other cash aid.

CalFresh - LIHEAP

LIHEAP keeps families safe and healthy through initiatives that assist families with energy costs.

Other Aid

The Other Aid budget unit includes mandated program services for which a county share of cost is required. As such, the county general fund targeted reduction of \$128,530 was shifted to Administration.

County-Funded Foster Care

County-funded foster care provides eligibility determinations for children requiring substitute parenting on a temporary or permanent basis. Based on eligibility requirements, these costs must be funded by the county.

General Relief

General Relief assists all incompetent, poor, indigent persons and those incapacitated by age, disease or accident.

Domestic Violence Assistance

Domestic Violence programs provide strategies to ameliorate and reduce the trauma of domestic violence.

Housing and Urban Development

The Housing and Urban Development budget unit includes:

Housing and Urban Development (HUD); Continuum of Care Program (CoC)

DPSS HUD/Homeless administers a program supporting community-based housing organizations in Riverside County, providing HUD transitional and permanent housing to homeless countywide. The program is funded by federal operating grants.

Homeless

The Homeless budget unit includes:

Homeless Program – DPSS serves as the county’s primary agency for addressing homelessness. In this capacity, DPSS sponsors homeless programs and activities, partners with cities to provide homeless shelter and services and contracts with non-profit organizations to provide homeless shelter and services.

Staffing

Administration

Net decrease of 411 funded positions.

- ◆ Due to allocation reductions and anticipated increases in salary and benefits, DPSS

implemented reductions of 411 funded positions, as detailed in the following table:

Type	Budget Year 16/17	Budget Year 17/18	Change
Form 1 Authorized	5,809	5,023	(786)
Funded (Form 8)	4,328	3,917	(411)
Not Funded	1,481	1,106	(375)
Filled (Form 8)	4,169	4,077	(92)
Vacant	1,640	946	(694)

Program Category	Form 8 - Filled Positions		Change
	Budget Year 16/17	Budget Year 17/18	
Med-Cal	927	882	(45)
Child Welfare Services	1,095	1,108	13
Child Care Services	95	75	(20)
CalWORKs Eligibility	493	405	(88)
CalWORKs Welfare to Work	422	363	(59)
CalFresh	690	708	18
Adult Protective Service	123	172	49
Foster Care	79	74	(5)
IHSS	193	238	45
Adoptions	35	37	2
Non-Welfare	15	14	(1)
General Relief Admin	2	1	(1)
Total	4,169	4,077	(92)

Expenditures

Administration

Net appropriation decrease of \$55 million.

- ◆ Salaries & Benefits
 - ❖ Net decrease of \$29.3 million from FY 16/17 budgeted level.
 - ❖ Due to allocation reductions and anticipated increases in salary and benefits, DPSS has implemented a targeted staffing reduction of 411 positions.
- ◆ Services and Supplies
 - ❖ Net decrease of \$18.8 million
 - ❖ DPSS took measures to reduce technology device counts by implementing a practice of deploying a single device per user, when practical, and redeploying returned or unused equipment, to reduce the need for new purchases. This effort resulted in a decrease of \$1.6 million over the prior year.
 - ❖ ISF rates for information technology services resulted in increased RCIT support costs of \$1.5 million over the prior year.
 - ❖ DPSS reduced RCIT Temporary Assistance Pool costs by \$2.2 million through a reduction in facility projects, which also resulted in reduced need for office supplies,



in the amount of \$500,000, associated with opening new buildings.

- ❖ Reduced/eliminated facility projects also resulted in a decrease of \$9.7 million related to various costs associated with construction of new buildings and/or remodeling of existing buildings.
- ❖ Planned staffing reductions resulted in decreased need for new software, hardware and computer purchases, leading to a decrease of \$5.2 million, compared with the prior year.
- ❖ ISF rates for liability insurance increased by \$500,000 over the prior year.
- ❖ On-going contractual increases in facility lease costs resulted in a required increase of \$1.6 million.
- ❖ A rate reduction in vehicle maintenance and a reduction in required leased vehicles, caused required car pool costs to decrease by \$934,000.
- ❖ Grant and contract reductions resulted in decreased Professional Services costs by \$1.6 million.
- ◆ Other Charges
 - ❖ Net decrease of \$5.9 million
 - ❖ Due to allocation reductions, expenditures budgeted for the Child Welfare Service Outcome Improvement Plan, Promoting Safe and Stable Families, and Expanded Subsidized Employment program were decreased \$3.5 million from the prior year.
 - ❖ Implementation of a new contract with RUHS-Medical Center for Registered Nurses for APS client services resulted in an increase of \$175,000 and \$354,000 for IHSS client services.
 - ❖ Based on declining CalWORKs caseloads, contracted client education costs were reduced by \$605,000 and Stage 1 Child Care costs were reduced by \$2 million.
- ◆ Fixed Assets
 - ❖ Net decrease of \$989,000.
 - ❖ With completion of the copier replacement project in the current fiscal year, costs for Equipment-Other decreased by \$1 million.
- ◆ Intrafund Transfers
 - ❖ Net increase of (\$82,000) due to contracted salary and benefits costs with other county departments.

Mandated Client Services

Net increase in appropriations of \$32.8 million.

- ◆ Other Charges
 - ❖ Due to the termination of the IHSS MOE, expenditures previously incurred by the state shifted to the county.

Categorical Aid

Net increase of \$5.2 million, with an increase in county cost of \$10 million when compared to the FY 16/17 approved budget. The increase is based on program specific changes, as follows: Foster care increase of \$9.6 million, a decrease of \$15.1 million in CalWORKs, an increase of \$1 million in Kin-GAP, an increase of \$8.6 million in Adoption Assistance and an increase of \$1.1 million in the Approved Relative Caregiver (ARC) program.

Housing and Urban Development

Appropriations decreased by \$615,827 or 6.6 percent, due to variations in the amount awarded to DPSS through the 2016 HUD award process.

- ◆ FY17/18 budget is based on grants awarded through HUD's Continuum of Care Housing Program. This is administered by the county's homeless program and is a pass-through program.

Homeless

No increase

- ◆ For FY 17/18 the homeless program is funded 59 percent from contribution from other funds, 29 percent from federal Funds and 11 percent from fund balance.

Revenues

Net decrease of \$56.9 million.

The department operates on a cost reimbursement basis, with approximately 95 percent of program expenditures reimbursed through federal and state revenue sources. For most department programs, the county receives advance funding to operate. The advances are reconciled to expenditure claims to ensure that any overages or shortages are properly accounted.

Administration

- ◆ Intergovernmental Revenue
 - ❖ Federal – decrease of \$36.9 million
 - ❖ State – decrease of \$24.2 million
 - ❖ Realignment – increase of \$2.2 million
 - ❖ Other – increase of \$14,000

- ◆ Charges for Current Services
 - ❖ Other – decrease of \$427,000
- ◆ Other Revenue
 - ❖ Other – increase of \$136,000

Mandated Client Services

- ◆ Intergovernmental Revenue
 - ❖ Federal – decrease of \$540,000
 - ❖ State – decrease of \$1.9 million
 - ❖ Realignment – decrease of \$9,000

Categorical Aid

- ◆ Intergovernmental Revenue
 - ❖ Federal – increase of \$1.5 million
 - ❖ State – decrease of \$7.8 million
 - ❖ Realignment – increase of \$8.9 million
- ◆ Other Revenue
 - ❖ Other – increase of \$2.6 million

Housing and Urban Development

- ◆ Intergovernmental Revenue
 - ❖ Federal – decrease of \$616,000

Homeless

- ◆ Intergovernmental Revenue
 - ❖ Federal – increase of \$64,000
- ◆ Other Revenue
 - ❖ Other – increase of \$152,000
- ◆ Operating Transfers In
 - ❖ Other – decrease of \$161,000

Departmental Reserves

Net decrease of \$44.5 million.

- ◆ Fund 10000 is projected to have a net decrease of \$27.0 million.
 - ❖ The net decrease is the result of reclassification of entries to properly reflect balances related to advances in the department. CDSS advances funds to the department to support expenditures expected to be realized. Actual expenditures for a period are reconciled against advances to record revenue in the period earned at the local level and to adjust the subsequent state advance from CDSS.
- ◆ Fund 11031 is projected to have a net increase of \$4,000.
 - ❖ The net increase is due to interest earned.
- ◆ Fund 11055 is projected to have a net increase of \$200,000.

- ❖ The increase is due to higher projected net revenues. Funds are restricted for use for domestic violence programs.
- ◆ Fund 11056 is projected to have a net increase of \$1.5 million.
 - ❖ The increase is due to higher projected net revenues related to Wraparound and are restricted to program use.
 - ❖ The FY 17/18 budget includes planned use of \$3.6 million in reserves to support the Wraparound program.
- ◆ Fund 11063 is projected to have a net decrease of \$436,000.
 - ❖ The decrease is due to lower net advances compared with actual revenue. CDSS advances funds to the department to support expenditures expected to be realized. Actual expenditures for a period are reconciled against the advances to record revenue in the period earned at the local level, and to adjust the next state advance from CDSS.
 - ❖ The FY 17/18 budget includes planned use of \$2.4 million in reserves to cover program expenditures.
- ◆ Fund 11167 is projected to have a net decrease of \$15.9 million.
 - ❖ The decrease is due to projected use of 2011 Realignment deferred revenue balance in FY16/17.
- ◆ Fund 11175 is projected to have a net decrease of \$2.8 million.
 - ❖ The decrease is due to projected use of AB85 Realignment deferred revenue balance, in FY16/17, to support anticipated CalWORKs expenditures.
- ◆ Fund 21300 is projected to have a net decrease of \$207,000 in FY 16/17.
 - ❖ The decrease is due to planned use of fund balance for operations in FY16/17.
 - ❖ In FY 17/18, there is additional planned use of \$457,000 from fund balance reserve.

Net County Cost Allocations

Net increase of \$39.3 million.

Administration

Net increase is \$4.1 million.

- ◆ Through elimination of the IHSS MOE, \$5.7 million in NCC is needed to match federal and state funding for the IHSS Administrative program.

- ◆ NCC reduction of \$1.6 million applied to mandated and categorical assistance programs was absorbed in the CalFresh Administration program, reducing the NCC need in the Administration budget unit.

Mandated Client Services

Net increase is \$35.2 million.

- ◆ Through elimination of the IHSS MOE, \$33.3 million in NCC is needed to match federal and state funding for IHSS provider wages.
- ◆ An increase in NCC for health benefit costs in the amount of \$1.9 million.
- ◆ NCC targeted reduction of \$618,931 applied to the Administration budget unit.

Categorical Aid

No change to NCC.

- ◆ NCC targeted reduction of \$618,931 applied to the Administration budget unit.

Other Aid

No change to NCC.

- ◆ NCC targeted reduction of \$128,530 applied to the Administration budget unit.

Housing and Urban Development

No required NCC.

Homeless

County share is supported from Contribution from Other Funds.

- ◆ For FY 17/18, the budget includes a contribution from other funds allocation of \$2,314,174, representing a decrease of 6.5 percent when compared to the prior year. The reduction of \$160,878 was absorbed through available fund balance. In addition, \$456,754 in revenue will be supplemented from the current fund balance. Use of these funds will fully deplete fund balance, creating an anticipated shortfall for FY 18/19.

Budget Tables

<i>Department/Agency Staffing by Budget Unit</i>							
			Current Authorized		Budget Year Requested	Budget Year Recommended	Budget Year Adopted
DPSS: Administration			5,835		5,023	5,023	5,023
Grand Total			5,835		5,023	5,023	5,023

<i>Department/Agency Expenditures by Budget Unit</i>							
	Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
DPSS: Administration	\$ 511,050,787	\$ 582,265,420	\$ 543,822,366	\$ 526,834,870	\$ 526,834,870	\$ 531,407,059	
DPSS: Categorical Aid	351,739,902	355,382,626	347,677,834	360,923,789	360,923,789	360,923,789	
DPSS: Homeless Housing Relief	7,964,619	10,534,105	9,902,176	9,286,349	9,286,349	9,286,349	
DPSS: Homeless Program	3,249,637	3,686,073	3,598,056	3,895,039	3,895,039	3,895,039	
DPSS: Mandated Client Services	62,006,668	65,672,395	64,975,553	98,424,682	98,424,682	98,424,682	
DPSS: Other Aid	2,392,157	2,616,179	2,307,379	2,316,179	2,316,179	2,316,179	
Grand Total	\$ 938,403,770	\$ 1,020,156,798	\$ 972,283,364	\$ 1,001,680,908	\$ 1,001,680,908	\$ 1,006,253,097	

<i>Department/Agency Budget by Category of Expenditure</i>							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted	
Salaries and Benefits	\$ 336,242,529	\$ 366,017,995	\$ 345,620,644	\$ 336,729,177	\$ 336,729,177	\$ 341,179,227	
Services and Supplies	113,971,640	150,279,231	140,025,865	131,457,155	131,457,155	131,457,155	
Other Charges	486,943,707	502,951,689	486,526,444	533,799,039	533,799,039	533,921,178	
Fixed Assets	1,609,894	1,290,172	536,065	160,000	160,000	160,000	
Intrafund Transfers	(404,000)	(382,289)	(425,654)	(464,463)	(464,463)	(464,463)	
Expenditure Net of Transfers	938,363,770	1,020,156,798	972,283,364	1,001,680,908	1,001,680,908	1,006,253,097	
Operating Transfers Out	40,000	-	-	-	-	-	
Total Uses	\$ 938,403,770	\$ 1,020,156,798	\$ 972,283,364	\$ 1,001,680,908	\$ 1,001,680,908	\$ 1,006,253,097	

Department/Agency Budget by Category of Source							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
Licenses, Permits & Franchises	\$ 298,195	\$ 237,160	\$ 231,000	\$ 237,160	\$ 237,160	\$ 237,160	
Fines, Forfeitures & Penalties	181,818	101,640	99,000	101,640	101,640	101,640	
Rev Fr Use Of Money&Property	4,879	-	6,444	-	-	-	
Intergovernmental Revenues	889,079,048	971,243,413	923,415,794	910,939,991	947,923,045	950,245,234	
Charges For Current Services	1,866,006	2,381,633	2,187,333	1,954,667	1,954,667	1,954,667	
Other Revenue	2,889,658	2,508,730	2,621,728	5,429,977	5,429,977	5,429,977	
Total Net of Transfers	894,319,604	976,472,576	928,561,299	918,663,435	955,646,489	957,968,678	
Operating Transfers in	2,685,052	2,475,052	2,475,052	2,314,174	2,314,174	2,314,174	
Revenue Total	897,004,656	978,947,628	931,036,351	920,977,609	957,960,663	960,282,852	
Net County Cost Allocation	41,520,368	40,906,858	40,906,858	80,246,545	43,263,491	45,513,491	
Use of Department Reserves	(121,254)	188,758	188,758	456,754	456,754	456,754	
Total Sources	\$ 938,403,770	\$ 1,020,043,244	\$ 972,131,967	\$ 1,001,680,908	\$ 1,001,680,908	\$ 1,006,253,097	

Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance							
Fund	Account Number	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
10000	230141	Adv/From – DPSS Advances	\$ 35,971,012	\$ (26,971,012)	\$ 9,000,000	\$ -	\$ 9,000,000
10000	325100	Unreserved Fund Balance	(18,448)	18,448	-	-	-
		Fund Total	35,952,564	(26,952,564)	9,000,000	-	9,000,000
11031	230100	Adv From Grantors & 3 rd Parties	337,990	-	337,990	(337,990)	-
11031	230700	Adv From – Interest	278,533	4,000	282,533	(282,533)	-
11031	308153	Reserve For Clearing – Funds w/o FB	906	(906)	-	-	-
		Fund Total	617,429	3,094	620,523	(620,523)	-
11055	321104	Reserve For Domestic Violence	1,671,376	232,560	1,903,936	191,200	2,095,136
		Fund Total	1,671,376	232,560	1,903,936	191,200	2,095,136
11056	230100	Adv From Grantors & 3 rd Parties	19,721,861	1,543,449	21,265,310	(3,643,016)	17,622,294
11056	321101	Restricted Program Money	2,754,388	(33,038)	2,721,350	-	2,721,350
		Fund Total	22,476,249	1,510,411	23,986,660	(3,643,016)	20,343,644
11063	230141	Adv From – DPSS Advances	2,847,275	(436,020)	2,411,255	(2,411,255)	-
11063	308153	Reserve For Clearing – Funds w/o FB	4,191	(4,191)	-	-	-
		Fund Total	2,851,466	(440,211)	2,411,255	(2,411,255)	-
11167	230310	Adv From Protective Services Subaccount	(8,605,779)	8,605,779	-	-	-
11167	230511	Adv From SUT Protective Svc Growth Special	24,492,026	(24,492,026)	-	-	-
11167	321101	Restricted Program Money	23,386	(23,386)	-	-	-
		Fund Total	15,909,633	(15,909,633)	-	-	-
11175	230237	Def Rev-Family Support CPFSS	1,005,283	(1,005,283)	-	350,000	350,000
11175	230238	Def Rev-Family Support FS	4,606,598	(1,806,598)	2,800,000	-	2,800,000
11175	321101	Restricted Program Money	8,261	(8,261)	-	-	-
		Fund Total	5,620,142	(2,820,142)	2,800,000	350,000	3,150,000
21300	321101	Restricted Program Money	663,960	190,752	854,712	(456,754)	397,958
		Fund Total	663,960	190,752	854,712	(456,754)	397,958
		Grand Total	\$ 85,762,819	\$ (44,185,733)	\$ 41,577,086	\$ (6,590,348)	\$ 34,986,738

Fund Annotations		
Fund	Fund Name	Purpose
10000	General Fund	Federal and state public assistance administrative and program funding
11031	Incentives	CalWORKs TANF performance and CalWORKs fraud incentives
11055	Domestic Violence Prog	Development or expansion of domestic violence shelter-based programs
11056	DPSS Miscellaneous Grants	Grants, awards, donations and similarly restricted funding
11063	DPSS Welfare Advance Fund	Federal and state public assistance administrative and program funding
11167	Local Revenue Fund 2011	Sales Tax and VLF funding from the state's local revenue fund 2011 for protective services restricted to support Child Welfare Programs and Adult Protective Services.
11175	Realignment-Family Support	Sales Tax and VLF funding from the state's local revenue fund for the family support account restricted to support CalWORKs.
21300	Homeless Housing Relief Fund	Provision of transitional and permanent housing to the homeless



DEPARTMENT OF VETERANS SERVICES

Mission Statement

To promote and honor all veterans, and enhance their quality of life and that of their dependents and survivors through counseling, claims assistance, advocacy and special projects.

Department/Agency Description

Riverside County Department of Veterans' Services supports serving the third largest veteran population in the state and assists veterans, their dependents and survivors with obtaining veterans benefits from local, state and federal agencies.

The department operates under one business unit and focuses on enhancing the lives of veterans their dependents and survivors, which includes providing consumer centric, high quality customer service, promoting healthy communities, and encouraging veteran friendly businesses to participate in Riverside County's Veteran Friendly Business program.

Accomplishments

Public Safety

- ◆ In helping to support safe communities, the department continues to collaborate with the Continuum of Care partners, to include the EDA/Housing Authority, Department of Behavioral Health, Public Social Services, the Veterans Administration, Homeless Outreach teams, HUD VASH Social workers, the Sheriffs and many of the local community leaders in working together to end homelessness among veterans in Riverside County. In FY 16/17, Riverside County became the first large county in the nation to reach "functional zero" homelessness, which means according to the U.S Department of Veterans Affairs, that the County has instituted "a well-coordinated and efficient community system that assures homelessness is rare, brief and non-recurring and no veteran is forced to live on the street." To continue to maintain functional zero, Veterans Services will continue to partner with the County's Coordinated Entry System and Continuum

of Care. The department will continue to assist homeless veterans that qualify with obtaining monetary benefits, healthcare benefits, and link them to housing and community resources to help them sustain housing and enhance their quality of life.

- ◆ Veterans' Services continues to collaborate with the Riverside County Veterans Court, by assisting veterans that are going through the Veterans Court Treatment program apply for compensation or pension monetary benefits, VA healthcare, discharge upgrades, and linking them to community resources for housing, employment assistance and other resources to meet their individual needs. By being supportive and helping veterans with obtaining their benefits and linking them to resources for assistance, this helps reduce recidivism of crime and provides encouragement to inspire veterans to be thriving productive members of society.
- ◆ The department continues to support veterans going through the County Sheriffs, V.E.T. program, Veterans Enrichment Therapy Program, by helping Veterans learn about their benefits and apply for or reinstate benefits when they are released from the county jail. The department also, helps veterans obtain the benefits they have earned and this helps them to sustain healthy lives.

Healthy Communities

- ◆ The department supports the county's goal of healthy communities by assisting veterans and their families with applying for healthcare with the Veterans Health Administration. In FY 16/17, Veterans' Services completed 124 applications for Veterans' VA healthcare, and 28 applications for Dependents, ChampVA healthcare.

Business Friendly Operations

- ◆ To promote the county's goal of being an efficient, cost effective partner with which to do business, the Veterans department

assists veterans that would like to be entrepreneurs and pursue business with the county by linking them to resources, such as the Small Business Administration, Disabled Veterans Business Enterprise (DVBE), and to the County EDA and Purchasing department.

- ◆ The department promotes the County's Veteran Friendly Business program, encouraging businesses that choose to honor veterans by offering discounts or hiring preference for veterans.

Strategic Objectives

Public Safety

- ◆ To continue to meet the needs of Homeless Veterans by assisting them with applying for all veterans benefits that they have earned, and to be a navigator to guide them into the Coordinated Entry System to obtain and sustain housing and enhanced quality of life.
- ◆ To continue to assist Veterans that are in the Veterans Treatment Court Program, by helping them to apply for monetary, healthcare, education, vocational rehabilitation, housing and other veterans benefits. The department also assists with discharge upgrades when applicable to help veterans in qualifying for VA benefits.
- ◆ To continue to provide assistance to veterans whom are incarcerated at the local county jail, participating in the Sheriffs Veterans Enrichment Therapy (VET) Program, by educating them on VA benefits, and helping them apply for or reinstate benefits when they are released from jail, so that they have resources to obtain housing assistance and healthcare benefits.

Healthy Communities

- ◆ The county makes health, safety and thriving a focus of all policies and programs through internal and external collaboration. The Department of Veterans' Services will assist veterans that qualify with enrolling in healthcare benefits with the Veterans Healthcare Administration, and link them to Medi-Cal, county and

other healthcare alternatives that may best meet their needs.

- ◆ Continue outreach efforts to underserved areas in the county to reach veterans and raise awareness of Veterans' benefits for veterans, their dependents and survivors to include:
 - ❖ Disability Compensation
 - ❖ Disability Pension
 - ❖ Aid and Attendance and House bound benefits
 - ❖ Dependents Indemnity Compensation
 - ❖ Death Pension
 - ❖ VA Healthcare
 - ❖ Dependents ChampVA Healthcare
 - ❖ VA home loan
 - ❖ VA Life Insurance
 - ❖ Vocational Rehabilitation
 - ❖ VA Education Benefits
 - ❖ Burial Benefits
 - ❖ Discharge Upgrades
 - ❖ State College benefits for Dependents of Veterans
 - ❖ State Veterans Homes
 - ❖ CalVet home loans
 - ❖ Local Riverside County W.A.I.V.E benefits
 - ❖ Local Property Tax Exemptions for Disabled Veterans.
 - ❖ DMV Disabled Veterans License Plates
 - ❖ CA Driver's License or CA ID with Veteran Designation
 - ❖ CA- Honoring Veterans License Plates
 - ❖ Veterans Preference
 - ❖ Employment benefits
 - ❖ And more.
- ◆ The County Veterans' Services Department partners with the Veterans Administration and community in raising awareness of PTSD and helps connect veterans to community and Veterans Administration resources, such as the VA Crisis line, to help prevent veteran suicide.



Business Friendly Operations

- ◆ The Department of Veterans' Services partners in linking veteran entrepreneurs with County EDA, County Purchasing Department and community partners to help their businesses thrive.

- ◆ Encourage businesses that want to honor veterans for their service to participate and

become a Riverside County Veteran Friendly Business.


Performance Measures				
	FY 15/16 Actuals	FY 16/17 Projected	FY 17/18 Goals	FY 18/19 Goals
 Number of clients served and contacted	25,072	20,000	28,000	30,000
Number of claims for benefits filed	8,520	8,200	9,000	10,000
Number of VA Healthcare applications	255	200	275	300
New Federal Benefit Awards generated	\$33 million	\$30 Million	\$35 million	\$40 million

Table Notes:

The performance measures vary by the demand for services, staffing levels and the needs of veterans, their dependents and survivors. The projected performance measures for FY 16/17 are slightly lower, due to staff turnover and vacancies. The projected number of veterans served in FY16/17 is lower, and should recover in FY 17/18 and FY 18/19, with added staffing to provide more services to a greater number of veterans and their families.

Related Links:

For additional information about Veterans’ Services, go to: <http://veteranservices.co.riverside.ca.us/opencms/>

For additional information on our office locations and hours please visit our website at: <http://countyofriverside.maps.arcgis.com/apps/OnePane/basicviewer/index.html?appid=568e8b1488174289a05bd449965b53b2>

For demographic information about veterans residing in Riverside County, please go to: <http://countyofriverside.maps.arcgis.com/apps/OnePane/basicviewer/index.html?appid=07a23908c67d4c3fa82a9fdbf2006d8>

Budget Changes & Operational Impacts

Staffing

- Net decrease of one full-time equivalent position.
- ◆ In FY 16/17, Veterans’ Services was authorized an additional four full-time positions, increasing the total to 19 full-time positions. However, due to a budget reduction of 6.5 percent in FY 17/18, the department will not fill one vacant Office Assistant II position.
 - ◆ The department will fill 18 full-time positions in FY 17/18.

Expenditures

- Net decrease of \$143,649 in expenditures for FY 17/18.
- ◆ Salaries & Benefits
 - ❖ \$1.38 million
 - ◆ Services & Supplies
 - ❖ \$327,985

Total current year budgeted expenses are: \$1.85 million and total department requested expenditures for FY 17/18 are \$1.73 million.

Revenues

- Net decrease of \$50,000 in revenue for FY 17/18.
- ◆ Total revenue estimated is \$465,000. The projected revenue for FY 17/18 is less as it is based upon the FY 16/17 work performed. Due to staff turnover and vacant positions not being filled until the third quarter of the year, the number of veterans served and the amount of claims filed are projected to be lower for FY 16/17. The department anticipates that revenue should increase in FY 18/19 and FY 19/20.
 - ◆ CA-License Plate Fund = \$20,000
 - ◆ CA-Veterans Service Officer Reimbursement (Subvention) =\$335,000
 - ◆ Veterans Services Office Reimbursement for Medi-Cal Cost Avoidance = \$110,000

Departmental Reserves

Net decrease of \$170,310 in reserves in FY 17/18.

- ◆ Sub funds will be applied for enhanced services to help fund 3 of 4 additional employees the Board of Supervisors approved for FY 16/17, bringing the total to 18 full-time employees, and one vacant position.
- ◆ The \$170,310 restricted funds will meet the target cut net county cost allocation, which was reduced from \$1.15 million to \$1.08 million due to a 6.5% budget cut.

- ◆ A 6.5 percent budget cut reduced Net County Cost (NCC) from \$1.15 million to \$1.08 million, constraining the department’s budget by \$74,748. To hire and maintain staffing levels in FY 17/18, and to continue to meet state reporting requirements, the department will use \$170,310 in reserves to make up for the shortfall in general fund support. When all reserve funds are exhausted in FY 18/19, additional general fund support will be needed to avoid further cuts in staffing and services to veterans and their families.

Net County Cost Allocations

Net decrease of \$74,748 in FY 17/18.

Budget Tables

Department/Agency Staffing by Budget Unit						
			Current Authorized	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Veterans Services			19	18	18	18
Grand Total			19	18	18	18

Department/Agency Expenditures by Budget Unit							
		Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Veterans Services		\$ 1,386,889	\$ 1,854,183	\$ 1,954,183	\$ 1,710,534	\$ 1,710,534	\$ 1,710,534
Grand Total		\$ 1,386,889	\$ 1,854,183	\$ 1,954,183	\$ 1,710,534	\$ 1,710,534	\$ 1,710,534

Department/Agency Budget by Category of Expenditure							
		Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted
Salaries and Benefits		\$ 1,089,381	\$ 1,277,067	\$ 1,472,067	\$ 1,382,549	\$ 1,382,549	\$ 1,382,549
Services and Supplies		296,754	375,905	382,116	327,985	327,985	327,985
Other Charges		754	201,211	100,000	-	-	-
Expenditure Net of Transfers		1,386,889	1,854,183	1,954,183	1,710,534	1,710,534	1,710,534
Total Uses		\$ 1,386,889	\$ 1,854,183	\$ 1,954,183	\$ 1,710,534	\$ 1,710,534	\$ 1,710,534

Department/Agency Budget by Category of Source							
		Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Intergovernmental Revenues		\$ 286,341	\$ 390,000	\$ 415,000	\$ 355,000	\$ 355,000	\$ 355,000
Charges For Current Services		147,618	125,000	125,000	110,000	110,000	110,000
Total Net of Transfers		433,959	515,000	540,000	465,000	465,000	465,000
Revenue Total		433,959	515,000	540,000	465,000	465,000	465,000
Net County Cost Allocation		902,950	1,149,972	1,257,972	1,245,534	1,245,534	1,245,534
Use of Department Reserves		49,980	-	-	-	-	-
Total Sources		\$ 1,386,889	\$ 1,664,972	\$ 1,797,972	\$ 1,710,534	\$ 1,710,534	\$ 1,710,534

Fund	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
11176	321101	\$ (1,901)	\$ 7,214	\$ 5,313	\$ -	\$ 5,313
11176	230100	284,205	-	284,205	(170,310)	113,895
	Fund Total	\$ 282,304	\$ 7,214	\$ 289,518	\$ (170,310)	\$ 119,208
Fund Annotations						
Fund	Fund Name	Purpose				
11176	Restricted Program Money	Enhanced Veterans Services and Outreach. Reserves of \$170,310 to be used to help fund the additional positions for enhanced services and outreach activities in FY 17/18 and to meet NCC.				

ECONOMIC DEVELOPMENT AGENCY – COMMUNITY PROGRAMS

Mission Statement

To advance Riverside County's economy and business climate through the promotion of a highly skilled and educated workforce; to promote homeownership, assist low income homeowners with improvements to homes to address health and safety issues, finance, acquire, develop, rehabilitate, own, manage, and sell affordable housing in Riverside County for the benefit of persons of extremely low, low and moderate income families; and, to carry out a wide range of community development activities directed toward revitalizing neighborhoods, economic development, and providing improved community facilities and services.

Department/Agency Description

EDA's Workforce Development Division (WDD) has four primary functions:

- ◆ To assist employers with finding the skilled workers they need to be competitive in the global economy.
- ◆ To prepare and connect job seekers with in-demand jobs and career pathways through training, work-based learning and career coaching.
- ◆ To provide opportunities for disconnected youth ages 16-24 to re-engage and obtain the education, training and support needed to realize their career and personal goals.
- ◆ Under the leadership of the County's appointed Workforce Development Board, work to make the local public workforce system integrated, job driven and effective.

The WDD offers a portfolio of businesses services at no-cost to the business community including: recruitment and pre-screening of qualified candidates, customized training programs (including wage subsidies to offset training costs), tax incentive coordination, business analysis and resource assessment, labor market information and business intelligence, and layoff aversion services for businesses that are downsizing or closing.

Career services for job seekers include job training, paid work experience, career coaching and supportive services for adult jobseekers and laid off workers.

One-stop Workforce Development Centers, now known as the American Job Centers of California, provide these services. The WDD currently operates three comprehensive Workforce Development Centers in Riverside, Indio and Hemet; one satellite office in the City of Moreno Valley; and mobile services as needed through Mobile One. As the economy has improved and we near full employment, a greater emphasis has been placed on providing services to jobseekers with higher needs such as TANF recipients, the long-term unemployed, ex-offenders, persons with disabilities and jobseekers who are basic skills deficient.

The WDD contracts with local youth service providers to operate six Youth Opportunity Centers located in Indio, Moreno Valley, Perris, Hemet, Jurupa Valley and Lake Elsinore. The centers provide outreach, counseling, wrap-around services, job training, and career coaching to youth ages 16-24 not connected to school or employment. The providers work closely with local school districts, Juvenile Courts and Probation and other youth partners to identify and serve qualified youth.

The WDD convenes and serves as staff for the Riverside County Workforce Development Board (WDB). The WDB is a 29 member public board appointed by the Board of Supervisors to provide leadership and oversight for the county's publically funded workforce system. Per federal law, the WDB membership is over fifty percent private sector business representatives who make certain that the system is job driven and responds to the needs of local business. The WDD works under the leadership of the WDB to ensure that the workforce development system is integrated, demand driven, and creates a viable talent pipeline for existing and new businesses.

The Housing division is responsible for managing the HUD HOME grant program. The county receives an annual allocation of HOME funds from HUD and the Housing division is responsible for managing the grant. Activities include compliance monitoring of over 3,710 HOME funded housing units, managing the First Time Homebuyer Program, managing the Tenant Based Rental Assistance (TBRA) program, managing the Security Deposit Assistance (SDA)

program, and project management of affordable housing developments funded with HOME funds

The Housing division is also responsible for managing the HUD National Stabilization Program (NSP). The county received an NSP allocation of \$48,567,786 in 2009 and a subsequent allocation of \$14,272,400 in 2010 from HUD. The Housing division has generated over \$52M in program income over the life of the one-time grant funds. The program includes compliance monitoring of over 95 NSP funded rental housing units, and project management of affordable housing developments funded with NSP funds.

Riverside County, through the CDBG/ESG division, receives an annual allocation of federal funding to assist in the development of viable communities. Projects funded provide decent, safe and sanitary, affordable housing and expand economic opportunities for low and moderate-income persons. The division also develops an annual action plan and a five-year consolidated plan that outline the proposed activities and use of funds. The annual plan serve as the means to meet the application and submission requirements for entitlement formula programs. The five-year consolidated plan strategically focuses the use of CDBG funds on public facility and infrastructure in low-and moderate-income neighborhoods. CDBG activities include: construction or rehabilitation of public facilities and infrastructure, removal of architectural barriers, and public services. The ESG program places emphasis on helping homeless persons quickly regain stability in permanent housing after experiencing a housing crisis or homelessness by providing basic emergency shelter and essential supportive services. ESG funds activities such as rapid re-housing and homeless prevention activities, operations and maintenance of facilities, essential supportive services, and street outreach.

Accomplishments

Public Safety

- ◆ In order to reduce recidivism and successfully transition ex-offenders back to the workplace, the WDD provided 3 full-time employees to provide onsite services to ex-offenders at the Day Reporting Centers and 1 full-time employee to provide onsite services for inmates at the Smith

Correctional Facility in Banning. Over 500 participants completed a customized boot camp that included skills assessment, resume preparation, mock interviews, job search strategies and one-on-one career coaching.

- ◆ Monitored 3,710 affordable housing units for maintenance and public safety compliance.
- ◆ In program year 2015-2016, twenty public facility/infrastructure projects were completed, and fifty-one are still underway, for an expenditure of over \$3 million. (One completed Fair Housing (FH) public facility project, \$11,841, is included in the total).
- ◆ Four Code Enforcement projects, expending \$519,095, were underway, including 2015-2016; two projects were completed.
- ◆ Twelve housing rehabilitation projects funded to improve the conditions of substandard housing for low-income homeowners, seniors, and disabled persons; three projects completed expending \$244,094.
- ◆ Monitored 95 affordable rental housing units for compliance.
- ◆ Spent \$474,921 in 2015-2016 ESG funding to twelve sub-recipients to provide shelter, outreach, homelessness prevention, and rapid re-housing programs and services for persons either at-risk of, or experiencing, homelessness.

Healthy Communities

- ◆ 20,279 jobseekers visited a Workforce Development Center; an average of 1,650 jobseekers visited our centers on a monthly basis.
- ◆ An additional 17,661 jobseekers accessed services online through Cal-Jobs and the WDD's website.
- ◆ 1,409 job seekers received individualized career counseling, skill development and job placement services.
- ◆ 434 job seekers were placed in credential producing training programs.
- ◆ 64.41 percent of adult job seekers and 67.14 percent of laid off workers were placed in employment.

PUBLIC ASSISTANCE

- ◆ 78.51 percent of adults and 81.73 percent of laid off workers retained their employment six months after placement.
- ◆ 670 at risk youth received long-term and comprehensive services through our Youth Opportunity Centers; 78.43 percent of these youth obtained a vocational degree or a certificate.
- ◆ Each of these employment measures met or exceeded the State of California's benchmarks for performance.
- ◆ The Riverside County Workforce Development Board was recognized as a high performing board and received an additional allocation of \$56,000 for discretionary programs.
- ◆ The Housing Division provided \$341,400 in down payment assistance to 7 families.
- ◆ \$827,200 provided for the development of 22 self-help homes in the Cities of North Shore and Desert Hot Springs.
- ◆ \$141,098 provided to assist 202 families through its Tenant Based Rental Assistance and Security Deposit Assistance programs.
- ◆ \$2,650,000 in NSP funds approved for the development of 68 rental units in two multifamily developments.
- ◆ Fifty public service projects undertaken and completed in program year 2015-2016, for an expenditure of \$1,18,669. Public services included senior services, mental health services, food assistance programs, handicapped services, homeless shelters and programs, substance abuse services, services for battered/abused spouses, childcare services and youth services.



Business Friendly Operations

- ◆ 684 businesses assisted by Business Solutions team; 283 new businesses and 401 returning businesses.
- ◆ 19 businesses and 1,569 affected workers provided with layoff aversion services; includes the identification of new employment opportunities to avoid any financial impact to the affected worker.
- ◆ 109 training contracts executed with local businesses to help off-set the cost of hiring and training new staff.
- ◆ The Housing division posts all procurement activity, funding applications and

EDA – Community Programs ● ● ●

- information on available affordable housing projects on the EDA website.
- ◆ Four Economic Development projects underway.

Strategic Objectives

Public Safety

- ◆ Continue to provide onsite workforce development services at the Day Reporting Centers and the Smith Correctional Facility.
- ◆ Apply for funding to provide expanded services to ex-offenders such as targeted job training and paid work experience.
- ◆ Continue to promote public safety by monitoring HOME funded units and ensuring property maintenance in accordance with affordability covenants.
- ◆ Meet lower income neighborhood priority needs of infrastructure construction, improvement, or replacement; construction and improvement of neighborhood/recreational facilities; and public safety improvements.
- ◆ Provide exterior home improvements for seniors, individuals with disabilities, and low-income households.
- ◆ Fund emergency/transitional shelters, outreach services, rapid re-housing and homelessness prevention programs



Healthy Communities

- ◆ Provide adult job seekers and laid off workers with career counseling, training, paid work experience and job placement assistance.
- ◆ Increase the number of job seekers enrolled in training and paid work experience to 450.
- ◆ Increase training expenditures to 30 percent of the funding allocation for adult and dislocated worker programs.
- ◆ Increase outreach to disconnected youth and increase enrollment numbers to 700.
- ◆ Initiate a summer youth employment program for youth in targeted cities and connect 100 youth to employment opportunities.

- ◆ Continue to promote healthy communities by monitoring HOME funded affordable housing units and ensuring property maintenance in accordance with affordability covenants.
- ◆ Assist 25 households through the First Time Home Buyer program.
- ◆ New construction of 39 multifamily affordable housing units.
- ◆ Assist 125 households through the Tenant Based Rental Assistance and Security Deposit Assistance programs.
- ◆ Allocate funds to food pantries, community services, operating costs for homeless services, youth services, senior services, handicapped services, services for battered and abused spouses, services for abused and neglected children, health services, mental

health services, after-school programs, and Community Enhancement activities and programs.



Business Friendly Operations

- ◆ Increase the number of new businesses serviced to 300.
- ◆ Provide a customer satisfaction survey to businesses to measure service satisfaction.
- ◆ Continue to post all procurement activity on the EDA’s website to promote a business friendly operation.
- ◆ Invest in economic development, job creation, microenterprise assistance, business finance assistance, and technical assistance to businesses

Performance Measures		FY 15/16 Actuals	FY 16/17 Projected	FY 17/18 Goals	FY 18/19 Goals
	Provide career counseling and job placement to ex-offenders and inmates	N/A	550	575	575
	Monitor affordable housing developments	100% of 3710	100% of 3710	100% of 3749	100% of 3760
	Monitor NDP developments	100% of 95	100% of 95	100% of 163	100% of 174
	Increase enrollments of adult job seekers into WIOA funded career services	1,409	1,500	1,500	1,500
	Increase percentage of funding allocated to training	25%	30%	30%	30%
	Increase the number of jobseekers enrolled in training	434	450	475	475
	Increase outreach and increase enrollments at the YOC’s	670	700	700	700
	Initiate a Summer Youth Employment Program	N/A	100 participants	100 participants	100 participants
	"New construction of affordable housing developments"	16	22	100% of 39	100% of 11
	First Time Home Buyer program	24	15	100% of 25	100% of 25
	TBRA and SDA	228	332	100% of 125	100% of 125
	New Construction of NSP Properties	0	0	68	11
	Increase the number of new businesses serviced	283	300	300	300
	Customer Surveys from Businesses (customer service satisfaction rating)	N/A	98%	98%	98%

Related Links

- www.rivocworkforce.com

- <http://www.rivcoeda.org/Departments/Housing/tabid/57/Default.aspx>

Budget Changes & Operational Impacts

Staffing

Workforce: Decrease of 38 full-time equivalent (FTE).

- ◆ Budgeted positions: 64
- ◆ Funded positions: 64
- ◆ Positions not funded: 0
- ◆ Filled positions: 63
- ◆ Vacant (funded) positions: 1

CDBG: No net change

- ◆ The total 12 full-time equivalent (FTE) remains the same as last fiscal year.
 - ❖ Budgeted 12
 - ❖ Funded 12
 - ❖ Not funded 0
 - ❖ Filled 10
 - ❖ Vacant 2
- ❖ The vacant positions are as follow: (1) Sr. Development Specialist for future promotion & (1) Office Assistant III that has not been filled in the current fiscal year.

Expenditures

Workforce:

- ◆ Salaries & Benefits
Net decrease of \$2.5 million.
 - ❖ A substantial decrease in Salaries & Benefits is due to decrease in FTE as a result of layoffs in FY 16/17, retirements, and the transfer of Accounting & Finance positions from this budget to the EDA Administration budget.
- ◆ Services & Supplies
Net decrease of \$2.1 million.
 - ❖ WIOA funding is based on Cost Allocation Methodology. Decrease in FTE from 102 to 64 has substantial effect on the \$2.1 million decrease in Services and Supplies.
- ◆ Other Charges
Net increase of \$6.4 million.
 - ❖ Client trainings and services are included in Other Charges. Adult and Dislocated

Worker training requirement has increased from 25 percent to 30 percent.

- ❖ Trainings and client services is projected to increase by 30 percent. The goal is to focus in providing more job training and job placement activities serving disadvantaged individuals with multiple barriers to employment.
- ❖ Increase of 40 percent in Interfund billing due to transfer of all Accounting and Finance personnel to EDA Administration Division.

HOME:

- ◆ Services & Supplies
Net Increase of \$40,000.
 - ❖ Salaries and benefits reimbursement from Housing Staff has a net increase of \$47,000.
 - ❖ All other services and supplies costs have a net decrease of \$7,000.
- ◆ Other Charges
Net decrease of \$846,000.
 - ❖ Decrease of \$371,000 in project costs for new construction.
 - ❖ Decrease of \$475,000 in project costs for the Community Housing Development Organization CHDO.

NSP:

- ◆ Services & Supplies
Net decrease of \$191,000.
 - ❖ The services & supplies increase slightly by \$4,000.
 - ❖ The salary/benefit reimbursement for the NSP program staff decrease by \$195,000 due to the retirement of two employees from the division.
- ◆ Other Charges
Net decrease of \$1.79 million due to lower NSP project activities.

CDBG:

- ◆ Salaries & Benefits
Net increase of \$37,000.
 - ❖ Increase of \$37,000 due to step increases for most of the staff as well as a future promotion.
- ◆ Services & Supplies
Net increase of \$11,000.
 - ❖ Car pool expenses have a net increase of \$10,000. Two vehicles were transferred to

CDBG budget unit and now these charges are pay directly to Fleet Services instead of paying through interfund. Other services & supplies net increase by \$1,000.

- ◆ Other Charges
 - Net increase of \$350,000.
 - ❖ Decrease of \$100,000 in project cost for the Emergency Shelter Grant.
 - ❖ Increase of \$726,000 in project cost for CDBG. This amount is based on historical data and 70 percent estimated spending ratio. Riverside County received about 7 million to 8 million grant fund from HUD, not all this fund will spend in the same fiscal year. From historical data, there are 30 percent of fund will carry forward to next fiscal year.
 - ❖ Decrease of \$25,000 in program cost funded by the program income due to lower estimated program income revenue.
 - ❖ Decrease of \$23,000 in COWCAP cost due to receiving a credit of \$14,000 for FY 17/18.
 - ❖ Decrease of \$190,000 in both interfund salaries and benefits reimbursement and general office expenses.
 - ❖ Increase of \$8,000 in County Counsel costs for future legal services need it.

Revenues

Workforce: Net increase of \$1.7 million

- ◆ An estimated 7 percent increase in revenue due to increase in projected carry forward amount (including required training) from FY 16/17. 18 positions were vacated in FY 16/17 which reduced the costs on salaries and benefits. There was expenditure reductions but funding has stayed the same.

HOME: Net decrease of \$156,000

- ◆ Revenue is requested for reimbursement only after expenditures are incurred. As a result of the decrease in HOME project activities, the revenue has also decreased.

NSP: Net decrease of \$1.98 million

- ◆ The revenue is requested for reimbursement only after expenditures are incurred. As a result of the decrease in NSP project activities, the revenue has also decreased.

CDBG: Net Increase of \$400,000.

- ◆ The revenue is requested for reimbursement only after expenditures are incurred. When the total expenditure (reimbursement) increase then the total revenue will also increase.

Departmental Reserves

Workforce:

- ◆ Fund Nonspendable for Imprest Cash: \$10,000
 - ❖ This fund was established to provide support services for WIOA enrolled customers to enable an individual to participate in authorized WIOA activities.
- ◆ Fund Restricted Program Money: \$937,437.54
- ◆ Fund AFB for Program Money: \$(576,206.01)
 - ❖ The AFB for Program Money fund balance has \$.5 million and is a running fund account for the day to day operations of EDA Workforce Development to meet all administrative and program related expenditures.

HOME:

- ◆ HOME does not carry reserves. The revenue is requested for reimbursement only after expenditures are incurred. The current year has a balance of \$37 thousand of program income carry over from previous year end. This program income fund should be expended before drawing entitlement fund through HUD in FY 16/17.

NSP:

- ◆ NSP does not carry any reserves. The revenue is requested for reimbursement only after expenditures are incurred. The current year has a balance of \$384 thousand in program income carry over from the previous year end. This program income fund will be expended before drawing any entitlement fund from HUD. The current year end will project a zero balance program income to carry forward to next fiscal year.

CDBG:

- ◆ Fund 21350 Restricted Program Money 321101 \$(42,295)
- ◆ Fund 21350 Rst For Fire Protection – 322101 \$259,504

- ◆ CDBG grant does not carry reserves. The revenue is requested for reimbursement only after expenditures are incurred. The current year has a negative balance of \$42,295 for Restricted Program Money. The reason for this is the timing issue due to the yearend process,

revenue was not received until the beginning of FY 16/17.

Net County Cost Allocations

- ◆ No Net County Cost

Budget Tables

<i>Department/Agency Staffing by Budget Unit</i>						
	Current Authorized	Budget Year Requested	Budget Year Recommended	Budget Year Adopted		
EDA: Community Grant Programs HUD/CDBG	15	13	13	13		
EDA: Work Force Development	96	65	65	65		
Grand Total	111	78	78	78		

<i>Department/Agency Expenditures by Budget Unit</i>						
	Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
EDA: Community Grant Programs HUD/CDBG	\$ 7,377,562	\$ 10,224,004	\$ 10,105,767	\$ 10,622,550	\$ 10,622,550	\$ 10,622,550
EDA: Home Grant Program Fund	3,494,894	4,048,573	3,744,039	2,841,311	2,841,311	2,841,311
EDA: Neighborhood Stabilization	2,695,782	4,844,439	4,544,439	2,560,518	2,560,518	2,560,518
EDA: Work Force Development	23,599,191	27,250,663	24,846,598	26,515,380	26,515,380	26,515,380
Grand Total	\$ 37,167,429	\$ 46,367,679	\$ 43,240,843	\$ 42,539,759	\$ 42,539,759	\$ 42,539,759

<i>Department/Agency Budget by Category of Expenditure</i>						
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted
Salaries and Benefits	\$ 10,767,539	\$ 10,825,861	\$ 9,378,237	\$ 8,340,202	\$ 8,340,202	\$ 8,340,202
Services and Supplies	6,430,600	7,230,055	5,761,679	4,851,324	4,851,324	4,851,324
Other Charges	19,969,290	28,311,763	28,100,927	29,348,233	29,348,233	29,348,233
Expenditure Net of Transfers	37,167,429	46,367,679	43,240,843	42,539,759	42,539,759	42,539,759
Total Uses	\$ 37,167,429	\$ 46,367,679	\$ 43,240,843	\$ 42,539,759	\$ 42,539,759	\$ 42,539,759

<i>Department/Agency Budget by Category of Source</i>						
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Rev Fr Use Of Money&Property	\$ 834,454	\$ 881,741	\$ 667,432	\$ 598,430	\$ 598,430	\$ 598,430
Intergovernmental Revenues	30,948,845	42,381,925	38,993,553	38,853,688	38,853,688	38,853,688
Charges For Current Services	550,546	643,993	316,805	510,565	510,565	510,565
Other Revenue	3,183,991	2,460,020	2,880,514	2,577,075	2,577,076	2,577,076
Total Net of Transfers	35,517,836	46,367,679	42,858,304	42,539,758	42,539,759	42,539,759
Operating Transfers in	6,211	-	712,894	-	-	-
Revenue Total	35,524,047	46,367,679	43,571,198	42,539,758	42,539,759	42,539,759
Net County Cost Allocation						
Use of Department Reserves	1,643,382	331,951	331,951	304,770	-	-
Total Sources	\$ 37,167,429	\$ 46,699,630	\$ 43,903,149	\$ 42,844,528	\$ 42,539,759	\$ 42,539,759

Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance for WDC

Fund	Account Number	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
21550	317100	Nonspendable for Imprest Cash	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ 10,000
21550	321101	Restricted Program Income	935,152	923,649	1,858,801	-	1,858,801
21550	350100	AFB for Program Money	(576,206)	-	(576,206)	-	(576,206)
		Fund Total	368,946	923,649	1,292,595	-	1,292,595
21350	321101	Restricted Program Money	(42,295)	46,242	3,947	-	3,947
		Fund Total	(42,295)	46,242	3,947	-	3,947
21350	322101	Rst For Fire Protection- 30301	259,504	(257,712)	1,792	-	1,792
		Fund Total	259,504	(257,712)	1,792	-	1,792
21250	321101	Restricted Program Money	37,523	355,517	393,040	-	393,040
		Fund Total	37,523	355,517	393,040	-	393,040
21370	321101	Restricted Program Money	384,275	(378,274)	6,001	-	6,001
		Fund Total	384,275	(378,274)	6,001	-	6,001
		Grand Total	\$ 1,007,953	\$ 689,422	\$ 1,697,375	\$ -	\$ 1,697,375

Fund Annotations

Fund	Fund Name	Purpose
21550	Nonspendable for Imprest Cash	The Nonspendable for Imprest Cash (Petty Cash) with a balance of \$10,000, was established to provide support services for WIOA enrolled customers to enable an individual to participate in authorized WIOA activities.
21550	Restricted Program Income	The WIOA funding is for restricted use on the federal program.
21550	AFB for Program Money	The AFB for Program Money fund balance has \$.5 million and is a running fund account for the day to day operations of EDA Workforce Development to meet all
21350	Restricted Program Money	CDBG grant does not carry reserves. The revenue is requested for reimbursement only after expenditures are incurred. The current year has a negative balance of \$42 thousand for Restricted Program Money. The reason for this is the timing issue due to the yearend process, revenue was not received until the beginning of FY16/17.
21350	Rst For Fire Protection- 30301	CDBG grant does not carry reserves. The revenue is requested for reimbursement only after expenditures are incurred.
21250	Restricted Program Money	HOME grant do not carry reserves. The revenue is requested for reimbursement only after expenditures are incurred. The current year has a balance of \$37 thousand of program income carry over from previous year end. This program income fund should be expended before drawing entitlement fund through HUD in FY16/17.
21370	Restricted Program Money	NSP grant does not carry any reserves. The revenue is requested for reimbursement only after expenditures are incurred. The current year has a balance of \$384 thousand in program income carry over from the previous year end. This program income fund will be expended before drawing any entitlement fund from HUD. The current year end will project a zero balance program income to carry forward to next fiscal year.

OFFICE ON AGING

Mission Statement

The Riverside County Office on Aging serves to promote and support a life of dignity, well-being and independence for older adults and persons with disabilities.

Department/Agency Description

The Riverside County Office on Aging (RCOoA) provides over 24 different programs and services, either directly or through contracted providers, which allow older adults and persons with disabilities to live independently in their homes and communities. All RCOoA programs and services are free to those who meet the minimum qualifications for each program.

RCOoA provides services such as care coordination, options counseling and decision support, healthy lifestyle and wellness programs, social engagement and community activation, advocacy, coordination and outreach, and community education.

The Riverside County Office on Aging's 2016-2020 Area Plan on Aging, titled "The Changing Face of Aging" highlights the transformation that the new older adult will bring to society, as the face of aging in America is changing dramatically. Americans are living longer, achieving higher levels of education, and striving to remain physically and socially active as they age.

By the year 2020, Riverside County will experience a 200 percent increase in persons over the age of 60 who are projected to make up approximately 25 percent of the county's total population. As Boomers age, they are changing the way America thinks about aging and older adulthood, making it necessary to alter the approach to service provision for the older population.

In recent years, RCOoA has begun to experience an increased need to provide services at the local level, in communities where older adults live. In order to meet the needs of the new face of aging, service providers must focus on coordination, program development, service integration and innovation. As they age, Boomers will seek long-term care options that allow them to remain in their homes and communities for as long as possible. Most importantly, service providers

will need to work together to integrate services in order to support the growing aging population.

Accomplishments

Public Safety

Provide services to promote and support safe communities to improve the quality of life for older adults and persons with disabilities.

- ◆ Through a contracted provider, RCOoA offers Long-Term Care Ombudsman services in order to assist older adults with their efforts to seek resolution to problems and to advocate for the rights of residents in long-term care facilities with the goal of enhancing the quality of life and care of residents. Additionally, the program provides public education and outreach to identify and prevent elder abuse, neglect and exploitation.
 - ❖ Information and Consultation to Individuals: 320 instances of ombudsman representatives' interactions with residents, family members and friends.
 - ❖ Visited 100 percent of the nursing facilities within Riverside County at least once each quarter, not in response to a complaint.
 - ❖ Maintained a complaint resolution rate of 86 percent.
- ◆ RCOoA provides ongoing public education and training sessions to older adults, professionals, and caregivers on elder justice and abuse issues. RCOoA also produces and distributes educational materials and participates in coordinated activities that address elder abuse prevention, investigation and prosecution.
 - ❖ Provided 58 public education and training sessions
 - ❖ Distributed 4,236 items of educational material that highlight elder justice issues related to scams, physical and financial abuse.
- ◆ RCOoA's HelpLink Information and Assistance/Referral (I&A/R) services have been provided telephonically; however, as access to technology has become more

prevalent in recent years, HelpLink has responded by providing assistance to clients through non-traditional means, such as email and website functions. The response toward the increased technology utilization for communication with clients has been positive among our stakeholders.

- ❖ Provided interactive decision-support and option counseling to 9,197 consumers, family members and/or significant others
- ❖ Provided information on resources and services available in the community to 10,322 contacts
- ❖ Provided 3,618 referrals to health and social services
- ❖ Updated and maintained Network of Care, an internet based resource database, which features information on 4,300 health and human service related resources



Healthy Communities

Provide an array of services and programs to assist older adults with maintaining their overall health and wellness as they age. Through a combination of physical fitness programs, chronic disease self-management programs, congregate and home delivered meals, nutrition education, behavioral health screenings for depression, and activities that promote social engagement and connections with others, RCOoA assists older adults with understanding what a critical role good health plays in the quality of their lives.

- ◆ Congregate and home delivered meals are provided to persons over age 60. Congregate services are available at over 30 sites throughout Riverside County and provide daily meals to over 6,000 (mostly low-income) older adults. The Home Delivered Meal Program serves home bound

- ◆ older adults over age 60, who are considered to be at the greatest nutritional risk and who are unable to access the nutrition sites.
 - ❖ Provided over 207,000 meals at congregate meal sites
 - ❖ Provided over 322,000 home delivered meals to home bound older adults
- ◆ Provided health education and information to clients and consumers, including, but not limited to, fitness, chronic disease self-management, behavioral health and nutrition via the Healthy Lifestyle Info Van.
 - ❖ Conducted outreach to over 35,000 older adults related to health and wellness and other RCOoA programs and services
 - ❖ In partnership with Riverside University Health System - Behavioral Health, provided 192 pre-depression screenings
 - ❖ Conducted 23 SNAP-Ed nutrition education sessions to 350 low income older adults
- ◆ The Multi-purpose Senior Services Program (MSSP) is to foster and maintain independence and dignity in community settings for frail seniors by preventing or delaying their placement in a nursing facility. A social worker and nurse care manager provide comprehensive care management to the participant by telephone and face-to-face in home visits.
 - ❖ MSSP has successfully maintained 315 frail seniors in their homes
 - ❖ MSSP care managers enrolled 65 new participants, ensured that 100 percent of participants received timely reassessments, completed monthly telephone contacts (2,000 calls), and conducted 750 quarterly face-to-face home visits
- ◆ The CareLink/Healthy IDEAS (Identifying Depression, Empowering Activities for Seniors) program helps to maintain disabled adults and frail seniors safely in their home. This program also provides intervention for late onset depression to participants who meet the criteria for depression.
 - ❖ 190 clients served in care management and 75 in the Healthy IDEAS program

- ❖ Healthy IDEAS program participants' depression scores decreased on average by 30 percent on the post-depression assessments
- ◆ The Care Pathways program, which provides training and 12 weekly support groups for caregivers, was recently designated a "Bright Idea" program by the Harvard Ash Center for Democratic Governance and Innovation.
 - ❖ Provided support and education to over 200 family caregivers
- ◆ Care Transitions Intervention (CTI), an evidence-based program, assists older adults with the transition from acute hospital stays to home, and addresses areas known to cause potential readmission. The CTI program helps patients avoid repeat hospitalizations and unnecessary institutionalization.
 - ❖ 353 patients completed the Care Transitions Intervention, with 95 percent of those patients not readmitting to the hospital within 30 days of discharge
- ◆ Implemented the Support Training and Retention (STAR) program, a partnership with the Department of Public Social Services (DPSS) Public Authority, to provide training to In Home Supportive Services (IHSS) providers to increase staff training and retention. The importance of self-care for the IHSS providers is emphasized in the STAR training, addressing the importance of having a healthy workforce caring for older adults and persons with disabilities.
 - ❖ Provided training to over 100 IHSS providers
- ◆ Grandparents Raising Grandchildren (GRG) is a unique program that provides assessment, advocacy, case management and other links to critical services for grandparents over 55 who are raising their grandchildren up to age 18. Through a grant with First 5 Riverside, the GRG Program offers subsidized respite childcare for grandparents caring for children 0-5 years of age. Case management is provided as a direct service through the department.
 - ❖ Established three multi-disciplinary collaborative groups in Riverside, the

Coachella Valley and Southwest Regions to bring together professionals in public and community-based agencies that serve both grandparents and their grandchildren

- ❖ Provided direct support services to 164 grandparents who are raising their grandchildren
- ❖ Completed over 381 hours of caregiver assessments
- ❖ Provided 1,215 hours in case management to grandparents



Business Friendly Operations

RCOoA provides specific programs and services designed to encourage social connections and to keep older adults active in their communities through employment, intergenerational activities, and volunteerism.

- ◆ Coordinated with county and community partners to expand/enhance mature worker employment opportunities through the Senior Community Service Employment Program (SCSEP).
 - ❖ Provided employment training to 63 low income adults over age 55
 - ❖ Program participants contributed over 40,000 hours of community service to local organizations
- ◆ Retired Senior Volunteer Program (RSVP) places adults over the age of 55 in volunteer positions to support the services of community-based organizations, licensed health facilities and public sector organizations.
 - ❖ Over 700 volunteers registered in the Coachella Valley
 - ❖ Over 123,000 volunteer hours provided at an estimated value of \$3,105,944
 - ❖ 61 community-based organizations, licensed health facilities and public sector organizations served

Strategic Objectives



Public Safety

- ◆ "Aging on Your Terms": Independence, Person-Centered Care and Caregiving - Provide options for long-term services and supports (LTSS) and focus on disaster

preparedness and elder justice issues, which allow older adults and persons with disabilities to preserve their independence and remain in their homes and communities for as long as possible; provide essential support services, education and respite to caregivers; advocate for caregivers, including grandparents raising grandchildren, who are a vital source for long term care and family and community stability.

- ❖ Improve and enhance the quality of life for older adults and persons with disabilities through caregiver support and improved access to services
- ❖ Educate and empower older adults, persons with disabilities, and family caregivers to make informed decisions about managing existing health concerns, long-term care options and end of life preparation
- ❖ Advocate for family caregivers including grandparents raising grandchildren, to increase support from county agencies and community organizations

Healthy Communities

- ◆ “Access is Key”: Enhancing Local and Community Based Services - Develop programs and participate in efforts that provide opportunities for older adults, persons with disabilities and target populations to access local and community based services; advocate for policies and legislation, and coordinate with community partners to address systemic issues affecting older adults and persons with disabilities such as transportation and affordable housing.
 - ❖ Provide leadership and expertise to the Riverside County aging network and other key stakeholders to improve the coordination and access to services
 - ❖ Explore funding opportunities for community-based initiatives and programs that expand existing services and develop future services
 - ❖ Actively participate in organizations, committees, and networks that are advocating for program and policy

changes that improve the lives of older adults and persons with disabilities

- ❖ Advocate for and develop new policies, procedures, programs and initiatives that improve access to community based services for targeted populations, such as low income older adults and minorities, LGBT individuals, limited English speakers, and those residing in rural areas
- ◆ “Be Strong, Live Long”: Campaign for Health and Wellness - Empower older adults and those with disabilities to improve their health and quality of life through community-based activities and initiatives that focus on preventative services, health and wellness, chronic disease self-management, behavioral health, social activation and engagement, employment, nutrition, and lifelong learning.
 - ❖ Provide information and education to encourage and promote healthy aging
 - ❖ Coordinate and collaborate with private and public organizations to promote all aspects of healthy and independent aging
 - ❖ Provide programming that supports health and wellness initiatives and increases opportunities for the older adult population to remain active and social
 - ❖ Advocate for an older adults’ right to positive and healthy aging





Business Friendly Operations

- ◆ “Working Beyond Partnerships”: Developing True System Integration - Work with existing and new community-based partners to strengthen infrastructure

and service delivery system for older adults and persons with disabilities by increasing awareness, providing information and assistance and integrating access to services; initiate or engage in collaborations and activities that increases the number of geriatric professionals and paraprofessionals in Riverside County and to educate current providers about issues concerning older adults and persons with disabilities.

- ❖ Improve service delivery to older adults and persons with disabilities and their caregivers by strengthening Office on Aging’s organizational structure and providing support, training and education to agency staff

- ❖ Increase access to job opportunities and career paths that provide services to older adults and persons with disabilities to increase the number of geriatric professionals in Riverside County
- ❖ Develop information and marketing strategies to increase awareness about programs and services for older adults and persons with disabilities
- ❖ Improve the overall system of care by utilizing client and consumer feedback and evaluation in an effort to move beyond partnerships to true system integration

Performance Measures					
		FY 15/16 Actuals	FY 16/17 Projected	FY 17/18 Goals	FY 18/19 Goals
	Long-Term Care Ombudsman services – Information & consultation ¹	501	320	320	320
	Nursing Facilities visited (quarterly) ²	76.9%	100%	100%	100%
	Complaint Resolution Rate	74.8%	86%	90%	90%
	Elder Justice & Abuse – Distribution of educational material	1,200	4,236	4,447	4,670
	I&A/R Call Center – Information contacts ³	19,047	17,695	18,371	18,371
	I&A/R Call Center – Referral contacts	6,188	6,202	6,429	6,429
	Congregate meals served ⁴	228,368	207,275	207,275	207,275
	Home delivered meals served ⁴	332,675	322,630	322,630	322,630
	Health & wellness outreach to older adults ⁵	17,108	35,000	36,750	38,587
	Pre-Depression screenings completed	179	192	192	192
	Older adults completing chronic disease self-management classes	88	100	105	110
	Older adults participating in physical exercise programming ⁶	14,974	24,049	25,251	26,514
	Community assessment surveys collected	2,138	2,300	2,500	2,700
	MSSP –Yearly reassessments completed	100%	100%	100%	100%
	MSSP – Calls conducted to clients (monthly)	1,900	2,000	2,000	2,000
	MSSP – Home visits conducted (quarterly)	711	750	750	750


CareLink clients served	195	190	190	190
Healthy IDEAS clients served ⁷	91	75	75	75
BRI Case Consultation Program clients served ⁸	N/A	80	84	88
CarePathways – Provided support & education to family caregiver clients ⁹	246	200	210	220
CTI - Patients served ¹⁰	366	353	254	254
CTI - % of patients not readmitted to the hospital within 30 days of discharge	91%	95%	95%	95%
STAR Program – Training of IHSS providers	69	100	105	110
GRG – Average monthly enrolled grandchildren receiving childcare subsidies	55	55	55	55
GRG – Provided case management to grandparents (hours) ¹¹	1,018	857	900	900
GRG – Provided support group services (hours)	144	216	216	216
 SCSEP – Provided mature workers employment opportunities	53	63	63	63
RSVP – Older adults linked with volunteer opportunities in Coachella Valley ¹²	736	922	922	922
RSVP – Community service contributions (hours) ¹²	123,991	205,666	205,666	205,666
RSVP – Organizations served	61	62	62	62

Table Notes:

- ¹ Reallocated resources to provide more direct support in facilities, resulting in the decrease.
- ² Additional resources allocated to provide more direct support in facilities, resulting in the increase.
- ³ Normal variance in call volume.
- ⁴ FY 15/16 includes One-Time-Only Federal Funding received for Congregate and Home Delivered Meals.
- ⁵ Vacant outreach staff positions in FY 15/16 were filled during FY 16/17.
- ⁶ Increase in FY 16/17 due to expansion of the New Fit After 50 program to the western part of Riverside County and the launching of the Walk with Ease program.
- ⁷ Staffing fluctuations limited the number of new clients, resulting in the decrease in FY 16/17. Contractual requirements are being met.
- ⁸ BRI Case Consultation Program implemented in FY 16/17.
- ⁹ Staffing fluctuations limited the number of classes offered, resulting in the decrease in FY 16/17. Contractual requirements are being met.
- ¹⁰ Contractual agreement ended for one hospital, resulting in the decrease in FY 16/17.
- ¹¹ Case manager was only part-time for the first half of FY 16/17, resulting in the decrease.
- ¹² Increased visibility in the community, resulting in the increase of volunteer opportunities and community service contributions.

Related Links

Riverside County Office on Aging website: www.rcaging.org

Budget Changes & Operational Impacts

RCOoA operates with an annual budget of approximately \$13.4 million in federal, state, county contributions and local funds. The department relies heavily on funding through the Older Americans Act

(OAA), to provide core services to the county’s most frail and vulnerable older adults and persons with disabilities (age 18+). In recent years, Older Americans Act programs have required increased resources to maintain current programs due to the great increase in persons over the age of 60, which will make up approximately 25 percent of the county’s

total population by the year 2020. This unprecedented population growth will result in a demographic change that will necessitate an alternating approach of service provision for the older adult population.

With the recent release of President Trump’s first outline of a discretionary spending plan for FY 17/18, the National Association of Area Agencies on Aging, which represents the nation’s 622 Area Agencies on Aging that develop and deliver local aging programs and services, such as RCOoA, is gravely concerned about how the budget could affect vital community supports. Although it is uncertain what the details of the released plan for FY 17/18 are for the Older Americans Act programs; if enacted by Congress, the health, safety and independence of many Riverside County older adults will be at risk.

If enacted, the released spending plan for FY 17/18 would eliminate two RCOoA federally funded programs; the Senior Community Service Employment Program (SCSEP), a federal community service and work based training program for older workers that provides subsidized, service-based training for low-income, unemployed adults over age 55 with low employment prospects; and, the elimination of the Corporation for National and Community Service (CNCS) – Retired Senior Volunteer Program (RSVP) that places adults over the age of 55 in volunteer positions in public sector and community based agencies allowing them the opportunity to continue contributing their skills for the betterment of their communities and overall health and wellness. The elimination of these two programs would result in a loss of funding totaling \$822,143.

RCOoA faces challenges entering FY 17/18 in providing critical core services to Riverside County constituents with state and federal funding that does not increase with the rising costs of providing services and with the potential loss of funding with the recent release of President Trumps spending plan for FY 17/18. The department will continue to strategically work to mitigate service level impacts by enhancing efficient operations and will provide the Executive Office with an update during the first quarter of the fiscal year, including any adverse impacts to the budget or service levels.

Staffing

In FY 17/18, RCOoA will operate with 68 permanent budgeted positions. The department conducted an analysis to assess the ability to fulfill the commitments, goals and objectives that constitute RCOoA’s mission and purpose. In order to successfully support and accomplish the strategic goals and objectives of RCOoA, the department proposes the following organizational change with the deletion/addition of the positions listed below.

Net decrease of 1 full-time equivalent position

- ◆ Budgeted Positions Deleted
 - ❖ Administrative Services Manager I
 - ❖ Administrative Services Analyst I
 - ❖ Executive Assistant II
 - ❖ Office on Aging Program Specialist I
 - ❖ Office on Aging Program Specialist II
 - ❖ Office on Aging Program Specialist II
 - ❖ Registered Nurse II – Part-time

- ◆ Budgeted Positions Added
 - ❖ Administrative Services Supervisor
 - ❖ Administrative Services Assistant
 - ❖ Executive Assistant I – At-Will
 - ❖ Office Assistant II
 - ❖ Office Assistant II
 - ❖ Social Services Worker III

Expenditures

Net decrease of \$305,161

- ◆ Salaries & Benefits
 - ❖ Increase of \$169,030 in salaries and benefits due to salary step increases and projected increase in benefit rates for CalPERS.
- ◆ Services & Supplies
 - ❖ Net increase of \$17,043 in services and supplies due to increase in internal service fund charges and rent/lease expenses.
- ◆ Other Charges
 - ❖ Decrease of \$435,234 to contracted providers due to the one-time-only federal revenue received in FY 16/17 for program services.
- ◆ Fixed Assets
 - ❖ Decrease of \$56,000 because budget cannot sustain any purchases of fixed assets.

Revenues

Net decrease of \$305,161

- ◆ Intergovernmental Revenue

- ❖ Decrease of \$435,234 that was one-time-only federal revenue received in FY 16/17 for program services.
- ❖ Decrease of \$91,807 in state general fund revenue.
- ❖ Decrease of \$69,000 in First 5 Riverside contractual agreement funds due to an anticipated decline of Proposition 10 revenue.
- ◆ Charges for Current Services
- ❖ Net increase of \$11,908 due to contractual agreement negotiations for services.
- ◆ Other Revenue
 - ❖ Increase of \$363,643 in other miscellaneous revenue.
- ◆ Operating Transfers In
 - ❖ Decrease of \$84,671 due to mandatory 6.5 percent cut in Contributions from Other Funds.

Budget Tables

Department/Agency Staffing by Budget Unit						
			Current Authorized	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Office on Aging Title III			70	69	69	69
Grand Total			70	69	69	69

Department/Agency Expenditures by Budget Unit							
		Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Office on Aging Title III		\$ 12,672,978	\$ 13,746,623	\$ 13,757,929	\$ 13,452,768	\$ 13,452,768	\$ 12,989,898
Grand Total		\$ 12,672,978	\$ 13,746,623	\$ 13,757,929	\$ 13,452,768	\$ 13,452,768	\$ 12,989,898

Department/Agency Budget by Category of Expenditure							
		Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted
Salaries and Benefits		\$ 5,809,491	\$ 6,353,626	\$ 6,557,538	\$ 6,726,568	\$ 6,726,568	\$ 6,381,942
Services and Supplies		2,064,330	2,141,117	1,993,511	2,010,554	2,010,554	1,993,947
Other Charges		4,799,157	5,195,880	5,150,880	4,715,646	4,715,646	4,614,009
Fixed Assets		-	56,000	56,000	-	-	-
Expenditure Net of Transfers		12,672,978	13,746,623	13,757,929	13,452,768	13,452,768	12,989,898
Total Uses		\$ 12,672,978	\$ 13,746,623	\$ 13,757,929	\$ 13,452,768	\$ 13,452,768	\$ 12,989,898

Department/Agency Budget by Category of Source							
		Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Taxes		\$ 46,044	\$ 42,500	\$ 42,500	\$ 42,500	\$ 42,500	\$ 42,500
Rev Fr Use Of Money&Property		(9,947)	-	-	-	-	-
Intergovernmental Revenues		10,467,115	11,146,746	11,143,052	10,547,011	10,547,011	10,084,141
Charges For Current Services		622,443	938,068	958,136	970,044	970,044	970,044
Other Revenue		186,663	316,685	311,617	675,260	675,260	675,260
Total Net of Transfers		11,312,318	12,443,999	12,455,305	12,234,815	12,234,815	11,771,945
Operating Transfers in		1,402,624	1,302,624	1,302,624	1,217,953	1,217,953	1,217,953
Revenue Total		12,714,942	13,746,623	13,757,929	13,452,768	13,452,768	12,989,898
Net County Cost Allocation							
Use of Department Reserves		(41,964)	225,894	225,894	130,000	-	-
Total Sources		\$ 12,672,978	\$ 13,972,517	\$ 13,983,823	\$ 13,582,768	\$ 13,452,768	\$ 12,989,898

Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance

Fund	Account Number	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
21450	230100	Adv Frm Grantors & 3rd Parties	\$ 601,157	\$ (1,459,235)	\$ (858,078)		\$ (858,078)
		Fund Total	601,157	(1,459,235)	(858,078)	-	(858,078)
21451	321101	Restricted Program Money	97,930	396	98,326		98,326
		Fund Total	97,930	396	98,326	-	98,326
21453	321101	Restricted Program Money	(900,391)	-	(900,391)		(900,391)
	321102	Rest for Handicapped Parking	1,519,472	111,986	1,631,458		1,631,458
		Fund Total	619,081	111,986	731,067	-	731,067
		Grand Total	\$ 1,318,168	\$ (1,346,853)	\$ (28,685)	\$ -	\$ (28,685)

Fund Annotations

Fund	Fund Name	Purpose
21450	Office on Aging	Operating fund
21451	Aging-Nutrition Project Income	Restricted funds for Senior Nutrition Program
21453	Handicapped Parking Fees	Pursuant to BOS Resolution 90-707: Support of services provided under Chapter 4.7 of the Welfare and Institutions Code



PROBATION DEPARTMENT – JUVENILE COURT PLACEMENT

Mission Statement

Serving Courts, Protecting our Community, Changing Lives

Department/Agency Description

The Probation department is one of the most diversified criminal justice agencies in the county and enjoys an excellent reputation for working in a collaborative manner with other county agencies and various organizations in the community. In support of its mission, the department has a FY 16/17 budget of \$132 million and 1,135 authorized positions assigned to three distinct services:

Juvenile Court Placement is responsible for the out-of-home care for minors who are wards of the Juvenile Court, funds all psychological services ordered by the Juvenile Court and pays for minors sent to the California Department of Corrections and Rehabilitation, Division of Juvenile Justice (DJJ) under the Welfare and Institutions Code (WIC) §§601-827.e.

Pursuant to §727 of the WIC, Probation has the responsibility for the care, custody and control of minors placed by the Juvenile Court under their supervision. Probation has the legal authority to place a child into foster care, and apply for benefits on the child’s behalf.

Under provisions of WIC §§601-827, the Probation department is responsible for the support and care of youths housed at the DJJ. DJJ provides education and treatment to California’s youthful offenders up to the age of 25 who have the most serious criminal backgrounds and most intense treatment needs.

Related Links

For additional information about the Probation department, refer to the website at: www.probation.co.riverside.ca.us.

Budget Changes & Operational Impacts

Staffing

There is no staffing within the Court Placement budget unit.

Expenditures

Net increase of \$233,500

- ◆ Services & Supplies
 - ❖ Increase of \$20,000 due to increased cost to transport minor pursuant to extradition orders.
- ◆ Other Charges
 - ❖ Increase of \$213,500 due to an increase in the number of Riverside County youths housed at DJJ.

Net County Cost Allocations

Net decrease of \$167,957 due to mandated 6.5 percent cut requested by the Executive Office.

Budget Tables

Department/Agency Expenditures by Budget Unit							
	Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
Probation: Court Placement Care	\$ 817,277	\$ 1,166,500	\$ 1,165,803	\$ 1,300,000	\$ 1,300,000	\$ 1,300,000	
Grand Total	\$ 817,277	\$ 1,166,500	\$ 1,165,803	\$ 1,300,000	\$ 1,300,000	\$ 1,300,000	

Department/Agency Budget by Category of Expenditure							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
Services and Supplies	\$ 9,154	\$ 30,000	\$ 29,799	\$ 30,000	\$ 30,000	\$ 30,000	
Other Charges	808,123	1,136,500	1,136,004	1,270,000	1,270,000	1,270,000	
Expenditure Net of Transfers	817,277	1,166,500	1,165,803	1,300,000	1,300,000	1,300,000	
Total Uses	\$ 817,277	\$ 1,166,500	\$ 1,165,803	\$ 1,300,000	\$ 1,300,000	\$ 1,300,000	

<i>Department/Agency Budget by Category of Source</i>							
		Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Charges For Current Services		\$ 28,931	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000
Total Net of Transfers		28,931	21,000	21,000	21,000	21,000	21,000
Revenue Total		28,931	21,000	21,000	21,000	21,000	21,000
Net County Cost Allocation		600,489	1,045,500	1,045,500	1,279,000	1,279,000	1,279,000
Use of Department Reserves		187,857	-	-	-	-	-
Total Sources		\$ 817,277	\$ 1,066,500	\$ 1,066,500	\$ 1,300,000	\$ 1,300,000	\$ 1,300,000

RIVERSIDE UNIVERSITY HEALTH SYSTEM – COMMUNITY ACTION PARTNERSHIP

Mission Statement

Community Action Partnership strives to eliminate poverty by facilitating opportunities towards self-sufficiency through education, wealth building, advocacy and community organization.

Department/Agency Description

Community Action Partnership (CAP) of Riverside County is a division of RUHS- Public Health. CAP works to reduce poverty through education, collaboration, energy conservation and professional development. Community Action currently implements programs across two divisions, energy and community services. Through the two divisions, Community Action provides emergency utility assistance services, energy efficiencies and wealth building education to low-income individuals and families throughout the County of Riverside.

There are several programs designed to provide individuals with an opportunity to gain valuable work experience and marketable job skills. Community Action's dispute resolution program certifies and trains volunteers to mediate court and community cases providing an alternative to costly litigation for low-income individuals. Additionally, there are asset-building programs that provide a savings match incentive to participants for the purpose of acquiring assets. Community Action also provides free tax preparation services by IRS certified volunteers, for low-income individuals and families.

In order to provide these essential programs and services to the community, Community Action relies on its hundreds of volunteers and partners throughout Riverside County. In collaboration with the Community Action Commission, emerging issues can be identified in order to advance residents across Riverside County.

Accomplishments



Healthy Communities

- ◆ Community Action leveraged funding by entering into partnerships with 456 organizations to reduce poverty and help

individuals and families become self-sufficient.

- ◆ On track to provide utility and weatherization assistance to 14,890 households including the new service of solar water heater installation.



Business Friendly Operations

- ◆ Community Action's Volunteer Income Tax Assistance program through its coalition completed 14,503 tax returns for a total of over \$16 million in tax refunds distributed back into the local economy.

Strategic Objectives



Healthy Communities

- ◆ Improve/Increase the education and opportunities for low-income individuals and families.
 - ❖ Increase the number of individuals receiving training and technical assistance through community partnerships.
 - ❖ Increase the number of financial literacy and energy conservation workshops.
 - ❖ Increase the number of participants who acquire an asset.
- ◆ Improve customer achievement outcomes leading to self-sufficiency.
 - ❖ Completion of weatherization services within six months of assessment to help eligible families and individuals attain home energy efficiencies
 - ❖ Improved tracking methods to improve customer success rates.





Business Friendly Operations

- ◆ Increase involvement of all community stakeholders to reduce poverty by working to improve the conditions within their communities.
 - ❖ Increase community partners that provide support and services for low-income people.

- ❖ Fund delegate agencies with proven records of accomplishment to fill gaps

in services identified in the community needs assessment.

Performance Measures		FY 15/16 Actuals	FY 16/17 Projected	FY 17/18 Goals	FY 18/19 Goals
	Number of tax returns completed	14,503	15,000	15,300	15,600
	Households/dwellings provided utility assistance and weatherization and emergency services	13,629	14,890	15,000	15,300

Related Links

www.capriverside.org

Budget Changes & Operational Impacts

Staffing

The FY 17/18 staff budget includes additions of 1 Housing Specialist III position and 1 Community Program Specialist II position. In FY 17/18, there are 54 funded and 17 unfunded positions. As of March 20, 2017, there are 53 filled positions and 17 vacant positions.

Expenditures

There is a net decrease in expenditures of \$135,283.

- ◆ **Salaries & Benefits**
 - ❖ Increase of \$700,824 is due to planned recruitment in FY17/18 of positions not filled in FY16/17, FY17/18 wage increases and increased TAP staffing.
- ◆ **Services & Supplies**
 - ❖ Overall decrease of \$237,593 is primarily due to FY16/17 CAP expansion costs of \$234,591, FY16/17 moving expenses of \$149,108, and reduced car pool expenses of \$117,661. Offsetting the reductions, are increases for rent of \$139,542 and direct materials of \$124,000 in FY17/18.

◆ **Other Charges**

- ❖ Decrease of \$495,358 is primarily due to reduction of \$650,000 in subcontractors' costs offset by increases in COWCAP of \$73,000 and increased Support Service Allocation to CAP of \$100,000.

◆ **Fixed Assets**

- ❖ No future purchases of fixed assets planned for FY17/18.

Revenues

There is a net increase in revenue of \$220,661.

- ◆ **Intergovernmental Revenue**
 - ❖ Increase of \$328,737 in federal funding available for FY 17/18.
- ◆ **Charges for Current Services**
 - ❖ Decrease in FY17/18 of \$20,236 for salary reimbursements.
- ◆ **Other Revenue**
 - ❖ Decrease of \$83,113 in City of Riverside SHARE Program funding for administrative costs.

Departmental Reserves

For FY 17/18 we are estimating a net reduction of \$45,782 in department reserves.

Net County Cost Allocations

Net decrease in NCC contribution of \$4,727 is due to NCC mandated reduction of 6.5 percent.



Budget Tables

<i>Department/Agency Staffing by Budget Unit</i>							
			Current Authorized		Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Community Action: Other Programs			1		1	1	1
Community Action: Partnership			26		26	26	26
Community Action:Local Initiative Program			43		44	44	44
Grand Total			70		71	71	71

<i>Department/Agency Expenditures by Budget Unit</i>							
		Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Community Action: Other Programs		\$ 424,783	\$ 364,968	\$ 359,968	\$ 352,068	\$ 352,068	\$ 352,068
Community Action: Partnership		2,438,975	2,890,064	2,730,878	2,663,052	2,663,052	2,663,052
Community Action:Local Initiative Program		5,932,533	7,069,527	6,079,527	6,184,156	6,184,156	6,184,156
Grand Total		\$ 8,796,291	\$ 10,324,559	\$ 9,170,373	\$ 9,199,276	\$ 9,199,276	\$ 9,199,276

<i>Department/Agency Budget by Category of Expenditure</i>							
		Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted
Salaries and Benefits		\$ 3,688,127	\$ 4,287,491	\$ 4,302,683	\$ 5,003,507	\$ 5,003,507	\$ 5,003,507
Services and Supplies		1,405,982	2,685,070	2,100,885	2,027,478	2,027,478	2,027,478
Other Charges		3,688,111	3,559,602	2,974,409	2,479,051	2,479,051	2,479,051
Fixed Assets		14,071	103,200	103,200	-	-	-
Intrafund Transfers		-	(310,804)	(310,804)	(310,760)	(310,760)	(310,760)
Expenditure Net of Transfers		8,796,291	10,324,559	9,170,373	9,199,276	9,199,276	9,199,276
Total Uses		\$ 8,796,291	\$ 10,324,559	\$ 9,170,373	\$ 9,199,276	\$ 9,199,276	\$ 9,199,276

<i>Department/Agency Budget by Category of Source</i>							
		Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Intergovernmental Revenues		\$ 8,176,252	\$ 9,420,447	\$ 8,266,261	\$ 8,759,184	\$ 8,759,184	\$ 8,759,184
Charges For Current Services		70,315	82,700	82,700	62,464	62,464	62,464
Other Revenue		143,617	217,750	212,750	129,637	129,637	129,637
Total Net of Transfers		8,390,184	9,720,897	8,561,711	8,951,285	8,951,285	8,951,285
Operating Transfers in		282,718	252,718	252,718	247,991	247,991	247,991
Revenue Total		8,672,902	9,973,615	8,814,429	9,199,276	9,199,276	9,199,276
Net County Cost Allocation							
Use of Department Reserves		123,389	-	-	-	-	-
Total Sources		\$ 8,796,291	\$ 9,973,615	\$ 8,814,429	\$ 9,199,276	\$ 9,199,276	\$ 9,199,276

<i>Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance</i>							
Fund	Account Number	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
21050	321101	Restricted Program Money	\$ 609,267	\$ (1,777,599)	\$ (1,168,332)	\$ -	\$ (1,168,332)
21050	321169	Rst - Encumbrances	355,944	26,728	382,672	-	382,672
21050	230100	Adv Frm Grantors & 3rd Parties	336,800	-	336,800	-	336,800
		Fund Total	\$ 1,302,011	\$ (1,750,871)	\$ (448,860)	\$ -	\$ (448,860)

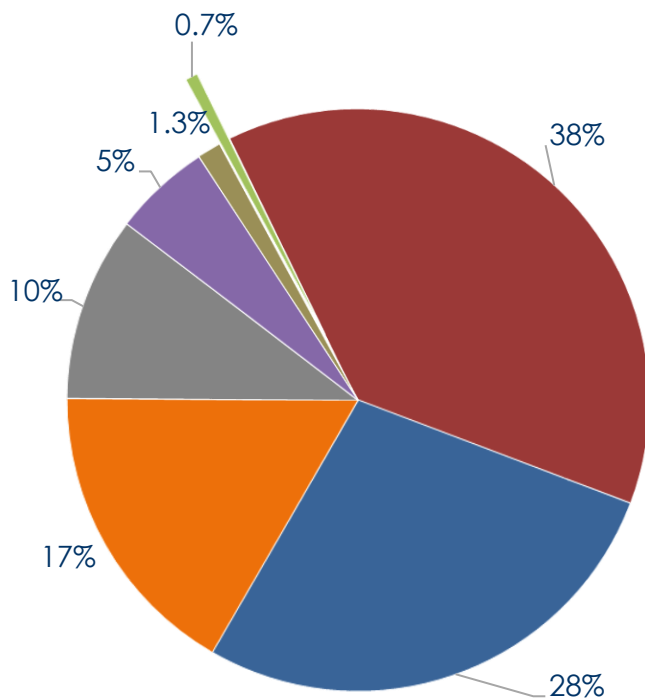


EDUCATION, RECREATION & CULTURAL SERVICES

INTRODUCTION

The Education, Recreation & Cultural Services group benefits the County of Riverside and its constituents through library services, recreation facilities, and cultural services. A partnership between the County of Riverside and the University of California, the Cooperative Extension Program conducts research enhancing sustainable food systems, natural ecosystems, and developing healthful food ways

within the region. The Economic Development Agency administers the county library system, which has 35 libraries throughout the region fostering literacy and enriching and enhancing the lives users; and, the Edward Dean Museum, which preserves a donated collection of art and historical artifacts in addition to offering social, cultural, and educational enrichment.



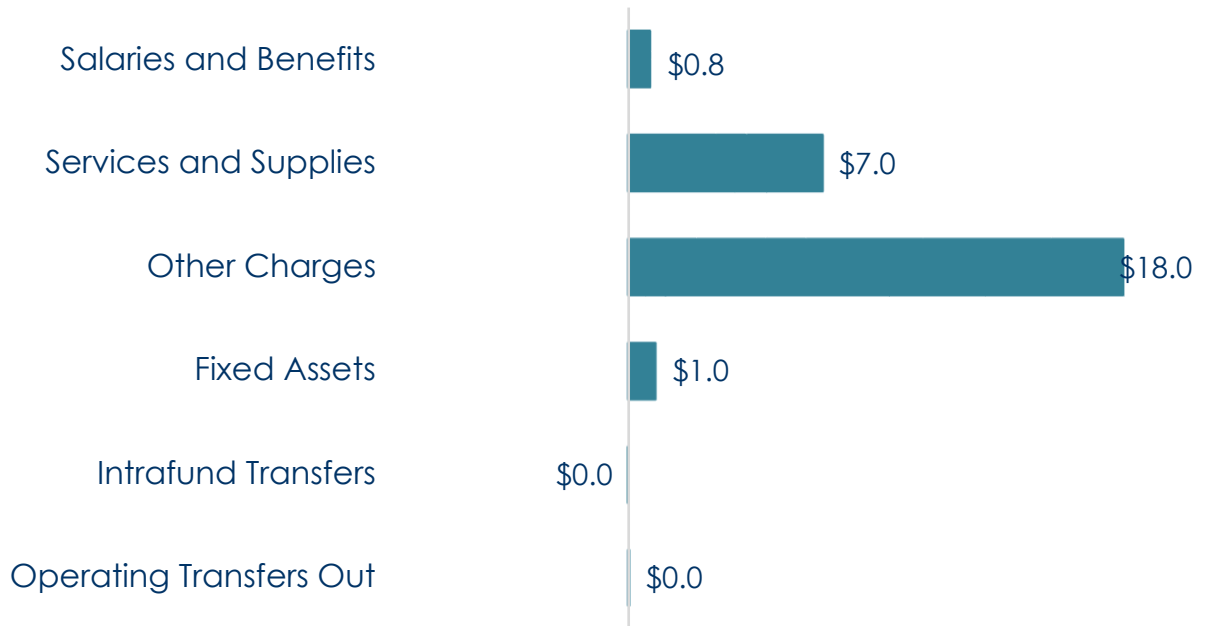
FY 2017/18
Total Governmental Funds
Expenditure Budget

- PUBLIC PROTECTION
- PUBLIC ASSISTANCE
- HEALTH AND SANITATION
- GENERAL GOVERNMENT
- PUBLIC WAYS AND FACILITIES
- DEBT SERVICE
- **EDUCATION, RECREATION & CULTURAL SERVICES**

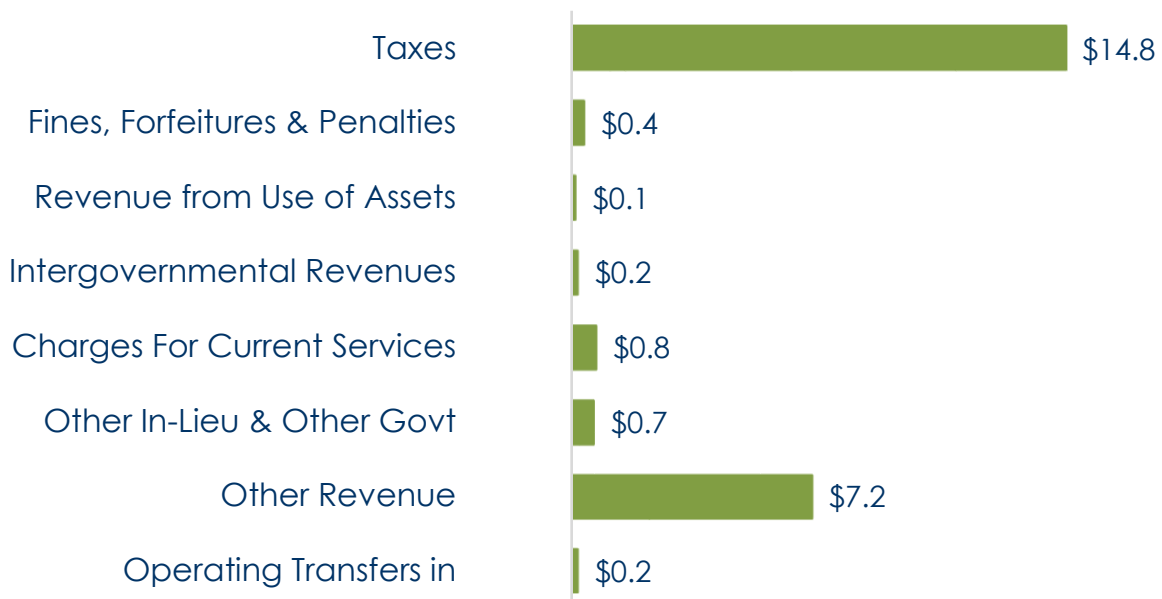


EDUCATION, RECREATION & CULTURAL SERVICES

FY 2017/18
Education, Recreation & Cultural Services
Expenditures by Category
(\$ millions)



FY 2017/18
Education, Recreation, & Cultural Services
Revenues by Source
(\$ millions)



COOPERATIVE EXTENSION

Mission Statement

The University of California Cooperative Extension (UCCE) brings together education and research resources of the University of California, the U.S. Department of Agriculture and the county in order to help individuals, families, businesses and communities address agricultural, nutrition and public health, environmental, horticultural and 4H Youth Development Skills.

Department Description

The UCCE conducts applied research and educational programs through a partnership with the County of Riverside, the University of California and the U.S. Department of Agriculture. The partnership brings together the resources of these entities to address local issues, and to empower individuals and organizations with research-based information to improve themselves and their communities. The UCCE advisors are academic professionals with expertise in the areas of agriculture, natural resources, environmental horticulture, youth development, nutrition and family and consumer sciences. The UCCE staff educators also extend research-based information to the public under the supervision of UCCE advisors.

UCCE Riverside County has 24 employees; 19 of them are academics and staff educators funded by the University of California, Division of Agriculture and Natural Resources and the United States Department of Agriculture. UCCE and the County of Riverside have had a long standing Memorandum of Understanding (MOU) since 1917, through which the county provides general fund support for Cooperative Extension operational budget of housing, supplies, utilities, communication, travel and support staff (5 FTE).

The UCCE follows, develops and implements programs according to the University of California Division of Agriculture and natural resources strategic initiatives.

Accomplishments

Healthy Communities

The Healthy Families & Communities initiative is dedicated to promoting healthy lifestyles, science literacy, and positive youth development in local communities. The UCCE programs help strengthen the local food system and support the availability of healthy foods to all, especially providing nutrition education and nutrition assistance for limited resource individuals and families.

- ◆ In collaboration with numerous groups and agencies, UCCE Riverside conducted nutrition education for 1,194 low-income individuals and families to reduce the risk of childhood obesity and chronic diseases such as diabetes, heart disease and high blood pressure through lifestyle changes related to diet and physical activities.
- ◆ Assessed individual and family behavioral changes of 326 families by collecting data related to food resource management practices, nutrition and food safety practices, and positive dietary changes.
- ◆ Data collected from 415 participants in the Plan, Shop, Save, Cook series shows that 44 percent less often ran out of food before the end of the month, exceeding the statewide goal of 40 percent.
- ◆ In collaboration with local schools in six school districts (Riverside, Alvord, Jurupa, Banning, Palm Springs and Coachella Valley) and other youth serving organizations, conducted nutrition education for 10,035 children and youth from low income and limited resource families to promote nutrition and physical activity for a healthy lifestyle that can reduce the risk of childhood obesity. Boys and Girls Club.
- ◆ Assessed behavior changes through the collection of data on 1,077 middle school students. Ninety-seven percent of youth made at least one improvement in their eating behavior and 37 percent made improvement in beverage consumption. Data collected on 1,474 youth in grades K-5

Cooperative Extension

shows 74 percent of children and youth improve their abilities to choose foods according to Federal Dietary Recommendations or gain knowledge, 32 percent improve their physical activity practices or gain knowledge and 42 percent use safe food handling practices more often or gain knowledge.

- ◆ Disseminated science-based food and nutrition information to 58 professionals and paraprofessionals through workshops and to hundreds of listeners via UCCE Spanish radio, which reached over 110 Spanish language stations.
- ◆ Built partnership with local agencies and organizations including the Riverside County Department of Public Health - Nutrition Education and Obesity Prevention Program, the Riverside County Office on Aging; the Catholic Charities of Riverside and San Bernardino; the Department of Public Social Services; the Dairy Council of California and other local schools and agencies through County Nutrition Action Plan (CNAP) and collaborated to support activities in the Riverside County's Integrated Work Plan for SNAP-Education Implementing Agencies.
- ◆ In collaboration with UCCE Master Gardeners, UCCE 4-H Youth Development Program, Riverside Community Health Foundation, Kaiser Permanente Heal Zone and the Community Settlement Association in Eastside Riverside, built a new community garden extension to unite parents and children in the community around vegetable gardening activities and provided gardening and nutrition education and physical activity program to promote healthful living.
- ◆ Maintained, supported and managed the volunteer Master Gardener program and provided research-based gardening, landscaping, water conservation and pest management to Riverside County residents as follows: office consultation/helpline: 1,918 information requests; educational exhibits/ booths: 209 events with 2,545 educational hours; with total number of volunteer hours of 21,261. The total value/service contribution of volunteers

EDUCATION, RECREATION & CULTURAL SERVICES

from the Master Gardener program estimated at \$ 0.5 million.

- ◆ Reached local, statewide, national, and international audience with 12 educational and research publications (including peer reviewed).

Public Safety

UCCE plan programs that build and maintain safe communities to improve the quality of life for all residents.

- ◆ Recruited and trained 150 adult and 82 youth volunteers to deliver positive development experiences to youth ages 5-19 years, which will enable them, reach their full potential as competent, confident leaders of character and connected to their communities. A total of 408 projects were undertaken by 645 youth each completed 6 hours of hand-on instruction; 21 percent completed a leadership project and 182 held a leadership position within their club. Volunteers' contributed an estimated 282,360 hours of services valued at \$6.5 million.
- ◆ In Collaboration with Future Farmers of America, UCCE 4-H program conducted Leadership Day for new generation of leaders in Riverside Imperial and San Bernardino counties. Youth participated in officer training workshops, team-building activities, guest-speaker presentations and other fun activities included 250 with 142 completing the event evaluation survey for analysis.
- ◆ Opened a new club -Eastside Eagles 4-H Club, and enrolled 57 youths in the first 4-H After-school Club in the county; hosted at the Riverside Community Settlement Association (CSA). The program, conducted in English and Spanish, is an effort to reach out to more diverse ethnic communities
- ◆ Initiated and started training to youth providers on Positive Youth Development Practices; a series called: 'Working with youth, creating a foundation of positive youth development in Moreno Valley'. This series provide hands-on & fun training workshops that are flexible enough to meet

the needs of experienced and inexperienced adults that are working or want to work with youth to strengthen our community. Participants should attend 8 sessions. For training days, visit: <https://ucanr.edu/survey/survey.cfm?surveynumber=18765>.

- ◆ Reached local, statewide, national, and international audience with four educational and research publications (including peer reviewed).



Business Friendly Operations

Enhance Competitive, Sustainable Food Systems (SFS SI) states that “California agriculture’s competitiveness will critically depend on adopting new scientific and technological innovations derived from new knowledge in agriculture and nutrition.” In addition, it also indicates, “Future research and educational efforts must enhance the opportunities for markets and new products.” In Riverside County:

- ◆ Table grapes variety selection research in collaboration with the California Department of Food and Agriculture, the United States Department of Agriculture and the California Grape Commission has produced a patented variety that meets early market white grapes enabling higher growers’ prices than usual. More research is ongoing for selection of other suitable varieties while encouraging adoption of the patented variety (2 projects).
- ◆ New crop adaptation research trials on Pitahaya and Fagonia are being conducted for small scale and beginning farmers in the Coachella Valley as alternative crops for diversification and higher income to maintain viability and sustainability (2 projects).
- ◆ Irrigation efficiency practices such as the use of deficit irrigation have proved to advance maturity of table grapes while reducing the amount and cost of water in the Coachella Valley. Also in collaboration with the Rancho California Water District (RCWD), South Coast Winery and the Temecula wine grape growers, deficit irrigation in wine grapes production is under experiment with anticipated impact of reduced water use and costs.

- ◆ High-density avocado planting evaluation is ongoing in collaboration with the California Avocado Society and UCCE San Diego for increased yield and profitability. The first harvest of avocados yielded almost double the number of pounds as the traditional planting while using reduced amount of water and reducing the high costs of water. Seventy growers attended the preliminary presentations and field tour
- ◆ Research is ongoing examining and finding solutions for the causes of reduced quality of fruit and market value through skin separation and puffy skin in Medjool dates resulting along with UCR and USDA scientists.
- ◆ Encouraged growers and farm managers to adopt current research based production and marketing practices (a total of 31 educational projects):
- ◆ Avocado Grower Educational seminar Series (Cross County with San Diego); five seminars every year in collaboration with the California Avocado Society drew 40-80 avocado growers and pest control advisors per meeting.
- ◆ An annual Citrus seminar in southern California in collaboration with the Citrus Research Board (CRB) drew about 70 growers and pest control advisors for training in citrus production with emphasis in the identification and combating of the Asian citrus psyllid (the insect) and huanglongbing (the disease it spreads) that are threatening California’s citrus.
- ◆ Date Palm research and field day education trained 70 growers, investors and pest control advisors.
- ◆ Coachella Valley vegetable Growers trained a range of 20-60 each time (5 seminars).
- ◆ Progressive Farmers Meeting in the Palo Verde Valley in collaboration with the Agricultural Commissioner and Growers group trained a range of 20-45 growers and PCAs each time (9 seminars).
- ◆ Viticulture Production Seminars trained 20-50 growers, pest control advisors and agricultural professionals each time (7 seminars).
- ◆ An educational newsletter of topics in subtropics 3-4 issues each year; reached to about 150 growers each time disseminating

Cooperative Extension

information in sustainable/viable production practices and marketing of citrus, avocados and other subtropical crops. In addition, multiple blogs and other 32 publications (including peer reviewed) disseminated information in vegetables (10), viticulture (2), and subtropical crops (20).

- ◆ In collaboration with Grow Riverside and the Riverside County Economic Development Agency (EDA) Foreign Trade effort, co-organized meetings, leading truck sessions and displaying booth. Attendances run 150- 300.
- ◆ The Sustainable Natural Ecosystems initiative (SNESI) works to preserve forests, rangelands, and wetlands including understanding and valuing ecosystem services, maintaining working landscapes, biodiversity, energy, water quality and quantity, climate change, regulations, land use change and fragmentation, management techniques. Reached over 2,500 clientele with training and 19 educational and research publications (including peer reviewed).

Strategic Objectives



Healthy Communities

- ◆ Conduct nutrition education for 1,000 low-income individuals and families to reduce the risk of childhood obesity and chronic diseases such as diabetes, heart disease and high blood pressure through lifestyle change related to diet and physical activity via direct method.
- ◆ Conduct nutrition education for 5,500 children and youth from low income and limited resource families to promote nutrition and physical activity for a healthy lifestyle that can reduce the risk of childhood obesity and chronic diseases such as diabetes and heart disease.



EDUCATION, RECREATION & CULTURAL SERVICES

- ◆ Plan, build and maintain safe communities to improve the quality of life for all residents. 4H projection a possible slight increase in volunteers and a projection of 680 youth enrollment.



Business Friendly Operations

- ◆ Identification, monitoring, analysis and treatment of diseases: Education and monitoring of the Asian citrus psyllid (the insect) and huanglongbing (the disease it spreads); diseases in vegetable crops, grapes, and subtropical crops (4 projects).
- ◆ Conduct research projects for improving returns and viability including crop variety selection and adaptation in table grapes, Pitahaya and Fagonia; high-density avocado production trial for yield improvement and reducing fruit puffiness and increase percent of marketable crop in date palm. (-6 research projects)
- ◆ Education series (-31) and educational newsletters and publications.
- ◆ Continue publications (including peer reviewed).
- ◆ Continue the research and education to preserve forests, rangelands, and wetlands including selection of trees for Southern California; the plant palette of low maintenance, drought resistant, underused tree species neighborhoods; the 12 cultivars selection for testing resilience to future climate change stressors such as heat, drought, salinity and pests and provide ample shade in street and park locations.
- ◆ Maintain, support and manage the volunteer Master Gardener program and provided research-based gardening, landscaping, water conservation and pest management to Riverside county residents; Projections include office consultation/helpline 2,200; total number of hours at educations exhibits/booths 3,000 and total number of volunteer hours 25,000.

Performance Measures					
		FY 15/16 Actuals	FY 16/17 Projected	FY 17/18 Goals	FY 18/19 Goals
	Provide nutrition education for low income families with children, emphasizing lifestyle changes related to diet and physical activity	1,194 families; 10,035 children	1,000 families; 5,500 children	1,000 families; 5,250 children	1,000 families; 5,000 children
	Research new crops such as pitahaya/dragon fruit, table grapes variety selection, high density avocado production; Medjool dates skin remedy, water efficiency, disease and pest management in various crops to improve viability	8 research projects; 37 educational meetings; 2,050 attendance	8 research projects; 35 educational meetings; 2,050 attendance	8 research projects; 35 educational meetings; 2,050 attendance	8 research projects; 35 educational meetings; 2,050 attendance
	Recruit and Train volunteers in the Master Gardener Program that provide research-based gardening, landscaping, water conservation and pest management	290 vol/ 21,262 hrs	300 vol/ 21,500 hrs	300 vol/ 21,500 hrs	300 vol/ 21,500 hrs
	Education and research in understanding and valuing ecosystem, maintaining working landscapes, biodiversity, energy, water quality and quantity, climate change, regulations, land use change and fragmentation	4 research projects; 7 educational meetings, 2,505 attendance	4 research projects; 7 educational meetings, 2,505 attendance	4 research projects; 7 educational meetings; 2,505 attendance	4 research projects; 7 educational meetings, 2,505 attendance

Nutrition education numbers in FY 16/17 and beyond are projected based on change of direction from the state office to provide only direct training excluding train the trainers in the Expanded Food Nutrition Program and moving toward providing comprehensive programming (such as school garden, smarter lunch menu and school wellness policy) for UC Cal Fresh.

Related Links

4H Program: <https://www.youtube.com/watch?v=W4HVh3cOoLc>
<https://www.youtube.com/watch?v=W4HVh3cOoLc> <https://www.youtube.com/watch?v=ELQ5mOHFL9I>.

Budget Changes & Operational Impacts

Staffing

No changes to staffing are proposed in FY 17/18.

Expenditures

- ◆ Salaries and Benefits
 - ❖ \$337,894
- ◆ Services & Supplies
 - ❖ \$336,170

Revenues

The department receives general fund support of \$674,064. It does not receive any outside sources of revenue.

Net County Cost Allocations

Due to ISF, rent, and other non-controllable costs, the department may request additional support during the third quarter of FY 17/18.

Budget Tables

<i>Department/Agency Staffing by Budget Unit</i>							
			Current Authorized		Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Cooperative Extension			4		5	5	5
Grand Total			4		5	5	5

<i>Department/Agency Expenditures by Budget Unit</i>							
		Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Cooperative Extension		\$ 674,987	\$ 674,064	\$ 674,064	\$ 674,064	\$ 674,064	\$ 674,064
Grand Total		\$ 674,987	\$ 674,064	\$ 674,064	\$ 674,064	\$ 674,064	\$ 674,064

<i>Department/Agency Budget by Category of Expenditure</i>							
		Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted
Salaries and Benefits		\$ 339,913	\$ 337,894	\$ 337,894	\$ 337,894	\$ 337,894	\$ 337,894
Services and Supplies		335,074	336,170	336,170	336,170	336,170	336,170
Expenditure Net of Transfers		674,987	674,064	674,064	674,064	674,064	674,064
Total Uses		\$ 674,987	\$ 674,064	\$ 674,064	\$ 674,064	\$ 674,064	\$ 674,064

<i>Department/Agency Budget by Category of Source</i>							
		Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Net County Cost Allocation		\$ 674,064	\$ 674,064	\$ 674,064	\$ 674,064	\$ 674,064	\$ 674,064
Use of Department Reserves		923	-	-	-	-	-
Total Sources		\$ 674,987	\$ 674,064	\$ 674,064	\$ 674,064	\$ 674,064	\$ 674,064

ECONOMIC DEVELOPMENT AGENCY

Mission Statement

To create and provide unique collections in safe spaces offering social, cultural and educational enrichment in an effort to develop our community by developing knowledge and inspiring creativity.

Department/Agency Description

The Riverside County Library System (RCLS) is a network of 36 libraries, two bookmobiles, and a city museum. The network provides services to over one million people across the county. During FY 15/16, RCLS logged over 4 million visitors, including more than 500,000 computer sessions. Patrons borrowed over 2.7 million items from the collection, RCLS issued over 47,000 library cards to new customers, and more than 14,000 volunteers donated over 48,000 dedicated hours. Added programs and services broadened and expanded services to library customers. The RCLS operates under contract with Library Systems and Services (LS&S) on revenues received through property taxes, city contracts, leases, fines and fees, contributions, donations and grants funds operations.

The Edward-Dean Museum (EDM) was founded in 1958 in Cherry Valley by Edward Eberle and Dean Stout to showcase their collection of 16th to 19th century Asian and European furnishings and decorative arts. Ownership and operation of EDM transferred to the County of Riverside in 1964. The museum is located in Cherry Valley, and hosts numerous weddings, receptions, banquets, retirements, concerts and other special events. The museum presents three rotating exhibits throughout the year, and is committed to providing a culturally enriching experience to all attendees.

The Mitigation Projects budget unit currently holds funds raised through the Edward Dean Museum Gala and Golf Tournament between FY 06/07 through FY 12/13 to help restore artifacts and make improvements on the grounds of the facility.

The Community Park and Centers budget unit covers costs for maintenance, operation, and programming at the Lakeland Village Community Center and Perret Park. A contract service agreement between the

county and an operating provider facilitates completion of these activities.

Accomplishments

Public Safety

- ◆ RCLS selected as one of five libraries across California to pilot Leamos™ (Let's Read) @ the Library. Centro Latino for Literacy (Centro Latino), a nonprofit organization headquartered in Los Angeles, launched the project to bring its online literacy course to the state's non-literate 573,866 Spanish speakers, (2009-2011 ACS, PERE pooled file). A James Irvine Foundation grant awarded to Centro Latino funds this two-year pilot project.
- ◆ The Edward-Dean Museum can serve as a facility for local residents to come to in the event of a major catastrophe (i.e. earthquake, fire etc.), and can be a staging place for fire protection services in surrounding areas.

Healthy Communities

- ◆ RCLS received the award for "Best of Category" for our Special Needs Access at your Public Libraries (S.N.A.P.L.) Program at the Temecula Public Library.
- ◆ The California State Library LSTA Library Outreach to Veterans Initiative awarded a grant to the Pacific Library Partnership, in which RCLS is a participant. The library houses new veteran-themed materials, offers various veteran programs (TED Talk, movie discussion, and Take Me Home Huey), designated resource center space, and assistance for veterans and their families from a trained volunteer benefits coach.
- ◆ Received a "Raising A Reader" grant from the Hammond Family Foundation for a program in which more than 300 children participated in the "red book bag" rotation program at either their school (coordinated by the library) or at the individual library sites. This multicultural and multilingual

literacy program encourages school readiness by increasing pre-literacy skills, promotes quality family reading time, and helps families create a strong link to their community library for lifelong learning. The three libraries that participated are Lakeside, Highgrove, and Wildomar. The program included parent trainings, addition of new refresher sets of books to the rotating book bags, and a free blue book bag and free book for each child that completed the program.

- ◆ All school tours at the museum include physical activities, and introduction of a yoga training program is awaiting approval from management.
- ◆ Museum mitigation funds used to remodel a professional kitchen, establish the Legacy Rose Garden, and restore several artifacts.



Business Friendly Operations

- ◆ RCLS received a California State Library LSTA Pitch-An-Idea Grant for 3D printers. Some related program topics included learning the basics of 3D printing, hands-on access to a sense 3D handheld scanner, Learn Computer Aided Design (CAD), Design & Print your own creation, explanation of how 3D printing technology developed, the science behind the technology, and demonstrations of how the printer works.
- ◆ Almost \$4,000 worth of new materials added to the RCLS materials collection on subjects ranging from makerspaces, modeling and animation, tinkercad, robot building, tools & techniques for building great tech projects, etc.
- ◆ RCLS received a National Association of Counties (NACo) Achievement Award.
- ◆ RCLS increased its technology focus by launching five new AIO Zeus 3D printers (one in each supervisorial district) that rotate to other libraries in the system; RCLS also launched a new printer and copier pilot project and replaced public computers at six libraries.
- ◆ RCLS secured a new facility for relocation of the Norco Library. In partnership with the City of Norco, the new location is over 10,400 square feet and is centrally located in

the City of Norco. The schedule for the library grand opening is spring of 2017.

- ◆ Deployment of Wi-Fi hotspots to rural and underserved library communities. This technology is currently utilized on the Coachella Valley bookmobile.
- ◆ EDM incorporates local businesses as vendors for events and serves as a venue for community mixers and job fairs.

Strategic Objectives



Public Safety

- ◆ Continue to develop programs and facilities so that residents of Riverside County continue to see libraries as a safe place, a source of educational opportunity and trusted information, as well as a place to ignite creativity in young people.
- ◆ Continue to provide residents of Riverside County a safe place that provides school programming, educational museum tours, and a safe place for residents to go in the event of a local emergency.



Healthy Communities

- ◆ Continue to develop programs and facilities to provide services that support literacy, social connections, access to emerging technologies and other features that can positively affect health outcomes, such as story time to promote early childhood literacy, volunteer tutoring programs, programs for children, teens, and families.
- ◆ Continue to provide the residents of Riverside County a place to learn about the 16th to 19th century Asian and European furnishings and decorative arts, as well as participate in community events.






Business Friendly Operations

- ◆ Continue to develop programs and facilities to provide space for meetings, computer labs to support students and job seekers, book groups, and other community dialogues.
- ◆ Deploy Wi-Fi hotspots in rural and underserved library communities.

- ◆ Continue to increase wedding bookings, change rental rates, increase and generate

revenue and create a positive brand for the museum.

Performance Measures		FY 15/16	FY 16/17	FY 17/18	FY 18/19
		Actuals	Projected	Goals	Goals
	Increased RCLS security (Total guard hours)	438	478	553	553
	Increased museum paid admission	1,089	1,095	1,125	1,125
	Increased museum school tours	898	613	675	675
	Number of visitors	4,069,001	3,790,730	3,500,000	3,500,000
	Targeted number of library cards	47,926	43,383	39,000	39,000
	Increase items borrowed	2,701,250	2,622,330	2,750,000	2,750,000
	Increase circulation of electronic materials	62,313	75,000	100,000	100,000
	Increased attendance for outdoor museum events	4,843	6,296	6,500	6,500
	Computer sessions	501,621	458,423	375,000	375,000
	Increase Wifi sessions	787,038	800,000	900,000	900,000
	Increase number of weddings at museum	28	23	30	30

Related Links

- <http://rivlib.info/riverside-county-library-system>
- www.facebook.com/RiversideCountyLibrarySystem
- Twitter: @RivCntyLib
- App: Riverside County Library System
- www.edward-deanmuseum.org
- [www.facebook.com/Edward-Dean Museum and Gardens](http://www.facebook.com/Edward-DeanMuseumandGardens)
- Twitter - @RivcoEDM

Budget Changes & Operational Impacts

Staffing

Library

- Decrease of 3 full-time equivalent (FTE) positions.
- ◆ Decrease of 3 FTE accounting positions being transferred to EDA administration division.
 - ◆ There are 5 FTE authorized, budgeted, and funded positions.
 - ◆ 2 FTE vacant funded positions.

Museum

- No net change to the full-time equivalent positions.
- ◆ There are 3 positions equating to 2.25 FTE authorized, budgeted, and funded positions.
 - ◆ There is 1 vacant position equivalent to 0.75 FTE vacant funded position.

Expenditures

Library

- Net increase of \$566,000.
- ◆ Salaries & Benefits
 - ❖ Net decrease of \$112,000 due to transferring of accounting staff to the EDA administration division.
 - ◆ Services & Supplies
 - Net decreased of \$822,000.
 - ❖ Decrease of almost \$642,000 based on moving custodial responsibility to LS&S management.
 - ❖ Decrease of \$32,000 in books and publications due to new branch opening expense for San Jacinto in FY 16/17.
 - ❖ Decrease of \$148,000 in building rental due to cost of new Norco facility coming in lower than projected in FY 16/17.

- ◆ Other Charges
 - Net increase of \$1.5 million.
 - ❖ Increase of \$400,000 in interfund expenses due to increases from transferring of positions to EDA administration, as well as other projected increases to EDA administration billings.
 - ❖ Increase of \$1.1 million to cover remodeling of Woodcrest, Indio and Sun City libraries, as well as other necessary facility projects.

Museum

Net decrease of \$7,000.

- ◆ Salaries & Benefits
 - ❖ Net decrease of \$18,000 due to hiring a position in FY 16/17 that was actually lower than budgeted.
- ◆ Services & Supplies
 - Net decrease of \$38,000.
 - ❖ Increase of \$18,000 to provide CorNet services to the remote museum.
 - ❖ Decrease of \$80,000 by reducing maintenance costs through a shift in staffing.
 - ❖ Increase of \$8,000 in special events to provide services to the community and promote museum.
 - ❖ Increase of \$4,000 in non-fixed asset office equipment to provide new chairs and storage shed which will help increase equipment rental revenues.
 - ❖ Increase of \$25,000 for County Wide Cost Allocation Plan.
 - ❖ Decrease of \$13,000 in operational marketing.
- ◆ Other Charges
 - ❖ Net increase of \$10,000 based in interfund salaries to reimburse for maintenance staff.
- ◆ Other Financing Uses
 - ❖ Increase of \$39,000 for the restoration of several artifacts.

Mitigation

Net increase of \$20,000.

- ◆ Services & Supplies
 - ❖ Net decrease of \$4,500 as focus of funds will be to reimburse for capital project to fix the EDM entry fountain.
- ◆ Other Charges

- ❖ Net decrease of \$4,500 as focus of funds will be to reimburse for capital project to fix the EDM entry fountain.
- ◆ Fixed Assets
 - ❖ Increase of \$29,000 due to a capital project to fix the EDM entry fountain.

Community Centers

Net overall increase of \$274,801.

- ◆ Services & Supplies
 - ❖ Net increase of \$274,800 to establish operating budget to cover janitorial, maintenance, utilities and service provider expenditures.

Revenues

Library

Net increase of almost \$1.5 million.

- ◆ Taxes
 - ❖ Net increase of \$900,000.
- ◆ Charges for Current Services
 - ❖ Net increase of \$300,000 based on reimbursement of development impact fees for collections.
- ◆ Miscellaneous Revenue
 - ❖ Net increase of \$321,000 based on projections for Redevelopment pass through revenue.

Museum

Net decrease of \$42,000.

- ◆ Charges for Current Services
 - ❖ Net increase of \$51,000 based on reimbursement of Library funds for addition of Resource Library collection.
- ◆ Miscellaneous Revenue
 - ❖ Net increase of \$25,000 based on reimbursement of projects from Community Improvement Designation Funds application.
- ◆ Other Financing Sources
 - ❖ Net decrease of \$118,000 based on reduction of one time contribution in FY2016/2017.

Mitigation

Net decrease of \$10,000.

- ◆ Charges
 - ❖ Net decrease of \$5,000 as no fund raising efforts are planned for FY 17/18.
- ◆ Other Financing Sources

- ❖ Net decrease of \$5,000 as no fund raising efforts are planned for FY 17/18.

Community Centers

Net overall increase of \$274,801.

- ◆ Taxes
 - ❖ Net increase of \$200,000 to budget for incoming property tax revenues.
- ◆ Operating Transfers In
 - ❖ Net increase of \$74,800 in contribution from general fund for operation of the community center and park.

Departmental Reserves

Library:

- ◆ Decrease of \$3.7 million in Fund 21200 fund balance over the next two years includes decrease of \$2 million during FY 16/17 for the branch remodeling of the San Jacinto, Idyllwild, and Sun City branches and decrease of \$1.7 million in FY 17/18 for the remodel of the Nuvview and Indio branches.

Museum

- ◆ Use of \$39,000 in sub-fund 11081 fund balance for the restoration of artifacts in FY 17/18.

Mitigation

- ◆ Net decrease of \$30,000 is budgeted for FY 17/18 for the planned capital project to restore the EDM entry fountain. These funds are being used as intended when raised for the betterment of the museum.

Net County Cost Allocations

- ◆ Museum: \$68,611
- ◆ Community Centers: A total \$935,000 contribution from the general fund for this effort, with \$74,800 allocated to this fund, with the balance going to the real estate fund. Funding is needed to continue the efforts of operating the Perret Park and the Lakeland Community Center. This funding was provided to these sites while under the management of the Riverside County Regional Park and Open-Space District (Parks District). This request was also made by the Parks district and necessary to continue invaluable community services as these sites have now been transferred to Economic Development Agency. On July 25, 2017, via agenda item 18.2, the Board of Supervisors approved an additional \$65,000 to the community centers to fully implement programs and services.

Budget Tables

<i>Department/Agency Staffing by Budget Unit</i>				
	Current Authorized	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
EDA: County Free Library	2	5	5	5
EDA: Edward Dean Museum	3	3	3	3
Grand Total	5	8	8	8

<i>Department/Agency Expenditures by Budget Unit</i>							
	Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
EDA: County Free Library	\$ 21,629,059	\$ 24,990,454	\$ 24,648,098	\$ 25,430,904	\$ 25,430,904	\$ 25,430,904	
EDA: Edward Dean Museum	328,910	486,116	419,341	478,817	478,817	478,817	
Facilities Mgmt: Community Park & Centers	-	-	-	274,801	274,801	274,801	
Grand Total	\$ 21,957,969	\$ 25,476,570	\$ 25,067,439	\$ 26,184,522	\$ 26,184,522	\$ 26,184,522	

Department/Agency Budget by Category of Expenditure							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted	
Salaries and Benefits	\$ 493,073	\$ 593,210	\$ 578,755	\$ 462,006	\$ 462,006	\$ 462,006	
Services and Supplies	5,756,451	7,950,731	7,061,215	6,710,378	6,710,378	6,710,378	
Other Charges	15,698,206	16,296,387	16,427,469	17,972,513	17,972,513	17,972,513	
Fixed Assets	10,239	636,242	1,000,000	1,000,500	1,000,500	1,000,500	
Intrafund Transfers	-	(500)	-	(500)	(500)	(500)	
Expenditure Net of Transfers	21,957,969	25,476,070	25,067,439	26,144,897	26,144,897	26,144,897	
Operating Transfers Out	-	500	-	39,625	39,625	39,625	
Total Uses	\$ 21,957,969	\$ 25,476,570	\$ 25,067,439	\$ 26,184,522	\$ 26,184,522	\$ 26,184,522	

Department/Agency Budget by Category of Source							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
Taxes	\$ 13,819,144	\$ 13,721,808	\$ 13,731,574	\$ 14,769,533	\$ 14,769,533	\$ 14,769,533	
Fines, Forfeitures & Penalties	415,992	400,000	339,490	400,000	400,000	400,000	
Rev Fr Use Of Money&Property	140,654	136,782	118,710	138,515	138,515	138,515	
Intergovernmental Revenues	226,303	252,040	214,514	207,039	207,039	207,039	
Charges For Current Services	1,059,691	558,900	888,517	763,016	763,016	763,016	
Other In-Lieu And Other Govt	637,038	608,466	608,466	688,466	688,466	688,466	
Other Revenue	7,972,780	6,848,675	6,860,341	7,194,432	7,194,432	7,194,432	
Total Net of Transfers	24,271,602	22,526,671	22,761,612	24,161,001	24,161,001	24,161,001	
Operating Transfers in	153,036	250,000	205,369	206,046	206,046	206,046	
Revenue Total	24,424,638	22,776,671	22,966,981	24,367,047	24,367,047	24,367,047	
Net County Cost Allocation	73,381	73,381	73,381	68,611	68,611	68,611	
Use of Department Reserves	(2,540,050)	2,027,065	2,027,065	1,778,864	1,748,864	1,748,864	
Total Sources	\$ 21,957,969	\$ 24,877,117	\$ 25,067,427	\$ 26,214,522	\$ 26,184,522	\$ 26,184,522	

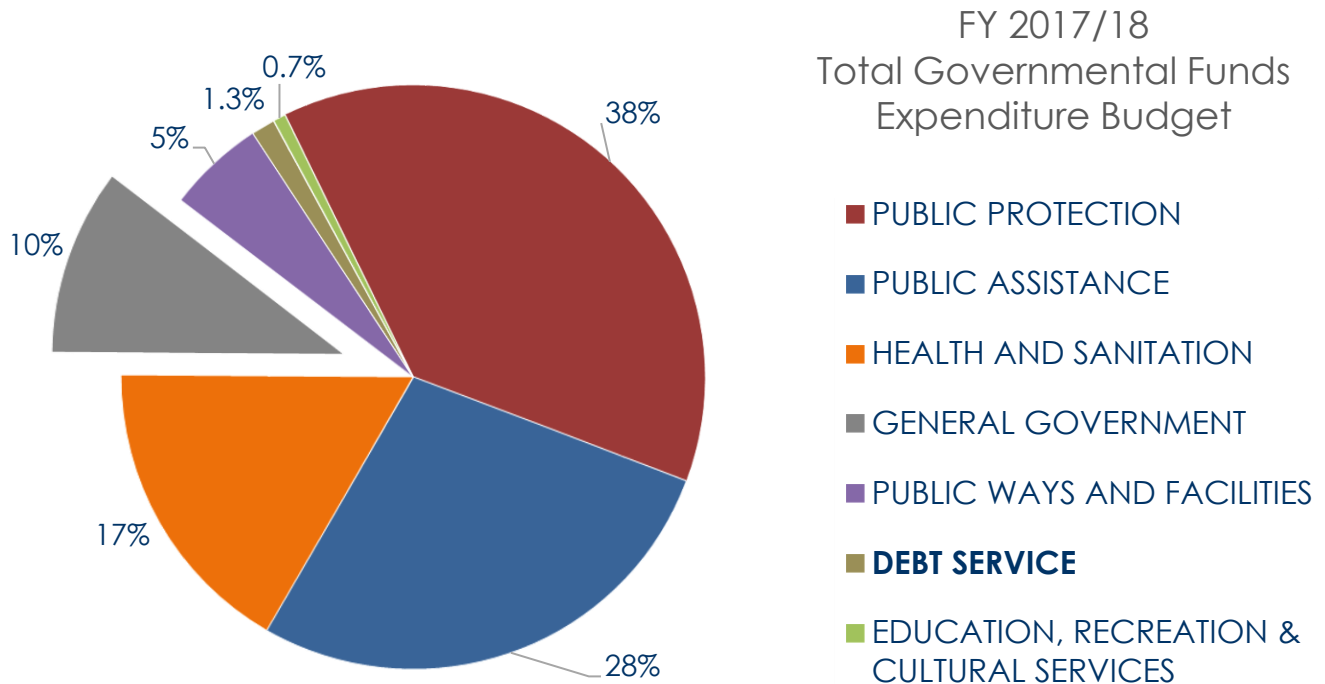
Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance						
Fund	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
21200	Restricted Program Money	\$ 24,696,586	\$ 1,200,066	\$ 25,896,652	\$ (1,709,239)	\$ 27,605,891
	Fund Total	24,696,586	1,200,066	25,896,652	(1,709,239)	27,605,891
21201	Restricted Program Money	3,659,925	30,229	3,690,154	-	3,690,154
	Fund Total	3,659,925	30,229	3,690,154	-	3,690,154
21202	Restricted Program Money	85,070	343	85,413	-	85,413
	Fund Total	85,070	343	85,413	-	85,413
11081	Rst for EDM J.E. Eberle Memorial	39,625	160	39,785	(39,625)	79,410
	Fund Total	39,625	160	39,785	(39,625)	79,410
32710	Rst for Construction/ Cap Proj	33,988	(50)	33,938	-	33,938
	Fund Total	33,988	(50)	33,938	-	33,938
	Grand Total	\$ 28,515,194	\$ 1,230,748	\$ 29,745,942	\$ (1,748,864)	\$ 31,494,806

Fund Annotations		
Fund	Fund Name	Purpose
21200	County Free Library	Provide literary services, computer and internet access, youth programs, and adult literacy programs to the residents of Riverside County.
21201	Library Trust Fund –Gifts	Library management of gifted funds from donations and estates to ensure funds are spent according to requirements specified.
21202	First 5 Award-Prop 10	Library management of the state grant award for First 5 reading programs.
11081	Museum	Eberle estate funds restricted for purchase or restoration of artifacts.
32710	Museum	Utilized for Edward Dean Museum fund raising revenues that are specified for the betterment projects and services at the Museum.

DEBT SERVICE

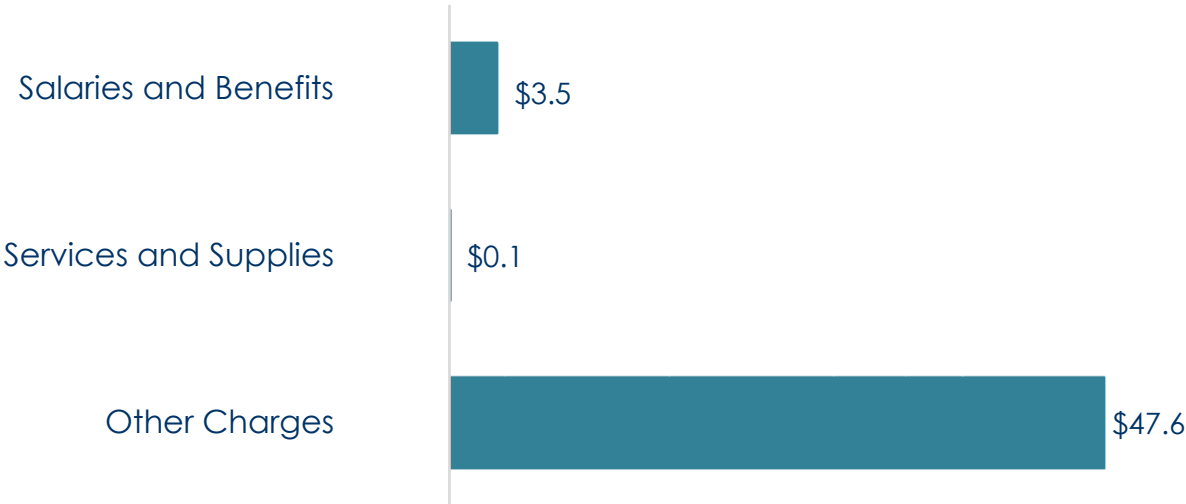
The county issues short and long-term debt financing for a variety of purposes, including provision of adequate cash flow, covering pension obligations, and construction and acquisition of capital assets. The county is therefore responsible for payment of debt service annually on these obligations. Interest on Tax Revenue Anticipation Notes repays short-term notes

issued in anticipation of the collection of taxes and revenues. Teeter debt service repays the interest on notes issued regarding collection of delinquent property taxes. Debt service on pension obligation bonds repays long-term debt issued to capitalize the county's retirement obligation.

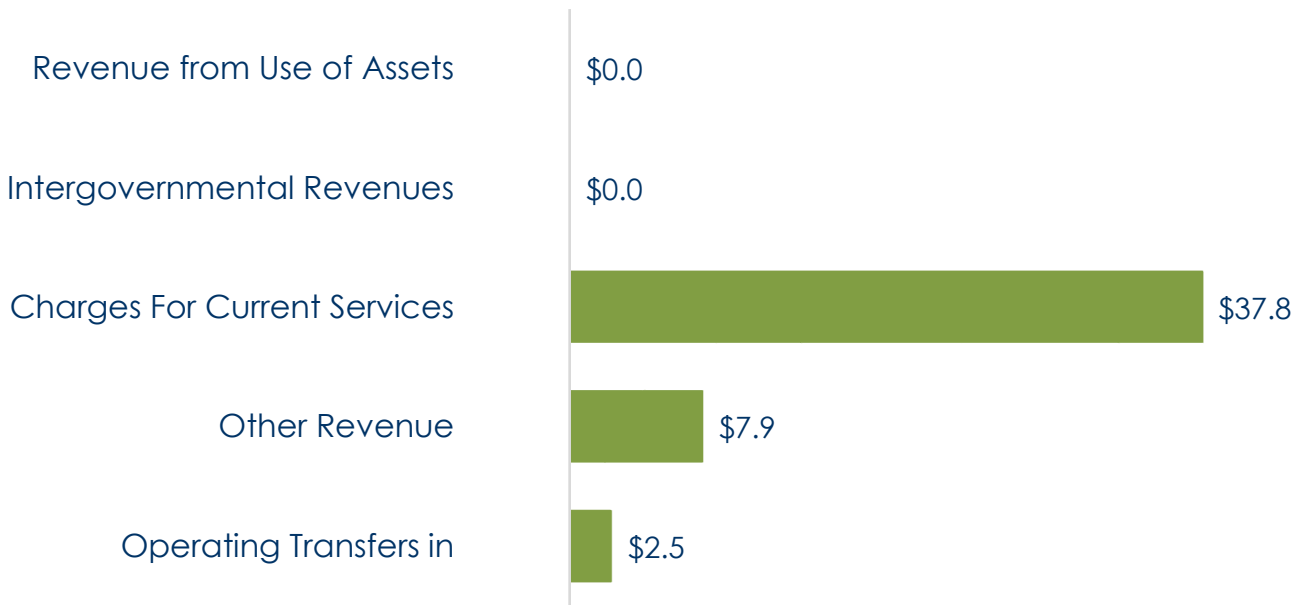




FY 2017/18
Debt Service
Expenditures by Category
(\$ millions)



FY 2017/18
Debt Service
Revenues by Source
(\$ millions)





Description

Debt Service budget unit accounts for activities servicing county debt and providing appropriations to fund the county’s short-term cash borrowing program these programs are predominantly countywide in nature. They have no staffing associated with them or exist for proper budgetary accounting purposes. Responsibility for these programs resides primarily with the Executive Office. The funding levels for these programs are explained below and shown in the table that follows.

Cash Borrowing

These appropriations fund the cost of financing the county’s short-term cash borrowing program. During the course of the fiscal year, the county could experience temporary shortfalls in available cash due to the timing of expenditures and receipt of revenues. To meet these cash flow needs, the county issues Tax and Revenue anticipation notes (TRANS). TRANS are issued at the beginning of the fiscal year and mature at the end of the fiscal year. Similar to the TRANS program, the county has a Teeter Plan. This alternative method provides for funding each taxing entity included in the Teeter Plan with its total secured property taxes during the year the taxes are levied, including any amount uncollected at fiscal year-end. The Teeter Plan allows the county to finance property tax receipts by borrowing money to advance cash to each taxing entity in an amount equal to the current year’s delinquent property taxes. When property tax delinquencies are collected, the funds are deposited into the Teeter debt service fund. The Teeter debt service fund then makes the payment on the County’s Teeter Obligation Notes at maturity. In addition, the county’s general fund benefits from the collections of penalties and interest on all delinquent taxes collected on behalf of the participants in this alternative method of apportionments. The penalty and interest, net on financing costs, are a substantial source of income for the County.

Pension Obligation Bonds

The appropriations for this debt service fund reflect the scheduled principal and interest payments and related administrative expenses for 2005 Pension Obligation Bonds (POBs). Payments are funded by county and employee retirement contributions through department payroll charges during the course

of the year. POB debt service payments in FY 17/18 are budgeted at \$34.3 million.

Accomplishments



Business Friendly Operations

Issued \$340 million Tax and Revenue Anticipation Notes in the form of a 2017 Maturity bond due June 20, 2017. The proceeds for the bonds will be used to cover projected cash flow deficits of the county general fund during FY 16/17. Issued \$81.7 million 2016 Teeter Obligation Notes, Series A (Tax-Exempt). The proceeds of the 2016 Notes funded the \$38.3 million current year’s delinquent property taxes and refunded a portion of the outstanding 2016 Teeter obligation Notes, Series D.

Credit Ratings

Riverside County’s outlook remains stable from all credit rating agencies. This year, both Standard and Poor’s and Fitch’s Ratings have reaffirmed the county’s rating at the highest levels for short term ratings SP-1+/F1+. The county’s long-term lease has been upgraded by Moody’s from A1 to A2 in October 2016. The outlooks are classified as Stable. Moody’s in their report noted the rating reflected the good projected financial position and the stability of the economy.

County Credit Ratings		
	Long-term Lease Debt	Issuer Credit
Moody’s Investors Services, Inc.	A2	Aa3
Standard & Poor’s Corp.	AA-	AA
Fitch	A+	AA-

Strategic Objectives



Business Friendly Operations

- ◆ \$340 million Tax and Revenue Anticipation notes will be issue on July 1, 2017 to cover projected cash flow deficits for FY 17/18.
- ◆ Teeter Obligation Notes will be issued on October 2017 for \$81 million.
- ◆ The estimated Teeter overflow for FY 17/18 is at \$21 million. These funds are substantial source of income for the county general fund.

County of Riverside - Long Term Debt Obligations

	Outstanding as of June 30, 2017	Amounts Due Within One Year
Lease Revenue Bonds:		
1997 Series A Hospital Project	\$31,350,767	\$3,995,000
1997 Series C Hospital Project	3,265,000	189,697
2012 Series A Hospital Refunding Project	51,455,000	15,231,400
2012 Series B Hospital Refunding Project	3,020,000	98,150
2008 Series A Southwest Justice Center Project	71,140,000	6,487,648
2008 Series A SCFA Lease Revenue Bonds	13,165,000	1,156,494
2012 CAC Refunding Project	27,090,000	2,508,788
2012 PFA Lease Revenue Bonds	14,005,000	1,385,025
2013 Series A Public Defender/Probation Bldg and IT Solutions Ctr Projects	62,815,000	4,278,488
2014 Series A&B Court Facilities Refunding Projects	12,955,000	2,350,687
2015 PFA Lease Revenue Bonds	325,000,000	20,855,000
2015 Series A IFA Lease Revenue bonds	70,085,000	5,874,706
2016 Series A & A-T IFA Lease Revenue Bonds	39,985,000	3,486,608
Total Lease Revenue Bonds:	725,330,767	67,897,690
Certificates of Participation:		
1990 Monterey Avenue Project	2,800,000	825,000
2007 Series A PSEC and Refunding Projects	10,850,000	271,250
2009 PSEC & Woodcrest Library Refunding Projects	45,025,000	1,918,600
2009 Larson Justice Center Refunding Project	13,330,000	2,552,563
US District Court Project	4,847,241	1,827,764
Total Certificate of Participation:	76,852,241	7,395,177
Private Placement Loan:		
2011 Monroe Park Building Lease Financing	2,205,000	677,836
Private/Public Partnership:		
Riverside Community Properties Development (2013 Series A Riverside County Law Building Project)	43,695,000	3,112,250
Taxable Pension Obligation Bond:		
2005 Series A Pension Obligation Bonds	286,535,000	34,275,393



Budget Changes & Operational Impacts

Expenditures

Net increase of \$487,640

- ◆ Other Charges
 - ❖ Increase of \$2.185 million pension obligation bonds principal payment.
 - ❖ Decrease of \$843,496 in pension obligation bonds interest payment.
 - ❖ Decrease \$1.5 million in liability management fund expense budget.
 - ❖ Increase of \$646,136 in Teeter Notes interest payment.

Revenues

Net increase of \$436,996

- ❖ Decrease of \$158,996 in budgeted revenue from employee retirement contributions through department payroll charges
- ❖ Increase of \$595,992 in operating transfer-in budget for Teeter Obligation Notes interest payment

Net County Cost Allocations

Net County Cost for the Tax and Revenue Anticipation Notes is estimated at \$2.9 million.

Budget Tables

<i>Department/Agency Expenditures by Budget Unit</i>							
	Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
Interest on Trans	\$ 5,368,999	\$ 10,613,572	\$ 10,613,572	\$ 10,613,572	\$ 10,613,572	\$ 10,613,572	\$ 10,613,572
Pension Obligation Bonds	34,971,070	38,034,889	37,934,889	37,776,393	37,776,393	37,776,393	37,776,393
Teeter Debt Service	454,052	2,170,144	2,170,144	2,766,136	2,766,136	2,766,136	2,766,136
Grand Total	\$ 40,794,121	\$ 50,818,605	\$ 50,718,605	\$ 51,156,101	\$ 51,156,101	\$ 51,156,101	\$ 51,156,101

<i>Department/Agency Budget by Category of Expenditure</i>							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted	
Salaries and Benefits	\$ 3,331,429	\$ 5,100,000	\$ 5,000,000	\$ 3,500,000	\$ 3,500,000	\$ 3,500,000	\$ 3,500,000
Services and Supplies	78,560	103,049	103,049	102,905	102,905	102,905	102,905
Other Charges	37,384,132	45,615,556	45,615,556	47,553,196	47,553,196	47,553,196	47,553,196
Expenditure Net of Transfers	40,794,121	50,818,605	50,718,605	51,156,101	51,156,101	51,156,101	51,156,101
Total Uses	\$ 40,794,121	\$ 50,818,605	\$ 50,718,605	\$ 51,156,101	\$ 51,156,101	\$ 51,156,101	\$ 51,156,101

<i>Department/Agency Budget by Category of Source</i>							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
Rev Fr Use Of Money&Property	\$ 825,698	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenues	-	100,000	-	-	-	-	-
Charges For Current Services	36,770,855	37,934,889	37,934,889	37,776,393	37,776,393	37,776,393	37,776,393
Other Revenue	4,153,457	7,947,399	7,947,399	7,947,399	7,947,399	7,947,399	7,947,399
Total Net of Transfers	41,750,010	45,982,288	45,882,288	45,723,792	45,723,792	45,723,792	45,723,792
Operating Transfers in	-	1,910,144	1,910,144	2,506,136	2,506,136	2,506,136	2,506,136
Revenue Total	41,750,010	47,892,432	47,792,432	48,229,928	48,229,928	48,229,928	48,229,928
Net County Cost Allocation	1,380,636	1,380,636	2,856,384	2,926,173	2,926,173	2,926,173	2,926,173
Use of Department Reserves	(2,336,525)	-	-	-	-	-	-
Total Sources	\$ 40,794,121	\$ 49,273,068	\$ 50,648,816	\$ 51,156,101	\$ 51,156,101	\$ 51,156,101	\$ 51,156,101





INTERNAL SERVICE FUNDS

INTRODUCTION

The county's internal service funds provide an essential method by which to deliver general services internally to other departments within the county on a fee for service basis through Board-approved rate structures. This enables the county to distribute overhead costs on the basis of goods and services used. The county is thereby able to recover those costs from state and federal programs, and other jurisdictions

that contract with the county for municipal services. Internal services include records management, custodial and maintenance services, dental, life, property, disability, and unemployment insurance, information technology, central mail, purchasing, printing, and supply services. Internal service funds are proprietary funds that operate and budget on a full accrual basis.



ASSESSOR-COUNTY CLERK-RECORDER'S OFFICE – RECORDS MANAGEMENT & ARCHIVES PROGRAM)

Mission Statement

The mission of the Records Management and Archives Program is to fulfill the legally and locally mandated functions of Records Management & Archives Program in an accurate, timely, professional and courteous manner, and to ensure high quality service.

Vision Statement

Our vision is to uphold and protect public trust through extraordinary public service, careful stewardship of public funds, transparency and accessibility, employee empowerment, innovation, collaboration, effectiveness, and leadership in local government.

Department/Agency Description

The Records Management and Archives Program (RMAP) provides a wide-range of information management and archives services to county departments during the reporting period. RMAP consists of three major service areas: professional records management services; records storage and destruction services; and the Robert J. Fitch County Archives.

The Board of Supervisors established the Robert J. Fitch County Archives to identify, preserve, describe, and make available records of enduring value relevant to the government of the County of Riverside. Serving as both a repository for these unique documents and as a public resource center, the County Archives provides not only access to its collections, in accordance with applicable laws, but also assists with locating other archival government records in the possession of the various county departments.

Accomplishments

Public Safety

- ◆ The Records Management section revised Board of Supervisors Policy A-43 to clarify the requirements of a trusted system, and to better reflect the lead position of RMAP with regard to setting the standards for secure electronic record-keeping in

accordance with applicable laws and best practices.



Business Friendly Operations

- ◆ The County Records Center offered point-to-point, secure tracking of all records stored by county departments. The Records Center received 14,468 boxes for consignment to storage and destroyed or removed from storage 13,595 boxes. Staff made 3,290 deliveries, pulled 47,687 boxes and indexed 196,396 files.
- ◆ The Robert J. Fitch Archives provided public access and research services to people from across the nation who were interested in the history of Riverside County. This fiscal year, staff enhanced access to the archives by establishing regular business hours and expanding the archives website. Staff also improved the inventory database and implemented preservation strategies to ensure the availability of historical records for generations to come.


Strategic Objectives



Business Friendly Operations

- ◆ RMAP is charged with establishing standards for managing county records and information in accordance with applicable laws; thus, the Board of Supervisors sets the following program objectives:
 - ❖ Develop uniform standards for managing county records and information.
 - ❖ Educate employees in the application of those standards.
 - ❖ Facilitate the implementation of those standards.
 - ❖ Maintain centrally managed cost-efficient county records facilities.
 - ❖ Monitor policy compliance.

- ❖ Identify, describe, and make available records of enduring value.

Performance Measures					
		FY 15/16 Actuals	FY 16/17 Projected	FY 17/18 Goals	FY 18/19 Goals
	Certified Destruction / Removal of Boxes	100% of 13,595	100% 4,789	100% 5,000	>5,000
	Boxes Stored	100% of 166,611	100% 166,600	100% 166,000	>166,000
	Deliveries Performed	100% of 3,290	100% 1,778	100% 2,000	>2,000
	Retrievals / Refiles	100% of 47,687	100% 57,830	100% 60,000	>60,000
	Indexing Boxes / Files	100% of 196,396	100% 94,068	100% 95,000	>95,000

Related Links

The Robert J. Fitch County Archives website archives.asrclkrec.com

Budget Changes & Operational Impacts

Staffing

- ◆ Net decrease of 1 technician position.

Expenditures

Net decrease of \$583,000.

- ◆ Salaries & Benefits
 - ❖ Net decrease of \$160,000 due to anticipated retirements.
- ◆ Services & Supplies

- ❖ Decrease of \$200,000 in facilities costs associated with ownership of previously leased building.

Revenues

Net decrease of \$151,000 in revenues.

- ◆ Charges for Current Services
 - ❖ Revenues decreased due to lower levels of services.

Departmental Reserves

Net decrease of \$36,829 in reserves due to authorized fixed asset replacement.

Budget Tables

Department/Agency Staffing by Budget Unit						
		Current Authorized	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
Archives		1	1	1	1	
Records Management & Archives Prgm		12	11	11	11	
Grand Total		13	12	12	12	

Department/Agency Expenditures by Budget Unit							
	Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
Archives	\$ -	\$ 250,000	\$ 250,000	\$ 151,952	\$ 151,952	\$ 151,952	
Records Management & Archives Prgm	1,660,402	2,090,257	1,955,133	1,470,176	1,470,176	1,470,176	
Grand Total	\$ 1,660,402	\$ 2,340,257	\$ 2,205,133	\$ 1,622,128	\$ 1,622,128	\$ 1,622,128	



Department/Agency Budget by Category of Expenditure

	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted
Salaries and Benefits	\$ 1,013,400	\$ 1,079,230	\$ 1,055,118	\$ 908,017	\$ 908,017	\$ 908,017
Services and Supplies	628,481	890,840	864,684	680,780	680,780	680,780
Other Charges	18,521	37,146	25,331	25,331	25,331	25,331
Fixed Assets	-	83,041	10,000	8,000	8,000	8,000
Expenditure Net of Transfers	1,660,402	2,090,257	1,955,133	1,622,128	1,622,128	1,622,128
Operating Transfers Out	-	250,000	250,000	-	-	-
Total Uses	\$ 1,660,402	\$ 2,340,257	\$ 2,205,133	\$ 1,622,128	\$ 1,622,128	\$ 1,622,128

Department/Agency Budget by Category of Source

	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Rev Fr Use Of Money&Property	\$ 6,330	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Charges For Current Services	1,414,866	1,600,000	1,134,258	1,448,742	1,448,742	1,448,742
Total Net of Transfers	1,421,196	1,605,000	1,139,258	1,453,742	1,453,742	1,453,742
Operating Transfers in	-	250,000	250,000	-	-	-
Revenue Total	1,421,196	1,855,000	1,389,258	1,453,742	1,453,742	1,453,742
Net County Cost Allocation						
Use of Department Reserves	239,206	115,103	115,103	36,829	168,386	168,386
Total Sources	\$ 1,660,402	\$ 1,970,103	\$ 1,504,361	\$ 1,490,571	\$ 1,622,128	\$ 1,622,128

Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance

Fund	Account Number	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
45100	380100	Unrestricted Net Assets	\$ 1,071,221	\$ (685,723)	\$ 385,498	\$ (168,386)	\$ 217,112
		Fund Total	1,071,221	(685,723)	385,498	(168,386)	217,112
45100	260100	Deferred Inflow of Resources	230,327	-	230,327	-	230,327
		Fund Total	230,327	-	230,327	-	230,327
		Grand Total	\$ 1,301,548	\$ (685,723)	\$ 615,825	\$ (168,386)	\$ 447,439

ECONOMIC DEVELOPMENT AGENCY – FACILITIES MANAGEMENT DEPARTMENT

Mission Statement

The mission of Facilities Management's internal service funds is to provide the highest level of professional services with an emphasis on customer satisfaction, quality and value, while observing high standards of care and implementation of best practices in support of the county and our clients through the pursuit, delivery and management of appropriate, efficient and sustainable facilities.

Department/Agency Description

The Real Estate Division delivers a wide variety of full service public/private real estate transactions on behalf of the county and customer departments. The division provides for acquisition and disposition of real property, an effort that may include site analysis, environmental analysis, negotiations, contract formation, relocation, and title and escrow services. Real Estate is also responsible for allocation of space in the county's 10 million square foot portfolio of facilities, as well as maintaining and verifying space on the county-owned building list, (managed through its space management unit). The division focuses on maximization of available county-owned assets through marketing, leasing and the surplus process. The leasing unit provides for design/build/lease (public-private partnerships) transactions of new and existing facilities, as well as lease administration and property management services. Real Estate manages a portfolio of 4.7 million square feet of county-leased space, including over 470 real estate lease agreements.

The Maintenance Services Division (MSD) stewards approximately 7.3 million square feet of county-owned facilities. MSD is comprised of 152 maintenance technicians, supervisors, managers and a customer service team that performs over 42,000 corrective, preventive and predictive, and reactive maintenance activities annually in 290 diverse buildings spanning 7,200 square miles. The MSD provides turnkey services for customers in detention centers, health clinics, libraries, administrative centers, law enforcement, social services, and hospital buildings. The purpose is to deliver facilities that provide a healthy, safe environment that promotes productive, effective county business. The division operates within the standards, best practices, and

regulatory compliance of a number of local, state, and federal institutions and agencies. In addition, MSD performs approximately 100 tenant improvement and 45 maintenance facility renewal and life cycle repair projects yearly. In total, Maintenance is tasked with safeguarding county building infrastructure valued at approximately \$1.6 billion dollars, and does so 24 hours a day, 7 days a week, 365 days a year.

The Custodial Services Division (CSD) provides quality reliable and sustainable levels of custodial service by tailoring services to meet each customer's budgetary guidelines while maintaining appropriate health and safety standards. The main objective is to provide superior customer service through reduced cleaning costs, using green standards, and increased levels of cleanliness. CSD cleans approximately 5.4 million square feet of building space in more than 179 county facilities, with an average of one full-time equivalent staff member per building.

Accomplishments

Public Safety

- ◆ Support the John J. Benoit East County Detention Center Project effort in a number of ways including site due diligence, relocation, and real property agreements, including the County Law Building P3, Indio Project.
- ◆ Pursuit of the new Emergency Operations Center at March Air Reserve Base.
- ◆ On-going lease management of Public Safety Enterprise Communications system leased facilities/property.
- ◆ Maintained and provided safe and compliant accessibility to all county owned facilities. Ensured buildings are free of safety hazards, compliant with facility regulatory mandates, provide a comfortable environment with functioning and efficiently operating building systems, and proper illumination.
- ◆ Provided emergency interim services for the District Attorney at a leased facility that required a level one security clearance during a major east county relocation effort.

● ● ● Facilities Management

- ◆ Provided emergency services for the Riverside County Coroner after a major security clearance delay with an awarded contractor.
- ◆ Assigned to the RUHS Detention Health Service Clinics at the county's four regional detention centers, which require level one security clearance staffing.
- ◆ Assigned to the RUHS Behavioral Health Service Clinics and administration office areas at our regional detention centers, which require level one security clearance staffing.
- ◆ Assigned to a new 201,762 square foot parking structure in Indio supporting the East County Detention Center and Superior Court.
- ◆ Acquired a 16,000 square foot facility on 7 acres in the City of Perris for future renovation and use as County Fire Administration Headquarters.
- ◆ Reconstruction of a roadway at Sheriff's Ben Clark Training Center, resolving ADA access / pathway, trip and fall hazards.
- ◆ Retrofit of detention center plumbing system with an estimated net county savings of \$400,000 and mitigation of future liabilities.



Healthy Communities

- ◆ Completed the negotiation and the facilitation of initial design for the new 190,000 square foot RUHS Medical Office Building.
- ◆ Pursuing six public-private partnership (design/build/lease) health care clinic projects on behalf of RUHS that will serve Corona, Hemet, Moreno Valley, Riverside and San Jacinto. These clinics will range in size from 25,000 to 40,000 square feet.
- ◆ Completed two new design/build/lease DPSS self-sufficiency centers, one of 50,000 square feet in Moreno Valley, and one of 35,000 square feet in Desert Hot Springs. Both facilities will provide welfare to work assistance and family support.
- ◆ Involved in pursuing and delivering sustainable and renewable projects such as the Platinum LEED County Law Building in Indio and a 10 megawatt solar project at West Riverside Closed Landfill.

INTERNAL SERVICE FUNDS

- ◆ Acquired 3,946 acres of land in FY 15/16 for Riverside Conservation Authority (RCA), and conservation and open space purposes.
- ◆ Provided the general public and county employees a facility and working / visiting environment conducive for healthy, productive and effective business. With environmentally friendly functioning building system(s) that operate efficiently providing enhanced indoor air quality while supporting the missions of daily business representing all county departments and leadership.
- ◆ The RUHS Medical Center mental health intake facility received a "Grade A" rating for sanitary cleanliness during multiple 2015 and 2016 state inspections.
- ◆ Assigned to the 163,000 square feet of cleaning space with the new Rustin Building, a mental health outpatient treatment center with five distinct clinics located on a large campus setting.
- ◆ Assisted the RUHS Medical Center with 330 hours of floor restoration projects and other special cleaning requests to help prepare for their Joint Commission Accreditation Health Care Certification inspection. Inspectors praised the significant improvements.
- ◆ Assigned to a new 26,000 square foot clinic in Desert Hot Springs.



Business Friendly Operations

- ◆ Advertise on the EDA Website (Real Estate Division webpage) and market through email for active participation by private sector owners, developers, brokers and investors for leasing, acquisition and sale of property by the county.
- ◆ Active in the sale of surplus county and former redevelopment agency property to the private sector, which encourages investment, job generation, and return of property back to the tax rolls.
- ◆ Meet and provide service to other public sector entities who have a need for real estate services. Current clients include City of Eastvale, City of Menifee and Mt. San Jacinto Community College District.
- ◆ Provided suitable and sustainable business working environment in support of others

by ensuring facility operations and all respective building systems throughout the county are reliable and steadfast.

- ◆ Continued utilization of a countywide route/team cleaning strategy that reduces overall costs to customers by approximately 28 percent while maintaining health and safety standards.
- ◆ Continued utilization of the “Recycle/Reuse/Reduce Program” to provide savings for the county and customers.
- ◆ Continued evaluation of hundreds of cleaning products to determine the safest most efficient quality cleaning systems available while negotiating the best price that meets environmental or green standards.
- ◆ Recently completed the right-of-way acquisition for several major freeway interchange projects, including: Newport Road, Scott Road, and Jefferson Interchange Projects.
- ◆ Coordinated the completion of 4,586 property management requests for service in county-leased facilities.
- ◆ Completed negotiations and lease approval on a new 20-year lease for the United States Federal District Court in downtown Riverside. This lease is valued at approximately \$48 million.
- ◆ Completed negotiation and pending lease approval on a new 20-year lease for the United States Federal Bankruptcy Court in downtown Riverside. This lease is valued at approximately \$54 million.
- ◆ Modification of landscape irrigation systems to realize a 40 percent reduction in water usage exceeding State Water Resource Control Board mandates.
- ◆ Redesigned / re-engineering an emergency generator power system realizing a net \$500,000 county savings.
- ◆ Rehabilitation of aging / hazardous mechanical, electrical, and plumbing infrastructure at fairgrounds enhancing the health and safety of patrons, while reducing liability.
- ◆ Replacement of air handler fan and motor assemblies, averting system failure through predictive maintenance measures.

Strategic Objectives

Public Safety

- ◆ Provide well-maintained, safe and compliant accessibility to all county-owned facilities. Ensured buildings are free of safety hazards, compliant with facility regulatory mandates, provided comfortable environment with functioning and efficiently operating building systems. Do so with through organizational re-alignment and enhanced degree of customer responsiveness, quality assurance, and communication by managers with customers
- ◆ Provide clean, fresh, and safe facilities for customers, the public, tenants and county departments to conduct their daily business.

Healthy Communities

- ◆ Pursue and deliver projects that promote public health and community sustainability through projects that consider and promote healthy communities, LEED and alternative energy.
- ◆ Promote the continued use of environmentally friendly functioning building systems, components and HVAC strategies that enhance indoor air and environmental quality within facilities - supporting the missions of daily business representing all county departments while contributing to the health, safety, and welfare of those working in and visiting county-owned buildings.
- ◆ Use green cleaning methods and products to enhance healthy environments throughout County serviced facilities.

Business Friendly Operations



- ◆ Provide the general public and county employees facilities and working environments conducive to healthy, productive and effective business, and do so seamlessly and with continuity by focusing on core competencies, planning, and accountability.


● ● ● Facilities Management

INTERNAL SERVICE FUNDS

- ◆ CSD will provide cost-effective and responsive custodial services to all customers.
- ◆ CSD customers will receive quality customer service when addressing
- ◆ Special project requests through a process that provides accurate cost estimates in advance of scheduled work.

- urgent/emergency requests through a centralized 24/7 call center.
- ◆ CSD customers will have the option to tailor their services by adding additional

Performance Measures		FY 15/16 Actual	FY 16/17 Projected	FY 17/18 Goals	FY 18/19 Goals
	Time critical (24/7) emergency facilities maintenance requirements responded to and corrective action initiated within 2 hours of notification.	100% of 3,003	100% of 3,025	100% of 3,075	100% of 3,175
	Unplanned downtime of a critical building system	0%	0%	0%	0%
	Planned Maintenance VS Reactive Maintenance	Planned = 83.9% Reactive = 16.1%	Planned = 84.5% Reactive = 15.5%	Planned = 85.0% Reactive = 15.0%	Planned = 85.5% Reactive = 14.5%
	Safety Performance	(1) per 200,000 hr.	(1) per 200,000 hr.	(0) per 200,000 hr.	(0) per 200,000 hr.
	Respond to emergency or urgent service requests within four hours of notification.	100% of 713	100% of 725	100% of 750	Respond to emergency or urgent service requests within four hours of notification.
	Pass all Joint Commission Accreditation of Healthcare Organization (JACHO) inspections.	100% of 2	100% of 1	100% of 1	Pass all Joint Commission Accreditation of Healthcare Organization (JACHO) inspections.
	Deliver "Healthy Projects"	3	3	3	3
	Indoor Air Quality Assessments conducted by Industrial Hygienists.	(16) – tested levels well within Cal-OSHA / ASHRAE health standards	(11) – tested levels well within Cal-OSHA / ASHRAE health standards	(14) -tested levels well within Cal-OSHA / ASHRAE health standards	(18) – tested levels well within Cal-OSHA / ASHRAE health standards
	Maintenance Rework / Call Back Requests	1.6% of total work orders	1.8% of total work orders	2.0% of total work orders	2.2% of total work orders
	Maintenance Overtime	3.6% of total time	3.8% of total time	4.0% of total time	4.2% of total time
	Deferred Maintenance Reduction / Increase	> 1% Annually	> 1% Annually	> 1% Annually	> 1% Annually
	Complete customer Form V project requests within 45	100% of 76	100% of 65	100% of 75	Complete customer Form V project

	days after customer approval.				requests within 45 days after customer approval.
	Provide efficient cleaning efforts by utilizing a 30,000 – 33,000 square foot cleaning radius per Full Time Equivalent (FTE) employee.	36,399 S/F per FTE	35,000 S/F per FTE	35,000 S/F per FTE	Provide efficient cleaning efforts by utilizing a 30,000 – 33,000 square foot cleaning radius per Full Time Equivalent (FTE) employee.
	Maintain/Reduce vacancy rate across County to less than 4% of Qualified Vacancy Rate List (QVRL).	4%	3%	3%	2%
	Renew Leases on Time and within Budgets ***	95% of 64	90% of 66	95% of 106	95% of 67
	Complete Property Management Oversight/Requests to 98% Satisfaction of Customers	Completed 4586 (98%) to Satisfaction of the Customer	Completed 2857 YTD (98%) to Satisfaction of the Customer	98% Property Management Satisfaction	98% Property Management Satisfaction
	Yearly Maintenance Cost per Square Foot	\$3.24	\$3.24	\$3.24	\$3.24
	Process and validate vendor invoices or purchase order payment requests within one week from receiving it.	100% of 1027	100% of 937	100% of 1000	Process and validate vendor invoices or purchase order payment requests within one week from receiving it.
	Negotiate Service Level Agreements with each Customer Department			100% of 28	Negotiate Service Level Agreements with each Customer Department
	Achieve a Customer Satisfaction Rate of 98%				Achieve a Customer Satisfaction Rate of 98%
	Achieve a Customer Satisfaction Rate of 98%				Achieve a Customer Satisfaction Rate of 98%

Related Links

<http://www.rivcoeda.org/Departments/Aviation/tabid/53/Default.aspx>

Budget Changes & Operational Impacts

Staffing

Real Estate

No net change in staffing levels.

- ◆ There are 34 total authorized and budgeted positions.
- ❖ 27 filled positions

- ❖ 7 vacant
- ◆ Deletion of four positions not funded: Admin Services Analyst II, Development Specialist III, Real Property Coordinator, and an Engineering Tech I that was established as a companion position.

Maintenance

Full-time positions have decreased by one.

● ● ● Facilities Management

- ◆ There are 197 total authorized and 193 funded positions.
 - ❖ 146 filled positions
 - ❖ 51 vacant positions
 - ❖ Request includes adding three positions and deleting four positions.

Custodial

Full-time positions have decreased by 23 full-time positions.

- ◆ A total budget request of 179 positions.
 - ❖ 171 filled positions
 - ❖ 8 vacant positions
 - ❖ 25 vacant defunded positions
 - ❖ Request includes two promotional opportunities for internal staff.

Expenditures

Real Estate

Net decrease of \$664,895.

- ◆ Salaries & Benefits
 - Net decrease of \$46,763
 - ❖ A reduction in payoffs for departing staff is budgeted lower than FY 16/17.
- ◆ Services and Supplies
 - Net increase of \$648,375.
 - ❖ Increase of \$245,730 for community centers transferred from the Parks Department to EDA.
 - ❖ Decrease of \$75,106 for IT related costs.
 - ❖ Increase of \$760,176 for leasing services.
 - ❖ Increase of \$681,313 for requested customer tenant improvements.
 - ❖ Decrease in administrative support costs of \$198,475.
 - ❖ Decrease of \$142,850 in appraisal costs.
 - ❖ Decrease of \$377,514 for building maintenance costs.
 - ❖ Decrease of \$251,327 of utility costs.
 - ❖ A replacement vehicle is requested for \$9,470.
- ◆ Other Charges
 - ❖ Decrease of \$1.3 million in lease cost due to exercise of purchase option of the Gateway Building.
- ◆ Fixed Assets
 - Net increase of \$7,735
 - ❖ To purchase a copy machine.

Maintenance

Net increase of \$228,926.

- ◆ Salaries & Benefits

INTERNAL SERVICE FUNDS

Net decrease of \$145,627 for regular salaries for staff.

- ◆ Services and Supplies
 - Net increase of \$483,015.
 - ❖ County Support Service increased by \$349,660.
 - ❖ Personnel Services increased by \$23,610.
 - ❖ RCIT allocated costs increased by \$57,332.
 - ❖ Administrative Support costs increased by \$158,927.
 - ❖ Various other decreases mostly coming from utilities and carpool expense of \$106,514.
- ◆ Other Charges
 - Net decrease of \$12,462 for depreciation costs for various types of lawn equipment and forklifts.
- ◆ Fixed Assets
 - Net decrease of \$96,000, no requests at this time.

Custodial

Net decrease of \$599,895.

- ◆ Salaries & Benefits
 - Net decrease of \$749,091 includes 25 full time permanent defunded positions along with a decrease in workers compensation insurance to meet county cost objectives for FY 17/18 of decreased costs to county customers.
- ◆ Services and Supplies
 - Net increase of \$127,696.
 - ❖ General liability insurance increased by \$320,263.
 - ❖ COWCAP reduction of \$145,821.
 - ❖ Administration cost decreased by \$128,900.
 - ❖ Personnel services increased by \$23,406.
 - ❖ IT increased by \$30,165.
 - ❖ A replacement vehicle requested for \$9,470.
- ◆ Other Charges
 - ❖ Net increase of \$3,500.
 - ❖ Depreciation expense for two cleaning machines and copy machine.
- ◆ Fixed Assets
 - Net Increase of \$18,000 for request to purchase two cleaning machines and one copy machine as one-time purchases.

Revenues

Real Estate

Net decrease of \$735,895

- ◆ Rents & Concessions

INTERNAL SERVICE FUNDS

- ❖ Net increase of \$501,787 due to increases in lease revenues from county-owned facilities.
- ◆ Planning & Engineering Services
 - ❖ Net increase of \$7,592 due to reimbursements on pre-leasing services.
- ◆ Charges for Current Services
 - Net decrease of \$1,257,877 based on a reduction of acquisition services and leasing services.
- ◆ Other Revenue
 - Net decrease of \$3,530 due to reduction in interest earnings.
- ◆ Miscellaneous
 - Net decrease of \$273,067 due to the reduction of one-time funding from EDA.
- ◆ Operating Transfers In
 - Net increase of \$289,200 due to net county cost support to operate community centers.

Maintenance

Net decrease of \$14,579.

- ◆ The most significant portion of this savings is due to reduced property insurance reimbursement for the Bankruptcy Court.

Custodial

Net decrease of \$536,410.

- ◆ This budget proposes to save county customers with reduced charges to meet county costs plans for FY 17/18.

Departmental Reserves

Real Estate:

- ◆ Unrestricted net assets are currently in an unfavorable position and fund balance is not available.
- ◆ Deferred revenue/advances will increase by approximately \$212,268 by June 30, 2018

Facilities Management ● ● ●

pursuant to an agreement approved by the Riverside County Board of Supervisors on October 20, 1992, item 3.23 that obligates the collection of revenue for future building improvements.

Maintenance:

- ◆ Unrestricted net assets and deferred inflows of resources are in an unfavorable position due to changes in net pension liability, deferred inflow/outflow of resources related to pension, pension expense, and prior year adjustments according to GASB 68 provisions.

Custodial:

- ◆ Unrestricted net assets and deferred inflows of resources are in an unfavorable position due to changes in net pension liability, deferred inflow/outflow of resources related to pension, pension expense, and prior year adjustments according to GASB 68 provisions.

Net County Cost Allocations

Real Estate:

- ◆ The division is requesting net county cost contributions of \$860,000 to continue the efforts of operating the community centers transferred from the Riverside County Regional Park and Open-Space District (Parks District). This number reflects a 6.5 percent cut in NCC from and could result in a challenge providing the same level of service at the community centers. Additionally, since the operators of the centers are vendors working under contracts approved by the Board of Supervisors, there may be a legal mandate prohibiting the implementation of the NCC reduction.

Budget Tables

Department/Agency Staffing by Budget Unit					
	Current Authorized	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
Facilities Management: Custodial	202	177	177	178	
Facilities Management: Maintenance	198	197	197	197	
Facilities Management: Real Estate	37	34	34	34	
Grand Total	437	408	408	409	

Department/Agency Expenditures by Budget Unit							
		Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Facilities Management: Custodial		\$ 12,449,744	\$ 15,568,409	\$ 13,736,091	\$ 14,968,513	\$ 14,968,513	\$ 14,968,513
Facilities Management: Maintenance		23,467,504	29,035,151	26,098,162	29,264,077	29,264,077	29,264,077
Facilities Management: Real Estate		66,059,535	72,181,004	68,838,204	71,516,109	71,516,109	71,581,109
Grand Total		\$ 101,976,783	\$ 116,784,564	\$ 108,672,457	\$ 115,748,699	\$ 115,748,699	\$ 115,813,699

Department/Agency Budget by Category of Expenditure							
		Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted
Salaries and Benefits		\$ 26,187,627	\$ 30,753,473	\$ 27,591,570	\$ 32,011,991	\$ 32,011,991	\$ 32,011,991
Services and Supplies		75,751,534	83,241,178	78,736,693	82,750,264	82,750,264	82,815,264
Other Charges		38,195	2,693,913	2,248,194	960,709	960,709	960,709
Fixed Assets		(573)	96,000	96,000	25,735	25,735	25,735
Expenditure Net of Transfers		101,976,783	116,784,564	108,672,457	115,748,699	115,748,699	115,813,699
Total Uses		\$ 101,976,783	\$ 116,784,564	\$ 108,672,457	\$ 115,748,699	\$ 115,748,699	\$ 115,813,699

Department/Agency Budget by Category of Source							
		Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Rev Fr Use Of Money&Property		\$ 6,867,815	\$ 6,966,185	\$ 7,265,285	\$ 7,464,442	\$ 7,464,442	\$ 7,464,442
Charges For Current Services		90,841,732	103,979,150	96,913,435	102,177,876	102,177,876	102,177,876
Other Revenue		5,206,670	6,176,335	4,975,396	5,903,268	5,903,268	5,903,268
Total Net of Transfers		102,916,217	117,121,670	109,154,116	115,545,586	115,545,586	115,545,586
Operating Transfers in		51,045	571,000	571,000	860,200	860,200	925,200
Revenue Total		102,967,262	117,692,670	109,725,116	116,405,786	116,405,786	116,470,786
Net County Cost Allocation							
Use of Department Reserves		(990,479)	(552,665)	(552,665)	(657,087)	(657,087)	(657,087)
Total Sources		\$ 101,976,783	\$ 117,140,005	\$ 109,172,451	\$ 115,748,699	\$ 115,748,699	\$ 115,813,699

Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance							
Fund	Account Number	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
47220	380100	Unrestricted Net Assets	\$ (833,996)	\$ (145,899)	\$ (979,895)		\$ (979,895)
47220	230100	Adv Frm Grantors & 3 rd Parties	870,022	358,321	1,228,343	212,268	1,440,611
47220	260100	Deferred Inflows of Resources	672,965	-	672,965		672,965
	Fund Total		708,991	212,422	921,413	212,268	1,133,681
47210	260100	Deferred Inflows of Resources	2,876,168	-	2,876,168		2,876,168
47210	380100	Unrestricted Net Assets	(140,282)	(730,369)	(870,651)	584,679	(285,972)
	Fund Total		2,735,886	(730,369)	2,005,517	584,679	2,590,196
47200	260100	Deferred Inflows of Resources	1,871,691	-	1,871,691		1,871,691
47200	380100	Unrestricted Net Assets	(1,007,617)	(220,646)	(1,228,263)	72,408	(1,155,855)
	Fund Total		864,074	(220,646)	643,428	72,408	715,836
	Grand Total		\$ 4,308,951	\$ (738,593)	\$ 3,570,358	\$ 869,355	\$ 4,439,713

Fund Annotations			
Fund		Fund Name	Purpose
47220		Real Estate Division	To provide acquisition, leasing, and space allocation services.
47210		Maintenance Services	Provide comprehensive maintenance services to county buildings.
47200		Custodial Services	Provides cleaning services to county buildings.

HUMAN RESOURCES DEPARTMENT

Mission Statement

To attract, develop and retain high performing employees who effectively and efficiently deliver Riverside County services.

We strive to be a high performing organization that delivers exceptional results by:

- ◆ Developing an organization model that provides a single point of entry for all services.
- ◆ Providing a high level of employer direct access to data and services.
- ◆ Having a customer focused partnership with our departments.
- ◆ Having deep domain expertise aligned with county strategies.
- ◆ Being a role model to our customers.
- ◆ Mitigating risk and liability.
- ◆ Exhibiting operational excellence.

Department Description

The Human Resources department internal services funds encompass many different aspects of the employee lifecycle within the county. To simplify the discussion about the 12 internal service funds (15 budget units) that the Human Resources department is responsible for, the funds are grouped into three categories: Risk Management, Employee Safety and Wellness, and Employee Health and Dental Care.

Risk Management encompasses the Liability Insurance Fund (General and Auto Liability and Property Insurance), Malpractice Insurance Fund, and Workers' Compensation Insurance Fund (Workers' Compensation and Employee Assistance Services).

Employee Safety and Wellness encompasses the Occupational Health and Wellness Fund (Occupational Health and the Culture of Health), Safety Loss Control Fund, Unemployment Insurance Fund, Short Term Disability Insurance Fund, and the Temporary Assignment Program Fund.

Employee Health and Dental Care encompasses the Exclusive Provider Option Fund, Delta Dental PPO

Fund, Local Advantage Plus Dental Fund, and Local Advantage Blythe Dental Fund.

To protect the resources derived from the citizens of the county, Human Resources maintains actuarially defined reserves for general and auto liability, medical malpractice, and workers' compensation to self-insure against accidents and disasters. Additional excess insurance is purchased above the self-insurance.

The Risk Management Division of Human Resources acquires insurance for the County of Riverside and its affiliated agencies and boards and assists with contract review. Risk Management claim personnel adjudicate tort claims presented against the county. Risk Management personnel maintain claim files, contracts, and reports to meet mandated requirements of the State Controller, CSAC EIA, internal/external audits, the litigation management guidelines and HIPAA regulations. Risk Management also contracts for a number of specialty insurance programs and manages the property insurance program for the county.

The Workers' Compensation Division provides benefits to industrially-injured county employees while maintaining cost containment in order to minimize the effect of workers' compensation claims against the county. Workers' Compensation provides an injured worker all benefits they are entitled to under the California Labor Code.

Employee Assistance Services (EAS) provides counseling services to employees and their dependents. From individual to family counseling, Employee Assistance Services is there to help employees and their dependents in their time of need. Grief and crisis counseling is available as are monthly webinars and career planning for dependents under 26. EAS also provides assistance to employees in times of emergency and crisis if needed throughout the county.

Human Resources promotes full compliance with federal and California Occupational Safety and Health Agency (CalOSHA) rules and regulations for the workplace in addition to taking it that extra step further to engage, encourage, and energize employees

to pursue improved wellness by utilizing the resources available to them. From pre-employment and beyond, the county creates a safe and healthy work environment to secure the well-being of all of its employees. Occupational Health, Safety Loss Control, and the Culture of Health work continuously to make certain employee safety and health is a priority. If an employee faces a challenge, support systems are available through workers' compensation, Employee Assistance Services, disability insurance, or unemployment insurance to help them physically, psychologically, and/or financially, as needed.

The Safety Division provides training, onsite safety and ergonomic evaluations, conducts accident investigations, and reviews or assists in the creation of department required written safety programs. Safety also acts as the county's liaison with outside regulatory agencies on matters pertaining to occupational health and safety. Safety administers the county's Federal Motor Carrier Safety Administration's required alcohol and drug testing program, the county's California Department of Motor Vehicles Pull-Notice Program, the county's Automated External Defibrillator Program, and coordinates the county's Safety Advisory Committee and the Vehicle Accident Review Board.

The Culture of Health Program strives to improve the overall well-being of employees through the five elements of well-being and through partnerships with department ambassadors. The five elements of well-being are physical, social, community, career (purpose), and financial. Health challenges have become a fun and competitive way for departments to encourage staff members to think about their health. Telemedicine creates an easy link between and employee and a doctor when a traditional interaction is not feasible. Farmers markets are bringing locally grown foods to employees and the public at two County locations with more on the way.

Occupational Health provides pre-employment physicals to all potential county employees, as well as yearly health screenings for many classifications based on the needs of the departments. Occupational Health also provides seasonal flu shots to employees and other vaccines for classifications that require them. Occupational Health works closely with our county health system to monitor blood born pathogen issues and the effects of needle sticks.

The Temporary Assistance Program (TAP) office empowers departments within the county to be scalable in tough budget times, while also protecting the county from the exorbitant rates charged for hiring temporary personnel from outside agencies. The program hires temporary personnel for any departmental need as quickly as possible. The program also provides staffing for specific programs such as the Date Festival, Election Workers, and the DPSS Workforce Connection program.

The Employer Provider Option medical health plan and self-insured dental plans are high quality, low cost solutions that reduce out-of-pocket expenses for employees. The Exclusive Provider Option is a full service health plan offering health and pharmacy benefits to County employees and their dependents with its own on-site Center for Optimum Health that employees can choose for the medical care needs.

Accomplishments



Healthy Communities

- ◆ Create a Culture of Health mindset that values nutrition and exercise countywide to improve worker performance and reduce costs incurred due to health-related issues.
 - ❖ Completed first Culture of Health needs and program interest survey with a countywide response rate of 45 percent.
 - ❖ In FY 15/16, Workers' Compensation received 34 fewer new cases than in FY 14/15.
 - ❖ Installed 18 hydration stations for employees.
 - ❖ Designated 12 quiet rooms for employees to engage in stress management during the workday.
 - ❖ Worked proactively with the Economic Development Agency to establish hydration stations and quiet rooms in the design phase of new building projects.
 - ❖ Added two certified farmers' markets to workplace locations.



Business Friendly Operations

- ◆ Significantly improved efficiencies through exploration of service delivery models and

- reduce turnaround time by up to 25 percent in fulfilling departmental requests.
- ❖ Reduced average case duration for Workers’ Compensation disability access cases from 89 days to 51 days, open to close.
- ❖ Implemented electronic medical records in Employee Assistance Services (EAS).
- ❖ Launched a new EAS app and implemented text messaging appointment reminders.
- ◆ Increased access to temporary employment opportunities for local citizens through specialized programs.
 - ❖ Encore partnership with Office on Aging, putting retirees to work.
 - ❖ Subsidized Time-Limited Employment Program and Workforce Connection with the Department of Public Social Services.
- ◆ Established Riverside County as a recognized manager of taxpayer resources

by demonstrating responsible and effective services internally and externally.



- ❖ Received National Association of Counties (NACo) Award for “GROW Program.” Workers’ Compensation developed an internal training program approved by the Insurance Education Association that creates cost savings to the County.

Strategic Objectives



Business Friendly Operations

- ◆ With KPMG, identify meaningful metrics that are clear and concise. Install and refine a structural means to track metrics.
- ◆ Significantly improve efficiencies through exploration of service delivery models and reduce turnaround time by up to 25 percent in fulfilling departmental requests.
- ◆ Focus on and increase employee engagement.

Performance Measures		FY 15/16 Actuals	FY 16/17 Projected	FY 17/18 Goals	FY 18/19 Goals
	Culture of Health Challenge number of participants	2,512	1,241	1,500	1,750
	Culture of Health needs assessment participation (biannual)	45%	29.4%	N/A	35%
	Employees who reported the county encourages healthy behaviors through programs or overall work environment.	27.3%	30.4%	31%	32%
	Percentage of employees who reported their department encourages healthy behaviors through programs or overall work environment.	22.8%	28.2%	31%	33%
	Percentage of Exclusive Care pharmacy mail orders shipped within 24 hours	>90%	>90%	90%	90%
	Number of ergonomic assessments completed	482	450	450	450
	Number of employees attending safety training	5,013	5,100	5,100	5,100
	Percentage of liability cases closed without payment	88.6%	88%	88%	88%

Related Links

www.rc-hr.com

Budget Changes & Operational Impacts

Risk Management Funds

Staffing

Net increase of eight, full-time equivalent positions. Beginning FY 17/18 Human Resources will have 94 authorized, funded positions in these 5 budgetary units. Position increases are due to changing management direction and are mostly offset by decreases in other budgetary units.

Expenditures

Net increase of \$9.7 million.

- ◆ Salaries & Benefits
 - ❖ Increase of \$830,131 in salaries and benefits due to the increase in number of staff and projected increase in benefits rates for CalPERS. Salary costs for existing staff members are also increasing due to projected step increases.
- ◆ Services & Supplies
 - ❖ Increase of \$5.1 million in services and supplies mainly due to the increased cost of excess insurance in General and Auto Liability and Workers' Compensation. Increases in internal service fund costs to the budgetary units is also causing an increase.
- ◆ Other Charges
 - ❖ Increase of \$2.1 million in other charges, claims appropriation, due to increasing budgets for claims.
- ◆ Fixed Assets
 - ❖ Decrease of \$8,000 in fixed assets.
- ◆ Intrafund Transfers
 - ❖ Increase of \$1.74 million in intrafund transfers due to changes in the amount of funding provided to EAS, Occupational Health, Safety, and the Culture of Health.

Revenues

Net increase of \$7.3 million.

- ◆ Revenue from Use of Assets
 - ❖ Increase of \$95,000 in revenue from use of assets as interest returns have continued to grow steadily and revenue estimates needed to be increased.
- ◆ Charges for Current Services

- ❖ Increase of \$501,999 in charges for current services from the recommended budget from FY 16/17 due to a slight increase in the Workers' Compensation rate to other county departments.

◆ Other Revenue

- ❖ Increase of \$6.66 million in other revenue due to a need to increase funding to General and Auto Liability and Medical Malpractice Insurance to ensure that sufficient funds exist to pay claims.

Departmental Reserves

Net increase of \$277,501.

- ◆ Fund 46100 increase \$139,567 in unrestricted net assets.
- ◆ Fund 45960 decrease \$195,936 in unrestricted net assets.
- ◆ Fund 46000 increase \$333,870 in unrestricted net assets.

Employee Safety and Wellness Funds

Staffing

Net decrease of three vacant, full-time equivalent positions. Beginning FY 17/18 Human Resources will have 71 authorized, funded positions. The decreases relate to positions that are no longer utilized and deleting positions for which titles changed during the fiscal year.

Expenditures

Net decrease of \$109,241.

- ◆ Salaries & Benefits
 - ❖ Decrease of \$30,786 in salaries and benefits due to the net effect of staffing changes offsetting salary increases.
- ◆ Services & Supplies
 - ❖ Increase of \$43,545 in services and supplies due to increasing internal service fund charges.
- ◆ Other Charges
 - ❖ Decrease of \$114,000 in other charges. Other charges is the claims appropriation and the beginning budget estimate for FY17/18 is not radically different from FY 16/17.
- ◆ Fixed Assets
 - ❖ Decrease of \$8,000 in fixed assets as no need exists for depreciation expense.
- ◆ Intrafund Transfers

- ❖ Intrafund transfers will not change in FY 17/18 as some previous agreements.

Revenues

Net increase of \$734,528.

- ◆ Revenue from Use of Assets
 - ❖ Increase of \$23,250 in revenue from use of assets interest returns have continued to grow steadily and revenue estimates needed to be increased.
- ◆ Charges for Current Services
 - ❖ Decrease of \$1.53 million in charges for current services due to decreasing revenue for Occupational Health resulting from a decline in hiring countywide.
- ◆ Other Revenue
 - ❖ Increase of \$500,960 in other revenue due to increases in contributions and donations for Unemployment Insurance and Short-Term Disability.
- ◆ Operating Transfers In
 - ❖ Increase of \$1.74 million in operating transfers in due to increasing in funding from the risk management funds.

Departmental Reserves

Net decrease of \$1 million.

- ◆ Fund 46040 increase \$21,985 in unrestricted net assets
- ◆ Fund 46060 decrease \$559,072 in unrestricted net assets
- ◆ Fund 46080 decrease \$434,187 in unrestricted net assets
- ◆ Fund 46120 no change in unrestricted net assets
- ◆ Fund 47000 no change in unrestricted net assets

Employee Health and Dental Care Funds

Staffing

No net change, full-time equivalent positions. Beginning FY 17/18 Human Resources will have 45 authorized, funded positions. Positions were exchanged for different positions to meet management needs. Please note, only the Exclusive

Provider Option has staffing. The three dental funds do have any staffing assigned to them.

Expenditures

Net increase of \$10.4 million.

- ◆ Salaries & Benefits
 - ❖ Increase of \$240,433 in salaries and benefits due to the net effect of staffing changes/retirements and increasing salaries and benefit costs.
- ◆ Services & Supplies
 - ❖ Decrease of \$697,456 in services and supplies due to projected decreasing in spending on pharmaceuticals and special programs expense.
- ◆ Other Charges
 - ❖ Increase of \$10.79 million in other charges. Other charges, claims appropriation, is much higher for the Exclusive Provider Option as claims costs continue to rise.

Revenues

Net increase of \$7.5 million.

- ◆ Revenue from Use of Assets
 - ❖ Increase of \$116,000 in revenue from use of assets as interest returns have continued to grow steadily and revenue estimates needed to be increased.
- ◆ Charges for Current Services
 - ❖ Increase of \$192,280 in charges for current services due to estimated rebates increasing net fiscal year.
- ◆ Other Revenue
 - ❖ Increase of \$7.23 million in other revenue due to increasing contributions from members.

Departmental Reserves

Net decrease of \$11.8 million.

- ◆ Fund 45800 decrease \$11.7 million in unrestricted net assets. Draw down net assets to in lieu of raising rates to keep costs down.
- ◆ Fund 45860 increase \$40,549 in unrestricted net assets for operations.
- ◆ Fund 45900 decrease \$119,501 in unrestricted net assets for operations.

Budget Tables

<i>Department/Agency Staffing by Budget Unit</i>							
			Current Authorized	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
HR: Employee Assistance Program			13	12	12	12	
HR: Exclusive Provider Option			48	45	45	45	
HR: Liability Insurance			30	30	30	30	
HR: Malpractice Insurance			1	2	2	2	
HR: Occupational Health & Welfare			22	19	19	19	
HR: Property Insurance			1	1	1	1	
HR: Safety Loss Control			19	18	18	18	
HR: Temporary Assistance Pool			99	119	119	119	
HR: Wellness Program			3	3	3	3	
HR: Workers Compensation			50	49	49	49	
Grand Total			286	298	298	298	

<i>Department/Agency Expenditures by Budget Unit</i>							
	Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
HR: Delta Dental Insurance	\$ 6,583,717	\$ 7,072,159	\$ 6,650,159	\$ 6,609,610	\$ 6,609,610	\$ 6,609,610	
HR: Employee Assistance Program	1,343,234	361,073	361,073	361,073	361,073	361,073	
HR: Exclusive Provider Option	73,754,534	88,075,150	81,975,150	92,401,866	92,401,866	92,401,866	
HR: Liability Insurance	56,489,133	58,073,047	47,690,547	54,641,466	54,641,466	54,641,466	
HR: Local Advantage Blythe Dental	22,356	19,536	19,536	19,359	19,359	19,359	
HR: Local Advantage Plus Dental	838,963	878,591	878,591	921,177	921,177	921,177	
HR: Malpractice Insurance	2,558,459	7,649,126	6,149,126	8,978,130	8,978,130	8,978,130	
HR: Occupational Health & Welfare	3,453,792	4,057,477	4,057,477	3,854,619	3,854,619	3,854,619	
HR: Property Insurance	6,471,045	7,766,345	7,766,345	7,460,154	7,460,154	7,460,154	
HR: Safety Loss Control	2,079,120	2,650,625	2,650,625	2,882,705	2,882,705	2,882,705	
HR: STD Disability Insurance	5,558,844	6,456,433	6,156,433	6,639,072	6,639,072	6,639,072	
HR: Temporary Assistance Pool	5,381,073	6,559,850	6,559,850	6,475,516	6,475,516	6,475,516	
HR: Unemployment Insurance	2,787,982	4,131,830	4,131,830	3,582,062	3,582,062	3,582,062	
HR: Wellness Program	770,748	673,822	673,822	686,822	686,822	686,822	
HR: Workers Compensation	27,624,589	37,626,616	37,626,616	38,232,576	38,232,576	38,232,576	
Grand Total	\$ 195,717,589	\$ 232,051,680	\$ 213,347,180	\$ 233,746,207	\$ 233,746,207	\$ 233,746,207	

<i>Department/Agency Budget by Category of Expenditure</i>							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
Salaries and Benefits	\$ 20,182,562	\$ 24,856,625	\$ 25,256,625	\$ 26,296,403	\$ 26,296,403	\$ 26,296,403	
Services and Supplies	36,302,874	44,997,891	47,624,891	52,055,040	52,055,040	52,055,040	
Other Charges	137,083,153	159,291,342	137,559,842	150,761,499	150,761,499	150,761,499	
Fixed Assets	-	34,000	34,000	26,000	26,000	26,000	
Intrafund Transfers	-	-	-	-	-	-	
Expenditure Net of Transfers	193,568,589	229,179,858	210,475,358	229,138,942	229,138,942	229,138,942	
Operating Transfers Out	2,149,000	2,871,822	2,871,822	4,607,265	4,607,265	4,607,265	
Total Uses	\$ 195,717,589	\$ 232,051,680	\$ 213,347,180	\$ 233,746,207	\$ 233,746,207	\$ 233,746,207	

<i>Department/Agency Budget by Category of Source</i>							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
Rev Fr Use Of Money&Property	\$ 771,339	\$ 488,050	\$ 438,050	\$ 722,300	\$ 722,300	\$ 722,300	
Charges For Current Services	72,564,487	68,318,609	55,650,109	54,904,115	54,904,115	54,904,115	
Other Revenue	136,480,180	151,110,701	146,924,701	161,910,908	161,910,908	161,910,908	
Total Net of Transfers	209,816,006	219,917,360	203,012,860	217,537,323	217,537,323	217,537,323	
Operating Transfers in	1,524,482	2,256,134	2,256,134	3,907,265	3,907,265	3,907,265	
Revenue Total	211,340,488	222,173,494	205,268,994	221,444,588	221,444,588	221,444,588	
Net County Cost Allocation							
Use of Department Reserves	(15,622,899)	(8,410,968)	(8,410,968)	12,499,901	12,301,619	12,301,619	
Total Sources	\$ 195,717,589	\$ 213,762,526	\$ 196,858,026	\$ 233,944,489	\$ 233,746,207	\$ 233,746,207	

Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance

Fund	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
Risk Management Funds						
46100	Unrestricted Net Assets	\$ (11,208,075)	\$ (587,285)	\$ (11,795,360)	\$ 139,567	\$ (11,655,793)
46100	Fund Total	(11,208,075)	(587,285)	(11,795,360)	139,567	(11,655,793)
45960	Unrestricted Net Assets	(54,586,744)	6,202,007	(48,384,737)	(195,936)	(48,580,673)
45960	Fund Total	(54,586,744)	6,202,007	(48,384,737)	(195,936)	(48,580,673)
46000	Unrestricted Net Assets	1,383,064	(4,341,731)	(2,958,667)	333,870	(2,624,797)
46000	Fund Total	1,383,064	(4,341,731)	(2,958,667)	333,870	(2,624,797)
Employee Safety and Wellness Funds						
46040	Unrestricted Net Assets	(1,258,333)	1,545,499	287,166	21,985	309,151
46040	Fund Total	(1,258,333)	1,545,499	287,166	21,985	309,151
46060	Unrestricted Net Assets	5,141,165	(77,338)	5,063,827	(559,072)	4,504,755
46060	Fund Total	5,141,165	(77,338)	5,063,827	(559,072)	4,504,755
46080	Unrestricted Net Assets	7,868,579	351,689	8,220,268	(434,187)	7,786,081
46080	Fund Total	7,868,579	351,689	8,220,268	(434,187)	7,786,081
46120	Unrestricted Net Assets	2,524,003	(876,875)	1,647,128	-	1,647,128
46120	Fund Total	2,524,003	(876,875)	1,647,128	-	1,647,128
47000	Unrestricted Net Assets	1,603,061	(519,927)	1,083,134	-	1,083,134
47000	Fund Total	1,603,061	(519,927)	1,083,134	-	1,083,134
Employee Health and Dental Care Funds						
45800	Unrestricted Net Assets	21,648,506	(2,339,839)	19,308,667	(11,529,071)	7,779,596
45800	Restricted Net Assets	1,939,991	-	1,939,991	-	1,939,991
45800	Fund Total	23,588,497	(2,339,839)	21,248,658	(11,529,071)	9,719,587
45860	Unrestricted Net Assets	5,502,715	392,572	5,895,287	40,549	5,935,836
45860	Fund Total	5,502,715	392,572	5,895,287	40,549	5,935,836
45900	Unrestricted Net Assets	2,028,009	(12,253)	2,015,756	(119,501)	1,896,255
45900	Fund Total	2,028,009	(12,253)	2,015,756	(119,501)	1,896,255
45920	Unrestricted Net Assets	80,126	7,145	87,271	177	87,448
45920	Fund Total	80,126	7,145	87,271	177	87,448
Grand Total		\$ (17,333,933)	\$ (256,336)	\$ (17,590,269)	\$ (12,301,619)	\$ (29,891,888)

Fund Annotations

Fund	Fund Name	Purpose
Risk Management Funds		
46100	Workers' Compensation	Administer the County's self-insured workers' compensation program.
45960	Liability Insurance	Administer the County's self-insured general and auto liability program.
46000	Malpractice Insurance	Administer the County's self-insured medical malpractice program.
Employee Safety and Wellness Funds		
46040	Safety Loss Control	Administer the County's safety program to comply with local, state, and federal regulations regarding workplace safety.
46060	Short-Term Disability Insurance	Administer the County's short-term disability program.
46080	Unemployment Insurance	Administer the County's unemployment program.
46120	Occupational Health and Wellness	Administer the County's pre-employment program to administer pre-employment physicals and annual health exams.
47000	Temporary Assignment Program	Administer the County's temporary staffing program to meet short term staffing needs of County departments.
Employee Health and Dental Care Funds		
45800	Exclusive Provider Option	Collection of insurance premiums and payment of claims consistent with the self-insured employee health plan
45860	Delta Dental PPO	Collection of insurance premiums and payment of claims consistent with the self-insured dental plan
45900	Local Adv Plus Dental	Collection of insurance premiums and payment of claims consistent with the self-insured dental plan
45920	Local Adv Blythe Dental	Collection of insurance premiums and payment of claims consistent with the self-insured dental plan

INFORMATION TECHNOLOGY DEPARTMENT (RCIT)

Mission Statement

The employees of Riverside County Information Technology (RCIT) are committed to excellence and ensuring the business of government remains efficient by providing information technology infrastructure with systems offering maximum functionality, reliability and financial viability/security for the longest period possible. The department continuously strives to improve dissemination of public information through expanded use of communications systems and computing technology through effective oversight of telecommunications.

Department/Agency Description

RCIT's proposed budget for FY 17/18 is \$121.8 million, a \$15.6 million reduction from the FY 16/17 budget, which includes a request for 407 positions, a reduction of 15 positions from FY 16/17. As an internal service fund department, RCIT charges user departments and outside agencies for services.

RCIT is responsible for planning, designing, implementing, operating and coordinating the county's information and communications technology for all county departments. In addition, the department provides comprehensive services and support for a variety of the county's technology needs, including: applications development, Office 365, operations support services, help desk services, field support, data center server and storage services, project management and additional support services designed to meet the dynamic demands of the RCIT-consolidated departments. The Public Safety Enterprise Communication (PSEC) system provides critical countywide communication among the various county public safety agencies and member public safety agencies. This communication system ensures the greatest level of safety and support for the residents of Riverside County.

Accomplishments

Public Safety

- ◆ Expanded the PSEC radio system through the addition of member cities Banning, Murrieta, Riverside and Corona Police Departments, as well as the University of

California, Riverside and Riverside Community College.

- ◆ Completed a five-site channel upgrade to the PSEC radio system to provide additional system capacity.
- ◆ Established the Honeywell ProWatch Enterprise System as the county standard for badge-access security; implemented an Enterprise Pro-Watch Server; migrated CAC, RCIC, RC3 and several additional County facilities onto the Enterprise System
- ◆ Implemented SingleWire, an enterprise mass notification system, at the request of the Emergency Management Department.



Healthy Communities

- ◆ Completed RIVCO mobile, the county's first mobile application that serves as the portal to all county departments and includes health information.



Business Friendly Operations

- ◆ Replaced the county's aging phone system through implementation of the Converged Network Project, a new county standard Voice over Internet Protocol (VoIP) system and added wireless in all county departments.
- ◆ Installed dark fiber for high data center network bandwidth connectivity, between the County Administrative Center (CAC), Riverside County Innovation Center (RCIC) and County Data Center (RC3).
- ◆ Migrated 23 separate email systems to Office 365, creating a consistent global address list across consolidated departments.
- ◆ Implemented ServiceNow, a help desk service which enabled consolidation of eight call centers into one.
- ◆ Deployed an advanced threat protection software for added security of the county's email system and protection of users from new generation of malware.

- ◆ Consolidated multiple enterprise license agreements into a single agreement for the county, saving over \$1 million annually.
- ◆ Upgraded the county data center infrastructure and power capacity to enable future growth and maintain system reliability. RC3 serves as the county's premier data center for county department and private customers.
- ◆ Use of a multi-state information sharing and analysis center, operating a 24/7 cybersecurity operations center providing the county with real-time network monitoring, advanced cyber threat warnings and advisories, vulnerability identification, and incident response resources.
- ◆ Deployed Splunk enterprise security system for continuous monitoring and incident response.
- ◆ Deployed intrusion prevention system to block internet hacking into the county's networks.
- ◆ Deployed breach detection system to respond to targeted attacks, such as Ransomware.
- ◆ Implemented PeopleSoft accounts payable workflow, eliminating the need for county departments to submit payables documents to the Auditor-Controller, thereby expediting the approval process and enabling the county to take advantage of prompt payment discounts.
- ◆ Deployed GovDelivery, a cloud-based digital marketing tool connecting 150 million people in more than 3,000 government organizations (local, state and federal levels), facilitating communication between 22,000+ county employees and 2.5 million constituents.
- ◆ Deployed 2-1-1 Community Connect, an important county communication line to successfully serve constituents, with more than 10 call center agents providing a wealth of knowledge regarding county operations.


Strategic Objectives

Public Safety

- ◆ Completing equipment installation to add Corona Police Department as a member on the PSEC radio system.
- ◆ Continue working with county departments on badge access through Honeywell ProWatch security system.

Business Friendly Operations

- ◆ Deploy enterprise facsimile/ server solutions to county departments for greater efficiency.
- ◆ Migrate consolidated department servers to RC3 or satellite data centers, with the ultimate goal of eliminating 53 data centers.
- ◆ Relocate PeopleSoft (human resource and financial data) backup systems to off-site data center in Las Vegas for disaster recovery.
- ◆ Build a cyber-security operation center.
- ◆ Deploy internet filtering security protection.
- ◆ Implement Digital Government solutions for digital automation and storage, adding value by eliminating paper processes.
- ◆ Adopt Web Content Management (WCM) for providing information, services, notifications, events, transparency and much more. This is one of the single most important technology tools, empowering Riverside County to interact with constituents in a tremendous way.
- ◆ Consolidate active directories for consolidated departments to simplify the update to global address book or PeopleSoft, while enabling same sign-on to many applications.
- ◆ Deploy Windows 10 to consolidated departments' PCs.
- ◆ Deploy System Center Configuration Manager to capture asset data and enable reporting on technology refresh schedule, consistent with KMPG recommendations for a desktop refresh policy.
- ◆ Enable NetBackup on all systems at RC3 to eliminate tape backup and provide more electronic storage at the Las Vegas site.

Performance Measures		FY 15/16 Actuals	FY 16/17 Projected	FY 17/18 Goals	FY 18/19 Goals
	Average Service Desk Call wait	N/A	90 seconds	90 seconds	90 seconds
	All systems backed up daily and sent offsite	N/A	99.9%	99.9%	99.9%
	Average uptime of all RCIT managed systems	N/A	99.9%	99.9%	99.9%
	Cornet Network Availability	N/A	99.9%	99.9%	99.9%
	Internet Availability	N/A	99.9%	99.9%	99.9%
	PSEC Radio Voice Transmissions/ Busy Statistics	N/A	<1%	<1%	<1%
	PSEC Microwave Network Availability	N/A	99.9%	99.9%	99.9%
	Survey Responses	250	3465	3500	3500
	Favorable Comments	75%	80%	85%	90%

Related Links

<http://rcssportal.rivco.ca.org/sites/rcitcentral/Pages/Home.aspx>

Budget Changes & Operational Impacts

Staffing

Net decrease of 21 full-time equivalent positions. RCIT budgeted positions for FY 16/17 were 385; budgeted positions for FY 17/18 are 366, a net decrease of 19. PSEC budgeted positions for FY 16/17 were 40; budgeted positions for FY 17/18 are 38; a net decrease of 2.

- ◆ RCIT
 - ❖ Total authorized – 369
 - ❖ Total funded – 366 (334 filled, 32 vacant)
 - ❖ Total unfunded – 3 (To be deleted once vacant)
- ◆ PSEC
 - ❖ Total authorized – 38
 - ❖ Total funded – 38 (30 filled, 8 vacant)
 - ❖ Total unfunded – 0

Expenditures

Net decrease of \$1.6 million.

- ◆ Salaries & Benefits
 - Decreased \$3.3 million as a result of defunding 21 full-time equivalent positions and reflecting position costs based on payroll calculator.
 - ❖ RCIT – decreased \$3.1 million
 - ❖ PSEC – decreased \$200,000

◆ Services & Supplies

Net increase of \$2.8 million due to adding \$2 million VMWare software and \$1.1 million increase in COWCAP, due to a methodology change (building use to building depreciation). These increases are offset by a net decrease of \$300,000 in various accounts.

- ❖ RCIT – net increase \$2.6 million
- ❖ PSEC – net increase \$200,000

◆ Other Charges

Net decrease of \$600,000 resulted from adding new capital leases and removing expired leases.

- ❖ RCIT – net decrease \$700,000
- ❖ PSEC – net increase \$100,000

◆ Fixed Assets

Net decrease of \$300,000 due to a decrease in cash purchase requests.

- ❖ RCIT – decreased \$100,000
- ❖ PSEC – decreased \$200,000

Revenues

Net decrease of \$1.8 million.

- ◆ Revenue from Use of Assets
 - ❖ RCIT – N/A
 - ❖ PSEC – no change
- ◆ Charges for Current Services

Net decrease of \$1.8 million resulting from greater efficiencies.

- ❖ RCIT – decreased \$1.7 million
- ❖ PSEC – decreased \$100,000

Budget Tables

<i>Department/Agency Staffing by Budget Unit</i>							
			Current Authorized		Budget Year Requested	Budget Year Recommended	Budget Year Adopted
RCIT: Information Technology			446		369	369	369
RCIT: PSEC Operations			39		38	38	38
Grand Total			485		407	407	407

<i>Department/Agency Expenditures by Budget Unit</i>							
		Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
RCIT: Information Technology		\$ 77,958,540	\$ 92,677,466	\$ 86,743,856	\$ 89,045,137	\$ 89,045,137	\$ 89,045,137
RCIT: Pass Through		9,630,546	29,868,373	13,894,669	18,011,972	18,011,972	18,011,972
RCIT: PSEC Operations		12,609,185	14,851,412	14,640,186	14,745,535	14,745,535	14,745,535
Grand Total		\$ 100,198,271	\$ 137,397,251	\$ 115,278,711	\$ 121,802,644	\$ 121,802,644	\$ 121,802,644

<i>Department/Agency Budget by Category of Expenditure</i>							
		Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted
Salaries and Benefits		\$ 58,906,704	\$ 61,514,702	\$ 58,024,043	\$ 58,144,197	\$ 58,144,197	\$ 58,144,197
Services and Supplies		32,993,400	58,757,661	43,835,713	47,606,612	47,606,612	47,371,612
Other Charges		8,298,167	16,577,965	13,386,219	16,027,835	16,027,835	16,027,835
Fixed Assets		-	546,923	32,736	24,000	24,000	259,000
Expenditure Net of Transfers		100,198,271	137,397,251	115,278,711	121,802,644	121,802,644	121,802,644
Total Uses		\$ 100,198,271	\$ 137,397,251	\$ 115,278,711	\$ 121,802,644	\$ 121,802,644	\$ 121,802,644

<i>Department/Agency Budget by Category of Source</i>							
		Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Rev Fr Use Of Money&Property		\$ 380,625	\$ 346,236	\$ 393,128	\$ 353,475	\$ 353,475	\$ 353,475
Charges For Current Services		105,513,674	137,051,015	116,364,917	121,449,169	121,449,169	121,449,169
Other Revenue		1,989,041	-	137,602	-	-	-
Total Net of Transfers		107,883,340	137,397,251	116,895,647	121,802,644	121,802,644	121,802,644
Operating Transfers in		3,110,386	-	-	-	-	-
Revenue Total		110,993,726	137,397,251	116,895,647	121,802,644	121,802,644	121,802,644
Net County Cost Allocation							
Use of Department Reserves		(10,795,455)	(1,613,554)	(1,613,554)	-	-	-
Total Sources		\$ 100,198,271	\$ 135,783,697	\$ 115,282,093	\$ 121,802,644	\$ 121,802,644	\$ 121,802,644



Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance

Fund	Account Number	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
45500	260100	Deferred Inflows of Resources	\$ 13,307,937	\$ -	\$ 13,307,937	\$ -	\$ 13,307,937
45500	340100	Invstd in cap asts net of debt	472,435	-	472,435	-	472,435
45500	380100	Unrestricted Net Assets	3,272,868	2,179,717.00	5,452,585	-	5,452,585
45500	380110	Unrestricted N/A Pension Liab	(46,604,763)	-	(46,604,763)	-	(46,604,763)
		Fund Total	(29,551,523)	2,179,717	(27,371,806)	-	(27,371,806)
45510	313300	Restricted Net Assets	3,400	(20,177)	(16,777)	-	(16,777)
45510	325100	Unreserved Fund Balance	(18)	-	(18)	-	(18)
		Fund Total	3,382	(20,177)	(16,795)	-	(16,795)
45520	260100	Deferred Inflows of Resources	959,329	-	959,329	-	959,329
45520	340100	Invstd in cap asts net of debt	1,290,150	-	1,290,150	-	1,290,150
45520	380100	Unrestricted Net Assets	3,078,094	3,525,674.00	6,603,768	-	6,603,768
45520	380110	Unrestricted N/A Pension Liab	(3,355,783)	-	(3,355,783)	-	(3,355,783)
		Fund Total	1,971,790	3,525,674	5,497,464	-	5,497,464
		Grand Total	\$ (27,576,351)	\$ 5,685,214	\$ (21,891,137)	\$ -	\$ (21,891,137)

Fund Annotations

Fund	Fund Name	Purpose
45500	ISF-Information Technology	ISF for IT Services
45510	ISF-RCIT Pass Thru	Subfund for ISF IT services to pass-thru vendor costs to departments at no extra charge
45520	ISF PSEC	ISF for the Public Safety Enterprise Communication system

PURCHASING & FLEET SERVICES DEPARTMENT

Mission Statement

The mission of the Purchasing and Fleet Services Department is to provide materials, vehicles and services to county departments and agencies in the most effective and efficient manner and to serve our customers with integrity, professionalism, reliability and strive for excellence in performance.

Agency Description

Fleet Services

Fleet Services provides a comprehensive fleet management program for all vehicles in the central county fleet. This includes vehicle acquisition, maintenance, repair, modification, fuel sales, motor pool, car wash and vehicle disposal. The department operates seven garages throughout the county, nine motor pool locations and thirteen fuel sites. Fleet Services manages over 4,393 vehicles (3,315 non-patrol and 1,078 patrol). In FY 15/16, Fleet Services processed 20,351 work orders, provided over 2.9 million gallons of fuel and recorded 39.2 million vehicles miles driven.

Supply Services

Supply Services provides commonly used office products and other materials to county departments through competitively negotiated contracts. By combining the county's overall purchase needs, the department is able to secure competitive pricing. Transitioning to online direct ordering by county departments has resulted in reductions of inventory and the focus of stocking only essential supplies to county departments. Operations may be reduced to reflect the change in business processes. The department will continue to provide surplus operations for the reuse or disposal of surplus office equipment from county departments. Maintenance of the website will continue so county departments are aware of available office product and equipment. Departments have an opportunity to avoid purchase costs by reusing surplus equipment.

Printing Services

Printing Services has provided printing services to county departments and other government agencies. As departments embrace technology and move to a paperless environment, the department has seen a large decline in required print material. Departments are not required to utilize the county's central

printing service, and as a result obtain printing services from various sources.

Central Mail

Central Mail processes all county incoming and outgoing U.S. Postal Service mail, certified and registered mail, packages and interoffice mail. The department sorts all interoffice mail for 418 mail stops and delivers to 295 locations throughout the county, excluding Blythe. By consolidating all outgoing mail for the county, the division saves on postage through bar-coding and presorting discounts. As Central Mail provides the staff and equipment to process volumes of mail it is more cost effective for departments to utilize these services rather than purchase equipment and put resources in place to duplicate processes.

Accomplishments

Public Safety

- ◆ Supply Services implemented a successful pilot program with two departments to place office supply orders directly online through Staples Business Advantage. Completion of the rollout to all county departments is anticipated by the end of FY 16/17. Departments will have access to the County-negotiated Staples contract prices and will see an immediate 10 percent cost reduction by ordering online directly through the Staples Business Advantage portal.
- ◆ Supply Services continues to promote the reuse of surplus office supplies and furniture to county departments and since July 1, 2016, has averaged a monthly repurpose value of \$5,300 providing cost avoidance to county departments through the reuse of surplus items.
- ◆ Fleet Services implemented a new rate model for FY 17/18 that consolidated four vehicle charges into one monthly rate that encourages a minimum utilization of 6,000 miles per year and discourages the use of underutilized vehicles, as it is not cost effective for departments to retain vehicles that are seldom driven.
- ◆ Fleet Services continues to replace the aging fleet with hybrid vehicles, promoting fuel

efficiency and cleaner air. There are 759 hybrid vehicles, and eight electric vehicles. Three charging stations are completed and a fourth station will be installed by FY 17/18.

- ◆ Fleet Services has embraced the utilization of telematics, with 175 vehicles currently equipped with this technology. A goal is to install telematics in 250 motor pool vehicles in FY 17/18. Telematics enhances vehicle utilization tracking and diagnostics monitoring.
- ◆ Fleet Services has provided \$202,431 in motor pool cost savings to departments by advising them of vehicles driven infrequently and/or retained over weekends.
- ◆ For the third year in a row, Fleet Services received the Government Fleet Award from Government Fleet Magazine, which recognized the department as one of the top 50 public fleets in the United States.

 **Healthy Communities**

- ◆ During the Vehicle Vendor Expo, provided an alternative fuel fleet break out session, which was a panel discussion among leading public environmental agencies discussing how public fleets can become greener.
- ◆ Installed two Level II electrical charges through leverage of existing grants with plans to install eight more.
- ◆ Forty-two percent of fleet vehicles are hybrids, with additional coming online.

 **Business Friendly Operations**

- ◆ Fleet Services was the lead agency for the Vehicle Vendor Expo, which was open to all public jurisdictions to review the latest in fleet and fleet accessory products from vendors.
- ◆ Use of local vendors to presort county outgoing mail.

Strategic Objectives

 **Public Safety**

- ◆ Shift focus to mobility rather than vehicle ownership and maintenance. Make use of

all options to move people in a timely, safe, and cost efficient manner.

- ◆ Right size the fleet through vehicle utilization policy and reporting of vehicle utilization metrics.
- ◆ Enhance vehicle utilization through use of automated motor pool technology.
- ◆ Implement minimum annual mileage utilization for non-patrol passenger vehicles.
- ◆ Implement quarterly customer service surveys for Central Mail. This effort will also help inform county departments of the various services Central Mail can perform on their behalf that may provide cost savings and efficiencies to the department rather than departments purchasing mail service equipment and utilizing staff to process mail.
- ◆ Partnered with RCIT's Digital Equity Program for the pickup and delivery of electronic equipment.
- ◆ Remove underutilized vehicles in the county fleet, which will result in one-time savings of approximately \$1 million.


 **Healthy Communities**

- ◆ Continuation of removal of excess underutilized vehicles.
- ◆ Explore the use of ride sharing services as alternatives to motor pool vehicles.
- ◆ Create online training and tutorials for new county employees before using a county vehicle.
- ◆ Continue working with Human Resources safety division to reduce county vehicle incidents.
- ◆ Increase installation of key valet systems in county campus locations.
- ◆ Purchase additional electrical vehicles for urban transportation needs.

 **Business Friendly Operations**

- ◆ Use of local vendors for fleet after-market parts needs.



Performance Measures				
	FY 15/16 Actuals	FY 16/17 Projected	FY 17/18 Goals	FY 18/19 Goals
 Fleet Svcs – Average vehicle uptime (percentage)		95%	97%	99%
Fleet Svcs – Remove Underutilized Vehicles (# of vehicles)	0	10	42	60
Supply Svcs – Office Supply savings (percentage)		10%		

Related Links

- <http://purchasing.co.riverside.ca.us/Divisions/Supply.aspx>
- <http://purchasing.co.riverside.ca.us/Divisions/CentralMail.aspx>
- <http://www.purchasing.co.riverside.ca.us/Divisions/Printing.aspx>
- http://intranet.purchasing.co.riverside.ca.us/Portals/0/Fuel%20Sites%20Brochure_WEB.pdf?ver=2015-04-08-144712-430

Budget Changes & Operational Impacts

Staffing

Fleet Services

For Fleet Services there are 48 positions budgeted and funded in FY 17/18 for fleet operations. The staffing level has been reduced by two from current year levels. Year-to-date, three positions are vacant however recruitment is underway to fill these funded positions. There are no vacant unfunded positions. The Fleet Services budget also includes eight administrative staff positions to support the Purchasing and Fleet Services departments.

Central Mail

For Central Mail there are ten positions budgeted and funded in FY 17/18; no net new positions from prior year. There are no vacant unfunded positions.

Expenditures

Fleet Services

FY 17/18 expenditures have been reduced by a total \$3 million from the current year budget because of staffing reductions and changes in operations and efficiencies.

Central Mail

FY 17/18 expenditures have increased \$74,519, due to increased worker’s compensation costs.

Supply Services

FY 17/18 expenditures were reduced by a total \$10.9 million from the current year budget because of the business model change to direct online ordering. Further adjustments will be made during FY 17/18.

Revenues

Fleet Services

FY 17/18 revenues are reduced by a total of \$3.9 million in anticipation of forecasted decreases in both fuel costs and charges for vehicle services related to the replacement of an aging fleet with newer vehicles that require less maintenance and repair.

Central Mail

FY 17/18 revenues reflect an increase of \$133,330 because of additional mail stops and other requested mail services.

Supply Services

FY 17/18 revenues reflect a decrease of \$11.1 million because of the business model change to direct online ordering by county departments. Further adjustments will be made during FY 17/18.

Departmental Reserves

Fleet Services

The department has created a separate sub-fund to identify Fleet Services motor pool vehicles from

department assigned vehicles. This separation provides transparency on the actual fund balance associated with the fleet operations. Reserves have been committed and will be utilized based on the Board approved five-year capital plan for Fleet Services. For FY 17/18, the Fleet Services budget includes the use of \$2,975,000 for the replacement of capital equipment.

Central Mail

Reserves have been committed and will be utilized based on the Board approved five-year capital plan for Central Mail.

Printing Services

Remaining balances may be rebated to departments based on prior year printing transaction sales generated from each department.

Supply Services

Reserves will be addressed during the year to reflect the reduction of inventory. Remaining balances may be rebated to county departments.

Budget Tables

Department/Agency Staffing by Budget Unit						
	Current Authorized	Budget Year Requested	Budget Year Recommended	Budget Year Adopted		
Purchasing: Central Mail Services	9	10	10	10		
Purchasing: Fleet Services	62	57	56	56		
Purchasing: Printing	9	5	5	5		
Purchasing: Supply Services	17	4	4	4		
Grand Total	97	76	75	75		

Department/Agency Expenditures by Budget Unit						
	Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Purchasing: Central Mail Services	\$ 2,802,364	\$ 3,460,514	\$ 3,361,752	\$ 3,437,262	\$ 3,437,262	\$ 3,437,262
Purchasing: Fleet Services	28,565,147	50,891,156	50,084,737	47,753,966	47,618,276	47,618,276
Purchasing: Printing	2,912,338	2,985,929	1,784,299	578,143	578,143	578,143
Purchasing: Supply Services	15,228,671	15,874,928	13,527,992	4,890,509	4,890,509	4,890,509
Grand Total	\$ 49,508,520	\$ 73,212,527	\$ 68,758,780	\$ 56,659,880	\$ 56,524,190	\$ 56,524,190

Department/Agency Budget by Category of Expenditure						
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted
Salaries and Benefits	\$ 6,678,496	\$ 7,379,597	\$ 6,744,634	\$ 6,037,687	\$ 5,901,997	\$ 5,901,997
Services and Supplies	32,558,645	37,218,945	33,161,889	21,789,940	21,789,940	21,692,940
Other Charges	10,271,379	21,714,866	22,420,139	23,516,552	23,516,552	23,516,552
Fixed Assets	-	6,899,119	6,432,118	5,315,701	5,315,701	5,412,701
Expenditure Net of Transfers	49,508,520	73,212,527	68,758,780	56,659,880	56,524,190	56,524,190
Total Uses	\$ 49,508,520	\$ 73,212,527	\$ 68,758,780	\$ 56,659,880	\$ 56,524,190	\$ 56,524,190

Department/Agency Budget by Category of Source						
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Rev Fr Use Of Money&Property	\$ 90,049	\$ 66,712	\$ 65,835	\$ 65,835	\$ 65,835	\$ 65,835
Charges For Current Services	43,449,640	49,710,762	45,345,134	36,639,121	36,639,121	36,639,121
Other Revenue	9,314,558	8,800,494	9,641,333	4,635,467	4,635,467	4,635,467
Total Net of Transfers	52,854,247	58,577,968	55,052,302	41,340,423	41,340,423	41,340,423
Revenue Total	52,854,247	58,577,968	55,052,302	41,340,423	41,340,423	41,340,423
Net County Cost Allocation						
Use of Department Reserves	(3,345,727)	2,747,557	2,747,557	3,883,657	15,183,767	15,183,767
Total Sources	\$ 49,508,520	\$ 61,325,525	\$ 57,799,859	\$ 45,224,080	\$ 56,524,190	\$ 56,524,190



Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance

Fund	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
45300	Adv Frm Grantors and 3rd Parties	\$ 153,899	\$ -	\$ 153,899		\$ 153,899
45300	Deferred Inflows of Resources	907,916	-	907,916		907,916
45300	Invested in Cap Assets Net of Debt	14,899,245	-	14,899,245		14,899,245
45300	Unrestricted Net Assets	14,338,387	(30,492,671)	(16,154,284)	(14,634,151)	(30,788,435)
45300	Unrestricted N/A Pension Liab	(3,177,298)	-	(3,177,298)		(3,177,298)
	Fund Total	27,122,149	(30,492,671)	(3,370,522)	(14,634,151)	(18,004,673)
45600	Adv Frm Grantors and 3rd Parties	5,915	(5,915)	-		-
45600	Deferred Inflows of Resources	314,666	-	314,666		314,666
45600	Invested in Cap Assets Net of Debt	489,903	-	489,903		489,903
45600	Unrestricted Net Assets	1,137,036	(19,339)	1,117,697	(363,836)	753,861
45600	Unrestricted N/A Pension Liab	(1,103,981)	-	(1,103,981)		(1,103,981)
	Fund Total	843,539	(25,254)	818,285	(363,836)	454,449
45620	Adv Frm Grantors and 3rd Parties	-	-	-		-
45620	Deferred Inflows of Resources	125,303	-	125,303		125,303
45620	Invested in Cap Assets Net of Debt	351,168	-	351,168		351,168
45620	Unrestricted Net Assets	912,617	(202,057)	710,560	(17,500)	693,060
45620	Unrestricted N/A Pension Liab	(438,624)	-	(438,624)		(438,624)
	Fund Total	950,464	(202,057)	748,407	(17,500)	730,907
45700	Adv Frm Grantors and 3rd Parties	-	-	-		-
45700	Deferred Inflows of Resources	171,940	-	171,940		171,940
45700	Invested in Cap Assets Net of Debt	202,688	-	202,688		202,688
45700	Unrestricted Net Assets	4,005,152	(1,263,881)	2,741,271	(168,280)	2,572,991
45700	Unrestricted N/A Pension Liab	(601,739)	-	(601,739)		(601,739)
	Fund Total	3,778,041	(1,263,881)	2,514,160	(168,280)	2,345,880
	Grand Total	\$ 32,694,193	\$ (31,983,863)	\$ 710,330	\$ (15,183,767)	\$ (14,473,437)

Fund Annotations

Fund	Fund Name	Purpose
45300	Fleet Services	Fleet Life Cycle Management, Motor Pool, Fuel Sales
45600	Printing Services	Printed Products, Broker Printed Work
45620	Central Mail	County Mail Routes, Postage Metering
45700	Supply Services	Office Products, Paper, Systems Furniture, County Surplus Operations



ENTERPRISE FUNDS

INTRODUCTION

Enterprise funds provide goods or services to the public on a fee for service basis. These funds perform varied activities in unrelated functions, such as operation of the county's landfill system by the Department of Waste Resources, operation of the

county's Housing Authority by the Economic Development Agency provision of hospital care by the Riverside University Health System Medical Center. Enterprise fund are proprietary funds that operate and budget on a full accrual basis.



DEPARTMENT OF WASTE RESOURCES

Mission Statement

The mission of the Department of Waste Resources (RCDWR) is to provide for the protection of the general public's health and welfare by efficient management of Riverside County's solid waste system through: provision of facilities and programs which meet or exceed all applicable local, State, Federal and land use regulations; utilization of up-to-date technological improvements; development and maintenance of a system that is balanced economically, socially and politically; and economically feasible recovery of waste materials.

Department/Agency Description

RCDWR is responsible for the efficient and effective landfilling of non-hazardous waste. In this effort, RCDWR operates six landfills, has a contract agreement for waste disposal with an additional private landfill, and administers several transfer station leases. Every effort is made to recycle and reuse appropriate items with scrupulous attention to public health and safety.

In the past, trash was disposed of in a "dump," and either burned or buried in a hole. Stringent regulations were enacted that require governments to design, operate, monitor, and close sanitary landfills. After a landfill closes, the site is capped and continues to be monitored for erosion, landfill gas and groundwater for a minimum of 30 years. RCDWR ensures that Riverside County has a minimum of 15 years of capacity, at any time, for future landfill disposal. RCDWR is organized so that nearly all functions of designing, permitting, operating, maintaining, and supporting the landfill system are performed by in-house staff.

In addition to landfill management, RCDWR provides a variety of community services including household hazardous waste collection, recycling, composting, illegal dumping clean up, community clean-ups, and graffiti abatement.

Originally part of the Road Department, RCDWR was made a separate department by the Riverside County Board of Supervisors in 1986. RCDWR functioned as a special revenue fund until 1986 when the Board elected to account for department activity

as an enterprise fund – a business type activity, responsible for funding operations from user fees. The operation became a special district in 1994 and remained one until 1998 when it again became a county department.

In 2015, the department's name changed from Riverside County Waste Management Department to "Riverside County Department of Waste Resources" to more accurately convey the multi-faceted approach to waste resource management and that much of what our society throws away today actually has residual value and should be repurposed for a higher and better use.

Accomplishments



Healthy Communities

- ◆ Enhance the quality of the environment by focusing on landfill sustainability, pollution prevention, and strategic planning.
 - ❖ Our Drop & Shop program allows residents access to free reuse products that are collected during Household Hazardous Waste events throughout the county. So far in 2017, RCDWR has opened up three new locations and are on pace to open up one more facility in 2017.
 - ❖ In partnership with the Mattress Recycling Council, RCDWR now accepts mattresses at the Lamb Canyon Landfill for recycling. Mattresses are more than 75 percent recyclable.
 - ❖ In January 2017, The Board of Supervisors approved RCDWR's request to donate reusable items to non-profit/community organizations. RCDWR receives many reusable items such as bicycles, through the disposal system. Many of these items are in fair condition and are in need of only minor repairs. Building a partnership with local non-profit/community based organizations allows these bicycles to be refurbished and disseminated among children and families in need.
 - ❖ RCDWR presented Sustainability Awards for the first time last year and is

looking forward to doing so again this year. RCDWR honors organizations and businesses in each Supervisorial District in order to promote awareness and recognize those organizations that work towards environmental Stewardship.

- ❖ In addition to the well-attended backyard composting and vermicomposting/Make Your Own Worm Bin classes, RCDWR's public outreach team developed two new classes for 2017. In the Green Cleaning class, residents learn the benefits of using environmentally sound cleaning practices that use less toxic ingredients. In the Recycling Together class, residents receive an overview of the waste and recycling system in Riverside County, and learn how they can become better recyclers.
- ❖ RCDWR is expanding its volunteer program to aid in public outreach efforts. The public outreach team attends over 70 community events each year, gives presentations to numerous community groups and schools, as well as conducts public education classes. By expanding its volunteer base, RCDWR is able to reach more residents and teach them how to recycle, compost, and manage waste legally and responsibly.
- ❖ In March, RCDWR broke ground and is in the process of building an Education Center at the Lamb Canyon Landfill. The Education Center will be located at a high point on site and will be an invaluable resource to students, surrounding communities, and the general public.
- ◆ Forged cooperative partnerships by leveraging resources in the development, implementation, and administration of the County's (program to refurbish computers for underserved communities).
- ◆ Illegal dumping retrieval efforts recovered 800 tons of refuse from non-maintained roadways and 4,400 tires.
- ◆ Used a system-wide approach to ensure fleet assets management in a manner that is sustainable and economical, while ensuring

RCDWR is equipped with the vehicles and equipment it requires to perform mission-critical assignments.

- ❖ To date RCDWR has replaced five On Road heavy vehicles with alternative fuel units.



Business Friendly Operations

- ◆ Strengthened our customer service culture to ensure a positive customer experience.
 - ❖ Ensured customers were provided with superior services by being responsive to customers' needs, professional, courteous, attentive and knowledgeable, resulting in a customer satisfaction rating of 95 percent.
 - ❖ Trained staff regarding resources available to members of the public for waste diversion.
 - ❖ Developed, maintained and attracted a skilled, adaptable and diverse workforce.
- ◆ Expanded services to meet the needs of qualifying small businesses to safely discard hazardous materials.
 - ❖ RCDWR began a pilot program to assist small businesses with hazardous waste disposal, called the Conditionally Exempt Small Quantity Generator (CESQG) program. Ultimately, when fully developed, it will provide businesses the benefit of consolidating their waste with other small quantity generator waste providing an economy of scale experienced by larger generators.
 - ❖ The CESQG program provides a service to ensure proper handling and disposal of hazardous waste and reduces the abandonment or illegal disposal of Hazardous Waste from small businesses.
- ◆ Provided opportunities for businesses to utilize our pilot food waste composting project for regulatory compliance.
 - ❖ RCDWR responded proactively to legislation and started a pilot compost program at the Lamb Canyon Landfill. Organic food waste material comes from the Larry D. Smith Correctional Facility. RCDWR is also currently

working with Morongo Band of Mission Indians and other organizations to obtain additional food waste for the program.

Strategic Objectives

Healthy Communities

- ◆ Enhance the quality of the environment by focusing on landfill sustainability, pollution prevention, and strategic planning.
 - ❖ Badlands Liner Expansion - A liner expansion combined with the installation of a berm along the northwest edge of the landfill will extend the site life by approximately 2 years and 8 months.
 - ❖ Lamb Canyon, Phase 3 Drainage and Access Improvements. Drainage and access improvements will aid on-going efforts to comply with the requirements of the Industrial General Permit (IGP) for stormwater discharges. This will be achieved by diverting storm water runoff from some current work areas (such as the Waste Recycling Park & North Soil Stockpile) into a new sedimentation basin to be constructed within Phase 3 Canyon area at the Lamb Canyon landfill.
 - ❖ Menifee Landfill Final Cover and Drainage Improvements. This project will address the final cover and drainage control concerns by placing a minimum of two feet of engineered clean cover over exposed waste within the landfill limits, grading the landfill to drain properly, constructing a trapezoidal channel along edge of the landfill limits and installing perimeter gas probes. Grant funding has been secured by Calrecycle in the amount of \$549,217 to help fund this project. RCDWR will contribute the remaining cost of \$725,649 for a total construction cost of \$1,274,866. It is anticipated that of the projected total construction cost, \$382,460 will be incurred in FY 17/18, and the remainder in FY 18/19.
 - ❖ Corona Landfill Drainage Improvements. To address damage due to erosion and flooding as a result of increasing urban run-off and high velocity storm flows causing soil erosion, the RCDWR proposes to increase the capacity of the channel to significantly reduce flooding events at the landfill and install a revetment system to protect the landfill slopes (articulated concrete blocks). The project will increase the capacity of the channel to contain a 100-year, 24 hour rainstorm, thereby preventing water from overflowing onto the adjacent landfill unit. Construction costs are expected to be covered through funding from Riverside County Flood Control and Water Conservation District. Any environmental mitigation costs associated with the project will be funded though RCDWR and the City of Corona.
- ❖ Lamb Canyon Fleet Maintenance Building. RCDWR intends to construct a fleet maintenance structure to function as a centralized work area for fleet staff in FY 17/18. This structure will enable fleet staff to perform repairs and maintenance work more safely and effectively, provide protection from extreme weather conditions, and will significantly reduce risk of contamination to both the equipment and the environment. A third party contractor selected through competitive bid process will implement construction.
- ❖ Mecca II Landfill Closure. In 2007, RCDWR reduced operations of the Mecca II landfill from two days per week to two day per year, as it was near capacity. This extended the useful life of the landfill, but RCDWR must now comply with regulations that require the closure of the Mecca II landfill and submit the Final Closure Post Closure Maintenance Plan (FCPCMP) to regulatory agencies by end of calendar year 2017. Contingent upon receiving regulatory approval of FCPMP, closure construction may start at the end of FY 17/18. The project will include construction of a final cover system, drainage improvements and erosion

control measures. RCDWR engineering staff will prepare design and contract documents for this project and will provide construction management and inspection during the construction phase. A third party contractor selected through competitive bid process will implement construction. Consultant services shall provide independent QA/QC services during construction.

- ❖ **Badlands Landfill Annual Site Maintenance and Drainage Improvements.** The proposed Site Improvement Project at the Badlands landfill will help enhance the existing surface drainage system and provide additional Best Management Practices (BMPs) throughout the site to improve the quality of surface water runoff. The major work items in this project will include the installation of soil cement and class II base roadways, asphalt and shotcrete drainage structures, metal flume down drains, riprap slope protection, earthen diversion berms, and erosion control measures such as slope netting, hydroseeding, silt fencing, and fiber rolls. Department engineering staff will prepare the design and contract documents for this project and will provide construction management during the project. A third party contractor selected through competitive bid process will implement construction. Project cost is estimated at \$750,000, of which \$225,000 is anticipated to be incurred in FY 17/18. RCDWR, anticipates construction will be completed in FY 18/19 and the remaining \$525,000 is anticipated to be incurred then.
- ❖ **Badlands Landfill Production Well.** A cost analysis to determine the most cost effective water source for the Badlands Landfill was conducted in 2016. The analysis looked at multiple off-site water sources and an existing groundwater production well located along the northwest landfill property. The results of the analysis clearly demonstrated that rehabbing the production well would be most cost efficient. The project will

include costs to extend power from the on-site Gas to Energy Facility, purchase and installation of a new pump/piping, and purchase and installation of a 10,000 gallon water tower.

- ❖ **Blythe Landfill Drainage and Erosion Control Improvements.** The proposed drainage and erosion control improvements at the Blythe landfill will help enhance the existing surface drainage system and provide additional Best Management Practices (BMPs) throughout the site to improve the quality of surface water runoff. The major work items in this project will include installation of metal flumes, asphalt-concrete down drains, earthen berms, and riprap energy dissipaters to prevent erosion of landfill slopes during rainstorms at the site. Erosion control measures will include placement of ground palm material for slope stabilization. To enhance storm water quality, this project will also include construction of a detention basin at the site. Department engineering staff will prepare the design and contract documents for this project and will also provide construction management and inspection during the project. A third party contractor selected through competitive bid process will implement construction. Contracted work is estimated to cost approximately \$600,000, of which \$180,000 is anticipated to be incurred in FY 17/18. Construction is anticipated to be completed in FY 18/19 and remaining costs will be incurred then.
- ❖ **Lamb Canyon Site Maintenance and Drainage Improvements.** This Site Improvement Project represents an integral part of RCWRD's efforts to reduce the introduction of pollutants that affect the quality of storm water discharges associated with landfill operations. As part of the National Pollutant Discharge and Elimination System (NPDES) statewide general permit to regulate industrial storm water discharges, RCDWR is responsible for the installation and

- maintenance of Best Management Practices (BMPs), including drainage structures that collect and channel runoff from the landfill. Based on the performance of existing BMPs, site engineering staff believes installation of more permanent structures & maintenance of existing structures would proactively address the requirements of the new Industrial General Permit (IGP) for storm water discharges and reduce the risk of regulatory and/or third party litigation. Other benefits of this project will include reduced labor/equipment costs associated with repairs and regular site maintenance.
- ❖ Lamb Canyon Landfill - Land Acquisition. Acquisition of the headwaters of the canyon just to the north of the existing landfill property boundary is necessary to develop the Phase 3 canyon at Lamb Canyon landfill in the most efficient and cost effective manner possible. Failure to procure this property would negatively affect future development plans of the landfill.
 - ◆ Use a system-wide approach to improve operations by managing fleet assets in a manner that is sustainable and economical, while ensuring RCDWR is equipped with the vehicles and equipment it requires to perform mission-critical assignments.
 - ❖ Develop sustainable standards for equipment specifications.
 - ❖ Reduce diesel particulate matter (PM) and oxides of nitrogen (NO_x) emissions from in-use (existing) off-road heavy-duty diesel vehicles by complying with requirements of the In-Use Off Road Diesel Fueled Fleet Regulations. FY 17/18 replacements of older model units will include a Trash Compactor, Scraper, Loader, D4 Dozer, two Skid Steers.
 - ❖ Replace on road diesel trucks and buses with alternative fuel technology in compliance with the On-Road Heavy-Duty Diesel Vehicles (In-Use) Regulation. RCDWR proposes to replace a Water Truck, Dump Truck, and Service Truck with Compressed
 - Natural Gas (CNG) fueled units in FY 17/18.
 - ❖ Perform effective preventative maintenance extending asset life cycles.
 - ◆ Resource Innovation – Enhance Resource Innovation through:
 - ❖ Expanding RCDWR’s composting efforts to divert compostable materials currently sent to the landfill.
 - ❖ Developing partnerships to divert E-waste from the waste stream.
 - ❖ Deploying smart trash receptacles to reduce recyclables and other material that can be diverted from the landfill.
 - ❖ Increasing number of volunteers to assist in recycling outreach, backyard composting education, and vermicomposting training for the public.
 - ◆ Decrease illegal dumping in the county by:
 - ❖ Using technology to streamline operations and procedures for reporting, responding to, and tracking illegal dumping.
 - ❖ Creating an illegal dumping action plan to proactively identify and address high profile areas.
 - ❖ Enhancing enforcement.
 - ❖ Coordinating with local jurisdictions/agencies for community clean-up events.



Business Friendly Operations


- ◆ Deliver exceptional customer service using innovative technology. Expand programs and develop modern facilities to increase the amount of Household Hazardous Waste (HHW) diverted from the landfill and provide recycling options to customers seeking alternatives to waste disposal.
 - ❖ Scale-house Operating System. Currently RCDWR is using internally developed software programs for Scale-house operation and separate systems to manage tonnage reporting, and accounts receivables. A new system is needed to combine operational, reporting and accounting needs. To meet these needs, RCDWR proposes to purchase a centralized, simple to use (intuitive), capable and cost effective Scale-House Operating System (SOS). The proposed

system will combine physical operations such as weighing and identifying vehicles by type, classifying waste by type and recording waste origin information with data recording/reporting and also include a robust billing system based using cloud based technologies.

- ❖ Waste Recycle Park (WRP) Improvements. The WRP area at the Lamb Canyon landfill includes several remaining facilities that will expand public service, meet regulatory requirements, and improve working condition for Department employees and landfill customers. Due to large scope of the remaining facilities, the full development of the WRP will be implemented in phases, which will be determined based on priority and other factors. The major remaining facilities include, but are not limited to, a new Central Accumulation Facility (CAF) building, steel-frame canopy structures for the e-waste/appliance and metal recycling activities, and a permanent prefabricated metal building for a re-use store. In addition, some supporting facilities and infrastructure will be added within the WRP area including a

bathroom facility with water supply tank, septic tank, and seepage pit, asphalt and class-II base work areas and access roads, and extending the existing electrical power to the new structures.

- ❖ French Valley Household Hazardous Waste Collection Facility. The purpose of the proposed project is to meet the needs of residents and qualifying small businesses seeking to safely discard household hazardous waste (HHW) and other qualifying hazardous materials with a permanent HHW collection facility in the unincorporated community of French Valley. The project site is owned by the County of Riverside, under control of the EDA. As part of the Project, RCDWR and EDA will enter into a Cooperative Agreement authorizing the development of the Collection Facility. The Collection Facility is expected to include a permanent structure covering a 7,040 square foot area, two chemical storage bins, a 500-gallon aboveground storage tank for used oil and antifreeze, a re-use store, bio retention basins, an office and a restroom. The facility will be fenced, roofed and situated on top of a concrete pad.

Performance Measures					
		FY 15/16 Actuals	FY 16/17 Projected	FY 17/18 Goals	FY 18/19 Goals
	Number of employee injuries ⁽¹⁾	12	10	0	0
	Number of employee accidents/incidents ⁽²⁾	4	9	0	0
	In-County System capacity ⁽³⁾	20 years	19 years	Minimum 15 years	Minimum 15 years
	Percentage of graffiti abatement requests addressed ⁽⁴⁾	271 reported 100% addressed	415 reported 100% addressed	Work with Community groups to reduce/eliminate	Work with Community groups to reduce/eliminate
	Number of tons of illegally dumped waste collected on unmaintained county roads (brown roads) ⁽⁵⁾	620 Tons 3,400 Tires	800 Tons 4,400 Tires	Clean all identified Illegal Dump sites	Clean all identified Illegal Dump sites
	Number of sponsored Community Clean-up events to	23 Events; 3,000 Participants 560 tons	24 Events 3,500 Participants 60 tons	Increase service days/locations to meet public need.	Increase service days/locations to meet public need.


	collect waste that may have otherwise been illegally dumped. ⁽⁶⁾	6,700 tires	2,500 Tires		
	Number of participant count at Household Hazardous Waste Collection Events.	20,693 participants 34 Events	21,500 participants 36 Events	Increase public participation by offering more/diversified collection events	Increase public participation by offering more/diversified collection events
	Number of pounds of Household Hazardous Waste diverted from landfill through collection events.	1,519,823 pounds	1,520,000 pounds	Increase public participation by offering more/diversified collection events	Increase public participation by offering more/diversified collection events
	Number of Hazardous Waste Inspections and Tons of Hazardous Waste diverted.	9,389 Inspections 69,019 pounds diverted	9,300 Inspections 55,000 pounds diverted	Eliminate the disposal of hazardous/prohibited waste into the landfill system to the extent possible.	Eliminate the disposal of hazardous/prohibited waste into the landfill system to the extent possible.
	Percentage of scheduled environmental monitoring events completed. ⁽⁷⁾	99.6%	100%	100%	100%
	Number of tons of windblown litter collected ⁽⁸⁾ .	139	121	Eliminate impacts to water quality.	Eliminate impacts to water quality.
	Meet California In-Meet Air Resources Board (ARB) In-Use Off-Road regulation to reduce diesel particulate matter (PM) and oxides of nitrogen (NOx) emissions from in-use (existing) off-road heavy-duty diesel vehicles. ⁽⁹⁾	5.2 g/bhp-hr	4.6 g/bhp-hr	4.1 g/bhp	3.5 g/bhp
	Maintain competitive disposal rates in comparison to surrounding Counties. ⁽¹⁰⁾	Not Available	5.5% less than Contracted Rate 8.23% less than Non-Contracted Rate	Maintain lowest rate	Maintain lowest rate
	Customer Satisfactory Rating ⁽¹¹⁾	95%	95%	100%	100%

Table Notes:

- (1) Count represents number of employee injuries resulting in Worker’s Compensation claims.
- (2) Count represents number of preventable accidents/incidents as determined by the County Vehicle Accident Review Board.
- (3) Remaining County system capacity is calculated based on the current permitted landfill capacity for RCDWR’s six (6) landfills and in-County capacity at the privately owned/operated El Sobrante Landfill. Disposal and remaining capacity figures for FY 2015/16 are measured values and those for future projection years are growth estimates using annual tonnage increase rate of 4%. Countywide remaining capacity is based on Department landfill data reported to CalRecycle in accordance with GASB standards, as well as the in-County disposal capacity (40% of total) allocation noted in the 2014 annual report for the El Sobrante Landfill. Remaining capacity of each landfill is estimated in terms of refuse volume (and not total air space) converted from the projected disposal tonnage by applying each landfill’s specific density and fill to cover factor. The system total remaining capacity is then calculated by adding the remaining capacity of all active landfills located within the County. Projections include only in-County tonnage and disposal capacity for the El Sobrante Landfill that is allocated for the County

and its cities. Projections do not include the significant expansion potential beyond current permitted disposal areas at RCDWR's Badlands and Lamb Canyon landfills.

(4) In FY 15/16, 271 incidents were reported, with an additional 885 incidents identified by Department staff. All were addressed. RCDWR participates in MAC meetings, in an effort to assist community leaders to instill community pride and enlist citizen support to report graffiti. RCDWR strives to remove graffiti quickly to deter gang movement and blight in communities.

(5) In FY 15/16, 589 illegal dump sites were identified and cleared. RCDWR participates in MAC meetings, in an effort to assist community leaders to instill community pride and enlist citizen support to report illegal dumps. RCDWR strives to clear illegal dump sites quickly to deter additional dumps and blight in communities.

(6) RCDWR supports community clean-up events in unincorporated areas of the County. RCDWR's goal is to service as many residents with bulky items and illegal dump cleanups in their communities per the County's Hauler Franchise Agreement (FA). In addition to the FA cleanups, RCDWR has provided an opportunity for each Supervisorial District to utilize 20 roll off bins per district each FY.

(7) Reflects percentage of required sampling events completed in each fiscal year. Typically, reductions in completion percentages are due to weather conditions, site access constraints, and environmental variables (lack of sample amount, dry wells, etc.).

(8) Mitigates impacts to drainage systems to protect water quality.

(9) 2016 State Target is 5.2 g/bhp; 2017 State Target is 4.6 g/bhp-hr; 2018 State Target is 4.1 g/bhp-hr; 2019 State Target is 3.5 g/bhp-hr.

(10) Percentage RCDWR's contracted and non-contracted (drive-up) rate for in-county waste is less than lowest cost neighboring county. Compared to Kern Co., San Bernardino County, Orange County, Ventura County, Los Angeles County Sanitation District. In FY 16/17 San Bernardino County had the second lowest contracted rate at \$29.53/ton, Ventura County maintains second lowest non-contracted rate at \$39.60 per ton.

(11) Customer satisfaction rating measures how individuals perceive RCDWR's ability to provide services of value to them. This rating reflects the percentage of survey questions in which customers indicated at least a satisfactory rating associated with Landfill Operations, Household Hazardous Waste Collection and Backyard Composting events.

Related Links

<http://www.rcwaste.org/home>

Budget Changes & Operational Impacts

Staffing

216 positions were authorized in FY 16/17, all of which are funded. A net increase of six positions is proposed for FY 17/18 for a total of 222 funded positions (two of which were approved by the Executive Office in February 2017). Currently 177 positions are filled and 41 are vacant. Of the vacant positions, 19 are in active recruitment and four are filled by temporary staffing. Additional staffing is needed to enhance landfill operations, expand services, and ensure compliance with regulatory requirements.

Expenditures

There is a projected increase of \$210,979 from the FY16/17 adopted budget in overall expenses. The detail of change to each expense category is as follows:

- ◆ Salaries & Benefits
 - ❖ The overall increase in salaries and benefits of \$233,641 is primarily due to \$678,549 budgeted for the CalPERS required annual contribution, which was not included in the budget for FY 16/17. This increase is offset

by a reduction of \$411,940 in projected costs directly related to employee paid expenses in comparison to FY 16/17.

- ◆ Although a net increase of four positions in the next year is planned, a decrease occurs as long-term employees retire and are replaced with new staff at lower pay rates. In addition, there is no expectation of COLA increases in FY 17/18.
- ◆ Services & Supplies
 - ❖ The increase of approximately \$2 million for the FY 17/18 budget is primarily due to an increase in license and fees related to necessary landfill permits and mitigation bank credits.
- ◆ Other Charges
 - ❖ There is a decrease of approximately \$1.2 million in budgeted depreciation expense for FY 17/18 due to a reduction in anticipated capital asset purchases and delay in completion of capital asset projects.
- ◆ Fixed Assets
 - ❖ RCDWR projects a reduction in capital expenses for FY 17/18 in comparison to FY 16/17 of approximately \$2 million. Although there will be several necessary vehicle and equipment replacements, the anticipated

percentage of work on capital projects is less in FY 17/18.

- ◆ Intrafund Transfers
 - ❖ This negative cost is a direct offset to the budgeted depreciation expense, which is not typically included in the budget for an enterprise fund. To allow depreciation transactions to post to the general ledger the line items are needed in the budget, thus the need for an offset to produce a net cost of zero.
- ◆ Operating Transfers
 - ❖ RCDWR provides a revenue stream for the general fund based on landfilled tonnage/import fees and for lease of landfill property. Projected total contribution to other county funds in FY 17/18 is anticipated to be approximately \$13 million.
 - ❖ Direct distributions for in-county tonnage include \$336,000 to Code Enforcement, \$825,000 to Environmental Health, and \$1.9 million to Habitat Conservation.
 - ❖ The annual landfill lease payment also provides \$1.8 million in revenue to the general fund.
 - ❖ Revenue generated from out-of-county tonnage at the El Sobrante landfill provides \$251,570 to TLMA, \$362,000 to Environmental Health, \$2.4 million to the general fund, and \$2.7 million to Habitat Conservation.

Revenues

Overall, there is an increase of \$4.8 million projected for FY 17/18. RCDWR receives approximately 93

percent of total revenues from fees collected for refuse services at the landfill sites.

- ◆ Charges for Current Services
 - ❖ As projected tonnage amounts increase, the revenue derived from related services will also increase. Revenue from refuse services is projected to increase by \$3 million in FY 17/18.
- ◆ Other Revenue
 - ❖ The remaining portion of the revenue increase is due to permanent site closure of the Mecca II landfill site. The CalRecycle restricted cash balance of \$1.3 million dollars will be released.

Departmental Reserves

Total net assets at the beginning of FY 16/17 was \$111.8 million dollars. Of this, \$9 thousand is related to the revolving fund balance, \$10.9 million is restricted and \$86.3 million is invested in capital assets, leaving \$14.6 million as unrestricted net assets. Projected revenue and expense for FY 16/17 is anticipated to result in a \$6.4 million reduction of unrestricted net assets from a beginning balance of \$14.6 million to \$8.1 million. In FY 17/18, projected results of operations net of capital expenses and depreciation will reduce unrestricted net assets by \$3.5 million to \$4.6 million. This anticipated use of reserves will cover anticipated operating costs and to purchase needed replacement equipment and vehicles, as well as fund construction projects at the landfill sites.

Net County Cost Allocations

As an enterprise fund, Waste Resources does not incur any net county cost.

Budget Tables

Department/Agency Staffing by Budget Unit						
		Current Authorized		Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Waste: Resources Operating		218		222	222	222
Grand Total		218		222	222	222

Department/Agency Expenditures by Budget Unit							
	Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
Waste: Resources Operating	\$ 75,858,485	\$ 85,091,794	\$ 78,281,943	\$ 85,302,773	\$ 85,302,773	\$ 85,302,773	
Grand Total	\$ 75,858,485	\$ 85,091,794	\$ 78,281,943	\$ 85,302,773	\$ 85,302,773	\$ 85,302,773	

Department/Agency Budget by Category of Expenditure

	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted
Salaries and Benefits	\$ 14,953,942	\$ 17,787,338	\$ 19,899,808	\$ 20,187,275	\$ 20,187,275	\$ 20,187,275
Services and Supplies	54,834,031	60,990,034	52,154,225	52,499,334	52,499,334	52,499,334
Other Charges	6,070,514	8,461,745	6,227,910	7,277,016	7,277,016	7,277,016
Fixed Assets	(2)	6,314,422	-	12,616,164	12,616,164	12,616,164
Intrafund Transfers	-	(8,461,745)	-	(7,277,016)	(7,277,016)	(7,277,016)
Expenditure Net of Transfers	75,858,485	85,091,794	78,281,943	85,302,773	85,302,773	85,302,773
Total Uses	\$ 75,858,485	\$ 85,091,794	\$ 78,281,943	\$ 85,302,773	\$ 85,302,773	\$ 85,302,773

Department/Agency Budget by Category of Source

	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Rev Fr Use Of Money&Property	\$ 1,441,841	\$ 880,768	\$ 880,768	\$ 1,060,130	\$ 1,060,130	\$ 1,060,130
Intergovernmental Revenues	386,070	1,269,029	1,269,029	1,116,577	1,116,577	1,116,577
Charges For Current Services	73,733,771	68,792,639	69,166,852	73,036,784	73,036,784	73,036,784
Other Revenue	1,116,947	658,683	1,038,282	1,200,120	1,200,120	1,200,120
Total Net of Transfers	76,678,629	71,601,119	72,354,931	76,413,611	76,413,611	76,413,611
Revenue Total	76,678,629	71,601,119	72,354,931	76,413,611	76,413,611	76,413,611
Net County Cost Allocation						
Use of Department Reserves	(820,144)	1,842,717	1,842,717	(1,789,134)	8,889,162	8,889,162
Total Sources	\$ 75,858,485	\$ 73,443,836	\$ 74,197,648	\$ 74,624,477	\$ 85,302,773	\$ 85,302,773

Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance

Fund	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
40200	Imprest Cash	\$ 9,490	\$ 2,000	\$ 11,490	\$ -	\$ 11,490
40200	Restricted	10,959,162	-	10,959,162	-	10,959,162
40200	Invested in Cap Assets Net of Debt	86,267,291	(32,229)	86,235,062	5,339,148	91,574,210
40200	Unrestricted	14,550,807	(538,109)	14,012,698	(14,228,310)	(215,612)
40200	Customer Deposits	479,952	15,137	495,089	15,137	510,226
40200	Advances from Grantors & 3rd Parties	590,476	1,367	591,843	1,367	593,210
40200	Deposits Payable	37,939	-	37,939	-	37,939
40200	Def Inflows	12,931,853	1,015,339	13,947,192	1,015,339	14,962,531
	Fund Total	\$125,826,970	\$ 463,505	\$126,290,475	\$ (7,857,319)	\$118,433,156

Fund Annotations

Fund	Fund Name	Purpose
40200	Waste Resources Department	Waste enterprise operating, closure and remediation fund

ECONOMIC DEVELOPMENT AGENCY – HOUSING AUTHORITY

Mission Statement

The mission of the Housing Authority is to transform and promote healthy, thriving communities, re-ignite hope and restore human dignity through the creation and preservation of high quality and innovative housing and community development programs that foster self-sufficiency through enhancement of quality of life and revitalization of neighborhoods.

Department/Agency Description

The Housing Authority of the County of Riverside (HACR) finances, acquires, develops, rehabilitates, owns, manages, and sells affordable housing in Riverside County for the benefit of persons of extremely low, low, and moderate-income families. Efforts serve to promote the common good and general welfare of the citizens of Riverside County by creating and preserving affordable housing opportunities. This supports the stated county strategic goal to conserve, improve, and enhance existing neighborhoods through stabilization of quality affordable housing through the management of several programs.

Section 8 Programs: The Housing Choice Voucher (HCV) Program assists families, elderly, and disabled persons earning 50 percent of the Area Median Income (AMI) or less. At least 75 percent of families drawn from the waiting list must earn no more than 30 percent of AMI. Tenants receiving assistance will pay between 30-40 percent of their income toward rent and utilities, and the U.S. Department of Housing and Urban Development (HUD) provides the subsidy for the difference. The Section 8 Program also includes the Veterans Affairs Supportive Housing (VASH) program; the Mainstream Program; the Moderate Rehabilitation Rental Assistance Program, and the Family Self-Sufficiency Program (FSS). The HACR is currently authorized to provide 9,576 tenant-based and 128 project-based vouchers for housing assistance.

Programs Unit: HACR administers programs that help households experiencing homelessness or at-risk of homelessness maintain and/or connect to affordable housing in their area of residency. The Programs team works collaboratively with communities through the integration of housing and supportive services.

HACR's grant portfolio includes: Shelter Plus Care Grants; Emergency Food and Shelter Program; Emergency Solutions Grant Program; CalWorks Program; Supportive Services for Veteran Families; Tenant Based Rental Assistance Program; Security Deposit Agreement; Community Development Block Grant; and Housing Opportunities for Persons with AIDS.

Housing Authority Successor Agency to the former Redevelopment Agency for the County of Riverside (HASA): The HACR is responsible for managing all the housing functions and housing assets of the former Redevelopment Agency for the County of Riverside (RDA). HACR is also accountable for servicing over \$116 million in loans and grants; compliance monitoring of over 1,773 units; managing the Senior Home Repair Program, Down Payment Assistance Program, and Mobile Home Tenant Loan Program; and project management of new affordable housing developments. HASA owns and operates nine mobile homes named the Ville De Josue; administers annual lender training sessions through the Mortgage Credit Certificate Program (MCC); and provides financing for rehabilitation/replacement of existing mobile homes that serve low-income households through the CalHome Program.

Housing Authority Successor Agency to the former Redevelopment Agency for the City of Coachella (CSA): The HACR is responsible for managing the housing functions for the CSA, which include servicing over \$3 million loans and grants, First Time Home Buyer Loans, Down Payment Assistance Loans, and Corporate Loans, and compliance monitoring of over 312 units.

The Riverside Community Housing Corp. (RCHC): This non-profit entity was established as an affiliate and blended component unit of the HACR for the purpose of financing, acquiring, developing, rehabilitating, owning, managing, and selling affordable housing in Riverside County for persons of extremely low, low and moderate income, and to access certain state and federal programs available to non-profit corporations. RCHC owns and operates 469 affordable housing units through the Rental Administration Demonstration (RAD) Program; and 35 affordable units acquired through the use of Neighborhood Stabilization Program (NSP) funds.

RCHC's grant programs include the Emergency Solutions Grant sponsored by the City of Moreno Valley and the Homeless Prevention and Rapid Rehousing Program.

Other Business Activities: The HACR owns, leases, and operates affordable units aimed at preserving affordable homes, which include 3 homes in Riverside County that are leased out to participants of the Section 8 FSS Program; 17 apartment units in Palm Springs; and 77 housing units in Ripley named the Desert Rose Apartments.

Accomplishments

Public Safety

- ◆ Inspected 7,862 Section 8 homes to enforce HUD's Housing Quality Standards (HQS) that require landlords and tenants to promptly correct housing quality deficiencies within 30 days.
- ◆ Provided permanent placements for over 900 individuals and families experiencing homelessness or at-risk of homelessness.
- ◆ Provided county, city, law enforcement, and other community partners with direct contacts and connections to services administered.
- ◆ HASA monitored 2,085 affordable housing units, which required that all common areas be inspected.
- ◆ Completed lighting upgrades; carbon monoxide and smoke detector installation; pest control monitoring; and kitchen upgrades for the RCHC properties.

Healthy Communities

- ◆ Received HUD *High Performer* designation for the Section 8 Program for the last 14 consecutive years.
- ◆ Provided job training, family counseling, career assessments and other social services to over 500 families through the FSS Program.
- ◆ Housed 849 unduplicated formerly homeless veterans under the VALOR Initiative since June of 2013.
- ◆ On November 8, 2016, the Board of Supervisors recognized HACR and other community partners for working toward

Riverside County's achievement in ending veteran homelessness.

- ◆ Provided Housing Quality Standards (HQS) Inspections to ensure households were provided with decent, safe and sanitary housing.
- ◆ Provided direct supportive services to households by connecting them to employment services, healthcare, life skills and other mainstream benefits.
- ◆ Provided \$3,996,177 in HASA Riverside County funds for the development and new construction of a 39-unit multifamily development in the City of Jurupa Valley.
- ◆ Provided land and \$2 million in CSA funds for the development and new construction of 39 self-help single-family homes in the City of Coachella.
- ◆ Provided energy efficient HVAC units; R-30 insulation; and energy star appliances at RAD properties to reduce greenhouse gas.



Business Friendly Operations

- ◆ Maximized accessibility to programs by meeting customers at their area of residency.
- ◆ Provided services through a countywide Coordinated Entry System (CES) to strengthen and bridge the gap between referrals and customer accessibility.
- ◆ Transitioned all 469 public housing units to RCHC through HUD's RAD Program to improve funding opportunities for site modernization.
- ◆ Accepted ownership and management of 35 affordable units funded by NSP revenues in the eastern part of the county.
- ◆ Coordinated landlord fairs for property owners to market vacancies and connect with searching residents/customers in local communities.
- ◆ Posted all procurement activity and funding applications for housing projects on HACR's website to promote participation and transparency.
- ◆ Advertised on HACR's website for all RCHC construction projects and services and accorded bidding preference to small minority-owned and women-owned businesses.

- ◆ Achieved 97 percent favorable comments from customer service surveys received from the public.

Strategic Objectives

 **Public Safety**

- ◆ Continue to complete timely annual housing quality inspections to ensure housing quality standards.
- ◆ Apply for FSS funds to cover seven housing coordinators and continue to foster self-sufficiency among Section 8 participants.
- ◆ Provide individuals and families with decent, safe and sanitary housing in their communities by offering over 12 grant programs offering a variety of financial assistance for move-in costs, security and utility deposits, and rental assistance.
- ◆ Continue to monitor affordable housing units to ensure that properties are maintained in accordance with affordability covenants.
- ◆ Continue to provide and maintain RCHC units up to HUD’s HQS.
- ◆ Provide 24-hour emergency service to tenants of the RCHC units.

 **Healthy Communities**

- ◆ Provide individuals and families with decent, safe and sanitary housing in their communities by offering over 12 grant programs that offer a variety of financial assistance.
- ◆ Provide over 900 families with connections to supportive services for employment,

healthcare services, VA Benefits, In Home Supportive Services, Social Security, etc.


- ◆ Remove 80 dilapidated mobile homes from unpermitted mobile home parks through the Mobile Home Tenant Loan Program.
- ◆ New construction of 50 multifamily affordable housing units.
- ◆ Assist 40 families through the Down Payment Assistance Program.
- ◆ Assist 35 families through the Senior Home Repair Program.
- ◆ New construction of 39 self-help homes for low-income families.
- ◆ Continue to modernize the RCHC units to meet highest standards for energy efficiency.





Business Friendly Operations

- ◆ Provide direct services to ensure individuals and families experiencing or at-risk of homelessness have access to affordable housing by eliminating barriers that come from lack of money, insurance, personal identification and transportation.
- ◆ Advocate for social equality for participants in HACR’s programs.
- ◆ Post all procurement activity on the HACR’s website.
- ◆ Strengthen our customer service culture by monitoring customer surveys and acting on recommendations from the public. Attain 98 percent in favorable comments from public customer service surveys.
- ◆ Streamline procurement procedures to enable small and medium size businesses to compete more efficiently and still meet all of HUD’s requirements.

Performance Measures

	FY 15/16 Actual	FY 16/17 Projected	FY 17/18 Goals
 Ensure housing deficiencies are corrected within 30 days to ensure housing quality standards	100%	100%	100%
Utilization of all financial resources available through estimated budgets (grants)		100% of 12	100% of 12
Monitor affordable housing developments	100% of 2,085	100% of 2,085	100% of 2,174
Use 80% of Capital Fund reserves to improve safety and quality in all RAD properties.	100%	100%	100%

	Reach HUD's SEMAP (Section Eight Management Assessment Program) score of 90 or above to ensure High Performer status.	100 points	At least 90 points	At least 90 points
	Utilization of all financial resources available through estimated budgets (grants)		100% of 12	100% of 12
	New construction of affordable housing developments	100% of 9	0	100% of 50
	Mobile Home Tenant Loan Program	0	0	100% of 80
	Down Payment Assistance Program	0	100% of 5	100% of 35
	Senior Home Repair Program	0	0	100% of 35
	Keep occupancy rate high in all RCHC units	97%	99%	100%
	Annual customer service feedback from grant customers		90% of 900	95% of 900
	Public noticing of procurement activity	100%	100%	100%
	Customer Surveys from the general public (customer service satisfaction rating)	97%	98%	98%
	Maintain 80% of contracts open for small business	100%	100%	100%
	Increase vendor base	0%	10%	10%

Related Links

www.harivco.org

www.endhomelessness.org/news/calendar/2016-national-conference-on-ending-homelessness

www.harivco.org/SuccessorAgency/tabid/161/Default.aspx

Budget Changes & Operational Impacts

Staffing

Net decrease of two positions.

- ◆ There are 169 total authorized positions and budgeted positions
- ◆ 116 filled positions
- ◆ 53 vacant positions

Expenditures

Net decrease of \$2.3 million

- ◆ Salaries and Benefits
 - ❖ Net decrease of \$1.7 million due to the deletion of seven permanent positions and a \$31,928 decrease in workers compensation costs.
 - ❖ Request to add one Office Assistant I, one Office Assistant III, one Development Specialist I and one Buyer I.
 - ❖ Request to add five temporary staff to provide inspections services to the Section 8 Program and housing navigation services for the grant programs.
- ◆ Services & Supplies

- ❖ Net decrease of \$639,223
- ❖ A decrease of \$538,092 for IT costs.
- ❖ A decrease of leased spaced costs of \$134,316.
- ❖ An increase of county support services of \$54,435

Revenues

Net decrease of \$2.3 million

- ◆ The HACR operates as a special district and its full annual budget is approved by the Board of Commissioners in June of every year. The HACR's requested budget herein only includes transactions for staffing resources, travel and training, county mandated costs, EDA Administration costs, and Information Technology. Therefore, the expenditure plan for FY 17/18 contains sufficient departmental reserves

Departmental Reserves

- ❖ Fund: 22350
 - ❖ In FY 17/18, the division is not anticipating to use any restricted program money.

- ◆ Restricted Program Money
 - ❖ This fund is comprised mostly of restricted housing assistance reserves for the Section 8 Program. With the reduced proration of Federal funds in the upcoming year, the Housing Authority will be slowly depleting its reserves to continue serving over 9,000 low to moderate-income families and individuals. Therefore, it is anticipated the restricted funds will be reduced by \$800,000 by the end of the fiscal year.
 - ❖ This fund is reflected in the county's financial system due to the ACO's reporting requirements for the CAFR. The restricted funds do not affect the HACR's budget with the county. The HACR's full 2017-2018 annual budget is due to the HACR's Board of Commissioners in June 2017. The FY 16/17 annual budget was adopted by the Board on June 21, 2016, Board Agenda Item #10-1.
 - ❖ Invested in Capital Assets Net of Debt: The projected reduction of \$1 million in this fund is a result of the normal annual depreciation of buildings and equipment.
- ◆ Just like the restricted funds, this capital assets account was also updated by the ACO for CAFR requirements, and does not affect the HACR's county budget.
- ◆ Unrestricted Net Assets:
 - ❖ Fund 40600: The projected increases and decreases in this fund are results of normal operations.
 - ❖ Fund 40610: This fund used to host the low and moderate income housing asset fund, and has been closed out and added to fund 40600.
- ◆ Advances from Grantors & 3rd Parties
 - ❖ This fund is used to compile the deferred inflows and outflows of pass through funds from local and state funding sources. Since these funds include renewal grants, it is anticipated that the same amount will be kept in the fund for a number of years.
 - ❖ Just like the restricted funds, this fund was also updated by the ACO for CAFR requirements, and does not affect the HACR's county budget.

Budget Tables

Department/Agency Staffing by Budget Unit							
			Current Authorized		Budget Year Requested	Budget Year Recommended	Budget Year Adopted
EDA: Housing Authority			156		152	152	152
Grand Total			156		152	152	152

Department/Agency Expenditures by Budget Unit							
	Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
EDA: Housing Authority	\$ 11,600,232	\$ 15,575,395	\$ 15,575,395	\$ 16,473,121	\$ 16,473,121	\$ 16,473,121	
EDA: Low Income Housing Fund	-	30,793,585	30,793,585	30,793,585	30,793,585	30,793,585	
Grand Total	\$ 11,600,232	\$ 46,368,980	\$ 46,368,980	\$ 47,266,706	\$ 47,266,706	\$ 47,266,706	

Department/Agency Budget by Category of Expenditure							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted	
Salaries and Benefits	\$ 10,617,182	\$ 13,260,163	\$ 13,260,163	\$ 14,799,458	\$ 14,799,458	\$ 14,799,458	
Services and Supplies	983,050	3,315,232	3,315,232	2,673,663	2,673,663	2,673,663	
Other Charges	-	6,500,000	6,500,000	6,500,000	6,500,000	6,500,000	
Expenditure Net of Transfers	11,600,232	23,075,395	23,075,395	23,973,121	23,973,121	23,973,121	
Operating Transfers Out	-	23,293,585	23,293,585	23,293,585	23,293,585	23,293,585	
Total Uses	\$ 11,600,232	\$ 46,368,980	\$ 46,368,980	\$ 47,266,706	\$ 47,266,706	\$ 47,266,706	

Department/Agency Budget by Category of Source							
		Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Rev Fr Use Of Money&Property		\$ 41,940	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Intergovernmental Revenues		11,509,999	15,575,395	15,575,395	13,230,095	13,230,095	13,230,095
Other Revenue		(157,803)	7,495,000	7,495,000	7,495,000	7,495,000	7,495,000
Total Net of Transfers		11,394,136	23,075,395	23,075,395	20,730,095	20,730,095	20,730,095
Revenue Total		11,394,136	23,075,395	23,075,395	20,730,095	20,730,095	20,730,095
Net County Cost Allocation							
Use of Department Reserves		206,096	1,800,000	1,800,000	150,000	26,536,611	26,536,611
Total Sources		\$ 11,600,232	\$ 24,875,395	\$ 24,875,395	\$ 20,880,095	\$ 47,266,706	\$ 47,266,706

Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance							
Fund	Account Number	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
40600	308101	Restricted Program Money	\$ 1,859,189	\$ 126,884	\$ 1,986,073	\$ -	\$ 1,986,073
40600	340100	Invested in cap assets net of debt	4,812,314	(1,415,856)	3,396,458	-	3,396,458
40600	380100	Unrestricted Net Assets	14,937,368	121,018,021	135,955,389	(26,536,611)	109,418,778
40600	230100	Advances from Grantors & 3rd Parties	586,200	-	586,200	-	586,200
		Fund Total	22,195,071	119,729,049	141,924,120	(26,536,611)	115,387,509
40610	380100	Unrestricted Net Assets	121,609,260	(121,609,260)	-	-	-
		Fund Total	121,609,260	(121,609,260)	-	-	-
		Grand Total	\$143,804,331	\$ (1,880,211)	\$141,924,120	\$ (26,536,611)	\$115,387,509

Fund Annotations			
Fund		Fund Name	Purpose
40600		Housing Authority	To promote the general welfare of the citizens of Riverside County by expanding and improving the supply of assisted housing; increasing assisted housing choices; and promoting self-sufficiency.
40610		Low Mod Inc Housing Asset Fund	Financing, acquiring, developing, rehabilitating, owning, and managing affordable housing for the benefit of persons of extremely low, low and moderate income families.

RIVERSIDE UNIVERSITY HEALTH SYSTEM – MEDICAL CENTER

Mission Statement:

To improve the health and well-being of our patients and communities through our dedication to exceptional and compassionate care, education and research.

Medical Center Vision Statement:

The vision is to expand the current Medical Center campus in order to increase services to patients and local communities, giving them ready access to outpatient care and healthcare resources near the hospital. This expansion will improve patient healthcare by making services more convenient, available, and cost-effective.

Department/Agency Description

Riverside University Health System (RUHS) is comprised of six divisions:

1. Federally Qualified Health Center (FQHC's) governed by a Community Health Center board under rules from the Federal Health Resources and Services Administration as a co-applicant under our Riverside County Board of Supervisors Authority (10 clinic sites)
2. Department of Behavioral Health
3. Department of Public Health
4. RUHS Medical Center (Moreno Valley and Arlington campuses, 40+ hospital-based primary and specialty clinics)
5. Correctional Health Services (CHS)
6. Medically Indigent Services Program (MISP)

From its humble beginnings in 1893 as Riverside County's first general hospital, Riverside University Health System – Medical Center stands today as a pillar of excellence in healthcare and medical education in the region. We provide exceptional care in specialties such as pediatrics, obstetrics and psychiatry, and in the treatment of diabetes and hepatitis C. The Medical Center is a designated Stroke Center, Level II Trauma Center, and the only Pediatric ICU in the region

The Medical Center is a large county department, with nearly 3,500 healthcare professionals and support staff. Its mission and work profoundly and positively effects tens-of-thousands of patients every year. The 439-bed Medical Center trains 1,000

medical residents and students and 2,500 nursing students annually. The hospital also operates one of only ten emergency psychiatric hospitals in California. It supports many hospital-based clinics. The most recent full year provided 104,276 inpatient days, 19,147 discharges 1,419 births, 88,780 emergency room visits and 116,277 outpatient visits.

The formal accreditation of RUHS-Medical Center far exceeds basic levels:

- ◆ The Joint Commission has accredited RUHS Medical Center. Accreditation by the Joint Commission's allows RUHS to receive reimbursement from the Centers for Medicare and Medicaid Services.
- ◆ The American College of Surgeons has accredited RUHS Medical Center as a Level II Trauma Center for adult and pediatric care. RUHS was the first trauma center in Riverside County to achieve this status – a demonstration of the unwavering commitment RUHS provides to trauma patients throughout their recovery.
- ◆ As a Joint-Commission certified Primary Stroke Center, RUHS is a preferred treatment hospital for stroke patients. This level of certification for advanced stroke care recognizes the significant differences in resources, staff and training that are necessary for the treatment of complex stroke cases.

Accomplishments

The Medical Center is the proud recipient of numerous awards, including:

- ◆ RUHS Medical Center was one of just four hospitals in Riverside County to be named a 2015 Top Performer on Key Quality Measures by The Joint Commission, the nation's leading independent accreditor of hospitals and health care organizations. The Medical Center distinguished itself in six quality measures: heart failure, heart attack, pneumonia, surgical care, stroke and perinatal care.
- ◆ For three consecutive years, RUHS has earned the Get with the Guidelines® Stroke Gold-Plus Quality Achievement award from the American Heart Association/American Stroke Association. U.S. News & World Report's featured RUHS Medical Center's stroke program in the 2016 Edition: Best Hospitals."

● ● ● RUHS – Medical Center

ENTERPRISE FUNDS

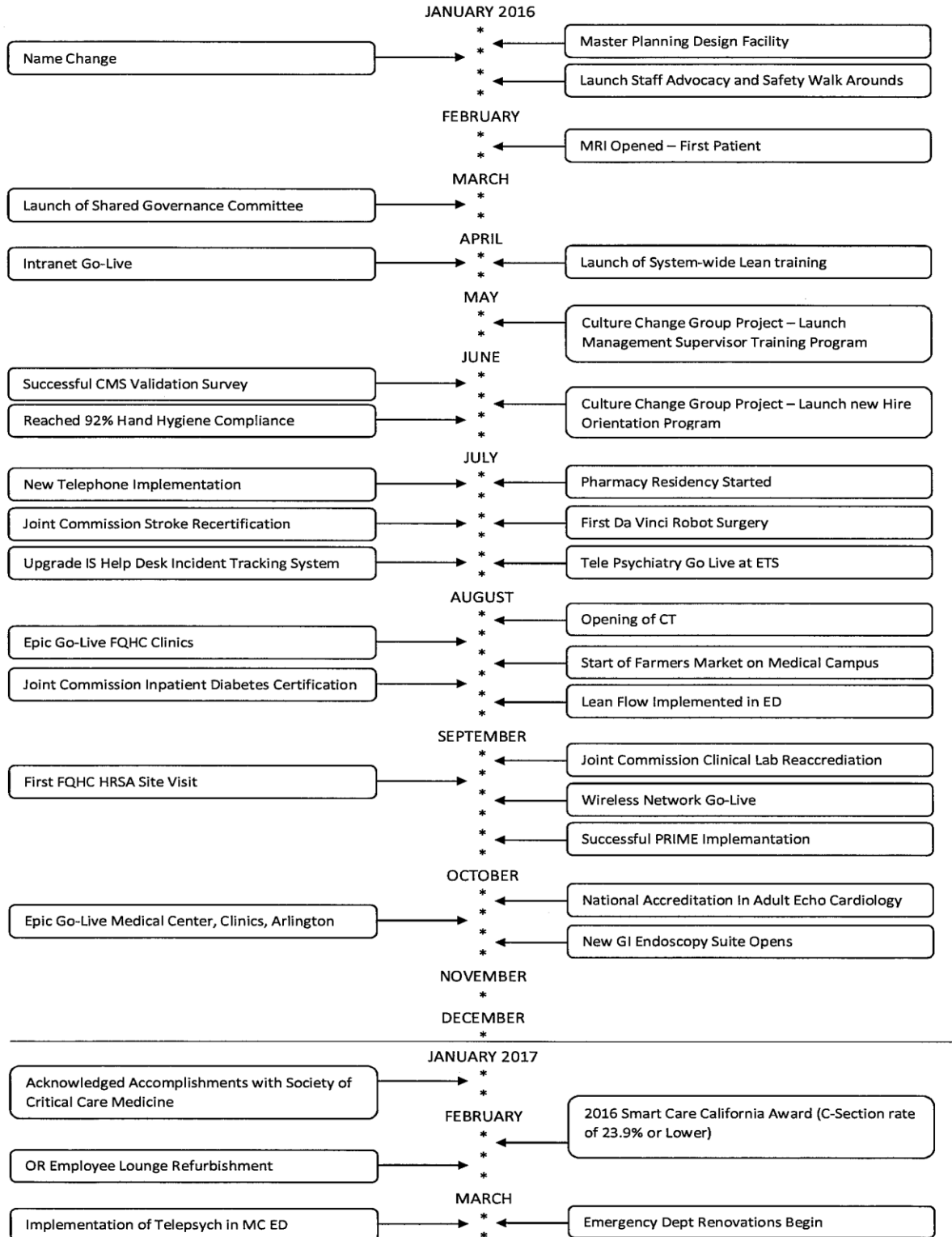
- ◆ RUHS Medical Center is a designated Baby Friendly® Hospital, supporting breast-feeding as the optimal way to feed a baby. Fewer than 300 hospitals and birthing centers in the nation have achieved this designation from the World Health Organization (WHO) and the United Nations Children's Fund (UNICEF).
- ◆ The Moreno Valley hospital - based family care clinics are designated Patient-Centered Medical Homes by The National Committee for

Quality Assurance (NCQA). This designation recognizes evidence-based, patient-centered processes that result in highly coordinated medical care and long-term engagement between patients and their providers.

- ◆ Level II Trauma Center for adult and pediatric care by the American College of Surgeons
- ◆ Joint-Commission certified Primary Stroke Center



RUHS 2016/17 Milestones



Strategic Objectives






Access/Efficiency Measures (Patient Care)

During the past two years, RUHS has launched several key initiatives to establish the platform for a stable and sustainable future. These strategic initiatives include:








- ◆ Implementation of an integrated delivery network
- ◆ Implementation of an integrated information technology system (Epic)
- ◆ Development and deployment of a rebranding effort
- ◆ Coordinate and initiate a master facility plan
- ◆ Continue focus on efficiency/high-quality care and services

RUHS has undertaken these initiatives while maintaining and improving productivity standards, maximizing revenue and resolving long-standing facility operational gaps and deficiencies. Nevertheless, much work remains ahead.



RUHS is committed to quality care, serving the vulnerable and training future doctors, nurses and allied health professionals. At the same time, there is recognition that the system can no longer depend solely on governmental sources of funding. Expanding volume and diversifying payer mix are essential to managing the growth and sustainability of a vibrant healthcare organization. Many activities already are under way to improve access, patient flow, patient experience and patient outcomes. Achieving these initiatives will help retain current patients and attract new patients to the health system.

		 		Status	Jan	Feb	Mar	Apr	May	June	Target	Status
Lab Turn Around Time				Prior to project start	150	139	124				130 minutes	
Schedule to Release Inpatient Discharge-DC by 1400	Early Patient				25%	26%	30%				50%	
Referral: turnaround time from request to appointment scheduled					26	26	23				5 days	




EMERGENCY DEPARTMENT – ACCESS/EFFICIENCY MEASURES (PATIENT CARE)

		 		Status	Jan	Feb	Mar	Apr	May	June	Target	Status
Discharge Length of Stay				Prior to project start	336	232	215				120 Minutes	
Admit Length of Stay					780	567.5	539				240 Minutes	
LWBS (%)					7.2	4.4	2.4				0%	
Door to Doc					90	68	40				20 Minutes	
Volume					6954	5904	6467				N/A	


OUTCOME & PREVENTION (PATIENT CARE)

	2014	2015	2016	2017	2017	2017	2017	Target	Status
				QTR 1	QTR 2	QTR 3	QTR 4		
Infection Prevention: Catheter Associated Urinary Tract Infections	2.06	1.15	1.01					SIR <1	
Surgical Associated Infections	.9	.72	1.09					SIR <1	

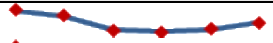


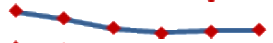
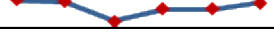

EXPERIENCE (PATIENT CARE)

	Status Prior to project start	Dec	Jan	Feb	Mar	Apr	May	Target	Status
MC: HCAHPS MC IP Overall Rating	61.4	67.8	70.0					70.2%	
MC HCAHPS: IP Communication with Nurses Rating	68.2	77.2	68.3					78.5%	
MC HCAHPS: IP Communication with Doctors Rating	75.4	87.1	76.7					80.4%	

INCENTIVE P4QUALITY MEASURES: PRIME

	DOLLARS AVAILABLE	YE EXPECTED DOLLARS IN BUDGET	April 2017 Expected dollars	ACTUAL APRIL 2017	AUGUST 2017 Expected dollars	Actual August 2017	Status
PRIME: Public Hospital Redesign & Incentives in Media-Cal Program	\$33.4M/ YEAR	\$30m	\$15 M	\$15.8 55M	\$15M		

VITAL STATISTICS

	FY 2013	FY 2014	FY 2015	FY 2016	PROJ. FY 2017	BUG FY 2018	2013-2018 Trend
AVERAGE DAILY CENSUS	341	325	292	286	294	310	
PATIENT DAYS	124,449	118,467	106,466	104,276	107,310	113,150	
DISCHARGES	24,266	22,773	19,387	19,147	19,389	20,358	
ED VOLUME	96,635	88,853	84,697	88,780	81,675	85,759	
DELIVERIES	2,518	2,136	1,671	1,419	1,542	1,550	
OUTPATIENT VISITS	125,471	123,265	104,693	116,277	116,505	122,330	

Budget Overview & Operational Impact:

Staffing and Expenditures

RUHS-Medical Center is projecting a net operating loss of just over \$10 million for FY 17/18. A recurring

challenge that proves difficult for the Medical Center to overcome is the impact the 2-step merit increases has on the salaries and benefits. While this increase can be recovered through various cost reports for a portion of the patient population, it effectively reduces the profit margin on a contracted portion of

the patient population, which the Medical Center depends on to help cover a percentage of the patient population in which there is no reimbursement or the reimbursement is below cost. The Medical Center continues to focus on implementing controls with the objective of funding only positions that are essential to the business's operations and the overall goal of an eventual flexible budget that will allow the salary and benefit expense to fluctuate based on patient volume, which is common to the industry. Services and supplies were budgeted to increase 7 percent based on projected inflation and a 5 percent increase in inpatient census. The Medical Center is currently working on implementing a culture that emphasizes continuous improvement through standards of accountability that is aimed at reducing the overall cost structure.

Revenues

Overall, revenue for the Medical Center is budgeted to increase by \$31 million. This is due in part to the expected reimbursement from the Medi-Cal County Inmate Program, which is a population that the Medical Center has historically been reimbursed considerably below cost. Though MCIP is a step in the right direction, it is not expected to completely reimburse the Medical Center for the cost of treating the County inmate population. State and federal supplemental patient revenues are budgeted to decrease by 7 percent. This decrease is in line with the projected downward trend in funding available through the Affordable Care Act (ACA) and Global Payment Program (GPP). In addition, the state and federal funds the Medical Center depends on can be difficult to budget due to their complexities and political nature. These challenges include the following:

- ◆ Based on models received from the California Association of Public Hospitals (CAPH), the maximum available funds allocated to the Medical Center for GPP are expected to drop 10 percent from FY 16/17. The amount of GPP the Medical Center actually receives is dependent on various metrics designed for providing care for indigent, uninsured individuals.

- ◆ The Public Hospital Incentives and Redesign in Medi-Cal (PRIME) is a pay-for-performance program in which the Medical Center receives funds based on achieving performance targets that are designed around evidence-based quality improvement methods with the goal of improving health outcomes for patients.
- ◆ AB85 rate range payments are received monthly for the ACA Expansion population based on an interim rate. Historically, once the final rate is approved it has been significantly less than the interim amount resulting in a liability for the Medical Center. The Medical Center budgeted for a decrease in the rate based on a trend analysis but the actual impact of the decrease is unknown until approved.
- ◆ Continued reductions to the amount received for the ACA Expansion population, which originally was funded at 100 percent of allowable costs is expected. As of January 1, 2017 that amount was decreased to 95 percent and is currently expected to be phased down to 90 percent by calendar year 2020.
- ◆ The new Managed Care Rule will become effective in FY 17/18, which will change the way the Medical Center is reimbursed for ACA Expansion patients and no longer requires managed care plans to default 75 percent of their new ACA Expansion members to county hospitals. The Medical Center will continue to develop their relationship with the Managed Care plans to mitigate any potential negative impact from the new Managed Care Rule.

The Medical Center is continuing to explore ways to change the overall patient mix through partnerships and expanding programs designed to increase overall patient reimbursement.

Net County Cost Allocations

The Medical Center budgeted for the mandated 6.5 percent net county cost reduction. The amount of net county cost budgeted is \$9.6 million which covers roughly 1.56 percent of total appropriations.

**RIVERSIDE UNIVERSITY HEALTH SYSTEM-MEDICAL CENTER
INCOME STATEMENT**

	<u>Approp.</u>	<u>FY2015/16 Actuals*</u>	<u>FY16/17 Projection</u>	<u>FY17/18 Budget</u>
Patient Revenue:				
Patient Revenue		\$ 344,084,603	\$ 331,705,710	\$ 379,908,488
Non-Recurring PY Revenue		(4,125,533)	8,137,613	-
Subtotal Patient Revenue		339,959,070	339,843,323	379,908,488
Governmental Revenue:				
Disproportionate Share (DSH)/GPP		49,000,161	50,965,820	45,711,677
SPD		2,158,657	2,158,657	1,834,858
Public Hospital Redesign (PRIME) - (DSRIP)		33,380,000	30,041,805	30,041,805
Realignment		4,672,256	6,768,878	6,768,878
Capitation/ACA Rate Range Revenue		43,818,058	41,256,833	36,506,844
Other Governmental Programs		17,635,694	26,097,673	26,094,127
Subtotal Governmental Revenue		150,664,826	157,289,665	146,958,190
Incentive Revenue				2,920,000
Other Revenue		23,427,700	19,811,503	19,536,675
Total Other Revenue		23,427,700	19,811,503	22,456,675
Tobacco Settlement		10,000,000	10,000,000	10,000,000
Moreno Valley Redevelopment		5,000,000	5,000,000	5,000,000
NCC		11,500,000	11,000,000	9,635,000
Total Revenue		540,551,596	542,944,491	573,958,353
Operating Expenses:				
Salaries, Wages and Benefits	1	282,536,426	319,093,213	338,133,472
Nurse Registry, Temp Help Services & Temp Therapist	2	11,281,232	17,089,965	18,622,884
Total Salaries, Wages and Benefits		293,817,658	336,183,178	356,756,356
Supplies	2	23,146,448	24,562,109	30,683,802
Pharmaceuticals	2	28,053,519	27,804,682	30,947,546
Professional Services and Fees	2	68,794,753	78,567,300	79,630,722
Other Operating Expenses	2	53,517,966	53,105,427	55,474,179
Total Salaries/Benefits & Supplies/Services		467,330,344	520,222,696	553,492,605
Depreciation and Amortization	3	19,229,752	24,073,029	21,271,839
Total Operating Expenses		486,560,096	544,295,724	574,764,444
Earnings Before Interest Expense		53,991,500	(1,351,233)	(806,091)
Interest Expense	3	10,364,907	9,237,171	9,237,171
Net Income (Deficit)		\$ 43,626,593	\$ (10,588,405)	\$ (10,043,262)
Fixed Assets	4	29,466,021	32,726,000	32,147,598
Net (Cost)/Gain		14,160,572	(43,314,405)	(42,190,860)
Revenue		540,551,596	542,944,491	573,958,353
Appropriation 1 - Salaries & Benefits		282,536,426	319,093,213	338,133,472
Appropriation 2 - Services & Supplies		184,793,918	201,129,482	215,359,133
Appropriation 3 - Other Charges		29,594,659	33,310,200	30,509,010
Appropriation 4 - Fixed Assets		29,466,021	32,726,000	32,147,598
Total Expenses		526,391,024	586,258,896	616,149,213
Net Cost/(Gain)		(14,160,572)	43,314,405	42,190,860
Total Worked FTEs		2,552	2,721	2,829

Fiscal years 2016/2017 converted long term contracted employees and residents to county employees.
 Fiscal year 2017/2018 budget projects an annual increase of roughly 5,500 inpatient days. Additional budgeted 2018 FTE's reflect projected higher census.
 *As Audited

Budget Tables

<i>Department/Agency Staffing by Budget Unit</i>							
			Current Authorized		Budget Year Requested	Budget Year Recommended	Budget Year Adopted
RUHS: Medical Center			3,254		2,829	2,829	3,205
Grand Total			3,254		2,829	2,829	3,205

<i>Department/Agency Expenditures by Budget Unit</i>							
		Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
RUHS: Medical Center		\$ 496,670,476	\$ 593,892,976	\$ 586,258,898	\$ 616,149,213	\$ 616,149,213	\$ 616,149,213
Grand Total		\$ 496,670,476	\$ 593,892,976	\$ 586,258,898	\$ 616,149,213	\$ 616,149,213	\$ 616,149,213

<i>Department/Agency Budget by Category of Expenditure</i>							
		Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted
Salaries and Benefits		\$ 282,536,426	\$ 319,331,203	\$ 319,093,212	\$ 338,133,472	\$ 338,133,472	\$ 338,133,472
Services and Supplies		184,539,345	208,856,541	201,129,485	215,359,133	215,359,133	215,359,133
Other Charges		29,594,705	32,979,232	33,310,201	30,509,010	30,509,010	30,509,010
Fixed Assets		-	32,726,000	32,726,000	32,147,598	32,147,598	32,147,598
Expenditure Net of Transfers		496,670,476	593,892,976	586,258,898	616,149,213	616,149,213	616,149,213
Total Uses		\$ 496,670,476	\$ 593,892,976	\$ 586,258,898	\$ 616,149,213	\$ 616,149,213	\$ 616,149,213

<i>Department/Agency Budget by Category of Source</i>							
		Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Rev Fr Use Of Money&Property		\$ 1,071,919	\$ 1,029,310	\$ 1,419,604	\$ 1,419,604	\$ 1,419,604	\$ 1,419,604
Intergovernmental Revenues		95,351,979	126,025,061	133,159,302	121,368,944	121,368,944	121,368,944
Charges For Current Services		413,361,286	404,938,278	381,277,671	425,721,721	425,721,721	425,721,721
Other Revenue		4,130,822	1,301,182	1,087,914	813,084	813,084	813,084
Total Net of Transfers		513,916,006	533,293,831	516,944,491	549,323,353	549,323,353	549,323,353
Operating Transfers in		26,500,000	26,000,000	26,000,000	24,635,000	24,635,000	20,935,000
Revenue Total		540,416,006	559,293,831	542,944,491	573,958,353	573,958,353	570,258,353
Net County Cost Allocation							
Use of Department Reserves		(43,745,530)	-	-	-	42,190,860	45,890,860
Total Sources		\$ 496,670,476	\$ 559,293,831	\$ 542,944,491	\$ 573,958,353	\$ 616,149,213	\$ 616,149,213



SPECIAL DISTRICTS & OTHER AGENCIES

INTRODUCTION

The Special Districts group includes legally distinguished units under authority of the Board of Supervisors created to carry out specific governmental or related services. Special districts may meet the specific needs of a particular community by providing new services, higher levels of an existing service, or a method of financing focused capital improvements.

Tax revenues and fees may be derived by a specific district where the service will be provided; however, some special districts cannot impose taxes and are dependent upon enterprise earnings. At present, the county's special districts perform varied services across a range of activities related to public ways, fire protection, sanitation, and recreation facilities.



SPECIAL DISTRICTS & OTHER AGENCIES



COUNTY EXECUTIVE OFFICE – CAPITAL FINANCE ADMINISTRATION

Description

The appropriations for this program are for the annual lease payments due to County of Riverside Asset Leasing Corporation (CORAL), Public Financing Authority (PFA), Infrastructure Financing Authority (IFA), and Southwest Communities Financing Authority (SCFA) on the County’s outstanding Certificates of Participation (COPs) and Lease Revenue Bonds (LRBs). The FY 17/18 long-term lease obligations are budgeted at \$89 million.

\$1.4 million over the term of the issue, approximately 3.6 percent of the refunded bonds.

Accomplishments



Business Friendly Operations

- ❖ The Infrastructure Financing Authority issued the 2016 Lease Refunding Bonds, Series A and Series A-T in the total amount of \$39.9 million. The bonds were issued to refund the outstanding 2008 Palm Desert Financing Authority Lease Revenue Bonds, Series A and finance the acquisition, construction and installation of certain capital improvements to be owned by the county. The refunding provided a savings of

Strategic Objectives



Business Friendly Operations

- ◆ Refunding options will be monitored and performed as necessary.

Budget Changes & Operational Impacts

Expenditures

Net increase of \$7.8 million.

- ◆ Increase of \$9.0 million in principal debt service payment.
- ◆ Decrease of \$1.2 million in interest debt service payment

Revenues

Net increase of \$10.9 million.

- ◆ Increase of \$10.6 million in revenue from general fund and pass through allocations.
- ◆ Increase of \$302,347 in rent revenue from lease departments.

Budget Tables

Department/Agency Expenditures by Budget Unit							
	Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
Capital Finance Administration	\$ 79,640,049	\$ 81,228,876	\$ 81,228,876	\$ 89,001,783	\$ 89,001,783	\$ 89,001,783	
Grand Total	\$ 79,640,049	\$ 81,228,876	\$ 81,228,876	\$ 89,001,783	\$ 89,001,783	\$ 89,001,783	

Department/Agency Budget by Category of Expenditure							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted	
Services and Supplies	\$ 188,320	\$ 451,000	\$ 221,000	\$ 217,000	\$ 217,000	\$ 217,000	
Other Charges	79,451,729	80,685,053	80,915,053	88,691,958	88,691,958	88,691,958	
Expenditure Net of Transfers	79,640,049	81,136,053	81,136,053	88,908,958	88,908,958	88,908,958	
Operating Transfers Out	-	92,823	92,823	92,825	92,825	92,825	
Total Uses	\$ 79,640,049	\$ 81,228,876	\$ 81,228,876	\$ 89,001,783	\$ 89,001,783	\$ 89,001,783	

Department/Agency Budget by Category of Source

	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Rev Fr Use Of Money&Property	\$ 18,650,245	\$ 23,751,545	\$ 23,751,545	\$ 23,739,299	\$ 23,739,299	\$ 23,739,299
Charges For Current Services	10,528,347	10,589,374	10,589,374	10,913,478	10,913,478	10,913,478
Other Revenue	1,902,384	1,033,340	1,033,340	1,023,829	1,023,829	1,023,829
Total Net of Transfers	31,080,976	35,374,259	35,374,259	35,676,606	35,676,606	35,676,606
Operating Transfers in	48,288,980	42,213,617	42,213,617	52,816,727	52,816,727	52,816,727
Revenue Total	79,369,956	77,587,876	77,587,876	88,493,333	88,493,333	88,493,333
Net County Cost Allocation						
Use of Department Reserves	270,093	3,000,000	3,000,000	999,450	508,450	508,450
Total Sources	\$ 79,640,049	\$ 80,587,876	\$ 80,587,876	\$ 89,492,783	\$ 89,001,783	\$ 89,001,783

Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance

Fund	Account Number	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
35900	324100	Restricted for Debt Service	\$ 4,601,431	\$ (2,800,939)	\$ 1,800,492	\$ (508,450)	\$ 1,292,042

Fund Annotations

Fund	Fund Name	Purpose
35900	Capital Finance Admin	Restricted Funds for Debt Service



DEPARTMENT OF WASTE RESOURCES – WASTE RESOURCES MANAGEMENT DISTRICT

Department/Agency Description

Although the Waste Resources Management District was dissolved in 1993, active employees at the time of dissolution have retained their district status. This budget unit is used solely for district employee salaries, benefits, and mileage reimbursement costs.

district positions decrease this cost will decrease as well.

Budget Changes & Operational Impacts

Staffing

Net decrease of one full-time equivalent position, for a total of 22 funded positions proposed for FY 17/18. It is expected that all district positions will be eliminated through attrition as district employees retire or otherwise separate from employment.

Revenues

The net decrease of \$421,901 in estimated revenues is directly related to the decrease in projected employee related expense. The only revenue recorded in the district fund is reimbursement for employee related expense from the operating fund.

Departmental Reserves

At the beginning of FY 16/17, total unrestricted net assets were \$897,967. A projected gain of \$420,486 is anticipated for FY 16/17. This gain is based on interest revenue and expectations that reimbursement revenue will exceed the projected expense due to unanticipated district staff retirements occurring early in FY 16/17. The projected gain is expected to increase the unrestricted net assets for this fund to \$1.3 million. Projected FY 17/18 increase in net assets is \$4,086 from interest revenue.

Expenditures

Net decrease of \$403,786.

- ◆ Salaries & Benefits
 - ❖ As district employees retire or leave the department, the positions are being eliminated and refilled as county positions.
- ◆ Services & Supplies
 - ❖ The only cost in this category for district is directly related to employee cost. As

Net County Cost Allocations

The district does not incur any net county cost, nor does it generate revenue for other county departments.

Budget Tables

Department/Agency Staffing by Budget Unit						
	Current Authorized	Budget Year Requested	Budget Year Recommended	Budget Year Adopted		
Waste: WRMD District	22	22	22	22		22
Grand Total	22	22	22	22		22

Department/Agency Expenditures by Budget Unit							
	Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
Waste: WRMD District	\$ 3,243,378	\$ 3,480,699	\$ 2,724,442	\$ 3,075,513	\$ 3,075,513	\$ 3,075,513	
Grand Total	\$ 3,243,378	\$ 3,480,699	\$ 2,724,442	\$ 3,075,513	\$ 3,075,513	\$ 3,075,513	

Department/Agency Budget by Category of Expenditure

	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted
Salaries and Benefits	\$ 3,231,448	\$ 3,468,699	\$ 2,713,358	\$ 3,064,913	\$ 3,064,913	\$ 3,064,913
Services and Supplies	11,930	12,000	11,084	10,600	10,600	10,600
Expenditure Net of Transfers	3,243,378	3,480,699	2,724,442	3,075,513	3,075,513	3,075,513
Total Uses	\$ 3,243,378	\$ 3,480,699	\$ 2,724,442	\$ 3,075,513	\$ 3,075,513	\$ 3,075,513

Department/Agency Budget by Category of Source

	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Rev Fr Use Of Money&Property	\$ 4,916	\$ 1,500	\$ 3,258	\$ 4,086	\$ 4,086	\$ 4,086
Other Revenue	3,396,684	3,500,000	3,141,667	3,075,513	3,075,513	3,075,513
Total Net of Transfers	3,401,600	3,501,500	3,144,925	3,079,599	3,079,599	3,079,599
Revenue Total	3,401,600	3,501,500	3,144,925	3,079,599	3,079,599	3,079,599
Net County Cost Allocation						
Use of Department Reserves	(158,222)	(420,486)	(420,486)	(4,086)	(4,086)	(4,086)
Total Sources	\$ 3,243,378	\$ 3,081,014	\$ 2,724,439	\$ 3,075,513	\$ 3,075,513	\$ 3,075,513

Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance

Fund	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
40250	Unrestricted	\$ 897,976	\$ 13,008	\$ 910,984	\$ 4,086	\$ 915,070



CHILDREN & FAMILIES COMMISSION – FIRST FIVE

Mission Statement

First 5 Riverside invests in partnerships that promote, support and enhance the health and early development of children, prenatal through age 5, their families and communities.

Department/Agency Description

The Riverside County Children and Families Commission, First 5 Riverside, is a division of the Riverside County Department of Public Social Services. It is funded by tobacco taxes generated by Prop. 10, which passed in November 1998 to help make sure all our youngest Californians, from prenatal through age 5, get the best start in life. The statewide initiative added a 50-cent tax per pack of cigarettes and a comparable tax on other tobacco products. The Riverside County Board of Supervisors appoints commissioners to determine the use of the Riverside County’s tobacco tax revenues to prepare our youngest children and their families for success. Since inception, First 5 Riverside has received more than \$411 million in Prop. 10 revenue. First 5 Riverside’s focus areas include children and families, and systems and networks.

With 43 staff and a proposed budget of \$30.6 million, First 5 Riverside provides services with 20 contracted providers. Approximately 91 percent of expenditures finance programs and initiatives designed to meet the needs of the county’s youngest population and their families, with nine percent supporting operating costs. First 5 works with nine commission members, 10 advisory subcommittee members, three finance subcommittee members and four program and evaluation subcommittee members to guide future investments, according to the Commission’s strategic plan.

Accomplishments



Healthy Communities

- ◆ Awarded a \$13 million dental transformation grant from the California Department of Health Care Services as the lead entity in a regional, two county, four-year local dental pilot project for Riverside County and San Bernardino County to improve oral health access to children in the

Inland Empire. First 5 Riverside was one of the 15 lead agencies chosen, and one of only three led by a First 5 commission.

- ◆ Through a partnership with a community-based organization, awarded nearly \$152,000 for a third drowning prevention program to support swim lessons and education for children 0 through 5 years of age and their families. First 5 Riverside has invested over \$300,000 in drowning prevention programs since Riverside County started its drowning prevention campaign.
- ◆ Awarded a California Kids Plate grant from the California Department of Public Health for distribution of 300 smoke alarms and 50 car seats to Riverside County families. Through collaborative partnerships with the Riverside University Health System – Public Health and the Red Cross, technicians will install these items and provide families with education.
- ◆ Through a partnership with the First 5 Association of California, awarded \$8,000 to plan and execute a town hall forum with county elected officials. The intent of the forum is to build public will for the First 5 movement through grassroots engagement with families, communities, and policy makers to support policies for children ages 0 to 5 and their families. First 5 Riverside was one of 10 counties selected for this support.
- ◆ Through partnerships with the California Department of Public Health and the Children’s Partnership, sponsored an Oral Health Summit with over 70 home visitors who learned best practices to improve oral health during home visits.



Business Friendly Operations

- ◆ Through a partnership with the Riverside County Office of Education, implemented the Riverside Hybrid- Alternative Payment (RHAP) Program, which provides approximately 700 early learning scholarships to low-income children in quality-rated centers and family childcare homes throughout Riverside County. To date, 577 children are enrolled, and

enrollment efforts will continue until all the scholarships have been allotted. Over \$56 million dollars is being committed to this program over the next four years. Funds to support quality improvements have been paid for the 577 children enrolled in RHAP as well as 159 children enrolled in the state-funded California Alternative Payment Program (CAPP), Stage 2 (C2AP) and Stage 3 (C3AP).

- ◆ Through partnerships with local agencies, implemented a licensed Quality Rating Improvement System (QRIS) known as Quality Start-Riverside County, which provides developmentally age-appropriate curriculum and materials to enhance program quality and support early learning for children. Fourteen coaches will be hired through IMPACT (Improve and Maximize Programs so All Children Thrive) grants to support QRIS efforts at over 160 sites for the next four years. The coaches will provide training and mentoring to directors and teachers at participating Quality Start sites.

Strategic Objectives

 **Healthy Communities**

- ◆ Continue to support early identification and intervention services for children, from birth through age 5 with special developmental, behavioral, and health care needs to ensure children receive the services they need. Partner with existing screening and referral initiatives at the state and local level, such as Help Me Grow, to develop a county plan to address universal screening, assessment, referral, and treatment, as well as improved procedures to access services. Develop a collective plan of action to identify pathways for services.
- ◆ Through a regional approach in a partnership with Five 5 San Bernardino, implement a four-year Local Dental Pilot Project funded by the California Department of Health Care Services. The

pilot will support the dental health of children 0 through 5 years of age through improved access to dental care/preventive dental services, increased continuity of care, and caries (dental disease and decay) risk assessments.



Business Friendly Operations

- ◆ Align, coordinate and integrate the early child development system in collaboration with other state and countywide agencies to improve the status and outcomes for children, prenatal through age 5, and their families. Convene consortia with the same goals and objectives to improve the quality of early learning, to implement the Quality Rating and Improvement System framework in Riverside County. Continue to provide 700 early learning scholarships to low-income children in quality-rated licensed centers and family childcare homes throughout Riverside County, administered by the Riverside County Office of Education.
- ◆ Work with early childhood stakeholders at all levels, including First 5 California, state agencies; county Board of Supervisors and county agencies such as Department of Public Social Services, Behavioral Health, and Public Health; local educational agencies, local child care planning councils; and institutions of higher education to convene, align, collaborate on, support, and strengthen county wide efforts and initiatives to facilitate the creation of a seamless system of integrated and comprehensive programs and services to improve outcomes for children, prenatal through age 5, and their families.
- ◆ Apply a systems approach in our investments, while ensuring sustainability, capacity building, and community engagement.

Performance Measures				
	FY 15/16 Actuals	FY 16/17 Projected	FY 17/18 Goals	FY 18/19 Goals



	The quality of licensed Early Care and Learning sites participating in Quality Start-Riverside County's Quality Rating and Improvement System (QRIS) as demonstrated by an increase in site-specific tiered ratings	0	0 ¹	130	130
	Low income children accessing scholarships at quality rated facilities	938	700	900	900
	Early care and learning providers participating in Quality Start-Riverside County that achieve Nutritional and Physical Activity Self-Paced Assessment for Child Care (NAP SACC) designation	39	38	20	20
	Early Care and Learning Providers that received quality improvement incentive payments	22	80	125	175

Table Notes:

¹ Baseline year – Quality Start-Riverside County

Related Links

A directory of support and resources to help Riverside County children aged 0 through 5 years build a strong foundation for success in school and beyond is available at:

www.rccfc.org

Budget Changes and Operational Impacts

First 5 revenue is driven by two factors – Riverside County's share of statewide births and tobacco tax sales collections, which are expected to decline over the next five to ten years and negatively impact the Commission's annual revenue stream. While Riverside County birthrates are estimated to continue to increase, First 5 Riverside anticipates a \$3.1 million decrease in Prop. 10 revenue in FY 17/18 based on recent California Department of Finance revenue projections. The projections include a backfill to Prop. 10 from Prop. 56, ongoing revenues from tobacco licensing changes (AB2x11 and AB 2770), and partial year revenues from the equivalency tax placed on e-cigarettes (April 1, 2017). Although FY 18/19 revenue is projected to increase from FY 17/18, revenue is not projected at the same level as FY 16/17 and will continue to decline in FY 19/20 and beyond.

In response to the declining revenues, First 5 Riverside is striving to meet growing demands through a systems approach, while ensuring sustainability, capacity building, and community engagement.

The Commission's FY 17/18 budget includes appropriations of \$30.6 million, a net decrease of \$4.5

million from the prior year. The decrease is largely driven by an anticipated \$3.1 million adjustment in the Prop. 10 revenue, resulting in a reduction of \$8.5 million in contracted services and programs. To minimize the overall impact to community services, \$8.3 million from fund balance will maintain Commission commitments for contracts programs.

Staffing

Net increase of one full-time equivalent position associated with management of the new Local Dental Pilot Program.

Expenditures

Net decrease of \$4.5 million.

- ◆ Salaries & Benefits
 - An increase of nearly \$1.3 million.
 - ❖ Increase of \$0.9 million in salaries for one additional full-time equivalent position funded with California Department of Health Care Services revenue, and 14 Program Specialists II positions funded with First 5 IMPACT program revenue.
 - ❖ Increase of \$300,000 in miscellaneous retirement and flex benefits.
- ◆ Services & Supplies
 - Net decrease of \$5.8 million.
 - ❖ Decrease of \$8.5 million due to reduction in contracted services and programs, based on

current Department of Finance revenue projections for Prop. 10 tobacco tax revenue.

- ❖ Decrease of \$300,000 from reclassification of professional services to contracts.
- ❖ Increase of \$3 million for contracted services and programs associated with the implementation of the new Local Dental Pilot Program.

Revenues

- ◆ Intergovernmental Revenue
Net increase of \$1.3 million.
- ❖ Increase of \$3.4 million in California Department of Health Care Services

revenue to align with the management of the new Local Dental Pilot Program.

- ❖ Increase of \$0.8 million in First 5 IMPACT revenue to align with associated program costs.
- ❖ Decrease of \$3.1 million in Prop. 10 tobacco tax revenue based on recent Department of Finance revenue projections.

Departmental Reserves

Increase of \$8.3 million from available fund balance to maintain Commission commitments for contracted programs.

Budget Tables

<i>Department/Agency Staffing by Budget Unit</i>						
			Current Authorized	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Children & Families Commission			42	43	43	43
Grand Total			42	43	43	43

<i>Department/Agency Expenditures by Budget Unit</i>						
	Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Children & Families Commission	\$ 21,149,026	\$ 35,223,237	\$ 35,223,237	\$ 30,671,064	\$ 30,671,064	\$ 30,671,064
Grand Total	\$ 21,149,026	\$ 35,223,237	\$ 35,223,237	\$ 30,671,064	\$ 30,671,064	\$ 30,671,064

<i>Department/Agency Budget by Category of Expenditure</i>						
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Salaries and Benefits	\$ 2,385,891	\$ 3,206,074	\$ 3,206,074	\$ 4,494,078	\$ 4,494,078	\$ 4,494,078
Services and Supplies	18,732,044	31,642,753	31,642,753	25,802,576	25,802,576	25,802,576
Fixed Assets	31,091	374,410	374,410	374,410	374,410	374,410
Expenditure Net of Transfers	21,149,026	35,223,237	35,223,237	30,671,064	30,671,064	30,671,064
Total Uses	\$ 21,149,026	\$ 35,223,237	\$ 35,223,237	\$ 30,671,064	\$ 30,671,064	\$ 30,671,064

<i>Department/Agency Budget by Category of Source</i>						
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Rev Fr Use Of Money&Property	\$ 209,334	\$ 158,000	\$ 158,000	\$ 210,100	\$ 210,100	\$ 210,100
Intergovernmental Revenues	21,308,479	20,739,032	20,739,032	21,953,951	21,953,951	21,953,951
Other Revenue	3,324	135,234	135,234	189,220	189,220	189,220
Total Net of Transfers	21,521,137	21,032,266	21,032,266	22,353,271	22,353,271	22,353,271
Revenue Total	21,521,137	21,032,266	21,032,266	22,353,271	22,353,271	22,353,271
Net County Cost Allocation						
Use of Department Reserves	(372,111)	8,322,740	8,322,740	8,317,793	8,317,793	8,317,793
Total Sources	\$ 21,149,026	\$ 29,355,006	\$ 29,355,006	\$ 30,671,064	\$ 30,671,064	\$ 30,671,064



Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance

Fund	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
25800	315100 - Nonspendable	\$ 5,318	\$ 19,682	\$ 25,000	\$ -	\$ 25,000
	330100 - Committed	26,729,456	(8,581,296)	18,148,160	(8,317,793)	9,830,367
	350100 - Assigned	14,345,860	2,088,397	16,434,257	-	16,434,257
	370100 - Unassigned	2,115,881	3,721,063	5,836,944	-	5,836,944
	Fund Total	\$ 43,196,515	\$ (2,752,154)	\$ 40,444,361	\$ (8,317,793)	\$ 32,126,568

Fund Annotations

Fund	Fund Name	Purpose
25800	RC C&FC	To fund Riverside County Children and Family Commission operational and program expenditures.

ECONOMIC DEVELOPMENT AGENCY – SPECIAL DISTRICTS

Mission Statement

The mission of the county service areas and Perris Valley Cemetery are to enhance Riverside County neighborhoods through quality community services and programs, the successful delivery of municipal services, and the management of responsible growth in the unincorporated regions of the county.

Department/Agency Description

The County Service Areas (CSAs) provide municipal services not covered by the general fund to residential communities. Services include street lighting, street sweeping, rural road maintenance, landscape maintenance, park and recreation services, enhanced public safety services, and water treatment and distribution. The services each community receives are determined during the planning phase of residential development, and the costs associated with providing those services are unique to each community. The drivers for CSA services are geographic as well as demographic. Residential communities in rural areas may desire services related to road maintenance or enhanced public safety, while residential communities in more urbanized areas may desire landscape maintenance and park services.

The Perris Valley Cemetery District is an independent special district. This pristine memorial park sits on 19 acres and serves the community by providing funerals and memorial ceremonies for residents of the area.

Accomplishments

Public Safety

- ◆ Ensured residential communities had ample street lighting.
- ◆ Worked with developers to include street lighting in five new residential communities.
- ◆ Provided the community and families of the deceased a safe place to celebrate the life of a loved one while maintaining existing rules and regulations of the cemetery.

Healthy Communities

- ◆ Retained management of 13 community parks throughout Riverside County.
- ◆ Initiated the development of over 15 acres of new community parkland for active recreation within new residential developments.
- ◆ Ensured implementation of the existing laws and regulations specific for cemeteries.

Business Friendly Operations

- ◆ Partnered with the county Transportation Department to streamline the review and inspection process for new residential communities in an effort to improve county relations with the business community.
- ◆ Participated in drought tolerant landscape conversions with Eastern Municipal Water District (EMWD). These drought tolerant conversions benefit the CSA in two major ways: reduced water consumption, lowering ongoing utility costs to CSA communities, and \$96,000 in EMWD rebates for turf removal.
- ◆ Provided helpful and sympathetic staff to assist with the burial arrangements and explanation of fees and processes while providing standardized hours of operation.
- ◆ Seeded Block M and increased burial spaces by 720 lots. Total capacity is 1,060 burial spaces.

Strategic Objectives

Public Safety

- ◆ Work with the county Transportation Department to improve over 10 miles of existing county dirt roads, thereby enabling increases in emergency response times through safer access to residents.
- ◆ Report street light outages to Southern California Edison or Imperial Irrigation District within 24 hours.
- ◆ Provide the community and families of the deceased a safe place to celebrate the life of

a loved one while maintaining existing rules and regulations of the cemetery.

 **Healthy Communities**




- ◆ Strive for 72-hour turnaround time on maintenance and repair requests related to the 11 million square feet of landscaping maintained by the CSAs.
- ◆ Ensure implementation of the existing laws and regulations pertinent to cemeteries.

 **Business Friendly Operations**

- ◆ Bring assessment engineering services in-house. This move will reduce cost and lead-

time for the development community by working directly with CSA administration on new projects rather than a third party contractor.

- ◆ Work with partners to transition from sodium vapor streetlights to LED streetlights in an effort to reduce energy costs.
- ◆ Provide modern infrastructure, innovative technology and appropriate resources to ensure superior service to our customers.
- ◆ Implement software, which will provide expedited and accurate billing.

Performance Measures				
	FY 15/16 Actuals	FY 16/17 Projected	FY 17/18 Goals	FY 18/19 Goals
 Linear feet of road improvements	24,081 linear ft. of road improvements	53,000 linear ft. of road improvements	60,000 linear ft. of road improvements	60,000 linear ft. of road improvements
Street light outage complaints reported to Southern California Edison or Imperial Irrigation District	Report within 48 Hours	Report within 24 Hours	Report within 24 Hours	Report within 24 Hours
Users of PVCD feel safe while visiting customer satisfaction survey	N/A	No complaints received	100% of Surveys compete	100% of Surveys compete
 Respond to maintenance and repair needs	1 Week Turnaround on Urgent Repairs	72 Hour Turnaround on Urgent Repairs	72 Hour Turnaround on Urgent Repairs	72 Hour Turnaround on Urgent Repairs
Users of PVCD feel safe while visiting customer satisfaction survey	N/A	No complaints received	100% of Surveys compete	100% of Surveys compete
 Assessor parcel numbers within CSAs	410,928	411,068	413,000	413,000
Utilize LED streetlights			Achieve a 10% reduction in annual cost per light	Achieve a 10% reduction in annual cost per light
Development review team meetings	Schedule Within 2 Weeks	Schedule Within 1 Week	Schedule Within 1 Week	Schedule Within 1 Week
Purchase and implement new software	N/A	Purchase new cemetery tracking software	Implement conversation and accountability procedures	Purchase additional programming needs such as grave mapping
Provision of timely information relating to cemetery records customer satisfaction survey	N/A	No complaints received	100% of Surveys compete	100% of Surveys compete

Related Links

www.rivcoeda.org

www.facebook.com/RivcoMars

Twitter - @RivCoMARS16

Budget Changes & Operational Impacts

Staffing

County Service Areas

Net Decrease of one full-time equivalent positions.

- ◆ CSA Admin has a net decrease of three FTE accounting positions being transferred to EDA Administration division.
- ◆ CSA 152 has a net increase of two FTE for an Administrative Services Assistant being added in FY 17/18 to help manage upcoming Community Facility Districts (CFD) and for a Senior Facilities Caretaker added in FY 16/17 to assist with additional maintenance needs.
- ◆ There are a total of 30 FTE authorized, budgeted, and funded positions in CSA Administration and CSA 152.
- ◆ There are a total of 16 FTE vacant funded positions in CSA Administration and CSA 152.

Cemetery

Net decrease of four full-time equivalent positions.

- ◆ Positions are budgeted under CSA 152 Fund.

Expenditures

County Service Areas

Net decrease of \$1.56 million.

- ◆ Salaries & Benefits
 - ❖ Net decrease of \$571,000.
 - ❖ Decrease of \$320,000 to CSA Administration due to transferring accounting staff to the EDA Administration division
 - ❖ Decrease of \$251,000 to CSA 152 from deleting unneeded Recreation Coordinator positions and filling positions at a lower range than budgeted.
- ◆ Services & Supplies
 - ❖ Net decrease of \$97,000.
 - ❖ Increase of \$270,000 to CSA Administration to purchase a new vehicle through Fleet Services, increase building and maintenance, increase consulting services for their assistance with the new CFD, and increase for RCIT expenses.
 - ❖ Decrease of \$83,000 to CSA 36 for transfer of Community Center management to real property. Expenses to be reimbursed as contribution to other funds.

- ❖ Decrease of \$25,000 to CSA 38 for one time hydrant project budgeted in FY 16/17.
- ❖ Net decrease of \$281,000 to CSA 36, 51, 69, 85, 103, 134,135,152SF, and 122 for adjustments to utility, water, and grounds budgets.
- ❖ Net decrease of \$89,000 to CSAs 108, 126, and 149 for Fleet Services purchase of vehicles in FY 16/17.
- ❖ Increase of \$111,000 to CSA 152 NPDES for Fleet Services purchase of three utility vehicles in FY 17/18.
- ◆ Other Charges
 - ❖ Net decrease of \$927,000.
 - ❖ Increase of \$33,000 to CSA Administration for COWCAP.
 - ❖ Net increase of \$134,000 to CSA Administration, 36, 85, 134, 143a, 152 NPDES, and 152SF for inter-fund salary reimbursements due to the move of accounting staff to EDA Administration division.
 - ❖ Net decrease of \$1.08 million to CSA 41a and 41b due to the dissolution of the CSAs and transfer of funds to TLMA.
 - ❖ Net decrease of \$63,000 to CSA Admin, 51, 149, 152 NPDES, 149, and 152SF for adjustments to the CSA Administration allocations and one time projects in FY 16/17.
 - ❖ Net increase of \$49,000 to CSA Admin, 103, and 126 for reimbursement of utilities to Facilities Management Energy Division.
- ◆ Fixed Assets
 - ❖ Net decrease of \$144,000.
 - ❖ Decrease of \$94,000 to CSA 152 NPDES for heavy vehicles purchased in FY 16/17.
 - ❖ Decrease of \$50,000 to CSA 152 A to expend full fund balances available for land.
- ◆ Operating Transfers Out
 - ❖ Net increase of \$180,000.
 - ❖ Increase of \$180,000 to CSA 36 to assist Real Property with the management of the Idyllwild Community Center.

Cemetery

Net decrease of \$80,000.

- ◆ Services & Supplies
 - ❖ Net increase of \$28,000.

EDA – Special Districts

- ❖ Increase of \$8,000 for a new utility mower to maintain the cemetery grounds.
- ❖ Increase of \$20,000 for remodel of the cemetery offices and bereavement room.
- ◆ Other Charges
 - ❖ Net decrease of \$108 thousand.
 - ❖ Decrease of \$108,000 in inter-fund administration allocation expenses previously paid to CSA Administration for financial staff assistance.

Revenues

County Service Areas

Net increase of \$1.18 million.

- ◆ Charges for Current Services
 - ❖ Net increase of \$754,000 to CSA 126, 134, 143a, 149, and 152 NPDES for special assessments from new housing developments.
 - ❖ Net decrease of \$61,000 to CSA 51 and 122 for decreased usage of water services.
 - ❖ Net increase of \$545,000 to CSA Administration and 152 for reimbursement of salaries from CSAs receiving staffing services.
 - ❖ Net decrease of \$58,000 from CSA Administration and 38 for one-time projects reimbursed in FY 16/17 from other cities.

Cemetery

Budget Tables

Department/Agency Staffing by Budget Unit				
	Current Authorized	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
CSA Administration Operating	18	14	14	14
Grand Total	18	14	14	14

SPECIAL DISTRICTS & OTHER AGENCIES

Net decrease of \$3,000.

- ◆ Taxes
 - ❖ Net decrease of \$6,000 for projected tax revenues.
- ◆ Other
 - ❖ Net decrease of \$3,000 in Redevelopment LMIH residual payments.
- ◆ Revenue from Use of Money & Property
 - ❖ Net increase of \$2,000 in interest earnings.
- ◆ Charges for Current Services
 - ❖ Net increase of \$8,000 in reimbursements for services based on rates and fees increase.
- ◆ Miscellaneous Revenue
 - ❖ Net decrease of \$4,000 based on projections for redevelopment pass-through revenue.

Departmental Reserves

County Service Areas

- ◆ Net use of fund balance is \$2 million in FY 16/17 and \$3.6 million budgeted in FY 17/18. These fund balance decreases are budgeted for CSAs where funds received from developers are intended for one-time building of roads, parks, and other services. No operational CSA funds will experience fund depletion.

Cemetery

- ◆ Use of \$7,000 in Fund 21200 fund balance is projected for the close of this fiscal year due to increased interment services.

Department/Agency Expenditures by Budget Unit							
		Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
CSA 001 Coronita Lighting		\$ 1,903	\$ 5,751	\$ 4,251	\$ 5,751	\$ 5,751	\$ 5,751
CSA 013 North Palm Springs Lighting		2,697	5,510	5,510	5,510	5,510	5,510
CSA 015 North Palm Springs Oasis		7,588	14,683	14,683	14,683	14,683	14,683
CSA 021 Coronita-Yorba Heights		8,105	15,893	13,893	15,893	15,893	15,893
CSA 022 Elsinore Area Lighting		14,583	18,460	16,960	18,460	18,460	18,460
CSA 027 Cherry Valley Lighting		27,207	39,599	35,599	39,599	39,599	39,599
CSA 036 Idyllwild Lighting		169,108	311,082	174,569	217,647	217,647	217,647
CSA 038 Pine Cove Fire Protection		17,302	368,579	187,479	166,579	166,579	166,579
CSA 041A Meadowbrooks Roads		853	1,001,659	1,001,659	-	-	-
CSA 041B Meadowbrooks Roads		34	81,773	81,773	-	-	-
CSA 043 Homeland Lighting		14,381	35,103	30,603	35,103	35,103	35,103
CSA 047 West Palm Springs Villa		3,261	10,908	9,408	10,908	10,908	10,908
CSA 051 Desert Centre Multi		546,052	749,677	707,534	559,466	559,466	559,466
CSA 059 Hemet Area Lighting		3,151	6,028	6,028	6,028	6,028	6,028
CSA 060 Pinyon Fire Protection		7,397	66,623	66,623	66,623	66,623	66,623
CSA 062 Ripley Dept Service		195,432	238,902	247,244	238,902	238,902	238,902
CSA 069 Hemet Area East Lighting		129,379	133,314	124,763	123,989	123,989	123,989
CSA 070 Perris Area Lighting		29,143	49,785	49,785	49,785	49,785	49,785
CSA 080 Homeland Lighting		50,244	72,422	72,422	72,422	72,422	72,422
CSA 084 Sun City Lighting		41,233	69,369	69,369	69,369	69,369	69,369
CSA 085 Cabazon Lighting		186,613	206,670	170,033	154,681	154,681	154,681
CSA 087 Woodcrest Lighting		28,661	36,433	36,433	36,433	36,433	36,433
CSA 089 Perris Area - Lakeview		28,602	28,929	27,988	28,929	28,929	28,929
CSA 091 Valle Vista		107,694	149,898	149,898	149,898	149,898	149,898
CSA 094 South East Hemet Lighting		2,482	2,967	2,967	2,967	2,967	2,967
CSA 097 Mecca Lighting		58,569	80,438	80,438	80,438	80,438	80,438
CSA 103 La Serene Lighting		485,603	699,109	699,109	549,109	549,109	549,109
CSA 104 Santa Ana		165,623	624,195	56,968	624,195	624,195	624,195
CSA 105 Happy Valley Road Maintenance		9,216	79,152	29,946	79,152	79,152	79,152
CSA 108 Road Improvement Maintenance		89,573	446,230	66,230	410,469	410,469	410,469
CSA 113 Woodcrest Lighting		1,731	11,528	10,822	11,528	11,528	11,528
CSA 115 Desert Hot Springs		3,616	14,654	14,654	14,654	14,654	14,654
CSA 117 Mead Valley-An Service		22,646	28,399	28,399	28,399	28,399	28,399
CSA 121 Bermuda Dunes Lighting		113,386	99,751	99,751	99,751	99,751	99,751
CSA 122 Mesa Verde Lighting		216,733	244,077	228,191	207,299	207,299	207,299
CSA 124 Lake Elsinore Warm Springs		27,801	51,335	11,335	51,335	51,335	51,335
CSA 125 Thermal Area Lighting		16,324	18,937	18,937	18,937	18,937	18,937
CSA 126 Highgrove Area Lighting		301,754	894,833	892,091	876,928	876,928	876,928
CSA 126 Quimby Highgrove Lighting		-	70,000	70,000	70,000	70,000	70,000
CSA 128 Lake Mathews Road Maintenance		20,069	370,218	50,218	370,218	370,218	370,218
CSA 132 Lake Mathews Lighting		156,290	160,754	122,754	160,754	160,754	160,754
CSA 134 Temescal Canyon Lighting		1,038,453	1,567,530	1,421,807	1,471,938	1,471,938	1,471,938
CSA 135 Temescal Canyon Lighting		16,146	17,812	13,314	13,404	13,404	13,404
CSA 142 Wildomar Lighting		8,336	12,211	12,211	12,211	12,211	12,211
CSA 143 Quimby Rancho California		-	450,571	350,571	450,571	450,571	450,571
CSA 143 Rancho California Park		2,332,403	2,841,578	2,417,209	2,432,793	2,432,793	2,432,793
CSA 145 Quimby Sun Clty		-	3,009	3,009	3,009	3,009	3,009
CSA 146 Lakeview Park & Recreation		3,290	9,980	9,980	9,980	9,980	9,980
CSA 146 Quimby Lakeview Park & Recreation		-	126	126	126	126	126
CSA 149 Wine Country		594,398	1,271,878	173,687	1,242,788	1,242,788	1,242,788
CSA 149 Wine Country Beautification		139,711	119,576	111,576	100,151	100,151	100,151
CSA 152 Cajalco Corridor Quimby		-	4,261	4,261	4,261	4,261	4,261
CSA 152 NPDES		2,821,914	3,699,523	3,384,802	3,689,387	3,689,387	3,689,387
CSA 152 NPDES Capital Projects		-	206,690	45,181	-	-	-
CSA 152 Sports Park		561,293	760,446	455,302	570,217	570,217	570,217
CSA 152 Zone A		-	602,500	52,500	552,500	552,500	552,500
CSA 152 Zone B		284,156	331,893	331,893	331,893	331,893	331,893
CSA Administration Operating		1,768,426	2,211,212	2,270,827	2,438,988	2,438,988	2,438,988
Perris Valley Cemetery		544,796	7,000	-	-	-	-
Perris Valley Cemetery Endowment		-	30,789	30,789	49,189	49,189	49,189
Perris Valley Cemetery Other General		-	665,232	579,616	573,650	573,650	573,650
Grand Total		\$ 13,425,361	\$ 22,427,444	\$ 17,455,978	\$ 19,689,847	\$ 19,689,847	\$ 19,689,847

Department/Agency Budget by Category of Expenditure

	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted
Salaries and Benefits	\$ 2,415,315	\$ 3,216,281	\$ 3,351,076	\$ 2,900,044	\$ 2,900,044	\$ 2,900,044
Services and Supplies	4,903,153	8,438,915	7,374,605	7,354,310	7,354,310	7,504,310
Other Charges	6,097,065	10,127,571	6,560,620	8,680,493	8,680,493	8,530,493
Fixed Assets	9,828	619,677	144,677	550,000	550,000	550,000
Expenditure Net of Transfers	13,425,361	22,402,444	17,430,978	19,484,847	19,484,847	19,484,847
Operating Transfers Out	-	25,000	25,000	205,000	205,000	205,000
Total Uses	\$ 13,425,361	\$ 22,427,444	\$ 17,455,978	\$ 19,689,847	\$ 19,689,847	\$ 19,689,847

Department/Agency Budget by Category of Source

	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Taxes	\$ 978,665	\$ 1,195,172	\$ 1,142,510	\$ 1,084,807	\$ 1,084,807	\$ 1,084,807
Rev Fr Use Of Money&Property	143,828	73,629	64,180	76,306	76,306	76,306
Intergovernmental Revenues	11,353	13,798	12,431	11,549	11,549	11,549
Charges For Current Services	13,057,980	13,939,110	13,854,398	14,669,969	14,669,969	14,669,969
Other Revenue	225,607	269,202	259,115	248,200	248,200	248,200
Total Net of Transfers	14,417,433	15,490,911	15,332,634	16,090,831	16,090,831	16,090,831
Operating Transfers in	11,798	98,863	170,015	1	1	1
Revenue Total	14,429,231	15,589,774	15,502,649	16,090,832	16,090,832	16,090,832
Net County Cost Allocation						
Use of Department Reserves	(1,003,870)	1,989,618	1,989,618	3,599,015	3,599,015	3,599,015
Total Sources	\$ 13,425,361	\$ 17,579,392	\$ 17,492,267	\$ 19,689,847	\$ 19,689,847	\$ 19,689,847

Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance

Fund	Account Number	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
23010	321101	Restricted Money Program	\$ 619,503	\$ 206,813	\$ 826,316	\$ -	\$ 826,316
		Fund Total	619,503	206,813	826,316	-	826,316
23025	321101	Restricted Money Program	68,195	3,302	71,497	-	71,497
		Fund Total	68,195	3,302	71,497	-	71,497
23100	321101	Restricted Money Program	60,145	2,396	62,542	-	62,542
		Fund Total	60,145	2,396	62,542	-	62,542
23125	321101	Restricted Money Program	172,289	7,302	179,591	-	179,591
		Fund Total	172,289	7,302	179,591	-	179,591
23200	321101	Restricted Money Program	119,231	7,171	126,402	-	126,402
		Fund Total	119,231	7,171	126,402	-	126,402
23225	321101	Restricted Money Program	45,658	2,998	48,656	-	48,656
		Fund Total	45,658	2,998	48,656	-	48,656
23300	321101	Restricted Money Program	149,135	10,768	159,902	-	159,902
		Fund Total	149,135	10,768	159,902	-	159,902
23375	321101	Restricted Money Program	236,049	(9,686)	226,362	-	226,362

			Fund Total	236,049	(9,686)	226,362	-	226,362
23400	321101	Restricted Money	Program	729,513	(279,365)	450,148	-	450,148
			Fund Total	729,513	(279,365)	450,148	-	450,148
23425	321101	Restricted Money	Program	1,109,781	(511,807)	597,974	-	597,974
			Fund Total	1,109,781	(511,807)	597,974	-	597,974
23450	321101	Restricted Money	Program	82,263	289	82,552	-	82,552
			Fund Total	82,263	289	82,552	-	82,552
23475	321101	Restricted Money	Program	106,419	18,928	125,348	-	125,348
			Fund Total	106,419	18,928	125,348	-	125,348
23500	321101	Restricted Money	Program	106,347	7,564	113,911	-	113,911
			Fund Total	106,347	7,564	113,911	-	113,911
23525	321101	Restricted Money	Program	79,844	86,693	166,537	-	166,537
			Fund Total	79,844	86,693	166,537	-	166,537
23600	321101	Restricted Money	Program	55,608	2,640	58,248	-	58,248
			Fund Total	55,608	2,640	58,248	-	58,248
23625	321101	Restricted Money	Program	339,324	3,188	342,511	-	342,511
			Fund Total	339,324	3,188	342,511	-	342,511
40440	313300	Restricted Net Assets		(4,169)	-	(4,169)	-	(4,169)
40440	325100	Unreserved Fund Balance		(22)	-	(22)		(22)
40440	380100	Unrestricted Net Assets		71,272	76,845	148,116		148,116
			Fund Total	67,080	76,845	143,925	-	143,925
23675	321101	Restricted Money	Program	49,483	(13,883)	35,600	-	35,600
			Fund Total	49,483	(13,883)	35,600	-	35,600
23700	321101	Restricted Money	Program	466,079	19,059	485,138	-	485,138
			Fund Total	466,079	19,059	485,138	-	485,138
23775	321101	Restricted Money	Program	388,331	16,155	404,486	-	404,486
			Fund Total	388,331	16,155	404,486	-	404,486
23825	321101	Restricted Money	Program	679,703	27,471	707,174	-	707,174
			Fund Total	679,703	27,471	707,174	-	707,174
23850	321101	Restricted Money	Program	120,870	(3,644)	117,227	-	117,227
			Fund Total	120,870	(3,644)	117,227	-	117,227
23900	321101	Restricted Money	Program	122,314	6,106	128,420	-	128,420
			Fund Total	122,314	6,106	128,420	-	128,420
23925	321101	Restricted Money	Program	10,897	1,981	12,878	-	12,878
			Fund Total	10,897	1,981	12,878	-	12,878
23950	321101	Restricted Money	Program	812,232	42,594	854,825	-	854,825
			Fund Total	812,232	42,594	854,825	-	854,825
24025	321101	Restricted Money	Program	4,053	88	4,141	-	4,141
			Fund Total	4,053	88	4,141	-	4,141

24050	321101	Restricted Money	Program	101,479	21,281	122,760	-	122,760
			Fund Total	101,479	21,281	122,760	-	122,760
24075	321101	Restricted Money	Program	321,783	(80,085)	241,698	(50,000)	191,698
			Fund Total	321,783	(80,085)	241,698	(50,000)	191,698
24100	321101	Restricted Money	Program	732,828	110,489	843,317	(482,243)	361,074
			Fund Total	732,828	110,489	843,317	(482,243)	361,074
24125	321101	Restricted Money	Program	303,780	70,365	374,145	-	374,145
			Fund Total	303,780	70,365	374,145	-	374,145
24150	321101	Restricted Money	Program	515,992	(7,468)	508,525	(375,778)	132,747
			Fund Total	515,992	(7,468)	508,525	(375,778)	132,747
24175	321101	Restricted Money	Program	125,989	10,195	136,184	-	136,184
			Fund Total	125,989	10,195	136,184	-	136,184
24200	321101	Restricted Money	Program	62,564	7,083	69,646	-	69,646
			Fund Total	62,564	7,083	69,646	-	69,646
24225	321101	Restricted Money	Program	103,698	10,398	114,097	-	114,097
			Fund Total	103,698	10,398	114,097	-	114,097
24250	321101	Restricted Money	Program	584,664	38,645	623,309	-	623,309
			Fund Total	584,664	38,645	623,309	-	623,309
40400	313300	Restricted Net Assets		37	-	37	-	37
40400	380100	Unrestricted Net Assets		(45,715)	46,836	1,120	-	1,120
			Fund Total	(45,679)	46,836	1,157	-	1,157
24275	321101	Restricted Money	Program	264,312	1,205	265,517	(47,990)	217,527
			Fund Total	264,312	1,205	265,517	(47,990)	217,527
24300	321101	Restricted Money	Program	92,277	5,677	97,955	-	97,955
			Fund Total	92,277	5,677	97,955	-	97,955
24325	321101	Restricted Money	Program	772,609	258,437	1,031,046	-	1,031,046
			Fund Total	772,609	258,437	1,031,046	-	1,031,046
24350	321101	Restricted Money	Program	392,911	28,979	421,890	(274,800)	147,090
			Fund Total	392,911	28,979	421,890	(274,800)	147,090
24375	321101	Restricted Money	Program	77,861	5,893	83,754	(53,242)	30,512
			Fund Total	77,861	5,893	83,754	(53,242)	30,512
24400	321101	Restricted Money	Program	54,574	11,473	66,046	-	66,046
			Fund Total	54,574	11,473	66,046	-	66,046
24425	321101	Restricted Money	Program	683,636	18,215	701,851	-	701,851
			Fund Total	683,636	18,215	701,851	-	701,851
24450	321101	Restricted Money	Program	8,963	(4,193)	4,770	-	4,770
			Fund Total	8,963	(4,193)	4,770	-	4,770
24525	321101	Restricted Money	Program	47,449	3,651	51,100	-	51,100
			Fund Total	47,449	3,651	51,100	-	51,100

24550	321101	Restricted Money	Program	2,131,642	(117,721)	2,013,921	-	2,013,921
24550	325100	Unreserved Fund Balance		(5,531)	-	(5,531)	-	(5,531)
24550	350100	AFB For Program Money		5,531	-	5,531	-	5,531
		Fund Total		2,131,642	(117,721)	2,013,921	-	2,013,921
24600	321101	Restricted Money	Program	1,106,621	90,998	1,197,620	(919,905)	277,715
		Fund Total		1,106,621	90,998	1,197,620	(919,905)	277,715
24625	321101	Restricted Money	Program	5,408,778	147,008	5,555,786	-	5,555,786
24625	321169	Rst - Encumbrances		94,377	(84,131)	10,246	-	10,246
		Fund Total		5,503,155	62,877	5,566,032	-	5,566,032
24800	321101	Restricted Money	Program	65,212	6,689	71,901	-	71,901
		Fund Total		65,212	6,689	71,901	-	71,901
24825	321101	Restricted Money	Program	132,452	9,025	141,477	-	141,477
		Fund Total		132,452	9,025	141,477	-	141,477
24875	321101	Restricted Money	Program	1,275,950	202,177	1,478,127	-	1,478,127
		Fund Total		1,275,950	202,177	1,478,127	-	1,478,127
31550	322100	Rst For Construction/Cap Proj		966,677	(56,551)	910,126	(449,000)	461,126
		Fund Total		966,677	(56,551)	910,126	(449,000)	461,126
31555	322100	Rst For Construction/Cap Proj		1,453,160	5,865	1,459,025	-	1,459,025
		Fund Total		1,453,160	5,865	1,459,025	-	1,459,025
31560	230100	Adv Frm Grantors & 3rd Parties		(3,414)	-	(3,414)	-	(3,414)
31560	230700	Adv Frm - Interest		3,414	-	3,414	-	3,414
31560	322100	Rst For Construction/Cap Proj		621,945	2,510	624,455	(551,212)	73,243
		Fund Total		621,945	2,510	624,455	(551,212)	73,243
31570	230100	Adv Frm Grantors & 3rd Parties		(2,992)	-	(2,992)	-	(2,992)
31570	230700	Adv Frm - Interest		2,992	-	2,992	-	2,992
31570	322100	Rst For Construction/Cap Proj		3,043,856	7,279	3,051,135	(325,000)	2,726,135
		Fund Total		3,043,856	7,279	3,051,135	(325,000)	2,726,135
32720	322100	Rst For Construction/Cap Proj		74,737	110,795	185,531	(69,845)	115,686
		Fund Total		74,737	110,795	185,531	(69,845)	115,686
32730	322100	Rst For Construction/Cap Proj		60,892	246	61,138	-	61,138
		Fund Total		60,892	246	61,138	-	61,138
32740	322100	Rst For Construction/Cap Proj		2,044,291	8,251	2,052,542	-	2,052,542
		Fund Total		2,044,291	8,251	2,052,542	-	2,052,542
22900	260100	Deferred Inflows of Resources		4,855	(4,855)	-	-	-
22900	321101	Restricted Money	Program	257,958	72,993	330,951	-	330,951
22900	321169	Rst- Encumbrances		7,000	(7,000)	-	-	-
22900	350100	AFB for Program Money		3,033	(3,033)	-	-	-
		Fund Total		272,846	(11,855)	260,991	-	260,991
39810	317600	Nonspendable Permanent Fnd	for	566,785	101,163	667,948	-	667,948

		Fund Total	566,785	18,400	585,185	-	585,185
		Grand Total	\$ 31,322,258	\$ 628,026	\$ 31,950,284	\$ (3,599,015)	\$ 28,351,269

Fund Annotations

Fund	Fund Name	Purpose
CSA Various		Provide municipal services such as street lighting, street sweeping, rural road maintenance, landscape maintenance, park and recreation services, enhanced public safety services, and water treatment and distribution to Riverside County residents, and manage a system that provides responsible growth in unincorporated regions of the county.
22900	Perris Valley Cemetery District	To maintain a burial park for interments.
39810	Perris Valley Cemetery District Endowments	To maintain a burial park for interments.

FLOOD CONTROL & WATER CONSERVATION DISTRICT

Mission Statement

The mission of the Riverside County Flood Control and Water Conservation District is to responsibly manage storm water in service of safe, sustainable and livable communities. Our vision is to be a leader in the field of storm water management, achieve extraordinary results for our customers, be the home of high-quality teams and return value to our community.

Department/Agency Description

The Riverside County Flood Control and Water Conservation District was created by an act of the California state legislature on July 7, 1945, to serve the regional storm water management needs of western Riverside County and its citizens. The County Board of Supervisors serves as the district's legislative body. The district's 2,700-mile service area covers the western third of the county, with its eastern limits reaching Desert Hot Springs, most of Palm Springs, and parts of Cathedral City. Storm water management for the balance of the county is provided by Coachella Valley Water District or directly by the county. Local cities and the county also maintain local drainage infrastructure that connect to larger regional district facilities.

The district performs the following broad services:

- ◆ Plans, designs, constructs and operates regional storm drains, channels, levees and dams;
- ◆ Partners with local water agencies to conserve storm water and other local water supplies;
- ◆ Works with cities and the county to protect the environmental integrity of local lakes, rivers and streams;
- ◆ Provides flood hazard related development review, floodplain management and public education support to city and County departments;
- ◆ Works with local agencies to find opportunities to incorporate multi-use functions into district facilities including parks, trails and habitat; and
- ◆ Maintains and operates flood warning and early detection systems.

The district currently maintains nearly \$1 billion in assets including over 600 miles of channels, storm drains and levees and 55 dams and debris basins. An

additional 400 miles of regional channels and another 48 dams and debris basins are proposed in the district's Master Drainage Plans as part of our comprehensive plan to protect the county's residents.

To ensure critical services are provided, the district employs approximately 230 staff and maintains an annual operating budget of \$180 million. The district's functions are supported by ad valorem property tax revenues, contributions from other local, state and federal agencies, grants and special assessments.

Accomplishments

Public Safety

- ◆ The district completed \$66 million in capital improvement projects included:
 - ❖ Eagle Canyon Dam and Palm Springs MDP Line 43 outlet project – Awarded 2016 California Flood Control Project of the Year by the American Society of Civil Engineers. This \$16 million, 60 foot tall dam and outlet system in Cathedral City alleviates historic debris flows that blocked Highway 111 and affected adjacent homes and businesses.
 - ❖ Romoland Channel Line A - \$33 million in storm drain, channel and basin improvements within the City of Menifee. This is part of the single largest project directly undertaken by the district (including the ongoing Homeland Line 1 project). This project will resolve historic flooding problems affecting the community, including Heritage High School, and open up new lands to economic development for the community.
 - ❖ Santa Ana River Inland Brine Line Protection Project – A \$6 million project to ensure that the Santa Ana River cannot migrate north and breach the brine line that takes brine from

● ● ● Flood Control District

- water supply and wastewater facilities to the Ocean.
- ❖ Temescal Creek Foster Road Storm Drain – A \$1.7 million underground storm drain in Foster Road near the I-15 to address historic flooding issues. The project also included environmental enhancement of Temescal Creek.
- ❖ Hemet MDP Line C, Stage 4 – A \$4.8 million project in the City of Hemet that reduces recurring flooding along Whittier Avenue from Palm Avenue to San Jacinto Street.
- ❖ Stetson Avenue Channel, Stage 7 – Last phase of the five mile long Hemet MDP Line D system that reduces flood hazards and street flooding along Stetson Avenue.
- ❖ Little Lake MDP Line B, Stage 1 – A \$7.9 million underground storm drain along Meridian and Park Avenue from Florida Avenue to South Hampton Court. This project addresses local flooding at Florida Avenue and provides an outlet for future phases that will provide significant flood protection to local communities in the area.
- ❖ Gilman Home Channel, Lateral A, Stage 3 – A \$4.1 million project to eliminate and replace an undersized facility that ran through a number of private properties and extend Gilman Home Channel.
- ◆ The district also established new partnerships with the County Emergency Management Department and other local agencies in preparation for the 2016 El Nino. Partnerships included joining the countywide PSEC emergency coordination radio network, developing community education and outreach materials for residential and business El Nino preparations and participating in County Emergency Management command center operations. Although the El Nino rains did not occur, the partnerships and coordination efforts will enhance future emergency response coordination and effectiveness.

SPECIAL DISTRICTS & OTHER AGENCIES

- ◆ Finally, the district removed over 50,000 cubic yards of debris from channels, moved over 1,800 acres of vegetation to clear channels, and removed over 2,500 tons of trash and debris from its facilities as part of ongoing maintenance operations.



Healthy Communities

- ◆ Removed over 134 structures from floodplains and eliminated 20 acres of floodplain through prior year flood protection projects
- ◆ Purchased and conserved 10 acres of environmentally sensitive habitat.
- ◆ Worked with local water agencies to identify 25,000 acre-feet in potential new water supplies for the region through storm water capture and recharge of other water sources in district facilities.



Business Friendly Operations

- ◆ Corrected over 131,000 parcel boundaries to date as part of the Assessor Parcel Layer Project. Through this joint project with the County Assessor and County Surveyor, the district is improving the accuracy of county parcels located in western Riverside County. Many county departments, residents, businesses and government agencies use this GIS layer for mapping, analysis and other GIS purposes.
- ◆ The district is in the process of developing a new ESRI GIS portal to make historic LIDAR survey data readily available to residents, students, businesses and developers. The district as part of facility planning exercises collects this data, but the raw data has additional value to the community as part of development, research and other projects. This GIS portal will provide the community with ready access to the data.
- ◆ The district deployed Bluebeam PDF software to promote digital subdivision and plan check review processes; thereby reducing paper and plan transmission times incurred by residents, engineers and developers.

SPECIAL DISTRICTS & OTHER AGENCIES

- ◆ The district has launched a new customer service-training program for counter and development review staff to promote skills that will assist staff with resolving customer issues and assisting customers with meeting public health and safety objectives.
- ◆ The district continues to partner with the Transportation and Land Management Agency to assess opportunities to reduce costs and improve speed and quality of land development services within the county.

Strategic Objectives

Public Safety

- ◆ Maintain Community Rating System of 7 or below as a score of 7 provides the best cost-benefit ratio to residents and businesses in the unincorporated
- ◆ Ensure district aboveground facilities are inspected annually as these facilities are subject to nuisance vegetation growth,

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sediment accumulation and other annual wear that can reduce effectiveness if not monitored.

- ◆ Ensure district belowground facilities are inspected once every 10 years to ensure that they continue to provide flood protection benefits.
- ◆ Complete state dam and federal levee certification processes.
- ◆ Customer service feedback at will assist with improvements to customer service.
- ◆ Promote multi-benefit opportunity analyses for all district capital projects, as it is not uncommon to determine that district facilities can also serve as groundwater recharge facilities, parks or regional water quality treatment facilities.



Business Friendly Operations

- ◆ Completed customer services improvement plan evaluating opportunities to improve services through technology, feedback and staffing resources by January 1, 2018.

Performance Measures



	FY 15/16 Actuals	FY 16/17 Projected	FY 17/18 Goals	FY 18/19 Goals
 Maintain Community Rating System Score of 7 or Below	9	7	7	7
Ensure district above-ground facilities are inspected annually	82%	100%	100%	100%
Complete and maintain state Dam and federal Levee Certification Processes	67%	74%	95%	95%
 Customer Service Feedback	100%	100%	100%	100%
Promote multi-benefit opportunity analyses for all district capital projects ¹	20%	67%	100%	100%

Table Notes:

¹ Data indicates percent of projects that evaluated water conservation, water quality and trails/parks secondary uses. Some projects only looked at a subset of secondary uses. Goal is to ensure that future projects explicitly consider all three secondary uses.

Related Links

<http://www.rcflood.org/>

Budget Changes & Operational Impacts

Staffing

Net increase 2 full-time equivalent positions.

- ◆ Currently, 301 funded authorized positions; 229 filled positions, recruiting 20 positions, and 52 funded vacant positions. For purposes of succession planning, the district incorporates vacant positions into its budget to ensure business processes continue to flow during times of attrition that may arise due to retirements, promotions or job changes.
- ◆ Adding four engineering positions and deleting one management position and one supervisory position to accomplish its reorganization goals.

Expenditures

Net decrease of \$24.6 million.

- ◆ Salaries & Benefits
 - ❖ Net increase of \$3.39 million as a result of negotiated labor agreements and an increase in retirement contributions.
- ◆ Services & Supplies
 - ❖ Net decrease of \$8.88 million as a result of reduction in construction cost estimates.
- ◆ Other Charges
 - ❖ Net decrease of \$3.88 million as a result district's contribution to non-county agency for construction project costs.
- ◆ Fixed Assets
 - ❖ Net decrease of \$9.78 million as a result of decline in estimated land values for purchase.
- ◆ Intrafund Transfers
 - ❖ Increase of \$2.64 million as a result of reclassifying an OPEB expenditure from Class 5 – operating transfers out.
- ◆ Operating Transfers Out
 - ❖ Net Decrease of \$2.88 million as a result of reclassifying an OPEB expenditure to Class 7 – intrafund transfer.

Revenues

Net decrease of \$8.73 million.

- ◆ Property Taxes
 - ❖ Net increase of \$704,389 due to County Assessor projections and actual tax revenue receipts for the last three years.
- ◆ Redevelopment Pass-Thru
 - ❖ Net increase of \$2.26 million due to average actual tax revenue receipts for the last three years. Revenue vary from year to year.

- ◆ Special Assessments
 - ❖ Net increase of \$561,000 due to re-apportionment of existing parcels, if any.
- ◆ Intergovernmental Revenue
 - ❖ Net decrease of \$16.21 million as the revenue varies from year to year since it is based on construction projects identified in the district's 5-year Capital Improvement Plan and the construction phase the project is in for a given fiscal year e.g. planning, design or construction.
- ◆ Charges for Services
 - ❖ Net increase of \$3.21 million.
 - ❖ In Governmental Fund, the revenue is based on cost sharing from developers on flood control projects. This revenue varies from year to year since it is based on construction projects and growth in the local economy.
 - ❖ In Enterprise Fund, the revenues are Board-approved fees. They are collected from external users for the services provided by the district to support development activity within the district's seven (7) zones. Such services as survey control and topographic mapping; plan check and deposit based fee case review required by developers to meet flood control conditions for the construction of new development; and for issuing encroachment permits to developers and individuals allowing temporary access/use of district property to complete their construction projects. Revenue receipt will vary from year to year since these types of services are contingent upon the growth in the local economy.
 - ❖ In Internal Service Fund, the revenues are Board-approved fees collected from district funds only for the following services provided in support of district functions: hydrology; fleet services, project maintenance, mapping services, and data processing. These types of services are contingent upon the business requirements of the district and revenue can vary based on changes in personnel costs and the cost of goods used in providing the services.
- ◆ Area Drainage Fees
 - ❖ Net decrease of \$31,000 as the revenue is contingent upon growth in the local economy and it fluctuates based on development (construction) activity.
- ◆ Investment Earnings

SPECIAL DISTRICTS & OTHER AGENCIES

- ❖ Net increase of \$706,244 is budgeted to receive a 2 percent increase in earnings based on the forecast U.S. Federal Funds interest rate.
- ◆ Use of Assets
 - ❖ Net increase of \$71,550 is based on income from leases with individuals, corporations and/or State and other local jurisdictions to access the district's easements and right-of-way.
 - ❖ Revenues varies slightly from year to year based on executed lease agreements, which stipulate the term of payment. Increase or decrease is attributable to entering into new or closing out existing lease agreements and/or increases in lease payments.

Departmental Reserves

- ◆ Fund 15000 - Special Accounting
 - ❖ These funds are unassigned and is primarily for recovering costs associated with inspection of developer-constructed facilities to be accepted into the district's maintained system.
 - ❖ Anticipate continued decline in fund balance due to reduction in Board approved fees.
- ◆ Fund 15100 – Administration
 - ❖ This fund accounts for revenue and expenditures related to the general administration of the district. Services provided include accounting, personnel, payroll and benefits, budgeting, purchasing, agreement preparation, grant application and administration, and secretarial services.
 - ❖ This fund also finances the costs operation of the district's office complex in Riverside.
 - ❖ These services are primarily financed by ad valorem property taxes designated for this purpose, supplemented by appropriate contributions from all the other district Funds benefiting from the provided services.
 - ❖ There is an anticipated of a slight increase in revenue for this fund.
- ◆ Fund 15105 – Funded Leave Balance
 - ❖ Increases of this fund is allocated to be 5 percent of payroll from each district fund to fund the district's compensated absence leave balances.

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- ❖ Decreases of this fund is as needed for retirement payouts.
- ◆ Fund 25110 – Zone 1
Construction/Maintenance/Miscellaneous
 - ❖ Revenue collected in this fund must be used for projects either located within or for the benefit of that zone.
 - ❖ The fund will experience a decrease in fund balance as the demand for infrastructure in the zone generally outpaces projected revenue.
- ◆ Fund 25120 – Zone 2
Construction/Maintenance/Miscellaneous
 - ❖ Revenue collected in this fund must be used for projects either located within or for the benefit of that zone.
 - ❖ The fund will experience a decrease in fund balance as the demand for infrastructure in the zone generally outpaces projected revenue.
- ◆ Fund 25130 – Zone 3
Construction/Maintenance/Miscellaneous
 - ❖ Revenue collected in this fund must be used for projects located either within or for the benefit of that zone.
 - ❖ The fund will experience a decrease in fund balance as the demand for infrastructure in the zone generally outpaces projected revenue.
- ◆ Fund 25140 – Zone 4
Construction/Maintenance/Miscellaneous
 - ❖ Revenue collected in this fund must be used for projects either located within or for the benefit of that zone.
 - ❖ The fund will experience a decrease in fund balance as the demand for infrastructure in the zone generally outpaces projected revenue.
- ◆ Fund 25150 – Zone 5
Construction/Maintenance/Miscellaneous
 - ❖ Revenue collected in this fund must be used for projects located either within or for the benefit of that zone.
 - ❖ The fund will experience a decrease in fund balance as the demand for infrastructure in the zone generally outpaces projected revenue.
- ◆ Fund 25160 – Zone 6
Construction/Maintenance/Miscellaneous
 - ❖ Revenue collected in this fund must be used for projects located either within or for the benefit of that zone.

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- ❖ The fund will experience a decrease in fund balance as the demand for infrastructure in the zone generally outpaces projected revenue.
- ◆ Fund 25170 – Zone 7 Construction/Maintenance/Miscellaneous
 - ❖ Revenue collected in this fund must be used for projects located either within or for the benefit of that zone.
 - ❖ The fund will experience a decrease in fund balance as the demand for infrastructure in the zone generally outpaces projected revenue.
- ◆ Fund 25180 – NPDES Whitewater
 - ❖ Revenue collected in this fund must be used for projects located either within or for the benefit of that zone.
 - ❖ The fund may experience an increase in fund balance.
- ◆ Fund 25190 – NPDES Santa Ana
 - ❖ Revenue collected in this fund must be used for projects located either within or for the benefit of that zone.
 - ❖ The fund will experience decrease in fund balance.
- ◆ Fund 25200 – NPDES Santa Margarita
 - ❖ Revenue collected in this fund must be used for projects located either within or for the benefit of that zone.
 - ❖ The fund will experience decrease in fund balance.
- ◆ Fund 33000 - FC Capital Project Fund
 - ❖ The fund is used by the district to account for financial resources for capital outlays related to acquisition of capital facilities other than flood control and drainage infrastructure.
 - ❖ Anticipated increase is from interest earned from funds.
- ◆ Fund 38530 – Zone 4 Debt Service
 - ❖ The fund is used by the district to account for accumulation of resources to expenditure for principal and interest payment on its Zone 4 Promissory Notes issued to pay for the construction of Romoland MDP, Line A infrastructure.
 - ❖ The fund is financed by Zone 4 (25140) contributions.
 - ❖ Anticipated increase is from interest earned.
- ◆ Fund 40650 – Photogrammetry

SPECIAL DISTRICTS & OTHER AGENCIES

- ❖ The fund was established to account for revenue and expenditures related to survey control and topographic mapping done for other governmental agencies.
- ❖ The fund receives revenue from the agencies requiring the services.
- ❖ The charges for services revenue are Board approved fees.
- ❖ Revenue receipt will vary from year to year since these types of services are contingent upon the growth in the local economy.
- ❖ Anticipated decrease in fund balance due to reducing in the Board approved fees.
- ◆ Fund 40660 – Subdivision
 - ❖ The fund was established to account for revenue and expenditures related to various development review services required by developers for construction of their projects within the County.
 - ❖ Revenue receipt will vary from year to year since these types of services are contingent upon the growth in the local economy.
- ◆ Fund 40670 – Encroachment Permits
 - ❖ The fund was established to account for revenue and expenditures related to issuing Encroachment Permits to various agencies, developers, and individuals allowing temporary access/use of district property to complete their projects.
 - ❖ Revenue receipt will vary from year to year since these types of services are contingent upon the growth in the local economy.
 - ❖ Revenues are primarily from charges for the cost of issuing the permits and monitoring/inspecting the work.
 - ❖ The fund will experience decrease in fund balance due to reducing in the Board approved fees.
- ◆ Fund 48000 – Hydrology Services
 - ❖ This fund was established to account for revenue and expenditures related to providing hydrologic data collection and analysis services beneficial to the district's seven (7) zones funds.
 - ❖ The fund is financed by the district's seven (7) zone funds.
 - ❖ Anticipated increase is primarily from interest earned.
- ◆ Fund 48020 – Garage / Fleet Operations
 - ❖ The fund was established to account for revenue and expenditures rated to the

SPECIAL DISTRICTS & OTHER AGENCIES

- operation and maintenance of the district's heavy equipment and light vehicles.
- ❖ The fund is financed from charges to all the district funds for use of the heavy equipment, and mileage charges to all of the funds for use of the light vehicles.
- ❖ This fund will experience a decrease in fund balance due to reducing in the Board approved fees.
- ◆ Fund 48040 – Project/Maintenance Operations
 - ❖ The fund was established to account for revenue and expenditures related to maintaining an inventory of supplies and materials used for field maintenance and repair of the district's flood control infrastructure.
 - ❖ The fund is financed by revenue from charges to the district's seven (7) zone funds.
 - ❖ Anticipated decrease in fund balance of 22 percent.
- ◆ Fund 48060 – Mapping Services
 - ❖ The fund was established to account for revenue and expenditures related to

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- providing reproduction and binding services to the other district funds, and reproduction services to the public requiring copies of district information.
- ◆ Fund 48080 – Data Processing
 - ❖ The fund was established to account for revenue and expenditures related to operations of district's Information Services section.
 - ❖ The fund is financed by equipment charges on the district funds using the equipment and services.
 - ❖ This fund will experience a decrease in fund balance due to reducing in the Board approved fees.

Net County Cost Allocation

As a special district, the Riverside County Flood Control and Water Conservation District receives neither net county cost nor other support from the county general fund.

Budget Tables

Department/Agency Staffing by Budget Unit				
	Current Authorized	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Flood: Administration	297	303	303	303
Flood: Subdivision Operations	3	-	-	-
Grand Total	300	303	303	303

Department/Agency Expenditures by Budget Unit

	Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Flood: Administration	\$ 4,556,413	\$ 6,381,511	\$ 4,124,722	\$ 5,967,402	\$ 5,967,402	\$ 5,967,402
Flood: Capital Projects	-	950,000	100,000	1,250,000	1,250,000	1,250,000
Flood: Data Processing	2,191,539	3,329,025	2,759,607	3,616,510	3,616,510	3,616,510
Flood: Encroachment Permits	175,698	351,027	162,102	232,497	232,497	232,497
Flood: Garage & Fleet Operations	2,995,004	7,160,406	4,514,556	6,977,548	6,977,548	6,977,548
Flood: Hydrology	678,383	820,740	702,154	976,228	976,228	976,228
Flood: Mapping Services	334,806	416,632	375,117	435,330	435,330	435,330
Flood: NPDES Santa Margarita Assessment	1,732,926	2,234,287	2,044,053	2,334,941	2,334,941	2,334,941
Flood: Photogrammetry Operations	167,800	241,446	199,367	343,820	343,820	343,820
Flood: Project Maintenance Operations	391,849	372,314	290,912	397,659	397,659	397,659
Flood: Santa Ana Assessment	2,125,267	3,241,773	2,591,427	3,079,181	3,079,181	3,079,181
Flood: Special Accounting	524,170	859,791	974,450	919,026	919,026	919,026
Flood: Subdivision Operations	1,871,800	2,036,911	1,908,460	2,124,194	2,124,194	2,124,194
Flood: Whitewater Assessment	276,509	531,853	383,920	523,827	523,827	523,827
Flood: Zone 1 Operations	7,208,936	16,441,522	10,430,221	12,837,427	12,837,427	12,837,427
Flood: Zone 2 Operations	15,198,335	46,634,221	8,862,676	33,817,444	33,817,444	33,817,444
Flood: Zone 3 Operations	1,844,956	4,984,347	1,950,739	5,020,487	5,020,487	5,020,487
Flood: Zone 4 Debt Service	-	2,855,500	2,855,500	2,847,100	2,847,100	2,847,100
Flood: Zone 4 Operations	52,697,481	49,763,655	22,016,872	45,750,070	45,750,070	45,750,070
Flood: Zone 5 Operations	1,368,597	12,591,891	4,064,420	9,889,645	9,889,645	9,889,645
Flood: Zone 6 Operations	9,656,754	10,288,223	3,219,430	8,707,317	8,707,317	8,707,317
Flood: Zone 7 Operations	6,015,845	8,217,829	5,535,463	7,708,605	7,708,605	7,708,605
Grand Total	\$ 112,013,068	\$ 180,704,904	\$ 80,066,168	\$ 155,756,258	\$ 155,756,258	\$ 155,756,258

Department/Agency Budget by Category of Expenditure

	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted
Salaries and Benefits	\$ 26,015,235	\$ 34,994,834	\$ 24,836,547	\$ 38,053,618	\$ 38,053,618	\$ 38,053,618
Services and Supplies	82,323,196	113,383,096	48,843,090	105,435,214	105,435,214	102,088,114
Other Charges	2,259,081	15,578,855	6,710,656	11,194,500	11,194,500	11,494,500
Fixed Assets	5,508,795	17,518,400	1,865,616	7,385,790	7,385,790	7,585,790
Intrafund Transfers	(5,990,968)	(7,885,621)	(7,070,621)	(10,549,181)	(10,549,181)	(10,549,181)
Expenditure Net of Transfers	110,115,339	173,589,564	75,185,288	151,519,941	151,519,941	148,672,841
Operating Transfers Out	1,897,729	7,115,340	4,880,880	4,236,317	4,236,317	7,083,417
Total Uses	\$ 112,013,068	\$ 180,704,904	\$ 80,066,168	\$ 155,756,258	\$ 155,756,258	\$ 155,756,258

Department/Agency Budget by Category of Source

	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Taxes	\$ 49,791,661	\$ 53,009,318	\$ 52,182,507	\$ 54,316,253	\$ 54,316,253	\$ 54,316,253
Rev Fr Use Of Money&Property	7,931,705	7,081,253	8,401,629	7,388,714	7,388,714	7,388,714
Intergovernmental Revenues	601,748	602,547	590,783	590,847	590,847	590,847
Charges For Current Services	7,917,810	7,530,269	8,464,345	7,865,468	7,865,468	7,865,468
Other Revenue	12,156,211	24,793,708	18,848,887	13,454,310	13,454,310	13,454,310
Total Net of Transfers	78,399,135	93,017,095	88,488,151	83,615,592	83,615,592	83,615,592
Operating Transfers in	1,897,554	7,345,339	6,501,261	7,747,868	7,747,868	7,747,868
Revenue Total	80,296,689	100,362,434	94,989,412	91,363,460	91,363,460	91,363,460
Net County Cost Allocation						
Use of Department Reserves	31,716,379	(16,264,024)	(16,264,024)	61,647,055	64,392,798	64,392,798
Total Sources	\$ 112,013,068	\$ 84,098,410	\$ 78,725,388	\$ 153,010,515	\$ 155,756,258	\$ 155,756,258

Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance

Fund	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
15000	Unassigned	\$ 1,473,787	\$ (166,435)	\$ 1,307,352	\$ (49,026)	\$ 1,258,326
	Fund Total	1,473,787	(166,435)	1,307,352	(49,026)	1,258,326
15100	Unassigned	1,221,165	(855,703)	365,462	(892,080)	(526,618)
15100	Non-Spendable for Imprest Cash	600	-	600	-	600
15105	Assigned	628,880	621,857	1,250,737	786,542	2,037,279
	Fund Total	1,850,645	(233,846)	1,616,799	(105,538)	1,511,261
25110	Restricted	24,803,359	1,963,977	26,767,336	(2,564,347)	24,202,989
25112	Restricted	305,017	308,540	613,557	9,973	623,530
	Fund Total	25,108,376	2,272,517	27,380,893	(2,554,374)	24,826,519
25120	Restricted	65,908,364	8,381,845	74,290,209	(15,492,273)	58,797,936
25112	Restricted	4,190,340	112,466	4,302,806	35,009	4,337,815
	Fund Total	70,098,704	8,494,311	78,593,015	(15,457,264)	63,135,751
25130	Restricted	10,725,076	736,429	11,461,505	(2,221,380)	9,240,125
25132	Restricted	1,850	11	1,861	12	1,873
	Fund Total	10,726,926	736,440	11,463,366	(2,221,368)	9,241,998
25140	Restricted	37,862,313	1,916,794	39,779,107	(29,389,210)	10,389,897
25142	Restricted	2,899,327	1,954,704	4,854,031	(701,211)	4,152,820
	Fund Total	40,761,640	3,871,498	44,633,138	(30,090,421)	14,542,717
25150	Restricted	13,232,289	1,602,836	14,835,125	(6,186,700)	8,648,425
	Fund Total	13,232,289	1,602,836	14,835,125	(6,186,700)	8,648,425
25160	Restricted	12,166,837	2,388,674	14,555,511	(3,347,601)	11,207,910
	Fund Total	12,166,837	2,388,674	14,555,511	(3,347,601)	11,207,910
25170	Restricted	17,086,309	597,951	17,684,260	(2,015,060)	15,669,200
25171	Restricted	1,041,376	(76,309)	965,067	(79,783)	885,284
25172	Restricted	1,620,475	166,756	1,787,231	(2,463)	1,784,768
25173	Restricted	564,525	3,111	567,636	3,725	571,361
25174	Restricted	12,246	2,824	15,070	-	15,070
	Fund Total	20,324,931	694,333	21,019,264	(2,093,581)	18,925,683
25180	Restricted	1,881,503	(31,184)	1,850,319	250,686	2,101,005
	Fund Total	1,881,503	(31,184)	1,850,319	250,686	2,101,005
25190	Restricted	6,525,008	292,103	6,817,111	(34,181)	6,782,930
	Fund Total	6,525,008	292,103	6,817,111	(34,181)	6,782,930
25200	Restricted	1,852,228	182,188	2,034,416	(73,904)	1,960,512
	Fund Total	1,852,228	182,188	2,034,416	(73,904)	1,960,512
33000	Restricted	18,248	100	18,348	325	18,673

	Fund Total	18,248	100	18,348	325	18,673
38530	Restricted	88	-	88	20	108
	Fund Total	88	-	88	20	108
40650	Unrestricted	874,290	(42,477)	831,813	(146,720)	685,093
	Fund Total	874,290	(42,477)	831,813	(146,720)	685,093
40660	Unrestricted	728,102	(1,690,764)	(962,662)	(226,135)	(1,188,797)
40660	Unrestricted-OPEB	(1,367,787)	1,367,787	-	(98,060)	(98,060)
	Fund Total	(639,685)	(322,977)	(962,662)	(324,195)	(1,286,857)
40670	Unrestricted	370,973	10,077	381,050	(38,597)	342,453
	Fund Total	370,973	10,077	381,050	(38,597)	342,453
48000	Unrestricted	99,567	(123,152)	(23,585)	25,500	1,915
	Fund Total	99,567	(123,152)	(23,585)	25,500	1,915
48020	Unrestricted	6,752,036	315,452	7,067,488	(957,460)	6,110,028
	Fund Total	6,752,036	315,452	7,067,488	(957,460)	6,110,028
48040	Unrestricted	288,251	12,773	301,024	(46,659)	254,365
	Fund Total	288,251	12,773	301,024	(46,659)	254,365
48060	Unrestricted	294,665	(167,133)	127,532	(53,230)	74,302
	Fund Total	294,665	(167,133)	127,532	(53,230)	74,302
48080	Unrestricted	1,756,490	524,205	2,280,695	(888,510)	1,392,185
	Fund Total	1,756,490	524,205	2,280,695	(888,510)	1,392,185
	Grand Total	\$215,817,797	\$ 20,310,303	\$236,128,100	\$ (64,392,798)	\$171,735,302

Fund Annotations		
Fund	Fund Name	Purpose
15000	Special Accounting	This fund accounts for revenue and expenditures related to recovering costs associated with insC61:G75pection of developer-constructed facilities conditioned for acceptance into the district's maintained infrastructure system.
15100	Flood Control Administration Fund	This fund accounts for revenue and expenditures related to the general administration of the district. Services provided include general accounting, personnel services, payroll and benefits administration, budget preparation, purchasing, agreement preparation, grant application/administration, and secretarial services. Ad valorem property taxes are the primary source of income in the Administration fund and supplemented by appropriate contributions from all the other district funds benefiting from the provided services.
15105	Funded Leave Balance	This fund accounts for revenue and expenditures related to compensated absences.
25110	Zone 1 – Const/Maint/Misc	This fund accounts for revenue and expenditures related to planning, design, construction, operation and maintenance of flood control and drainage infrastructure projects within zone 1 only.
25120	Zone 2 – Const/Maint/Misc	This fund accounts for revenue and expenditures related to planning, design, construction, operation and maintenance of flood control and drainage infrastructure projects within zone 2 only.
25130	Zone 3 – Const/Maint/Misc	This fund accounts for revenue and expenditures related to planning, design, construction, operation and maintenance of flood control and drainage infrastructure projects within zone 3 only.
25140	Zone 4 – Const/Maint/Misc	This fund accounts for revenue and expenditures related to planning, design, construction, operation and maintenance of flood control and drainage infrastructure projects within zone 4 only.
25150	Zone 5 – Const/Maint/Misc	This fund accounts for revenue and expenditures related to planning, design, construction, operation and maintenance of flood control and drainage infrastructure projects within zone 5 only.
25160	Zone 6– Const/Maint/Misc	This fund accounts for revenue and expenditures related to planning, design, construction, operation and maintenance of flood control and drainage infrastructure projects within zone 6 only.
25170	Zone 7– Const/Maint/Misc	This fund accounts for revenue and expenditures related to planning, design, construction, operation and maintenance of flood control and drainage infrastructure projects within zone 7 only.
25180	NPDES Whitewater	The fund accounts for revenues and expenditures related to the NPDES program in the Whitewater river watershed area of the district.

25190	NPDES Santa Ana	The fund accounts for revenues and expenditures related to the NPDES program in the Santa Ana river watershed area of the district.
25200	NPDES Santa Margarita	The fund accounts for revenues and expenditures related to the NPDES program in the Santa Margarita river watershed area of the district.
33000	FC Capital Project Fund	The fund accounts for revenues and expenditures relates to the construction or major remodeling of the district's Office, garage and shop complex in Riverside.
38530	Zone 4 Debt Service	The fund accounts for the principal and interest payments made toward the district's zone 4 promissory note issuance.
40650	Photogrammetry	The fund was established to account for revenue and expenditures related to survey control and topographic mapping done for other governmental agencies
40660	Subdivision	The fund accounts for revenue and expenditures related to various development review services required by developers for construction of their projects within the County.
40670	Encroachment Permit	The fund accounts for revenue and expenditures related to issuing Encroachment Permits to various agencies, developers, and individuals allowing temporary access/use of district property to complete their projects.
48000	Hydrology	The fund accounts for revenue and expenditures related to providing hydrologic data collection and analysis services beneficial to the district's seven (7) zones funds.
48020	Garage/Fleet Operation	The fund accounts for revenue and expenditures rated to the operation and maintenance of the district's heavy equipment and light vehicles.
48040	Project/Maintenance Operations	The fund accounts for revenue and expenditures related to maintaining an inventory of supplies and materials used for field maintenance and repair of the district's flood control infrastructure.
48060	Mapping Services	The fund accounts for revenue and expenditures related to providing reproduction and binding services to the other district funds, and reproduction services to the public requiring copies of district information.
48080	Data Processing	The fund accounts for revenue and expenditures related to operations of district's Information Services section.



IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

Mission Statement

Riverside County In-Home Supportive Services Public Authority is dedicated to supporting and improving the health, safety and well-being of the individuals served.

Department/Agency Description

IHSS Public Authority (PA) is an enhancement to the IHSS program with the primary mission of offering resources that allow IHSS consumers enhanced access to in-home caregivers. This is accomplished through maintaining a pool of trained and eligible in-home caregivers and acting as the employer of record to assist with program enrollment and payment functions. This service is available at no cost to the IHSS consumer. The PA offers countywide support through a one-stop service model, by providing enhanced services, such as:

- ◆ Quick Start (24-48 hour) home visitation response to emergency requests for in-home caregivers;
- ◆ Expedited enrollment and orientation training for prospective IHSS caregivers across the county;
- ◆ Call centers offering live technical support and resolution of payment issues;
- ◆ Maintaining a registry of IHSS caregivers for emergency back-up during weekends and after hours.

The PA budget for FY 17/18 is \$8 million, a \$1.9 million reduction from the FY 16/17 budget. The department requested authorization of 120 positions, a reduction of 66 positions from the FY 16/17 authorized level. The PA receives state funding and charges for services. Changes in state funding will be described in a subsequent section.

Accomplishments

Public Safety

- ◆ Successfully matched over 4,000 disabled and aged IHSS recipients requiring caregivers by using the Public Authority registry (90 percent successful match rate).
- ◆ Responded to all after-hours emergency requests for caregivers on the same day the requests were received, matching 39 high

risk APS and IHSS clients with PA registry caregivers.

Healthy Communities

- ◆ Enrolled 882 new IHSS caregivers in the Public Authority registry in 2016.
- ◆ Partnered with Office on Aging and UCLA to train over 350 IHSS caregivers.

Business Friendly Operations

- ◆ Responded to more than 54,000 calls per month for: resolution of timesheet and payment concerns, assisting IHSS recipients with hiring caregivers, assisting caregivers with fulfilling new FLSA requirements and other requests for assistance.
- ◆ Implemented the Public Authority's Mobile Live Scan services for IHSS caregivers, facilitating fingerprinting from various county locations to expedite the enrollment process.
- ◆ Conducted direct outreach, training and hands-on assistance for approximately 24,000 IHSS caregivers completing new state-mandated forms, reducing potential FLSA violations that could disrupt client services.
- ◆ Partnered with the Riverside County IHSS Advisory Committee, Office on Aging and United Domestic Workers to host two caregiver training conferences with 550 attendees.

Strategic Objectives

Public Safety

- ◆ Increase successful IHSS client – caregiver matches
- ◆ Complete emergency requests for caregiver matches within five days.

Healthy Communities

- ◆ Increase access to IHSS caregiver training focusing on advanced skills.



Business Friendly Operations

- ◆ Use technology to reduce paperwork and streamline caregiver enrollment and live-

scan fingerprinting for criminal background checks.

- ◆ Pilot electronic (e-)time sheet submission for IHSS caregivers.


Performance Measures		FY 15/16 Actuals	FY 16/17 Projected	FY 17/18 Goals	FY 18/19 Goals
	Successful Caregiver Match by PA Social Workers	90%	90%	90%*	90%
	IHSS Timesheet Services & Assistance Hotline	90%	86%	86%*	90%

Table Notes:

1

IHSS Public Authority (PA) Caregiver Services: As of December 2016, there were a total of 2,077 available home-care providers in the PA registry. A total of 1,956 registry providers were serving 2,034 IHSS clients. *A hiring freeze was imposed Feb. 2016 due to uncertainty regarding the funding level for the IHSS program and the possibility of having to reduce staffing through attrition based on a reduced funding level. As a result, performance targets for next FY will include maintaining current performance rates for both measures.

Related Links

For state information and regulations on California Public Authority or the California Association of Public Authorities for IHSS, go to:

<http://www.ihssstatewideauthority.ca.gov/>

<http://www.capaihss.org/>

Budget Changes & Operational Impacts

The budget for the Public Authority is impacted by the state’s decision to terminate the Coordinated Care Initiative and resume a 35 percent county share of cost for the non-federal share of the program. Based on preliminary information from the Governor’s proposed budget, the proposed PA budget for FY 17/18 is \$8,057,207, which reflects a 19 percent decrease, or \$1.8 million, when compared with the FY 16/17 budget of \$9,912,758. The decrease is related to staffing and operating costs. The FY 16/17 budget anticipated staffing increases to support caseload growth and increased workload associated with FLSA changes/implementation of an electronic timesheet. Additional benefit changes are anticipated in 2018. Staff had not yet been hired when the state announced changes to the IHSS program. While the anticipated programmatic changes have or will be going into effect, due to the uncertainty of the final budget, the department developed a preliminary budget that assumes a reduced staffing level and will make adjustments once the IHSS budget is finalized by the state. In spite of reduced staffing levels, the PA remains committed to responding as timely as

possible to IHSS caseload growth and critical 2017/18 state-mandated initiatives.

Staffing

The proposed budget supports a staffing level of 79 full-time employees, which is a reduction from 106 full-time employees approved in FY 16/17.

Expenditures

Net decrease of \$1.9 million.

- ◆ Salaries & Benefits
 - ❖ Net decrease of \$1.2 million.
- ◆ Services & Supplies
 - ❖ Net decrease of \$379,000 of which the majority is related to tenant improvements costs.
- ◆ Other Charges
 - ❖ Net decrease of \$318,000.

Revenues

Net decrease of \$3.5 million.

- ◆ Intergovernmental Revenue
 - ❖ Decrease of \$4.8 million, \$1.0 million in federal and \$3.8 million in state.
- ◆ Charges for Current Services
 - ❖ Increase of \$217,000.

- ◆ Operating Transfers In
 - ❖ Increase in Contribution from the county general fund \$1.3 million due to the state elimination of the In-Home Supportive Services Maintenance of Effort (IHSS MOE).

Departmental Reserves

Planned use of \$1.5 million from Public Authority fund balance reserve, in FY 17/18.

Net County Cost Allocations

Net increase of \$1.3 million through a contribution from the county general fund.

- ◆ In conjunction with the termination of the Coordinated Care Initiative, the county share of cost for the IHSS program is re-established, whereby the county is responsible for 35 percent of the non-federal portion of program costs. As such, the proposed budget will be funded by federal, state and county funds.

Budget Tables

Department/Agency Staffing by Budget Unit							
			Current Authorized		Budget Year Requested	Budget Year Recommended	Budget Year Adopted
DPSS: IHSS Public Authority			186		120	120	120
Grand Total			186		120	120	120

Department/Agency Expenditures by Budget Unit							
		Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
DPSS: IHSS Public Authority		\$ 5,988,581	\$ 9,912,758	\$ 8,958,135	\$ 8,057,207	\$ 8,057,207	\$ 8,057,207
Grand Total		\$ 5,988,581	\$ 9,912,758	\$ 8,958,135	\$ 8,057,207	\$ 8,057,207	\$ 8,057,207

Department/Agency Budget by Category of Expenditure							
		Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget year Recommended	Budget Year Adopted
Salaries and Benefits		\$ 3,882,510	\$ 7,353,216	\$ 6,559,422	\$ 6,195,096	\$ 6,195,096	\$ 6,195,096
Services and Supplies		1,473,886	1,800,260	1,653,431	1,421,202	1,421,202	1,421,202
Other Charges		632,185	750,282	730,282	440,909	440,909	440,909
Fixed Assets		-	9,000	15,000	-	-	-
Expenditure Net of Transfers		5,988,581	9,912,758	8,958,135	8,057,207	8,057,207	8,057,207
Total Uses		\$ 5,988,581	\$ 9,912,758	\$ 8,958,135	\$ 8,057,207	\$ 8,057,207	\$ 8,057,207

Department/Agency Budget by Category of Source							
		Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Rev Fr Use Of Money&Property		\$ 3,593	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenues		5,341,532	9,042,651	8,088,028	4,199,826	5,466,772	5,466,772
Charges For Current Services		931,224	870,107	870,107	1,087,146	1,087,146	1,087,146
Other Revenue		461	-	-	-	-	-
Total Net of Transfers		6,276,810	9,912,758	8,958,135	5,286,972	6,553,918	6,553,918
Operating Transfers in		-	-	-	1,266,946	-	-
Revenue Total		6,276,810	9,912,758	8,958,135	6,553,918	6,553,918	6,553,918
Net County Cost Allocation							
Use of Department Reserves		(288,229)	-	-	1,503,289	1,503,289	1,503,289
Total Sources		\$ 5,988,581	\$ 9,912,758	\$ 8,958,135	\$ 8,057,207	\$ 8,057,207	\$ 8,057,207

Fund	Account Number	Reserve Type	Current Year Actual Beginning Balance	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
22800	321101	Restricted Program Money	\$ 2,143,287	\$ (386,035)	\$ 1,757,252	\$ (1,503,289)	\$ 253,963
Fund Annotations							
Fund	Fund Name		Purpose				
22800	IHSS Public Authority		Assisting the elderly and disabled to live independently in a healthy and safe environment				

REGIONAL PARKS & OPEN SPACE DISTRICT

Mission Statement

The mission of the Regional Park and Open Space District is to acquire, protect, develop, manage, and interpret for the inspiration, use, and enjoyment of all people, a well-balanced system of areas of outstanding scenic, recreational, and historic importance.

Vision

To be the regional leader in improving lives through people, parks, places and programs.

Department/Agency Description

The district believes that “Parks Make Life Better,” and actively promotes public safety, healthy communities, and business-friendly operations through its many programs, activities, and facilities. The district’s facilities include nine regional parks with camping, fishing, and other amenities, the Jurupa Boxing Club and Sports Park, and seven historic and educational sites that foster an appreciation of nature and history. The district also manages 169 miles of trails, a multi-species reserve, and 73,462 acres of open space land, actively working to protect and maintain various ecological habitats and environmentally-sensitive areas.

The district’s activities are categorized into seven major programs: administration, business operations, interpretation, natural resources, regional parks, recreation, and planning and construction. Administration and business operations include the day-to-day fiscal, budget and administrative activities of the district. The interpretive program includes activities related to the preservation and interpretation of areas of local historic importance. The natural resources program’s activities include reserve management functions at county ecological preserves. The regional parks program covers the operations and maintenance of the district’s nine parks, and the recreation program covers the operations of the district’s recreational facilities and special events. The planning and construction program includes all activities related to planning, land acquisition, and capital improvement construction projects for parks, trails, facilities and open spaces.

Accomplishments

The district continues to remain resilient, focusing on innovation, creativity and efficiency. As more attention continues to be placed upon quality of life providers, it remains critical that the district continue to operate like a business. Equally important, the district must remain true to its mission of protecting valuable resources ensuring they are well-maintained and operated for generations to come.

Public Safety

- ◆ The community recreation division provided widely successful events throughout the year as well as 4,000 swim lessons to teach people to swim and possibly save lives.

Healthy Communities

- ◆ The district officially rolled out a non-profit parks foundation that compliments other funding vehicles to advance special one-time causes and programs. In its first year, the interim Board for the foundation has raised funds, sponsored a youth fishing program, prepared marketing materials and begin interviewing and placing permanent Board members who will take the foundation to the next level. Coupled with a highly successful volunteer program that noted a 9 percent increase in volunteer hours and a grant funded recycling program, the district continues to build a sustainable and diverse resource stream built upon the premise of “giving back” as a competitive advantage.
- ◆ The boxing program provided training for 170 at risk youth, and two senior centers provided over 125 different programs for active seniors. This was in addition to the 73 various community and regional special events held throughout the county by the very lean yet productive team that comprise the recreation division.
- ◆ The planning division has been extremely busy completing the Good Hope Park design, initiating the county comprehensive trails plan, breaking ground on the Lake

● ● ● Parks & Open Space District

Skinner expansion project and completing construction on the Mayflower boat ramp and restroom project.

- ◆ Staff completed the Lakeland Village Community Center renovation, McCall Park well project, and the Box Springs comprehensive trails plan.
- ◆ Noting that the district also values quality as well as quantity, the district was extremely honored to receive four awards for the Box Springs trails project, a fitting capstone to a very productive year.



Business Friendly Operations

- ◆ The district received a 99 percent satisfaction rating from customers. This is 14 percent higher than the industry average, and informs the Riverside County taxpayers that the district places customer service as its highest priority. Moreover, just like any thriving private business, the district continues to make improvements that will allow it to maintain its market position and satisfy its customers.
- ◆ The district continued rolling out internet service at many facilities, paving the way for a new point of sale system that will make registration and day use entry even more efficient.

Strategic Objectives

The district's strategic objectives fall into four distinct perspectives that define its priorities:

- ◆ **Financial Perspective** - To succeed, we must have financial sustainability.
- ◆ **Internal Business Support Perspective** - To satisfy our customers, we commit to excellent support processes.
- ◆ **Learning and Growth Perspective** - To remain resilient, we will continue to improve employee growth and work culture.
- ◆ **Customer Perspective** - To achieve our vision, we must satisfy our customers.

The individual objectives within these four perspectives also align with the County of Riverside's overarching strategic objectives:

SPECIAL DISTRICTS & OTHER AGENCIES




Business Friendly Operations

- ◆ **Support Lifelong Learning**
 - ❖ Develop an in-house training program for continued staff development (mid-term).
- ◆ **Encourage Employee Engagement**
 - ❖ Actively measure workforce engagement (on-going).
- ◆ **Build Quality**
 - ❖ Monitor, measure, and evaluate the quality of programs, services, areas, and facilities from the customer perspective (annually).
- ◆ **Strengthen Employee Morale**
 - ❖ Align performance evaluation system with success of the agency (short-term).
 - ❖ Enhance the volunteer program including recruitment and retention (short-term).
 - ❖ Communicate and reward successes of employees and volunteers (on-going).
- ◆ **Be Responsive**
 - ❖ Improve response times for external customer complaints and inquiries (short-term)
 - ❖ Identify, anticipate, and respond to evolving needs of our customers based on trend research, benchmarking information, and survey data from current customers (short-term).
- ◆ **Build our Brand**
 - ❖ Update strategic communication and marketing plans (annually).
- ◆ **Align Budget with Strategy**
 - ❖ Perform review of core/non-core services (annually).
 - ❖ Develop capital asset replacement schedule (short-term).
 - ❖ Update long-term capital improvement plan (annually).
- ◆ **Improve Financial Position**
 - ❖ Provide accurate and timely financial reports to include projected performance (monthly).
 - ❖ Review and update fees (annually).
 - ❖ Establish cost recovery targets for core programs, facilities, and services (short-term).

- ❖ Working in conjunction with Riverside County Parks Foundation, increase the percentage of alternative revenues such as grants, donations, and sponsorships through an annual strategic process to identify opportunities (on-going).
- ◆ **Simplify Processes and Policies**
 - ❖ Adhere to standards for more consistent services delivery (on-going).
 - ❖ Review and revise policies in alignment with strategy (annually).
- ◆ **Use Technology to Improve**
 - ❖ Update the technology plan (short-term).

- ❖ Enhance work order system (short-term).
- ❖ Purchase, install, and utilize a new point of sale system districtwide (short-term).
- ◆ **Use Data and Planning for Effective Decision Making**
 - ❖ Retain CAPRA accreditation (annually).
 - ❖ Review balanced scorecard information and utilize results to drive improvements (annually).

Performance Measures				
	FY 15/16 Actuals	FY 16/17 Projected	FY 17/18 Goals	FY 18/19 Goals
 Non Property Tax Revenue	\$17,142,711	\$10,000,000	\$8,000,000	\$10,000,000
CIP Met	60%	90%	90%	90%
Operations Reserve	19.9%	25%	25%	25%
Expenditure Budget Target	92.6%	100%	100%	100%
Volunteer Hours	125,904	100,000	80,000	85,000
Customer Satisfaction Rating	99%	98%	98%	98%
Marketing Touchpoints	4,999,956	3,000,000	2,500,000	3,000,000
Active Partnership Agreements	5	5	5	4
Acres Under Management	73,462	73,000	74,000	76,000
Regional Trails Miles	169	169	172	180
Plan Check Review Timeframe	8	8	10	10
CAPRA Standards Current	145	145	145	145
Tactics Completed	14	20	20	20
Recognition Events	6	4	3	3
Staff Readiness Index	76%	75%	80%	85%
Preventable Employee Accidents	9	10	5	5
Performance Evaluations on time	100%	100%	100%	100%
Training Hours	10,583	6,000	2,000	2,000

Related Links

- RivCoParks.org
- RivCoParksRecycles.org
- RivCoParksFoundation.org
- VolunteerMatch.org/search/org538496.jsp
- Certified.NatureExplore.org/riverside-county-regional-park-and-open-space-district/
- Facebook.com/Riverside-County-Park-and-Open-Space-District-149273868449250
- Twitter.com/RivCoParks

Budget Changes & Operational Impacts

Staffing

Net decrease of 565 full-time equivalent positions.

- ◆ The district’s FY 17/18 budget includes 139 positions, all funded and filled. This represents a decrease of 565 positions from FY16/17’s total

of 704, and is due to the transfer of several major operations to another county department as of January 1, 2017: two waterparks, 15 community parks, and five community centers.

Expenditures

Net decrease of \$12.5 million.

● ● ● Parks & Open Space District

- ◆ The district's total requested expenditures for FY 17/18 are \$12.5 million less than the FY 16/17 adopted budget expenditures. The \$8.5 million expenditure reduction is due to the transfer of several major operations to another county department as of January 1, 2017: two waterparks, 15 community parks, and five community centers.
- ◆ The remaining in \$4 million reductions occurred in the district's core programs of business operations: interpretive, regional parks, natural resources, recreation, and planning & capital improvement as a result of focused internal efforts to reduce expenditures and fund basic programs and services only. Of the \$4 million reduction, \$2.85 was cut from supplies and services, and \$788,000 represents the cancellation of operating transfers between district funds.

Revenues

Net decrease of \$7.2 million.

- ◆ The district's total estimated revenues for FY 17/18 are \$7.2 million less than the FY 16/17 adopted budget's estimated revenues. This is the net result of a \$7.5 million revenue reduction as a result of the transfer of several major operations to another county department as of January 1, 2017, (including two waterparks, 15 community parks, and five community centers), and an estimated revenue increase of \$307,000 in the district's core programs of business operations.

Departmental Reserves

Net decrease of \$1.25 million.

Budget Tables

Department/Agency Staffing by Budget Unit				
	Current Authorized	Budget Year Requested	Budget Year Recommended	Budget Year Adopted
Parks: Arrundo Fund	5	8	8	8
Parks: Habitat & Open Space Management	7	9	9	9
Parks: MSHCP Reserve Management	9	10	10	10
Parks: Multi-Species Reserve	5	8	8	8
Parks: Recreation	9	15	15	15
Parks: Regional Parks District	81	89	89	89
Grand Total	116	139	139	139

SPECIAL DISTRICTS & OTHER AGENCIES

- ◆ The district's projected FY 17/18 ending fund balance of \$13.7 million represents a decrease of \$1.2 from beginning fund balance. Of the district's 15 different funds, seven funds will end with a total net increase of \$22,980, and eight funds will end with a total net decrease of \$1.3 million.

Net County Cost Allocations

Net decrease of \$1.02 million.

- ◆ The district's FY 17/18 contribution from the county general fund is \$222,722, which is a decrease of \$1 million from its FY 16/17 allocation of \$1.2 million. Of the reduction, \$1 million is due to the transfer of community center operations from the district to another county department as of January 1, 2017, and \$15,483 represents the mandatory 6.5 percent cut for FY 17/18 from the district's remaining allocation of \$238,205. It should be noted that in FY 16/17 the district only used \$500,000 of the \$1 million that had been allocated for community center operations due to the district only managing operations for half of the fiscal year.
- ◆ The district will use its \$222,722 general fund contribution for two activities:
 - ❖ \$71,491 to fully support operations at Jurupa Valley Boxing Club
 - ❖ \$151,230 to support active recreation and special events at regional parks, such as the Healthy Living Extravaganza, Santa Ana River Trail Bike Ride, fishing derbies/clinics, and other public events throughout the year.

Department/Agency Expenditures by Budget Unit							
	Prior Year Actual	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
Parks: Arrundo Fund	\$ 336,317	\$ 323,157	\$ 295,092	\$ 283,223	\$ 283,223	\$ 283,223	
Parks: Community Parks & Centers	-	3,245,743	514,265	-	-	-	
Parks: CSA Community Centers	1,457,373	2,512,240	-	-	-	-	
Parks: CSA Park Maintenance & Operations	1,606,008	1,710,510	214,642	-	-	-	
Parks: Developer Impact Fee Projects	788,000	3,853,916	3,987,035	3,811,193	3,811,193	3,811,193	
Parks: DIF - West Co Parks	55,699	-	-	-	-	-	
Parks: Fish & Game Commission	-	2,050	1,000	2,050	2,050	2,050	
Parks: Habitat & Open Space Management	661,544	805,439	722,495	692,015	692,015	692,015	
Parks: Historical Commission	986	3,400	765	1,000	1,000	1,000	
Parks: MSHCP Reserve Management	1,138,785	881,397	876,011	1,044,951	1,044,951	1,044,951	
Parks: Multi-Species Reserve	317,320	405,490	451,985	417,676	417,676	417,676	
Parks: Off Road Vehicle Management	3,409	100,000	100,000	100,000	100,000	100,000	
Parks: Prop 40 Capital Development	1,072,991	2,333,607	1,940,656	3,098,000	3,098,000	3,098,000	
Parks: Recreation	4,923,732	5,470,726	3,005,089	1,128,642	1,128,642	1,128,642	
Parks: Regional Parks District	11,714,560	14,031,695	12,337,101	11,496,011	11,496,011	11,496,011	
Parks: Residence Utility Fund	30,122	49,563	90,667	52,804	52,804	52,804	
Parks: Santa Ana River Mitigation	37,387	1,580,501	54,601	121,906	121,906	121,906	
Parks: Acquisition & Development	413,481	1,556,307	1,479,675	470,000	470,000	470,000	
Grand Total	\$ 24,557,714	\$ 38,865,741	\$ 26,071,079	\$ 22,719,471	\$ 22,719,471	\$ 22,719,471	

Department/Agency Budget by Category of Expenditure							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
Salaries and Benefits	\$ 11,702,740	\$ 14,863,846	\$ 11,082,227	\$ 9,695,049	\$ 9,695,049	\$ 9,695,049	
Services and Supplies	8,436,292	14,273,233	6,612,068	4,806,063	4,806,063	4,806,063	
Other Charges	762,264	1,140,537	769,922	691,666	691,666	691,666	
Fixed Assets	2,565,490	6,793,955	6,574,487	7,416,693	7,416,693	7,416,693	
Expenditure Net of Transfers	23,466,786	37,071,571	25,038,704	22,609,471	22,609,471	22,609,471	
Operating Transfers Out	1,090,928	1,794,170	1,032,375	110,000	110,000	110,000	
Total Uses	\$ 24,557,714	\$ 38,865,741	\$ 26,071,079	\$ 22,719,471	\$ 22,719,471	\$ 22,719,471	

Department/Agency Budget by Category of Source							
	Prior Year Actuals	Current Year Budgeted	Current Year Projected	Budget Year Requested	Budget Year Recommended	Budget Year Adopted	
Taxes	\$ 4,742,108	\$ 4,929,828	\$ 4,931,360	\$ 5,029,988	\$ 5,029,988	\$ 5,029,988	
Rev Fr Use Of Money&Property	731,526	1,120,632	945,185	506,360	506,360	506,360	
Intergovernmental Revenues	156,129	2,494,602	2,209,207	3,249,610	3,249,610	3,249,610	
Charges For Current Services	11,520,127	14,931,952	9,389,975	7,464,264	7,464,264	7,464,264	
Other Revenue	874,870	1,462,700	1,171,117	816,400	816,400	816,400	
Special And Extraordinary Item	-	2,000	10,460	-	-	-	
Total Net of Transfers	18,024,760	24,941,714	18,657,304	17,066,622	17,066,622	17,066,622	
Operating Transfers in	4,992,380	7,349,287	5,964,066	4,403,915	4,403,915	4,403,915	
Revenue Total	23,017,140	32,291,001	24,621,370	21,470,537	21,470,537	21,470,537	
Net County Cost Allocation							
Use of Department Reserves	1,540,574	2,107,253	2,107,253	1,247,635	1,248,934	1,248,934	
Total Sources	\$ 24,557,714	\$ 34,398,254	\$ 26,728,623	\$ 22,718,172	\$ 22,719,471	\$ 22,719,471	

Department/Agency Advances, Deferred Inflows & Reserves of Fund Balance								
Fund	Account Number	Reserve Type	Current Year Actual Beginning Balance	Fund Balance Adjustments	Current Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Beginning Balance	Budget Year (Decreases or Cancellations) /Increases or New Obligations	Budget Year Projected Ending Balance
25400	317100	Nonspendable For Imprest Cash	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00

25400	320100	Designated Fund Balance	3,766.82	(3,766.82)	-	-	-	-
25400	321101	Restricted Program Money	(3,142,593.49)	3,142,593.49	1,265,847.00	1,265,847.00	-	1,265,847.00
25400	321169	Rst - Encumbrances	83,812.00	(83,812.00)	-	-	-	-
25400	325100	Unreserved Fund Balance	(2,500.00)	2,500.00	-	-	-	-
25400	330100	Committed Fund Balance	(142,483.84)	2,551,247.41	(2,875.57)	2,405,888.00	6,324.00	2,412,212.00
25400	370100	Unassigned Fund Balance	5,608,762.08	(5,608,762.08)	-	-	-	-
		Fund Total	2,418,763.57	-	1,262,971.43	3,681,735.00	6,324.00	3,688,059.00
25401	321129	Rst For History Commission	1,028.23	26,438.54	(1,804.77)	25,662.00	(550.00)	25,112.00
25401	330100	Committed Fund Balance	26,438.54	(26,438.54)	-	-	-	-
		Fund Total	27,466.77	-	(1,804.77)	25,662.00	(550.00)	25,112.00
25420	317100	Nonspendable For Imprest Cash	10,000.00	(10,000.00)	-	-	-	-
25420	325420	Restricted Program Money	(306,791.67)	306,791.67	106,701.00	106,701.00	-	106,701.00
25420	321169	Rst - Encumbrances	15,986.00	(15,986.00)	-	-	-	-
25420	330100	Committed Fund Balance	396,920.17	(280,805.67)	(1,188.50)	114,926.00	(156,421.00)	(41,495.00)
		Fund Total	116,114.50	-	105,512.50	221,627.00	(156,421.00)	65,206.00
25430	330100	Committed Fund Balance	(239,745.92)	1,295,949.05	(1,627.13)	1,054,576.00	(313,015.00)	741,561.00
25430	370100	Unassigned Fund Balance	1,295,949.05	(1,295,949.05)	(418,366.00)	(418,366.00)	-	(418,366.00)
		Fund Total	1,056,203.13	-	(419,993.13)	636,210.00	(313,015.00)	323,195.00
25440	321101	Restricted Program Money	(286,160.63)	647,399.43	(529.80)	360,709.00	(4,000.00)	356,709.00
25440	370100	Unassigned Fund Balance	647,399.43	(647,399.43)	(1,172.00)	(1,172.00)	-	(1,172.00)
		Fund Total	361,238.80	-	(1,701.80)	359,537.00	(4,000.00)	355,537.00
25500	321101	Restricted Program Money	(644.22)	12,628.65	2,984.57	14,969.00	-	14,969.00
25500	330100	Committed Fund Balance	12,628.65	(12,628.65)	-	-	-	-
		Fund Total	11,984.43	-	2,984.57	14,969.00	-	14,969.00
25510	321101	Restricted Program Money	184,910.28	(184,910.28)	10,327.00	10,327.00	-	10,327.00
25510	325100	Unreserved Fund Balance	-	393,692.41	(393,692.41)	-	1,156.00	1,156.00
25510	330100	Committed Fund Balance	208,782.13	(208,782.13)	393,103.00	393,103.00	-	393,103.00
		Fund Total	393,692.41	-	9,737.59	403,430.00	1,156.00	404,586.00
25520	321101	Restricted Program Money	(789,444.94)	1,771,471.81	(165,911.87)	816,115.00	(220,723.00)	595,392.00
25520	330100	Committed Fund Balance	1,771,471.81	(1,771,471.81)	-	-	-	-
		Fund Total	982,026.87	-	(165,911.87)	816,115.00	(220,723.00)	595,392.00
25540	321101	Restricted Program Money	31,674.49	122,940.52	21,963.99	176,579.00	1,700.00	178,279.00
25540	330100	Committed Fund Balance	122,940.52	(122,940.52)	-	-	-	-
		Fund Total	154,615.01	-	21,963.99	176,579.00	1,700.00	178,279.00
25550	321101	Restricted Program Money	(457,739.13)	4,308,961.64	(89,449.51)	3,761,773.00	(108,906.00)	3,652,867.00
25550	330100	Committed Fund Balance	4,308,961.64	(4,308,961.64)	-	-	-	-
		Fund Total	3,851,222.51	-	(89,449.51)	3,761,773.00	(108,906.00)	3,652,867.00
25590	321101	Restricted Program Money	(78,948.15)	284,597.88	(33,684.73)	171,965.00	500.00	172,465.00
25590	370100	Unassigned Fund Balance	284,597.88	(284,597.88)	-	-	-	-

		Fund Total	205,649.73	-	(33,684.73)	171,965.00	500.00	172,465.00
25600	330100	Committed Fund Balance	384,586.58	-	(474,043.58)	(89,457.00)	-	(89,457.00)
		Fund Total	384,586.58	-	(474,043.58)	(89,457.00)	-	(89,457.00)
33100	320100	Designated Fund Balance	(1,880,849.85)	1,880,849.85	-	-	-	-
33100	320109	DFB-Capital Projects	1,880,849.85	(1,880,849.85)	-	-	-	-
33100	322100	Rst For Construction/Cap Proj	1,968,861.48	(1,968,861.48)	803,246.00	803,246.00	-	803,246.00
33100	325100	Unreserved Fund Balance	-	1,968,861.48	(1,968,861.48)	-	(467,000.00)	(467,000.00)
		Fund Total	1,968,861.48	-	(1,165,615.48)	803,246.00	(467,000.00)	336,246.00
33110	320100	Designated Fund Balance	(141,099.42)	141,099.42	-	-	-	-
33110	320109	DFB-Capital Projects	141,099.42	(141,099.42)	-	-	-	-
33110	321169	Rst - Encumbrances	19,505.00	(19,505.00)	-	-	-	-
33110	322100	Rst For Construction/Cap Proj	2,599,036.15	19,507.76	512,975.09	3,131,519.00	6,000.00	3,137,519.00
		Fund Total	2,618,541.15	2.76	512,975.09	3,131,519.00	6,000.00	3,137,519.00
33120	321169	Rst - Encumbrances	21,689.00	(21,689.00)	-	-	-	-
33120	322100	Rst For Construction/Cap Proj	1,873,089.01	25,029.90	(358,988.91)	1,539,130.00	6,000.00	1,545,130.00
		Fund Total	1,894,778.01	3,340.90	(358,988.91)	1,539,130.00	6,000.00	1,545,130.00
33121	322103	Rst For Capital Project subfun	3,340.90	(3,340.90)	(22.00)	(22.00)	-	(22.00)
		Fund Total	3,340.90	(3,340.90)	(22.00)	(22.00)	-	(22.00)
33160	322100	Rst For Construction/Cap Proj	2.76	(2.76)	1.00	1.00	-	1.00
		Fund Total	2.76	(2.76)	1.00	1.00	-	1.00
33200	321100	Restricted General	(114,400.00)	-	384,579.00	270,179.00	-	270,179.00
33200	321101	Restricted Program Money	455,282.74	-	(455,282.74)	-	-	-
33200	322100	Rst For Construction/Cap Proj	(84,323.43)	-	(40,460.57)	(124,784.00)	-	(124,784.00)
33200	322103	Rst For Capital Project subfun	14,406.72	-	(14,406.72)	-	-	-
		Fund Total	270,966.03	-	(125,571.03)	145,395.00	-	145,395.00
51560	313500	Net Assets, Pool Participants	358,083.45	-	(362,635.45)	(4,552.00)	1.00	(4,551.00)
51560	320100	Designated Fund Balance	(100,000.00)	100,000.00	-	-	-	-
51560	320128	DFB-Wildomar Purch	100,000.00	(100,000.00)	-	-	-	-
51560	321101	Restricted Program Money	-	-	357,558.00	357,558.00	-	357,558.00
		Fund Total	358,083.45	-	(5,077.45)	353,006.00	1.00	353,007.00
		Grand Total	\$17,078,138.09	\$ (0.00)	\$ (925,718.09)	\$16,152,420.00	\$(1,248,934.00)	\$14,903,486.00

