

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.30  
(ID # 23729)**

**MEETING DATE:**  
Tuesday, January 09, 2024

**FROM :** OFFICE OF ECONOMIC DEVELOPMENT:

**SUBJECT:** OFFICE OF ECONOMIC DEVELOPMENT: Idyllwild Public Restroom Facility Project – Approval of Notice of Completion for Reed Family Enterprises, Inc., District 4. [\$23,769 - 100% American Rescue Plan Act (ARPA) Fund 21735 (Previously approved budget)] (Clerk to Record Notice of Completion)

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Accept the Idyllwild Public Restroom Facility Project constructed by Reed Family Enterprises, Inc. (Reed), as complete, and authorize the Chairman to execute the Notice of Completion;
2. Direct the Clerk of the Board to record the attached Notice of Completion; and
3. Authorize the release of the undisputed retained funds in the amount of \$23,769 to Reed in accordance with the contract terms and applicable law.

**ACTION:**Policy, CIP

  
Suzanne Holland, Director of Office of Economic Development 12/12/2023


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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Perez, seconded by Supervisor Jeffries and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Gutierrez  
Nays: None  
Absent: None  
Date: January 9, 2024  
xc: OED, Recorder

Kimberly A. Rector  
Clerk of the Board

By:   
Deputy

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<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 23,769	\$ 0	\$ 23,769	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> 100% American Rescue Plan Act (ARPA) Fund 21735 (Previously approved budget)			<b>Budget Adjustment:</b> N/A	
			<b>For Fiscal Year:</b> 23/24	

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

The Idyllwild Public Restroom Facility Project (Project) constructed a public ADA restroom facility and associated sitework at 54321 N. Circle Dr, Idyllwild Pine Cove, CA 92549.

On May 10, 2022, Item 3.14 (MT 18805), the Board of Supervisors (Board) approved the Project In-Principle, California Environmental Quality Act (CEQA) notice of exemption, the project budget in the amount of \$450,000, and authorized the use of The American Rescue Plan Act (ARPA) Fund 21735 (Tourism).

On December 6, 2022, Item 3.14 (MT 20041), the Board approved the Project plans and specifications and authorized the Clerk of the Board to advertise for construction bids. On March 7, 2023, Item 3.9 (MT 21177), the Board approved the construction with Reed Family Enterprises, Inc. (Reed), in the amount of \$435,000 and a total project budget of \$580,570. During the course of construction, three change orders were approved for unforeseen changes and modifications in the cumulative amount of \$40,379 and a final contract in the amount of \$475,388. The change orders did not exceed the 10% contingency allowance nor single change order dollar authority per Board policy; therefore, no Board approval was required.

Reed has completed the work under the approved budget and the Project has been inspected and found to comply with the contract requirements. This Board action will release the undisputed contract retention funds in the amount of \$23,769 to Reed after the Notice of Completion has been recorded and the 35-day lien period has expired, per the contract terms and applicable law.

**Impact on Residents and Businesses**

The project provides a centralized and ADA accessible public restroom, increasing accessibility and tourist activity to the community of Idyllwild. Tourism affects most sectors of the economy and contributes to sales and transient occupancy tax revenues, jobs, and income.

**Additional Fiscal Information**

All costs associated with this Board action were previously approved on March 7, 2023, Item 3.9 (MT 21177), and are 100% funded by the American Rescue Plan Act (ARPA) Fund 21735. Monies will be expended in FY 2023/24.

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**Attachments:**

- Notice of Completion with Reed Family Enterprise, Inc.

SH;AJ;RM;MF;es

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Scott Bruekner 12/29/2023

  
Aaron Gettis, Deputy County Counsel 12/14/2023



PLEASE COMPLETE THIS INFORMATION  
RECORDING REQUESTED BY:

KIMBERLY A. RECTOR, CLERK OF THE BOARD  
4080 LEMON STREET, 1<sup>ST</sup> FLOOR CAC  
P O BOX 1147 – RIVERSIDE, CA 92502

**MAIL STOP # 1010**

AND WHEN RECORDED MAIL TO:

**RETURN TO: STOP #1010**  
RIVERSIDE COUNTY CLERK OF THE BOARD  
P. O. BOX 1147 – RIVERSIDE, CA 92502

**2024-0009314**

01/10/2024 11:46 AM Fee: \$ 0.00

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Recorded in Official Records  
County of Riverside  
Peter Aldana  
Assessor-County Clerk-Recorder



6080

**THIS SPACE FOR RECORDERS USE ONLY**

**NOTICE OF COMPLETION**

(California Civil Code §§ 8100-8118, 9200-9208)

To be recorded with County Recorder within 15 days after completion.

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

**Project title or description of work:** Riverside County Idyllwild Public Restroom Facility Project (EOARPA18805)

**Date of Completion:** Date Hereof

**Nature of owner:** Public Entity

**Interest or estate of owner:** In Fee

**Address of owner:** Clerk of the Board of Supervisors, County Administrative Center,  
4080 Lemon St., Riverside, CA 92501

**Name/address of direct contractor:** Reed Family Enterprises, Inc.,  
31915 Rancho California Road Ste 200-132, Temecula, CA 92591

**Street or legal description of site:** 54321 N. Circle Drive, Idyllwild-Pine Cove, CA 92549

**Dated:** 01/09/2024

Owner: County of Riverside  
(Name of Public Entity)

By:   
Chuck Washington, Chair, Board of Supervisors

STATE OF CALIFORNIA )

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COUNTY OF RIVERSIDE )

I am the Chair of the governing board of the County of Riverside, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read this notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

ATTEST: Kimberly A. Rector, Clerk

By:   
Deputy

Executed at Riverside, California on 01/09/2024

Chuck Washington, Chair, Board of Supervisors

FORM APPROVED COUNTY COUNSEL  
BY  DATE 01.09.2024 3.30

PETER ALDANA  
COUNTY OF RIVERSIDE  
ASSESSOR-COUNTY CLERK-RECORDER

Recorder  
P.O. Box 751  
Riverside, CA 92502-0751  
(951) 486-7000

www.riversideacr.com

**CERTIFICATION**

Pursuant to the provisions of Government Code 27361.7, I certify under the penalty of perjury that the following is a true copy of illegible wording found in the attached document:

(Print or type the page number(s) and wording below):

CLARIFICATION FOR SEAL for the Riverside County Board of Supervisors  
(EMBOSSSED ON DOCUMENT)



Date: 01/09/2024

Signature: \_\_\_\_\_

*Breanna Smith*

Print Name: Breanna Smith, Clerk of the Board Assistant